

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458

Telephone (561) 747-5700 • Fax (561) 747-9929 • www.loxahatcheeriver.org



D. Albrey Arrington, Ph.D., Executive Director

AGENDA
REGULAR MEETING #09-2018
APRIL 19, 2018 – 7:00 PM AT DISTRICT OFFICES
ALL MEETINGS ARE OPEN TO THE PUBLIC

1. Call to Order & Pledge of Allegiance
2. Administrative Matters
 - A. Roll Call
 - B. Previous Meeting Minutes **Page 4**
 - C. Additions and Deletions to the Agenda
3. Comments from the Public
4. Status Updates
 - A. Loxahatchee River Watershed **Page 10**
 - B. Loxahatchee River District Dashboard **Page 11**
5. Consent Agenda (see next page) **Page 12**
6. Regular Agenda
 - A. Consent Agenda Items Pulled for Discussion
 - B. Master Lift Station Rehabilitation **Page 87**
 - C. Whispering Trails Gravity Sewer Construction **Page 89**
 - D. Strategic Planning **Page 91**
7. Reports (see next page) Pulled for Discussion
8. Future Business **Page 142**
9. Board Comments
10. Adjournment

“...if a person decides to appeal any decision made by the Board, with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

Submitted by:
Date: April 9, 2018

Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

James D. Snyder
Chairman

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Board Member

5. CONSENT AGENDA

All items listed in this portion of the agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member or citizen; in which event, the item will be removed and considered under the regular agenda.

- A. Final Assessment-Turtle Creek Subsystem 1 (2018-08) **Page 13**
- B. Notice of Intent to Assess-8th Street (2018-09) **Page 20**
- C. Notice of Intent to Assess-96 Pine Hill Trail E (2018-10) **Page 28**
- D. Notice of Intent to Assess-Chippewa St (2018-11) **Page 36**
- E. Notice of Intent to Assess-US 1-Juno (2018-12) **Page 44**
- F. Notice of Intent to Assess-County Line Rd-Martin Co. (2018-13) **Page 52**
- G. Approval of Banking Account modification – to approve modifications **Page 60**
- H. Executive Director Contract – to approve extension **Page 61**
- I. Lift Stations 70+71 generator/automated transfer switch purchases – to approve purchases **Page 69**
- J. Deep Well pump & motor purchases – to approve purchases **Page 77**
- K. Fixed Asset Disposal – to approve disposal **Page 79**
- L. Liability and Workers' Compensation Insurance – to renew insurance **Page 80**
- M. Change Orders to Current Contracts – to approve modifications **Page 83**

7. REPORTS

- A. Neighborhood Sewering **Page 98**
- B. Legal Counsel's Report **Page 101**
- C. Engineer's Report **Page 104**
- D. Busch Wildlife Sanctuary **Page 111**
- E. Director's Report **Page 112**

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D. Albrey Arrington, Ph.D., Executive Director

AGENDA
PUBLIC HEARINGS #08-2018
APRIL 19, 2018 - 6:55 P.M. AT DISTRICT OFFICES
ALL MEETINGS ARE OPEN TO THE PUBLIC

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. To receive public comments pertaining to the Final Assessment Roll for Turtle Creek Subsystem 1.
4. Comments from the Board
5. Adjournment

".... if a person decides to appeal any decision made by the Board, with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

Submitted by:
Date: April 9, 2018

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Gordon M. Boggie
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D. Albrey Arrington, Ph.D., Executive Director



MEMORANDUM

TO: Governing Board

FROM: Recording Secretary

DATE: April 9, 2018

RE: Approval of Meeting Minutes

Attached herewith are the minutes of the Public Hearing and Regular Meeting of March 15, 2018. As such, the following motion is presented for your consideration.

“THAT THE GOVERNING BOARD approve the minutes of the March 15, 2018 Public Hearing and Regular Meeting as submitted.”

J:\BOARD\MinutesSamples\MinutesMemo.docx

Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

James D. Snyder
Chairman

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Board Member

Ref. 06-2018

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
PUBLIC HEARING – MINUTES
MARCH 15, 2018

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Snyder called the Public Hearing of March 15, 2018 to order at 6:55 P.M.

2. ROLL CALL

The following Board Members were in attendance:

Mr. Boggie
Mr. Silverman
Mr. Snyder
Dr. Rostock
Mr. Rockoff

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO CHAPTER 31-10, RATES, FEES AND CHARGES.

No comments from the public were received.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

Chairman Snyder adjourned the Public Hearing at 6:56 P.M.

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
MARCH 15, 2018

1. CALL TO ORDER

Chairman Snyder called the Regular Meeting of March 15, 2018 to order at 7:00 pm.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Mr. Silverman
Mr. Snyder
Dr. Rostock
Mr. Boggie
Mr. Rockoff

Staff Members in attendance were Mr. Yerkes, Mr. Dean, Ms. Peterson, Mr. Howard, Mr. Cruz, Mr. Campbell, Mr. Reynolds and Mr. Nicoletto.

Consultants in attendance were Mr. Muniz and Mr. Bomerito from Hazen and Sawyer, Ms. Wood from Holtz Consulting, Mr. Bymaster with Nowlen, Holt & Miner, Ms. Marshall from Mathews Consulting and Mr. Shenkman with Smith, Gaskill & Shenkman.

B. PREVIOUS MEETING MINUTES

The minutes of the Public Hearing and Regular Meeting of February 15, 2018 were presented for approval and the following motion was made.

MOTION: Made by Mr. Silverman, Seconded by Mr. Boggie,
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the February 15, 2018 Public Hearing and Regular Meeting as submitted.”

C. ADDITIONS & DELETIONS TO THE AGENDA

Consent Item 5C was deleted.

3. COMMENTS FROM THE PUBLIC

No comments were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard gave an update on the water quality issues in Jones Creek.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Mr. Yerkes reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Rockoff, Seconded by Mr. Silverman,
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of March 15, 2018 as revised.”

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

A. Preliminary Assessment – Turtle Creek Subsystem 1 (2018-07)

“THAT THE GOVERNING BOARD approve Resolution 2018-07 adopting Turtle Creek Subsystem 1 Preliminary Assessment Roll.”

B. Imperial Woods Engineering Contract – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorize award of contract to Holtz Consulting Engineers for provision of Engineering Services for the IMPERIAL WOODS FORCE MAIN SYSTEM in accordance with their proposed Work Authorization: 2015-09 in an amount Not to Exceed \$88,481.00.

and

A contingency amount of \$2,000.00.”

D. Change Orders to Current Contracts – to approve modifications

“THAT THE DISTRICT GOVERNING BOARD approve execution of Change Order #2 in the amount of \$5,718.00 to the Turtle Creek Subsystem #1 Low Pressure Sewer System contract with The Lazarus Group, Inc.”

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

No items were pulled for discussion.

B. FINAL AUDIT REPORT

Mr. Bymaster reviewed the Final Audit.

MOTION: Made by Mr. Rockoff, Seconded by Mr. Boggie,
Passed Unanimously.

“THAT THE GOVERNING BOARD receive the Annual Financial Report for the fiscal years ended September 30, 2017 and 2016 as prepared and submitted [by] Nowlen, Holt & Minter, P.A.”

C. CHAPTER 31-10, RATES, FEES AND CHARGES

Mr. Yerkes reviewed Dr. Arrington’s memo. Mr. Rockoff and Mr. Boggie commended staff on the development of tools to better use and understand the rate study.

MOTION: Made by Mr. Silverman, Seconded by Dr. Rostock,
Passed Unanimously.

“THAT THE DISTRICT GOVERNING BOARD approve the revised Rule Chapter 31-10 as presented, including the following rate increases for Plan Connection Charges, Regional Transmission System Line Charges, Administrative Charges, and Quarterly Service Charges for Sewer Service:

- April 1, 2018 – 0% rate increase;
- April 1, 2019 – 2% rate increase;
- April 1, 2020 – 2% rate increase;
- April 1, 2021 – 2% rate increase;
- April 1, 2022 – 3% rate increase.”

7. REPORTS

The following reports stood as written:

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL’S REPORT
- C. ENGINEER’S REPORTS
- D. BUSCH WILDLIFE SANCTUARY
- E. DIRECTOR’S REPORT

8. FUTURE BUSINESS

Mr. Yerkes reviewed the Future Business.

9. COMMENTS FROM THE BOARD

Mr. Rockoff suggested staff look into junk mail coming into the District's email account.

10. ADJOURNMENT

MOTION: Made by Mr. Rockoff, Seconded by Mr. Boggie,
Passed Unanimously.

“That the Regular Meeting of March 15, 2018 adjourn at 7:45.”

BOARD CHAIRMAN

BOARD SECRETARY

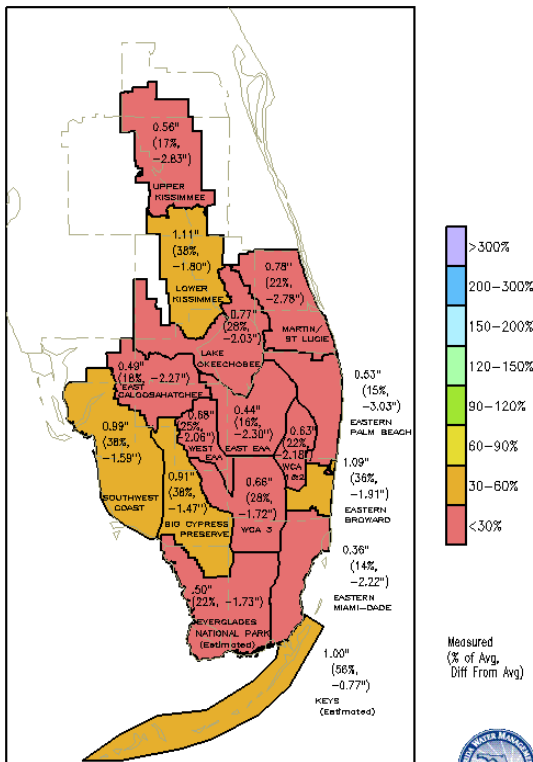
RECORDING SECRETARY



Loxahatchee River Watershed Status Dry Season Update

As we enter the peak of the dry season (November through May) we carefully monitor river flows and salinity in the river, and the production of our reuse water. March was unusually dry, which has contributed to dry-season rainfall totals roughly half the norm. With rain deficits this severe, and restoration work incomplete, water managers struggle to provide the Loxahatchee River with adequate river flows. And our reuse customers are eager for our water for their golf course and landscape irrigation. At our meeting we will provide an update on the current conditions, as well as the production and utilization of our reuse water.

SFWMD Rainfall
02-Mar-2018 to 01-Apr-2018



DISTRICT-WIDE: 0.73" (26%, -2.13")



LOXAHATCHEE RIVER DISTRICT'S EXECUTIVE DASHBOARD



Stewardship		Wastewater						Engineering	General Business					EHS	River Health			
# People educated at RC		Mean Daily Incoming Flow	Delivery of Reclaimed Water	Customer Service	Sewer Overflow	Permit exceedance	NANO Blend to Reuse (@ 511)	Grease Interceptor Inspections	Cash Available	Revenue (non-assessment)	Operating Expenses	Capital Projects		Employee Safety	Lainhart Dam Daily Flow	Salinity @ NB seagrass beds	River Water Quality	
Benchmark / Customer Expectation	% of Target	million gallons/day	# days demand not met	# blockages with damage in home	# occurrences	# occurrences	Max Specific Conductance (umhos/cm)	% requiring pump out	\$	% of Budget	% of Budget	% within budget	% on time	# of OSHA recordable injuries	Flow (cfs)	‰	Fecal Coliform Bacteria (cfu/100ml)	
Green Level	≥ 90%	< 7.7	Zero	Zero	Zero	Zero	<1542	≤ 15	≥ \$9,894,657	≥ 95%	≥ 85% but ≤ 105%	≥80%	≥80%	Zero	mean ≥ 69	min ≥ 20 ‰	90% of sites ≤ 200	
Yellow	< 90%	< 8.8	≥ 2	1	≥ 1	≥ 1	≤1875	≤ 25	< \$9,894,657	≥ 90%	≥ 80%	≥60%	≥60%	-	mean ≥ 35	min ≥ 10 ‰	2 or more sites >200 but ≤ 400	
Red	<75%	≥ 8.8	≥ 9	≥ 2	> 2	≥ 2	>1875	> 25	< \$5,557,057	< 90%	< 80% or > 105%	< 60%	< 60%	≥ 1	min < 35	min < 10 ‰	≥ 2 sites > 400	
2015 Baseline	2,139	6.8	0	0	1	0	1,093	14	\$ 30,199,659	104%	111%	92%	78%	0	78	24.8	0 > 200	
2016 Baseline	2,169	6.7	0	0	1	0	1,063	12	\$ 33,223,653	96%	90%	100%	85%	0	104	18	1 > 200	
2017 Baseline	104%	6.6	1	0	2	0	1,132	8	\$ 29,908,818	96%	85%	98%	83%	0	54	21	1 > 200	
2017	Mar	106%	7.0	0	0	0	1049	9	\$ 31,721,673	94%	87%	100%	86%	4*	28	31.3	0 > 200	
	Apr	98%	7.0	2	0	1	1077	18	\$ 30,421,690	94%	89%	100%	79%	0	8	28.4	0 > 200	
	May	89%	6.3	0	0	2	964	8	\$ 31,466,437	95%	89%	100%	79%	0	15	31.5	0 > 200	
	June	123%	6.7	0	0	0	1039	0	\$ 28,992,848	94%	89%	100%	79%	0	18	15.9	0 > 200	
	July	111%	6.2	0	1	1	1011	4	\$ 29,834,468	95%	88%	100%	79%	0	89	27.0	1 > 200	
	Aug	78%	6.0	0	0	3	1056	15	\$ 30,208,664	95%	88%	100%	79%	0	73	23.4	0 > 200	
	Sept	71%	6.2	6	3*	9	1355	6	\$ 28,132,953	95%	88%	100%	79%	0	25	11.2	0 > 200	
	Oct	103%	6.2	0	0	5	1482	10	\$ 28,969,760	100%	72%	93%	93%	0	143	6.5	3 > 400	
	Nov	139%	7.1	0	0	0	1124	2	\$ 29,973,080	97%	80%	93%	93%	0	77	14.4	1 > 200	
	Dec	126%	6.8	0	0	3	1159	11	\$ 29,366,604	98%	82%	93%	87%	0	68	20.7	3 > 200	
2018	Jan	121%	7.1	0	0	3	1240	15	\$ 29,774,007	99%	81%	93%	67%	1	84	27.6	1 > 200	
	Feb	118%	7.1	0	0	0	1299	10	\$ 31,873,924	97%	82%	93%	60%	0	43	31.8	0 > 200	
	Mar	88%	7.0	0	0	1	1322	6	\$ 30,590,419	101%	86%	93%	60%	0	0	33.6	1 > 200	
Consecutive Months at Green		5	106	6	8	0	56	91	11	105	69	1	31	0	2	0	4	3
Metric Owner		O'Neill	Campbell	Dean	Dean	Dean	Campbell	Campbell	Dean	Peterson	Peterson	Peterson	Yerkes	Yerkes	Campbell	Howard	Howard	Howard

Metric
 Stewardship
 Sewer Overflow
 Customer Service
 Capital Projects
 Lainhart Flows

Explanation
 Visitation was down during Spring Break and we had fewer school field trips than expected in March. Staff are working to understand the decrease in attendance during Spring Break.
 Control panel failure (phase monitor) at Lift Station 256 resulted in sewer overflow.
 This month we learned of 3 in-home back-ups that occurred back in September, 2017. All 3 back-ups were in a single development, and were caused by one event (contractor inadvertently left a valve closed), which also caused a sewer overflow. The damage was minimal (<\$1,000).
 The following projects continue to be behind schedule: Whispering Trails neighborhood sewer (permitting); Loxahatchee River Rd wastewater and IQ force main (substantial lead time on directional drill pipe material); Alt A1A bridge force main (FEC permit); Deep Bed Filters (equipment failure during testing plus other delays).
 The minimum flow over Lainhart Dam this month was 0 cfs, and the mean was 27 cfs. February was exceptionally dry, with only 0.26 inches of rainfall, and that was compounded by only 0.12 inches of rainfall in March. SFWMD has been operating the system to maximize flows (around 50 cfs) on the weekends to facilitate recreation.

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: Governing Board
FROM: Administration Staff
DATE: April 9, 2018
SUBJECT: Consent Agenda

All items listed below are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or citizen, in which event, the item will be removed and considered under the regular agenda.

This month's consent agenda consists of the following items:

- A. Final Assessment-Turtle Creek Subsystem 1 (2018-08)
- B. Notice of Intent to Assess-8th Street (2018-09)
- C. Notice of Intent to Assess-96 Pine Hill Trail E (2018-10)
- D. Notice of Intent to Assess-Chippewa St (2018-11)
- E. Notice of Intent to Assess-US 1-Juno (2018-12)
- F. Notice of Intent to Assess-County Line Rd-Martin Co. (2018-13)
- G. Approval of Banking Account modification – to approve modifications
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- J. Deep Well pump & motor purchases – to approve purchases
- K. Fixed Asset Disposal – to approve disposal
- L. Liability and Workers' Compensation Insurance – to renew insurance
- M. Change Orders to Current Contracts – to approve modifications

Should you have any questions regarding these items, I would be pleased to discuss them further with you.

The following Motion is provided for Board consideration:

“THAT THE GOVERNING BOARD approve the Consent Agenda of April 19, 2018 as presented.”

Signed,

D. Albrey Arrington, Ph.D.
Executive Director

J:\BOARD\Consent2018.docx

Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

James D. Snyder
Chairman

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Board Member

TIMOTHY W. GASKILL

*Business, Probate
Family Litigation*

DONALD R. SMITH

*Personal Injury & Wrongful Death
Commercial Litigation*

CURTIS L. SHENKMAN

*Board Certified
Real Estate Attorney*

BROOKE A. GROGAN

BRANDON D. SMITH

SMITH, GASKILL & SHENKMAN, P.A.

ATTORNEYS & COUNSELORS AT LAW

ESTABLISHED 1973

11891 U.S. HIGHWAY ONE, SUITE100
NORTH PALM BEACH, FLORIDA 33408

TELEPHONE (561) 622-2700 FACSIMILE (561) 622-2841

Shenkman@LawPalmBeach.com

March 22, 2018

LEGAL ASSISTANTS

**CIVIL TRIAL, PROBATE
AND FAMILY LAW**

KAREN M. BOYDEN-LOPATOSKY
MINDY VASSER

PERSONAL INJURY

ROBIN B. MODLIN, CP

REAL ESTATE

JUDY D. MONTEIRO
DENISE B. PAOLUCCI
MELISSA KAJEEJIT

D. Albrey Arrington, Ph.D., Executive Director

Clint Yerkes, Deputy Executive Director

Loxahatchee River Environmental Control District

2500 Jupiter Drive

Jupiter, Florida 33458-8964

Re: Resolution 2018-08 and FINAL Assessment Roll for TURTLE CREEK
SUBSYSTEM 1

Dear Albrey & Clint:

Attached to this letter is Transfer of Property Lien, Resolution 2018-08, Exhibit "A"
Final Assessment Roll, Exhibit B Map, and the most recent list of property owners,
as part of the Resolution.

A SUGGESTED MOTION for the Board at the APRIL 19, 2018 meeting is as follows:

"THAT THE GOVERNING BOARD approve Resolution 2018-08 adopting the
TURTLE CREEK SUBSYSTEM 1 FINAL Assessment Roll and Exhibits."

Sincerely,

Curtis L. Shenkman

Curtis L. Shenkman

RESOLUTION NO. 2018-08

A RESOLUTION OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT RELATING TO THE **TURTLE CREEK SUBSYSTEM 1** ASSESSMENT AREA IMPROVEMENTS; ADOPTING THE ASSESSMENT ROLL FOR **TURTLE CREEK SUBSYSTEM 1** ASSESSMENT AREA IMPROVEMENTS; CONFIRMING SAID SPECIAL ASSESSMENT ROLL AS ATTACHED HERETO AS EXHIBITS “A” AND “B”; PROVIDING FOR ELLIS RULE COMPLIANCE; PROVIDING FOR DECLARING LINE AVAILABLE FOR CONNECTION; PROVIDING THE SPECIAL ASSESSMENTS SHALL BE COLLECTED AS NON-AD VALOREM SPECIAL ASSESSMENTS ON THE REAL ESTATE TAX BILL; AUTHORIZING THE DISTRICT CLERK TO PREPARE AND DELIVER THE NON-AD VALOREM SPECIAL ASSESSMENT ROLL TO THE PALM BEACH COUNTY AND MARTIN COUNTY PROPERTY APPRAISERS, TAX COLLECTORS, AND FLORIDA DEPARTMENT OF REVENUE; PROVIDING FOR CONSISTENCY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Governing Board of the Loxahatchee River Environmental Control District (hereinafter called the “District”) has authorized the sewer improvements constructed in the **TURTLE CREEK SUBSYSTEM 1** Assessment Area; and

WHEREAS, The District’s previous Resolutions **2016-34 & 2018-07** were approved by the District’s Governing Board and directed the preparation of the Assessment Roll.

WHEREAS, the Governing Board, on the 19th day of APRIL, 2018 at 6:55 P.M., sat as Board of Adjustment as provided in District Rule 31-11.005, and held the Public Hearings under Florida Statutes Chapter 197.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DISTRICT THAT:

Section 1. The Governing Board confirms the Special Assessment Roll attached hereto as Exhibits “A” and “B” without further modification. The unit of measurement for each assessment area is that each parcel is assessed equally.

Section 2. The Special Assessment is in compliance with the “Ellis Rule” requirement of District Rule 31-10.011, and Resolution Nos. **2016-34 & 2018-07** of the District.

Section 3. In accordance with District Rule Chapter 31-11, and Florida Statutes Chapter 197, said Special Assessment Liens shall remain liens co-equal with the lien of all State, County, District and Municipal taxes, superior in dignity to all other liens, titles, and claims, until paid. Any failure to so pay these non-ad valorem Special Assessments shall be a default hereunder and will cause a tax certificate to be issued against the property which may result in a loss of title.

RESOLUTION 2018-08

Loxahatchee River Environmental Control District

Section 4. Availability for Connection and Required Connection.

The waste water and sewerage system was “Available” for connection in accordance with District Rule 31-3.003(3) and Florida Statutes 381.0065(2)(a) when the Loxahatchee River Environmental Control District released the system for service on January 19, 2018, which is the date of actual “Availability”. In accordance with Florida Statutes 381.00655, the affected property owners shall be required to connect to the sewerage system within one (1) year of the actual Availability.

Section 5. The **District Clerk, as the designee of the chairman** of the Governing Board, is directed to certify the non-ad valorem assessment roll, on a compatible electronic medium tied to the property identification number and deliver it to the tax collector by September 15 of each year, or as otherwise provided for in the agreements with the tax collector. The certification shall be made on **Form DR-408A**.

Section 6. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall become effective upon its passage and adoption.

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, THIS 19th day of APRIL, 2018.

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT:
VOTE

JAMES D. SNYDER, Chairman

STEPHEN B. ROCKOFF

GORDON M. BOGGIE

HARVEY M. SILVERMAN

DR. MATT H. ROSTOCK

EXHIBIT "A"
FINAL ASSESSMENT ROLL
LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
TURTLE CREEK SUBSYSTEM 1 ASSESSMENT AREA

TOTAL COSTS AND EXPENSES RELATED TO THE IMPROVEMENTS. The District shall consider the **total** costs and expenses related to the improvements in the **TURTLE CREEK SUBSYSTEM 1** Assessment Area shall be **\$8,896.06** per parcel of property in the **TURTLE CREEK SUBSYSTEM 1** Area.

APPORTIONMENT OF COSTS BETWEEN THE DISTRICT AND THE PROPERTY OWNERS. The District shall pay from the District's general funds ten percent (10%) of the total cost to the District of construction, reconstruction, labor, materials, acquisition, or property rights, surveys, design, engineering, and legal fees, administration expenses, and all other expenses necessary or incidental to completion of the specially assessed improvement and each lot or parcel of land subject to this special assessment shall be responsible for ninety percent (90%) of the total cost.

PAYMENT OF ASSESSMENT. As to Parcels of **TURTLE CREEK SUBSYSTEM 1** Assessment Area Property in EXHIBIT "B", the **\$8,006.45** assessment may be paid, interest free, at the office of the District on or before May 1, 2019.

Owners who do not pay the \$8,006.45 assessment on or before May 1, 2019 shall have the \$8,006.45 principal added to the tax roll as a non-ad valorem assessment to accrue interest, beginning October 1, 2018, at six and seven eights percent (6.875%) per annum, to be collected in twenty (20) equal annual installments of \$748.42, commencing with the November 1, 2019 Real Estate Tax Bill.

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT

By: _____
D. Albrey Arrington, District Clerk, Executive Director

PREPARED BY AND RETURN TO: WC-53
Curtis L. Shenkman, Esquire
Smith, Gaskill & Shenkman, P.A.
11891 U.S. Highway One, Suite 100
North Palm Beach, Florida 33408

**TRANSFER OF PROPERTY LIEN TO NON-AD
VALOREM TAX BILL & CERTIFICATION OF SPECIAL
ASSESSMENT ROLL FOR TURTLE CREEK SUBSYSTEM 1 SPECIAL ASSESSMENTS**

THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida created and existing pursuant to Chapter 2002-358, Laws of Florida (the "District"), gives public notice that the District's Governing Board as of and effective on the 19th day of April, 2018, passed Resolution 2018-08 which is attached hereto, approving the non-ad valorem tax bill, AND TRANSFERRING THE RECORDED LIEN ON PROPERTIES IDENTIFIED AS BEING PART OF THE **TURTLE CREEK SUBSYSTEM 1** AREA LISTED IN THE FOLLOWING DOCUMENTS, as recorded in the Public Records of **MARTIN** County, Florida:

1. Pending Lien Notice of Intent to Assess, and Resolution 2016-34, recorded on November 18, 2016 in **Official Record Book 2891, Pages 124 through 130 in the Public Records of MARTIN County, Florida.**

Any inquiries as to payment of special assessments should be directed to:

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 Jupiter Park Drive
Jupiter, Florida 33458
(561) 747-5700

IN WITNESS WHEREOF, the undersigned, Executive Director of the Loxahatchee River Environmental Control District, hereby certifies on April 19, 2018, the information contained herein is true and accurate.

WITNESSES:

LOXAHATCHEE RIVER ENVIRONMENTAL
CONTROL DISTRICT

By: _____

D. Albrey Arrington, Ph.D.
Executive Director

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me on April 19, 2018, by D. Albrey Arrington, Ph.D., EXECUTIVE DIRECTOR of the LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida, on behalf of the District, who is personally known to me.

(Notary Seal)

NOTARY PUBLIC, STATE OF FLORIDA

Mr. & Mrs. Randy Cropp
re: 218 SE Turtle Creek Dr
218 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-015-004-00280-8

Livingston Ent, LLC
re: 174 SE Turtle Creek Dr
174 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00030-8

Mr. Alphonse Santoro
re: 176 SE Turtle Creek Dr
176 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00040-6

Mr. & Mrs. William Brown
re: 178 SE Turtle Creek Dr
178 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00050-3

Mr. & Mrs. John Kayajan
re: 180 SE Turtle Creek Dr
180 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00060-1

Mr. Steven Shourds
re: 182 SE Turtle Creek Dr
182 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00070-9

Mr. & Mrs. Charles Downham
re: 184 SE Turtle Creek Dr
184 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00080-7

Mr. & Mrs. Gregg Mock
re: 186 SE Turtle Creek Dr
186 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00090-5

Mr. & Mrs. Kenneth Wade
re: 188 SE Turtle Creek Dr
188 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00100-3

Ms. Nancy Jarosky
re: 190 SE Turtle Creek Dr
190 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00110-1

Mr. Jerry Marchbanks
re: 192 SE Turtle Creek Dr
192 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00120-9

Ms. Joyce Bell
re: 194 SE Turtle Creek Dr
194 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00130-7

Mr. & Mrs. Donald Battiston
re: 196 SE Turtle Creek Dr
196 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00140-5

Mr. Randy Syrop
re: 198 SE Turtle Creek Dr
6452 Fox Run Cir
Jupiter FL 33458
22-40-42-016-000-00150-2

Mr. & Mrs. Edward Kuch
re: 200 SE Turtle Creek Dr
200 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00160-0

Mr. & Mrs. Raymond Beuparlant
re: 202 SE Turtle Creek Dr
202 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00170-8

Ms. Carol Wenzel
re: 204 SE Turtle Creek Dr
204 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00180-6

Mr. David Giamartino
re: 206 SE Turtle Creek Dr
4245 E Genessee St
Syracuse NY 13214
22-40-42-016-000-00190-4

Mr. & Mrs. John Turk
re: 208 SE Turtle Creek Dr
208 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00200-2

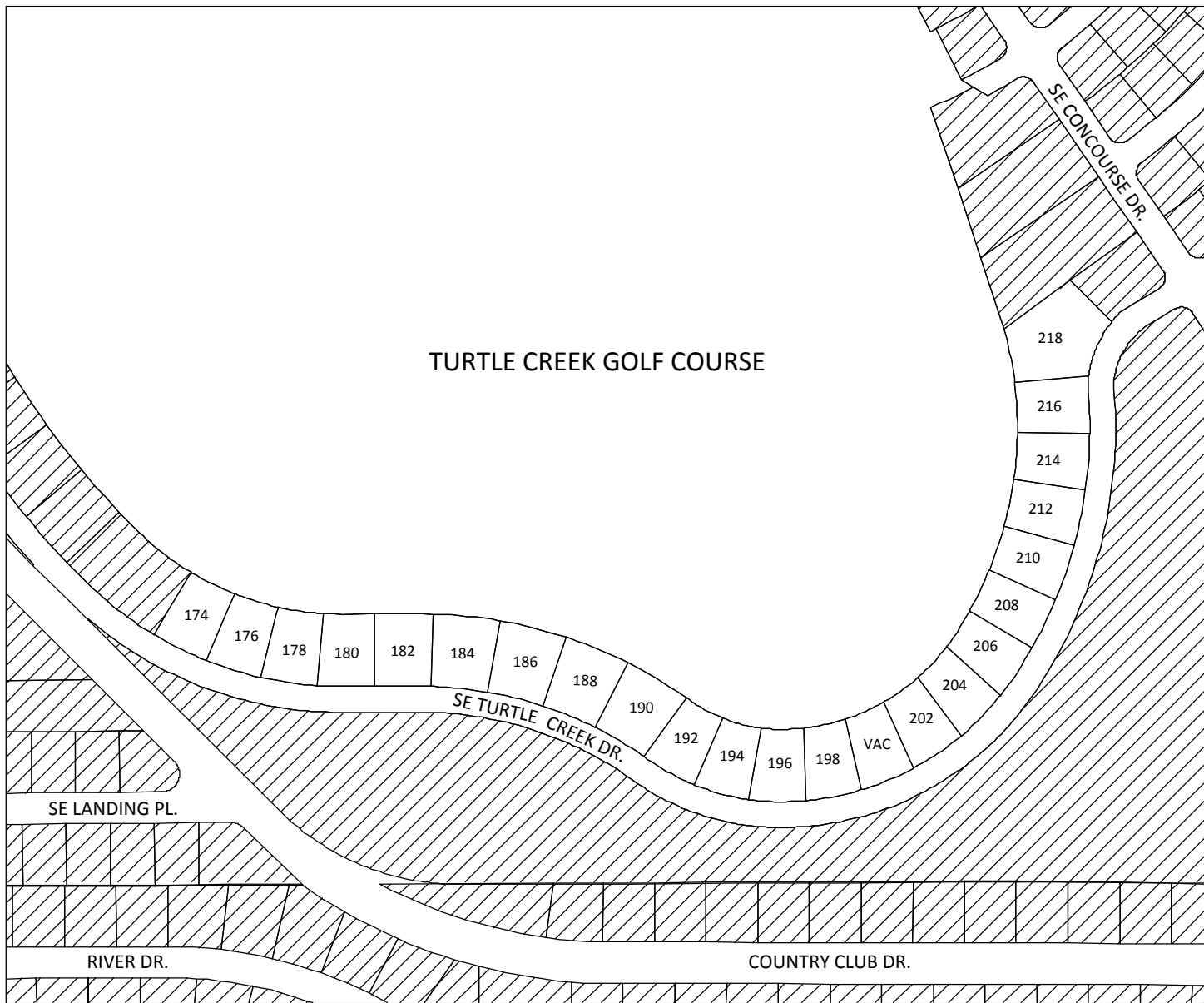
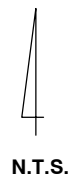
Mr. & Mrs. Reuben Ingram
re: 210 SE Turtle Creek Dr
210 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00210-0

Mr. & Mrs. Kenneth Mooney
re: 212 SE Turtle Creek Dr
212 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00220-8

Ms. Gail Goetz
re: 214 SE Turtle Creek Dr
214 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00230-6

Mr. & Mrs. Thomas Malloy
re: 216 SE Turtle Creek Dr
216 SE Turtle Creek Dr
Tequesta FL 33469
22-40-42-016-000-00240-4

EXHIBIT "B" TURTLE CREEK SUBSYSTEM 1 SEWER ASSESSMENT AREA



LEGEND

 NOT IN ASSESSMENT AREA

MARTIN COUNTY, FLORIDA

TIMOTHY W. GASKILL

*Business, Probate
Family Litigation*

DONALD R. SMITH

*Personal Injury & Wrongful Death
Commercial Litigation*

CURTIS L. SHENKMAN

*Board Certified
Real Estate Attorney*

BROOKE GROGAN

Attorney

BRANDON SMITH

Attorney

SMITH, GASKILL & SHENKMAN, P.A.

ATTORNEYS & COUNSELORS AT LAW

ESTABLISHED 1973

11891 U.S. HIGHWAY ONE, SUITE100

NORTH PALM BEACH, FLORIDA 33408

TELEPHONE (561) 622-2700 FACSIMILE (561) 622-2841

www.LawPalmBeach.com

March 22, 2018

LEGAL ASSISTANTS

CIVIL TRIAL, PROBATE

AND FAMILY LAW

KAREN M. BOYDEN-LOPATOSKY
MINDY VASSER

PERSONAL INJURY

ROBIN B. MODLIN, CP
JAMEESHA ROCK

REAL ESTATE

JUDY D. MONTEIRO
DENISE B. PAOLUCCI
MELISSA KAJEEJIT

Sent by email

D. Albery Arrington, PhD., Executive Director
Clint Yerkes, Deputy Executive Director
Loxahatchee River Environmental Control District
2500 Jupiter Drive
Jupiter, Florida 33458-8964

Re: Initial Resolution for **8th Street** Assessment Area

Dear Dr. Arrington and Mr. Yerkes:

Per your request, please attach to this letter the Pending Lien Notice, Notice of Intent to Assess, Resolution 2018-09, the PROPOSED "Exhibit B Description of Improvements", "Exhibit B Map of the Assessment Area", and preliminary List of Property Owners.

A **SUGGESTED MOTION** for the Board to consider is:

"THAT THE GOVERNING BOARD approve Resolution 2018-09, the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the **8th Street** Assessment Area."

I will bring the originals to be signed at the Governing Board meeting, and leave them for the District to electronically record in the Public Records.

Sincerely,

Curtis L. Shenkman

Curtis L. Shenkman

RETURN TO: WC-53
Curtis L. Shenkman, Esquire
Smith, Gaskill & Shenkman, P.A.
11891 U.S. Highway One
North Palm Beach, Florida 33408

PENDING LIEN NOTICE
8th STREET ASSESSMENT AREA

THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida, created in 1971 and existing pursuant to Chapter 2002-358, Laws of Florida (hereinafter referred to as the “District”), hereby clarifies the lien status of the “Notice of Intent to Assess” attached hereto and made a part hereof (referred to as the “Pending Lien”).

The Pending Lien shall not be considered certified, confirmed or ratified until such time as the passage of the Final Assessment Roll Resolution of the District.

The intention of the District in publishing this Pending Lien Notice is to assist the property owners who may be selling or refinancing their property and parties who may be placing a mortgage on their property to do so knowing that the District is not seeking the payment of any funds on the Pending Lien until the non-ad valorem tax bill is issued for the property on the date set forth in the Final Assessment Roll Resolution of the District.

Any inquiries as to the Pending Lien and the timing for the Final Assessment Roll Resolution and payment of said special assessments should be directed to:

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 Jupiter Park Drive
Jupiter, Florida 33458
Phone: (561) 747-5700

IN WITNESS WHEREOF, the undersigned, Executive Director of the Loxahatchee River Environmental Control District, herein certifies that on this 19th day of April, 2018, the information contained herein is true and accurate.

WITNESSES:

LOXAHATCHEE RIVER ENVIRONMENTAL
CONTROL DISTRICT

By: _____
D. Albrey Arrington, Ph.D.
EXECUTIVE DIRECTOR

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 19th day of April, 2018, by D. Albrey Arrington, EXECUTIVE DIRECTOR of the LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida, on behalf of the District, personally known to me.

(NOTARY SEAL)

NOTARY PUBLIC, STATE OF FLORIDA
Special/Assessment/PendingLienNotice

RETURN TO: WC-53
Curtis L. Shenkman, Esquire
Smith, Gaskill & Shenkman, P.A.
11891 U.S. Highway One
North Palm Beach, Florida 33408

**NOTICE OF INTENT TO ASSESS
8th STREET ASSESSMENT AREA**

THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida (the “District”) **created in 1971 and existing pursuant to Chapter 2002-358, Laws of Florida**, (the “Act”), hereby gives public notice that the District’s Governing Board on the 19th day of April, 2018, passed Resolution **2018-09**, authorizing the construction of certain local sewer improvements as further described in said Resolution **2018-09**, which is attached hereto as Exhibit “A”. It is the intent of the District to assess the owners of property specially benefited by such sewer improvements, which property is further described on the attached **Exhibit “B”**, and to apportion the District’s costs for the total expenses related to the design and construction of said improvements, based upon each owner’s proportionate share of said costs determined upon a square footage basis, or by other methods as the Governing Board may deem fair and equitable, pursuant to the Act and Rules of the District, as same may be amended from time to time hereafter.

Any inquiries to the District’s progress in completing certification of said assessments should be directed to:

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 Jupiter Park Drive
Jupiter, Florida 33458

IN WITNESS WHEREOF, the undersigned, Executive Director of the Loxahatchee River Environmental Control District, hereby certifies on this 19th day of April, 2018, that the information contained herein is true and accurate.

WITNESSES:

D. Albrey Arrington, Ph.D.
Executive Director

STATE OF FLORIDA
COUNTY OF PALM BEACH

SWORN TO and subscribed before me this 19th day of April, 2018, by D. Albrey Arrington, EXECUTIVE DIRECTOR of the LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, who is personally known to me.

(NOTARY SEAL)

NOTARY PUBLIC, STATE OF FLORIDA

Special/Assessment/NoticeIntentToAssess

RESOLUTION 2018-09

A RESOLUTION OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT RELATING TO **8th STREET** ASSESSMENT AREA IMPROVEMENTS IN ACCORDANCE WITH DISTRICT RULE 31-11; STATING THE NATURE OF THE PROPOSED IMPROVEMENTS; DESIGNATING THE STREETS TO BE IMPROVED; DESIGNATING THAT PLANS, SPECIFICATIONS, AND A TENTATIVE APPORTIONMENT BE PREPARED; PROVIDING FOR THE AVAILABILITY OF PLANS AND SPECIFICATIONS AND FOR THE PREPARATION OF THE PRELIMINARY SPECIAL ASSESSMENT ROLL; PROVIDING FOR DECLARING LINE AVAILABLE FOR CONNECTION; PROVIDING FOR CONSISTENCY; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Governing Board of the Loxahatchee River Environmental Control District (hereinafter called the “District”) has considered the need for improvements to the **8th STREET** Assessment Area (the “Area”) in Palm Beach County, Florida;

WHEREAS the District shall construct and declare available sewerage collection lines and related appurtenances comprising a localized District sewer system in the Area as an Established Residential Neighborhood based upon the Governing Board’s determination of any of the following:

- (1) n/a; or
- (2) that a reasonable alternative to the septic tanks exists for the treatment of the sewerage, taking into consideration factors such as cost; or
- (3) the discharge from the septic tanks is adversely affecting the health of the user or the public, or the groundwater or surface water is degraded; or
- (4) to enhance the environmental and scenic value of surface waters.

WHEREAS, the Governing Board has considered the facts, evidence, and presentations of the District Engineer, District staff and consultants as to the need for sanitary sewers in the Area and considered such recommendations to be in accordance with the above referenced Criteria of the “Ellis Rule” as well as in the best interests of the citizens of the District and the citizens of this Area.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DISTRICT, THAT:

Section 1. Title:

This Resolution shall be known as the Resolution Authorizing the Project known as “**8th STREET** Assessment Area Improvements”.

Section 2. Nature of Improvements:

The project improvements shall consist of the construction of a waste water and sewage system within lands under the jurisdiction of the District. The proposed improvements performed shall generally consist of those set forth on Composite Exhibit “B”.

Section 3. Designation of Streets to be Improved:

The streets included within the **8th STREET** Assessment Area Improvements are set forth on Composite Exhibit “B”.

Section 4. Plans, Specifications and Tentative Apportionment:

Upon adoption of this Resolution, The District Engineers and staff shall prepare plans, specifications and estimated total costs of such proposed improvements, together with a tentative apportionment of such costs between the District and individual parcels of property receiving special benefits pursuant to the improvements.

Section 5. Public Inspection:

The Plans, Specifications and tentative apportionments for the **8th STREET** Assessment Area Improvements shall be available for inspection in the Office of the Executive Director, Loxahatchee River

Environmental Control District, 2500 Jupiter Park Drive, Jupiter, Florida 33458. The District's Engineer shall make available said plans and specifications prepared incident thereto, for inspection in the Office of the District's Engineer.

Section 6. Assessment Roll:

The District Clerk is directed to prepare a Preliminary Assessment Roll based upon this Resolution, District Rule 31-11, and the District Engineer's tentative apportionment, and to make publication of notice in newspapers in Martin and Palm Beach Counties, together with notice mailed to those interested parties and affected property owners requesting such in writing, in accordance with the requirements of District Rule 31-11.

Section 7. Availability for Connection and Required Connection:

The waste water and sewerage system shall be "Available" for connection in accordance with District Rule 31-3.003(3) and Florida Statutes 381.0065(2)(a) when the Florida Department of Health releases the system for service, which is the date of actual "Availability". In accordance with Florida Statutes 381.00655, the affected property owners shall be required to connect to the sewerage system within one (1) year of the actual Availability.

Section 8. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 9. In the event that any portion of this Resolution is found to be unconstitutional or improper, it shall be severed herefrom and shall not affect the validity of the remaining portions of this Resolution.

Section 10. This Resolution shall become effective upon its passage and adoption.

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, THIS 19th DAY OF APRIL, 2018.

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
VOTE

JAMES D. SNYDER

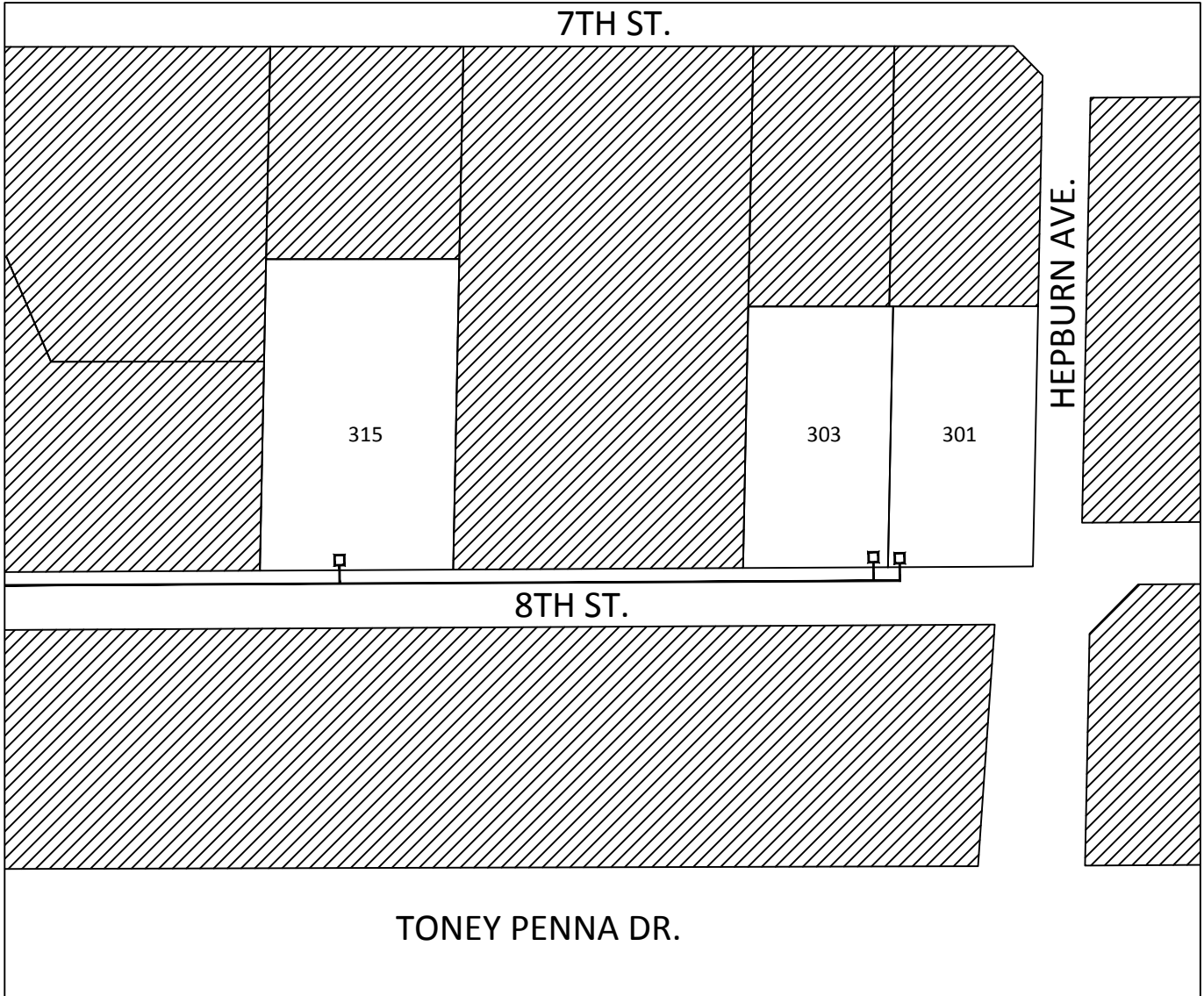
STEPHEN ROCKOFF

GORDON M. BOGGIE

HARVEY M. SILVERMAN

DR. MATT H. ROSTOCK

EXHIBIT "B" "8TH STREET LOW PRESSURE SEWER SYSTEM"



LEGEND

- NOT IN ASSESSMENT AREA
- PROPOSED LOW PRESSURE MAIN
- PROPOSED LOW PRESSURE SERVICE

JUPITER, FLORIDA

EXHIBIT “B”

PROPOSED SEWER SERVICE ASSESSMENT AREA

8th STREET ASSESSMENT AREA

The properties to be provided sewer service are located within Section 01, Township 41 South, Range 42 East, Jupiter, Florida and lies within the following general boundaries:

On the North by Indiantown Road,
On the South by Toney Penna Drive,
On the East by FEC Railroad, and
On the West by Military Trail.

The approximate quantity of materials required to complete the project are:

550	Lineal Feet of Low Pressure Force Main
3	Services
3	Low Pressure Pumping Units

Mr. A Wilson/Mr. E Wilson
re: 315 8th St
315 8th St
Jupiter FL 33458
30-42-41-01-07-021-0060

Mr. Julio Gamas
re: 303 8th St
303 8th St
Jupiter FL 33458
30-42-41-01-07-021-0090

PD1 Properties LLC
re: 301 8th St
450 S Old Dixie Hwy, 8
Jupiter FL 33458
30-42-41-01-07-021-0110

TIMOTHY W. GASKILL

*Business, Probate
Family Litigation*

DONALD R. SMITH

*Personal Injury & Wrongful Death
Commercial Litigation*

CURTIS L. SHENKMAN

*Board Certified
Real Estate Attorney*

BROOKE GROGAN

Attorney

BRANDON SMITH

Attorney

SMITH, GASKILL & SHENKMAN, P.A.

ATTORNEYS & COUNSELORS AT LAW

ESTABLISHED 1973

11891 U.S. HIGHWAY ONE, SUITE100

NORTH PALM BEACH, FLORIDA 33408

TELEPHONE (561) 622-2700 FACSIMILE (561) 622-2841

www.LawPalmBeach.com

March 22, 2018

LEGAL ASSISTANTS

CIVIL TRIAL, PROBATE

AND FAMILY LAW

KAREN M. BOYDEN-LOPATOSKY
MINDY VASSER

PERSONAL INJURY

ROBIN B. MODLIN, CP
JAMEESHA ROCK

REAL ESTATE

JUDY D. MONTEIRO
DENISE B. PAOLUCCI
MELISSA KAJEEJIT

Sent by email

D. Albery Arrington, PhD., Executive Director
Clint Yerkes, Deputy Executive Director
Loxahatchee River Environmental Control District
2500 Jupiter Drive
Jupiter, Florida 33458-8964

Re: Initial Resolution for **96 PINE HILL TRL E** Assessment Area

Dear Dr. Arrington and Mr. Yerkes:

Per your request, please attach to this letter the Pending Lien Notice, Notice of Intent to Assess, Resolution 2018-10, the PROPOSED "Exhibit B Description of Improvements", "Exhibit B Map of the Assessment Area", and preliminary List of Property Owners.

A **SUGGESTED MOTION** for the Board to consider is:

"THAT THE GOVERNING BOARD approve Resolution 2018-10, the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the **96 PINE HILL TRL E** Assessment Area."

I will bring the originals to be signed at the Governing Board meeting, and leave them for the District to electronically record in the Public Records.

Sincerely,

Curtis L. Shenkman

Curtis L. Shenkman

RETURN TO: WC-53
Curtis L. Shenkman, Esquire
Smith, Gaskill & Shenkman, P.A.
11891 U.S. Highway One
North Palm Beach, Florida 33408

PENDING LIEN NOTICE
96 PINE HILL TRL E. ASSESSMENT AREA

THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida, created in 1971 and existing pursuant to Chapter 2002-358, Laws of Florida (hereinafter referred to as the “District”), hereby clarifies the lien status of the “Notice of Intent to Assess” attached hereto and made a part hereof (referred to as the “Pending Lien”).

The Pending Lien shall not be considered certified, confirmed or ratified until such time as the passage of the Final Assessment Roll Resolution of the District.

The intention of the District in publishing this Pending Lien Notice is to assist the property owners who may be selling or refinancing their property and parties who may be placing a mortgage on their property to do so knowing that the District is not seeking the payment of any funds on the Pending Lien until the non-ad valorem tax bill is issued for the property on the date set forth in the Final Assessment Roll Resolution of the District.

Any inquiries as to the Pending Lien and the timing for the Final Assessment Roll Resolution and payment of said special assessments should be directed to:

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 Jupiter Park Drive
Jupiter, Florida 33458
Phone: (561) 747-5700

IN WITNESS WHEREOF, the undersigned, Executive Director of the Loxahatchee River Environmental Control District, herein certifies that on this 19th day of April, 2018, the information contained herein is true and accurate.

WITNESSES:

LOXAHATCHEE RIVER ENVIRONMENTAL
CONTROL DISTRICT

By: _____
D. Albrey Arrington, Ph.D.
EXECUTIVE DIRECTOR

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 19th day of April, 2018, by D. Albrey Arrington, EXECUTIVE DIRECTOR of the LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida, on behalf of the District, personally known to me.

(NOTARY SEAL)

NOTARY PUBLIC, STATE OF FLORIDA
Special/Assessment/PendingLienNotice

RETURN TO: WC-53
Curtis L. Shenkman, Esquire
Smith, Gaskill & Shenkman, P.A.
11891 U.S. Highway One
North Palm Beach, Florida 33408

**NOTICE OF INTENT TO ASSESS
96 PINE HILL TRL E. ASSESSMENT AREA**

THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida (the “District”) **created in 1971 and existing pursuant to Chapter 2002-358, Laws of Florida**, (the “Act”), hereby gives public notice that the District’s Governing Board on the 19th day of April, 2018, passed Resolution **2018-10**, authorizing the construction of certain local sewer improvements as further described in said Resolution **2018-10**, which is attached hereto as Exhibit “A”. It is the intent of the District to assess the owners of property specially benefited by such sewer improvements, which property is further described on the attached **Exhibit “B”**, and to apportion the District’s costs for the total expenses related to the design and construction of said improvements, based upon each owner’s proportionate share of said costs determined upon a square footage basis, or by other methods as the Governing Board may deem fair and equitable, pursuant to the Act and Rules of the District, as same may be amended from time to time hereafter.

Any inquiries to the District’s progress in completing certification of said assessments should be directed to:

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 Jupiter Park Drive
Jupiter, Florida 33458

IN WITNESS WHEREOF, the undersigned, Executive Director of the Loxahatchee River Environmental Control District, hereby certifies on this 19th day of April, 2018, that the information contained herein is true and accurate.

WITNESSES:

D. Albrey Arrington, Ph.D.
Executive Director

STATE OF FLORIDA
COUNTY OF PALM BEACH

SWORN TO and subscribed before me this 19th day of April, 2018, by D. Albrey Arrington, EXECUTIVE DIRECTOR of the LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, who is personally known to me.

(NOTARY SEAL)

NOTARY PUBLIC, STATE OF FLORIDA

Special/Assessment/NoticeIntentToAssess

RESOLUTION 2018-10

A RESOLUTION OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT RELATING TO **96 PINE HILL TRL E. ASSESSMENT AREA IMPROVEMENTS** IN ACCORDANCE WITH DISTRICT RULE 31-11; STATING THE NATURE OF THE PROPOSED IMPROVEMENTS; DESIGNATING THE STREETS TO BE IMPROVED; DESIGNATING THAT PLANS, SPECIFICATIONS, AND A TENTATIVE APPORTIONMENT BE PREPARED; PROVIDING FOR THE AVAILABILITY OF PLANS AND SPECIFICATIONS AND FOR THE PREPARATION OF THE PRELIMINARY SPECIAL ASSESSMENT ROLL; PROVIDING FOR DECLARING LINE AVAILABLE FOR CONNECTION; PROVIDING FOR CONSISTENCY; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Governing Board of the Loxahatchee River Environmental Control District (hereinafter called the “District”) has considered the need for improvements to the **96 PINE HILL TRL E. Assessment Area** (the “Area”) in Palm Beach County, Florida;

WHEREAS the District shall construct and declare available sewerage collection lines and related appurtenances comprising a localized District sewer system in the Area as an Established Residential Neighborhood based upon the Governing Board’s determination of any of the following:

- (1) n/a; or
- (2) that a reasonable alternative to the septic tanks exists for the treatment of the sewerage, taking into consideration factors such as cost; or
- (3) the discharge from the septic tanks is adversely affecting the health of the user or the public, or the groundwater or surface water is degraded; or
- (4) to enhance the environmental and scenic value of surface waters.

WHEREAS, the Governing Board has considered the facts, evidence, and presentations of the District Engineer, District staff and consultants as to the need for sanitary sewers in the Area and considered such recommendations to be in accordance with the above referenced Criteria of the “Ellis Rule” as well as in the best interests of the citizens of the District and the citizens of this Area.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DISTRICT, THAT:

Section 1. Title:

This Resolution shall be known as the Resolution Authorizing the Project known as “**96 PINE HILL TRL E. Assessment Area Improvements**”.

Section 2. Nature of Improvements:

The project improvements shall consist of the construction of a waste water and sewage system within lands under the jurisdiction of the District. The proposed improvements performed shall generally consist of those set forth on Composite Exhibit “B”.

Section 3. Designation of Streets to be Improved:

The streets included within the **96 PINE HILL TRL E. Assessment Area Improvements** are set forth on Composite Exhibit “B”.

Section 4. Plans, Specifications and Tentative Apportionment:

Upon adoption of this Resolution, The District Engineers and staff shall prepare plans, specifications and estimated total costs of such proposed improvements, together with a tentative apportionment of such costs between the District and individual parcels of property receiving special benefits pursuant to the improvements.

Section 5. Public Inspection:

The Plans, Specifications and tentative apportionments for the **96 PINE HILL TRL E. Assessment Area Improvements** shall be available for inspection in the Office of the Executive Director,

Loxahatchee River Environmental Control District, 2500 Jupiter Park Drive, Jupiter, Florida 33458. The District's Engineer shall make available said plans and specifications prepared incident thereto, for inspection in the Office of the District's Engineer.

Section 6. Assessment Roll:

The District Clerk is directed to prepare a Preliminary Assessment Roll based upon this Resolution, District Rule 31-11, and the District Engineer's tentative apportionment, and to make publication of notice in newspapers in Martin and Palm Beach Counties, together with notice mailed to those interested parties and affected property owners requesting such in writing, in accordance with the requirements of District Rule 31-11.

Section 7. Availability for Connection and Required Connection:

The waste water and sewerage system shall be "Available" for connection in accordance with District Rule 31-3.003(3) and Florida Statutes 381.0065(2)(a) when the Florida Department of Health releases the system for service, which is the date of actual "Availability". In accordance with Florida Statutes 381.00655, the affected property owners shall be required to connect to the sewerage system within one (1) year of the actual Availability.

Section 8. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 9. In the event that any portion of this Resolution is found to be unconstitutional or improper, it shall be severed herefrom and shall not affect the validity of the remaining portions of this Resolution.

Section 10. This Resolution shall become effective upon its passage and adoption.

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, THIS 19th DAY OF APRIL, 2018.

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
VOTE

JAMES D. SNYDER

STEPHEN ROCKOFF

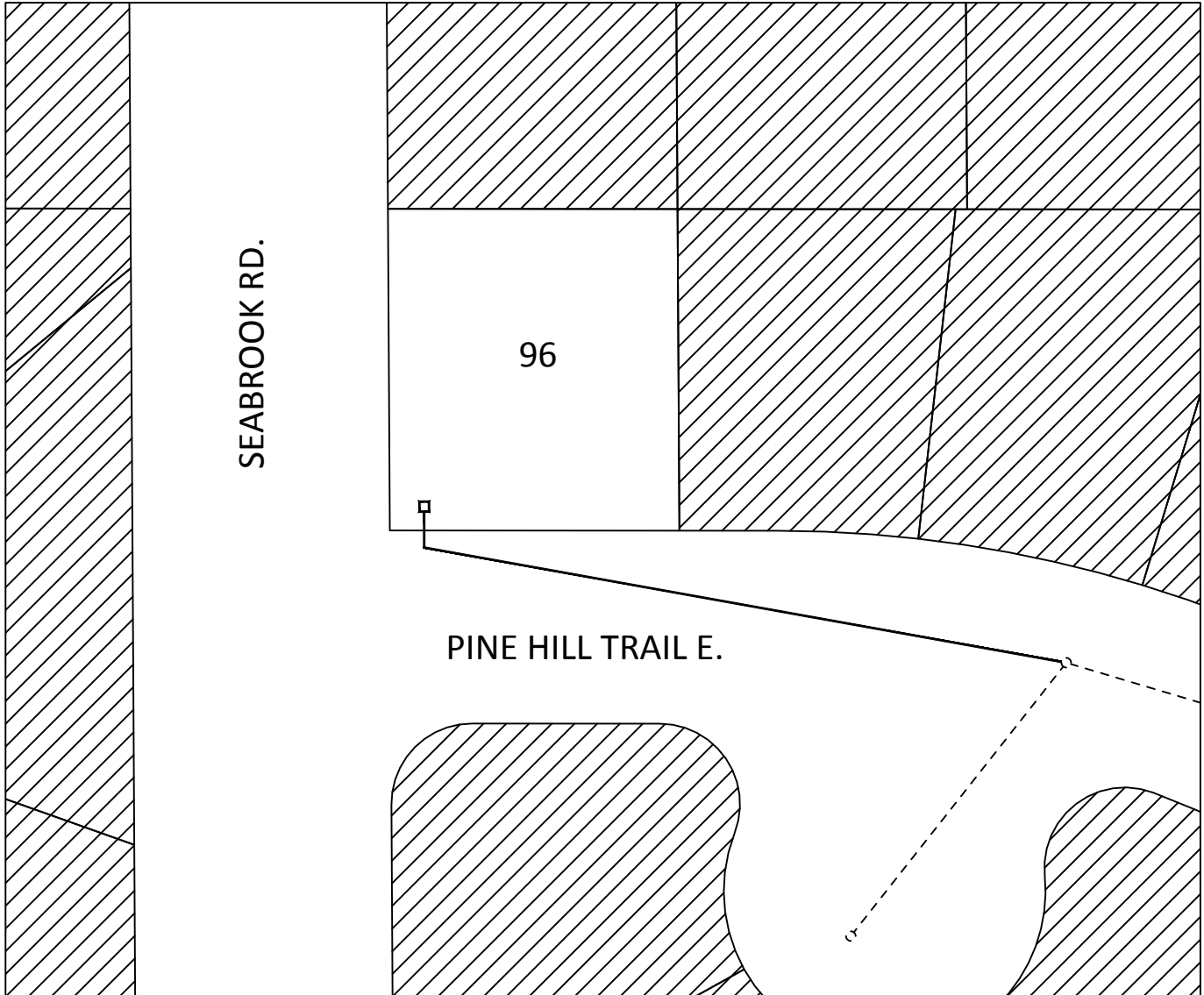
GORDON M. BOGGIE

HARVEY M. SILVERMAN

DR. MATT H. ROSTOCK

EXHIBIT "B"

"PINE HILL TRAIL EAST LOW PRESSURE SEWER SYSTEM"



LEGEND

- NOT IN ASSESSMENT AREA
- EXISTING SANITARY MANHOLE
- EXISTING 8" GRAVITY MAIN
- PROPOSED LOW PRESSURE MAIN
- PROPOSED LOW PRESSURE SERVICE

TEQUESTA, FLORIDA

EXHIBIT “B”

PROPOSED SEWER SERVICE ASSESSMENT AREA

96 PINE HILL TRAIL E. LOW PRESSURE ASSESSMENT AREA

The property to be provided sewer service is located within Section 25, Township 40 South, Range 42 East, Tequesta, Florida and lies within the following general boundaries:

On the North by County Line Road,
On the South by Tequesta Drive,
On the East by N. Old Dixie Highway, and
On the West by Seabrook Road.

PCN: 60-42-40-25-00-000-1052, 96 Pine Hill Trail E.

The approximate quantity of materials required to complete the project are:

150	Lineal Feet of Low Pressure Force Main
1	Service
1	Low Pressure Pumping Unit

Ms. Maria Orge
re: 96 Pine Hill Trl E
96 Pine Hill Trl E
Jupiter FL 33469
60-42-40-25-00-000-1052

TIMOTHY W. GASKILL

*Business, Probate
Family Litigation*

DONALD R. SMITH

*Personal Injury & Wrongful Death
Commercial Litigation*

CURTIS L. SHENKMAN

*Board Certified
Real Estate Attorney*

BROOKE GROGAN

Attorney

BRANDON SMITH

Attorney

SMITH, GASKILL & SHENKMAN, P.A.

ATTORNEYS & COUNSELORS AT LAW

ESTABLISHED 1973

11891 U.S. HIGHWAY ONE, SUITE100

NORTH PALM BEACH, FLORIDA 33408

TELEPHONE (561) 622-2700 FACSIMILE (561) 622-2841

www.LawPalmBeach.com

March 22, 2018

LEGAL ASSISTANTS

CIVIL TRIAL, PROBATE

AND FAMILY LAW

KAREN M. BOYDEN-LOPATOSKY
MINDY VASSER

PERSONAL INJURY

ROBIN B. MODLIN, CP
JAMEESHA ROCK

REAL ESTATE

JUDY D. MONTEIRO
DENISE B. PAOLUCCI
MELISSA KAJEEJIT

Sent by email

D. Albery Arrington, PhD., Executive Director
Clint Yerkes, Deputy Executive Director
Loxahatchee River Environmental Control District
2500 Jupiter Drive
Jupiter, Florida 33458-8964

Re: Initial Resolution for **CHIPPEWA STREET** Assessment Area

Dear Dr. Arrington and Mr. Yerkes:

Per your request, please attach to this letter the Pending Lien Notice, Notice of Intent to Assess, Resolution 2018-11, the PROPOSED "Exhibit B Description of Improvements", "Exhibit B Map of the Assessment Area", and preliminary List of Property Owners.

A **SUGGESTED MOTION** for the Board to consider is:

"THAT THE GOVERNING BOARD approve Resolution 2018-11, the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the **CHIPPEWA STREET** Assessment Area."

I will bring the originals to be signed at the Governing Board meeting, and leave them for the District to electronically record in the Public Records.

Sincerely,

Curtis L. Shenkman

Curtis L. Shenkman

RETURN TO: WC-53
Curtis L. Shenkman, Esquire
Smith, Gaskill & Shenkman, P.A.
11891 U.S. Highway One
North Palm Beach, Florida 33408

PENDING LIEN NOTICE
CHIPPEWA STREET ASSESSMENT AREA

THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida, created in 1971 and existing pursuant to Chapter 2002-358, Laws of Florida (hereinafter referred to as the “District”), hereby clarifies the lien status of the “Notice of Intent to Assess” attached hereto and made a part hereof (referred to as the “Pending Lien”).

The Pending Lien shall not be considered certified, confirmed or ratified until such time as the passage of the Final Assessment Roll Resolution of the District.

The intention of the District in publishing this Pending Lien Notice is to assist the property owners who may be selling or refinancing their property and parties who may be placing a mortgage on their property to do so knowing that the District is not seeking the payment of any funds on the Pending Lien until the non-ad valorem tax bill is issued for the property on the date set forth in the Final Assessment Roll Resolution of the District.

Any inquiries as to the Pending Lien and the timing for the Final Assessment Roll Resolution and payment of said special assessments should be directed to:

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 Jupiter Park Drive
Jupiter, Florida 33458
Phone: (561) 747-5700

IN WITNESS WHEREOF, the undersigned, Executive Director of the Loxahatchee River Environmental Control District, herein certifies that on this 19th day of April, 2018, the information contained herein is true and accurate.

WITNESSES:

LOXAHATCHEE RIVER ENVIRONMENTAL
CONTROL DISTRICT

By: _____
D. Albrey Arrington, Ph.D.
EXECUTIVE DIRECTOR

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 19th day of April, 2018, by D. Albrey Arrington, EXECUTIVE DIRECTOR of the LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida, on behalf of the District, personally known to me.

(NOTARY SEAL)

NOTARY PUBLIC, STATE OF FLORIDA
Special/Assessment/PendingLienNotice

RETURN TO: WC-53
Curtis L. Shenkman, Esquire
Smith, Gaskill & Shenkman, P.A.
11891 U.S. Highway One
North Palm Beach, Florida 33408

**NOTICE OF INTENT TO ASSESS
CHIPPEWA STREET ASSESSMENT AREA**

THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida (the “District”) **created in 1971 and existing pursuant to Chapter 2002-358, Laws of Florida**, (the “Act”), hereby gives public notice that the District’s Governing Board on the 19th day of April, 2018, passed Resolution **2018-11**, authorizing the construction of certain local sewer improvements as further described in said Resolution **2018-11**, which is attached hereto as Exhibit “A”. It is the intent of the District to assess the owners of property specially benefited by such sewer improvements, which property is further described on the attached **Exhibit “B”**, and to apportion the District’s costs for the total expenses related to the design and construction of said improvements, based upon each owner’s proportionate share of said costs determined upon a square footage basis, or by other methods as the Governing Board may deem fair and equitable, pursuant to the Act and Rules of the District, as same may be amended from time to time hereafter.

Any inquiries to the District’s progress in completing certification of said assessments should be directed to:

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 Jupiter Park Drive
Jupiter, Florida 33458

IN WITNESS WHEREOF, the undersigned, Executive Director of the Loxahatchee River Environmental Control District, hereby certifies on this 19th day of April, 2018, that the information contained herein is true and accurate.

WITNESSES:

D. Albrey Arrington, Ph.D.
Executive Director

STATE OF FLORIDA
COUNTY OF PALM BEACH

SWORN TO and subscribed before me this 19th day of April, 2018, by D. Albrey Arrington, EXECUTIVE DIRECTOR of the LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, who is personally known to me.

(NOTARY SEAL)

NOTARY PUBLIC, STATE OF FLORIDA

Special/Assessment/NoticeIntentToAssess

RESOLUTION 2018-11

A RESOLUTION OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT RELATING TO **CHIPPEWA STREET** ASSESSMENT AREA IMPROVEMENTS IN ACCORDANCE WITH DISTRICT RULE 31-11; STATING THE NATURE OF THE PROPOSED IMPROVEMENTS; DESIGNATING THE STREETS TO BE IMPROVED; DESIGNATING THAT PLANS, SPECIFICATIONS, AND A TENTATIVE APPORTIONMENT BE PREPARED; PROVIDING FOR THE AVAILABILITY OF PLANS AND SPECIFICATIONS AND FOR THE PREPARATION OF THE PRELIMINARY SPECIAL ASSESSMENT ROLL; PROVIDING FOR DECLARING LINE AVAILABLE FOR CONNECTION; PROVIDING FOR CONSISTENCY; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Governing Board of the Loxahatchee River Environmental Control District (hereinafter called the “District”) has considered the need for improvements to the **CHIPPEWA STREET** Assessment Area (the “Area”) in Palm Beach County, Florida;

WHEREAS the District shall construct and declare available sewerage collection lines and related appurtenances comprising a localized District sewer system in the Area as an Established Residential Neighborhood based upon the Governing Board’s determination of any of the following:

- (1) n/a; or
- (2) that a reasonable alternative to the septic tanks exists for the treatment of the sewerage, taking into consideration factors such as cost; or
- (3) the discharge from the septic tanks is adversely affecting the health of the user or the public, or the groundwater or surface water is degraded; or
- (4) to enhance the environmental and scenic value of surface waters.

WHEREAS, the Governing Board has considered the facts, evidence, and presentations of the District Engineer, District staff and consultants as to the need for sanitary sewers in the Area and considered such recommendations to be in accordance with the above referenced Criteria of the “Ellis Rule” as well as in the best interests of the citizens of the District and the citizens of this Area.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DISTRICT, THAT:

Section 1. Title:

This Resolution shall be known as the Resolution Authorizing the Project known as “**CHIPPEWA STREET** Assessment Area Improvements”.

Section 2. Nature of Improvements:

The project improvements shall consist of the construction of a waste water and sewage system within lands under the jurisdiction of the District. The proposed improvements performed shall generally consist of those set forth on Composite Exhibit “B”.

Section 3. Designation of Streets to be Improved:

The streets included within the **CHIPPEWA STREET** Assessment Area Improvements are set forth on Composite Exhibit “B”.

Section 4. Plans, Specifications and Tentative Apportionment:

Upon adoption of this Resolution, The District Engineers and staff shall prepare plans, specifications and estimated total costs of such proposed improvements, together with a tentative apportionment of such costs between the District and individual parcels of property receiving special benefits pursuant to the improvements.

Section 5. Public Inspection:

The Plans, Specifications and tentative apportionments for the **CHIPPEWA STREET** Assessment Area Improvements shall be available for inspection in the Office of the Executive Director,

Loxahatchee River Environmental Control District, 2500 Jupiter Park Drive, Jupiter, Florida 33458. The District's Engineer shall make available said plans and specifications prepared incident thereto, for inspection in the Office of the District's Engineer.

Section 6. Assessment Roll:

The District Clerk is directed to prepare a Preliminary Assessment Roll based upon this Resolution, District Rule 31-11, and the District Engineer's tentative apportionment, and to make publication of notice in newspapers in Martin and Palm Beach Counties, together with notice mailed to those interested parties and affected property owners requesting such in writing, in accordance with the requirements of District Rule 31-11.

Section 7. Availability for Connection and Required Connection:

The waste water and sewerage system shall be "Available" for connection in accordance with District Rule 31-3.003(3) and Florida Statutes 381.0065(2)(a) when the Florida Department of Health releases the system for service, which is the date of actual "Availability". In accordance with Florida Statutes 381.00655, the affected property owners shall be required to connect to the sewerage system within one (1) year of the actual Availability.

Section 8. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 9. In the event that any portion of this Resolution is found to be unconstitutional or improper, it shall be severed herefrom and shall not affect the validity of the remaining portions of this Resolution.

Section 10. This Resolution shall become effective upon its passage and adoption.

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, THIS 19th DAY OF APRIL, 2018.

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
VOTE

JAMES D. SNYDER

STEPHEN ROCKOFF

GORDON M. BOGGIE

HARVEY M. SILVERMAN

DR. MATT H. ROSTOCK

EXHIBIT "B"

"CHIPPEWA STREET LOW PRESSURE SEWER SYSTEM"



LEGEND

- NOT IN ASSESSMENT AREA
- EXISTING SANITARY MANHOLE
- EXISTING 8" GRAVITY MAIN
- PROPOSED LOW PRESSURE MAIN
- PROPOSED LOW PRESSURE SERVICE

JUPITER, FLORIDA

03-07-2018

CHIPPEWA ST.

EXHIBIT “B”

PROPOSED SEWER SERVICE ASSESSMENT AREA

CHIPPEWA STREET LOW PRESSURE ASSESSMENT AREA

The properties to be provided sewer service are located within Section 02, Township 41 South, Range 42 East, Jupiter, Florida and lies within the following general boundaries:

On the North by Center Street,
On the South by Fishermans Landing Subdivision,
On the East by Pennock Lane, and
On the West by Jupiter Creek.

The approximate quantity of materials required to complete the project are:

400	Lineal Feet of 2.5” Low Pressure Force Main
6	Services
6	Low Pressure Pumping Units

Ms. Sondra Cottrell
re: 917 Chippewa St
917 Chippewa St
Jupiter FL 33458
30-42-41-02-02-015-0021

Mr. & Mrs. Mathew Searcy
re: 915 Chippewa St
915 Chippewa St
Jupiter FL 33458
30-42-41-02-02-015-0031

Mr. R. Garrett Tandy Jr
re: 913 Chippewa St
913 Chippewa St
Jupiter FL 33458
30-42-41-02-02-015-0041

Mr. James Merrill
re: 911 Chippewa St
909 Chippewa St
Jupiter FL 33458
30-42-41-02-02-015-0051

Mr. & Mrs. Clarence Wilbur
re: 907 Chippewa St
907 Chippewa St
Jupiter FL 33458
30-42-41-02-02-015-0070

Valenti Fam Trust
re: 905 Chippewa St
7550 155th PI N
Palm Bch Grdns FL 33418
30-42-41-02-02-015-0080

TIMOTHY W. GASKILL

*Business, Probate
Family Litigation*

DONALD R. SMITH

*Personal Injury & Wrongful Death
Commercial Litigation*

CURTIS L. SHENKMAN

*Board Certified
Real Estate Attorney*

BROOKE GROGAN

Attorney

BRANDON SMITH

Attorney

SMITH, GASKILL & SHENKMAN, P.A.

ATTORNEYS & COUNSELORS AT LAW

ESTABLISHED 1973

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NORTH PALM BEACH, FLORIDA 33408

TELEPHONE (561) 622-2700 FACSIMILE (561) 622-2841

www.LawPalmBeach.com

March 22, 2018

LEGAL ASSISTANTS

CIVIL TRIAL, PROBATE

AND FAMILY LAW

KAREN M. BOYDEN-LOPATOSKY
MINDY VASSER

PERSONAL INJURY

ROBIN B. MODLIN, CP
JAMEESHA ROCK

REAL ESTATE

JUDY D. MONTEIRO
DENISE B. PAOLUCCI
MELISSA KAJEEJIT

Sent by email

D. Albery Arrington, PhD., Executive Director
Clint Yerkes, Deputy Executive Director
Loxahatchee River Environmental Control District
2500 Jupiter Drive
Jupiter, Florida 33458-8964

Re: Initial Resolution for **12750 US 1** Assessment Area

Dear Dr. Arrington and Mr. Yerkes:

Per your request, please attach to this letter the Pending Lien Notice, Notice of Intent to Assess, Resolution 2018-12, the PROPOSED "Exhibit B Description of Improvements", "Exhibit B Map of the Assessment Area", and preliminary List of Property Owners.

A **SUGGESTED MOTION** for the Board to consider is:

"THAT THE GOVERNING BOARD approve Resolution 2018-12, the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the **12750 US 1** Assessment Area."

I will bring the originals to be signed at the Governing Board meeting, and leave them for the District to electronically record in the Public Records.

Sincerely,

Curtis L. Shenkman

Curtis L. Shenkman

RETURN TO: WC-53
Curtis L. Shenkman, Esquire
Smith, Gaskill & Shenkman, P.A.
11891 U.S. Highway One
North Palm Beach, Florida 33408

PENDING LIEN NOTICE
12750 US 1 - JUNO ASSESSMENT AREA

THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida, created in 1971 and existing pursuant to Chapter 2002-358, Laws of Florida (hereinafter referred to as the “District”), hereby clarifies the lien status of the “Notice of Intent to Assess” attached hereto and made a part hereof (referred to as the “Pending Lien”).

The Pending Lien shall not be considered certified, confirmed or ratified until such time as the passage of the Final Assessment Roll Resolution of the District.

The intention of the District in publishing this Pending Lien Notice is to assist the property owners who may be selling or refinancing their property and parties who may be placing a mortgage on their property to do so knowing that the District is not seeking the payment of any funds on the Pending Lien until the non-ad valorem tax bill is issued for the property on the date set forth in the Final Assessment Roll Resolution of the District.

Any inquiries as to the Pending Lien and the timing for the Final Assessment Roll Resolution and payment of said special assessments should be directed to:

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 Jupiter Park Drive
Jupiter, Florida 33458
Phone: (561) 747-5700

IN WITNESS WHEREOF, the undersigned, Executive Director of the Loxahatchee River Environmental Control District, herein certifies that on this 19th day of April, 2018, the information contained herein is true and accurate.

WITNESSES:

LOXAHATCHEE RIVER ENVIRONMENTAL
CONTROL DISTRICT

By: _____
D. Albrey Arrington, Ph.D.
EXECUTIVE DIRECTOR

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 19th day of April, 2018, by D. Albrey Arrington, EXECUTIVE DIRECTOR of the LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida, on behalf of the District, personally known to me.

(NOTARY SEAL)

NOTARY PUBLIC, STATE OF FLORIDA
Special/Assessment/PendingLienNotice

RETURN TO: WC-53
Curtis L. Shenkman, Esquire
Smith, Gaskill & Shenkman, P.A.
11891 U.S. Highway One
North Palm Beach, Florida 33408

**NOTICE OF INTENT TO ASSESS
12750 US 1 - JUNO ASSESSMENT AREA**

THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida (the “District”) **created in 1971 and existing pursuant to Chapter 2002-358, Laws of Florida**, (the “Act”), hereby gives public notice that the District’s Governing Board on the 19th day of April, 2018, passed Resolution **2018-12**, authorizing the construction of certain local sewer improvements as further described in said Resolution **2018-12**, which is attached hereto as Exhibit “A”. It is the intent of the District to assess the owners of property specially benefited by such sewer improvements, which property is further described on the attached **Exhibit “B”**, and to apportion the District’s costs for the total expenses related to the design and construction of said improvements, based upon each owner’s proportionate share of said costs determined upon a square footage basis, or by other methods as the Governing Board may deem fair and equitable, pursuant to the Act and Rules of the District, as same may be amended from time to time hereafter.

Any inquiries to the District’s progress in completing certification of said assessments should be directed to:

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 Jupiter Park Drive
Jupiter, Florida 33458

IN WITNESS WHEREOF, the undersigned, Executive Director of the Loxahatchee River Environmental Control District, hereby certifies on this 19th day of April, 2018, that the information contained herein is true and accurate.

WITNESSES:

D. Albrey Arrington, Ph.D.
Executive Director

STATE OF FLORIDA
COUNTY OF PALM BEACH

SWORN TO and subscribed before me this 19th day of April, 2018, by D. Albrey Arrington, EXECUTIVE DIRECTOR of the LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, who is personally known to me.

(NOTARY SEAL)

NOTARY PUBLIC, STATE OF FLORIDA

Special/Assessment/NoticeIntentToAssess

RESOLUTION 2018-12

A RESOLUTION OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT RELATING TO **12750 US 1 - JUNO** ASSESSMENT AREA IMPROVEMENTS IN ACCORDANCE WITH DISTRICT RULE 31-11; STATING THE NATURE OF THE PROPOSED IMPROVEMENTS; DESIGNATING THE STREETS TO BE IMPROVED; DESIGNATING THAT PLANS, SPECIFICATIONS, AND A TENTATIVE APPORTIONMENT BE PREPARED; PROVIDING FOR THE AVAILABILITY OF PLANS AND SPECIFICATIONS AND FOR THE PREPARATION OF THE PRELIMINARY SPECIAL ASSESSMENT ROLL; PROVIDING FOR DECLARING LINE AVAILABLE FOR CONNECTION; PROVIDING FOR CONSISTENCY; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Governing Board of the Loxahatchee River Environmental Control District (hereinafter called the “District”) has considered the need for improvements to the **12750 US 1 - JUNO** Assessment Area (the “Area”) in Palm Beach County, Florida;

WHEREAS the District shall construct and declare available sewerage collection lines and related appurtenances comprising a localized District sewer system in the Area as an Established Residential Neighborhood based upon the Governing Board’s determination of any of the following:

- (1) n/a; or
- (2) that a reasonable alternative to the septic tanks exists for the treatment of the sewerage, taking into consideration factors such as cost; or
- (3) the discharge from the septic tanks is adversely affecting the health of the user or the public, or the groundwater or surface water is degraded; or
- (4) to enhance the environmental and scenic value of surface waters.

WHEREAS, the Governing Board has considered the facts, evidence, and presentations of the District Engineer, District staff and consultants as to the need for sanitary sewers in the Area and considered such recommendations to be in accordance with the above referenced Criteria of the “Ellis Rule” as well as in the best interests of the citizens of the District and the citizens of this Area.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DISTRICT, THAT:

Section 1. Title:

This Resolution shall be known as the Resolution Authorizing the Project known as “**12750 US 1 - JUNO** Assessment Area Improvements”.

Section 2. Nature of Improvements:

The project improvements shall consist of the construction of a waste water and sewage system within lands under the jurisdiction of the District. The proposed improvements performed shall generally consist of those set forth on Composite Exhibit “B”.

Section 3. Designation of Streets to be Improved:

The streets included within the **12750 US 1 - JUNO** Assessment Area Improvements are set forth on Composite Exhibit “B”.

Section 4. Plans, Specifications and Tentative Apportionment:

Upon adoption of this Resolution, The District Engineers and staff shall prepare plans, specifications and estimated total costs of such proposed improvements, together with a tentative apportionment of such costs between the District and individual parcels of property receiving special benefits pursuant to the improvements.

Section 5. Public Inspection:

The Plans, Specifications and tentative apportionments for the **12750 US 1 - JUNO** Assessment Area Improvements shall be available for inspection in the Office of the Executive Director, Loxahatchee

River Environmental Control District, 2500 Jupiter Park Drive, Jupiter, Florida 33458. The District's Engineer shall make available said plans and specifications prepared incident thereto, for inspection in the Office of the District's Engineer.

Section 6. Assessment Roll:

The District Clerk is directed to prepare a Preliminary Assessment Roll based upon this Resolution, District Rule 31-11, and the District Engineer's tentative apportionment, and to make publication of notice in newspapers in Martin and Palm Beach Counties, together with notice mailed to those interested parties and affected property owners requesting such in writing, in accordance with the requirements of District Rule 31-11.

Section 7. Availability for Connection and Required Connection:

The waste water and sewerage system shall be "Available" for connection in accordance with District Rule 31-3.003(3) and Florida Statutes 381.0065(2)(a) when the Florida Department of Health releases the system for service, which is the date of actual "Availability". In accordance with Florida Statutes 381.00655, the affected property owners shall be required to connect to the sewerage system within one (1) year of the actual Availability.

Section 8. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 9. In the event that any portion of this Resolution is found to be unconstitutional or improper, it shall be severed herefrom and shall not affect the validity of the remaining portions of this Resolution.

Section 10. This Resolution shall become effective upon its passage and adoption.

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, THIS 19th DAY OF APRIL, 2018.

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
VOTE

JAMES D. SNYDER

STEPHEN ROCKOFF

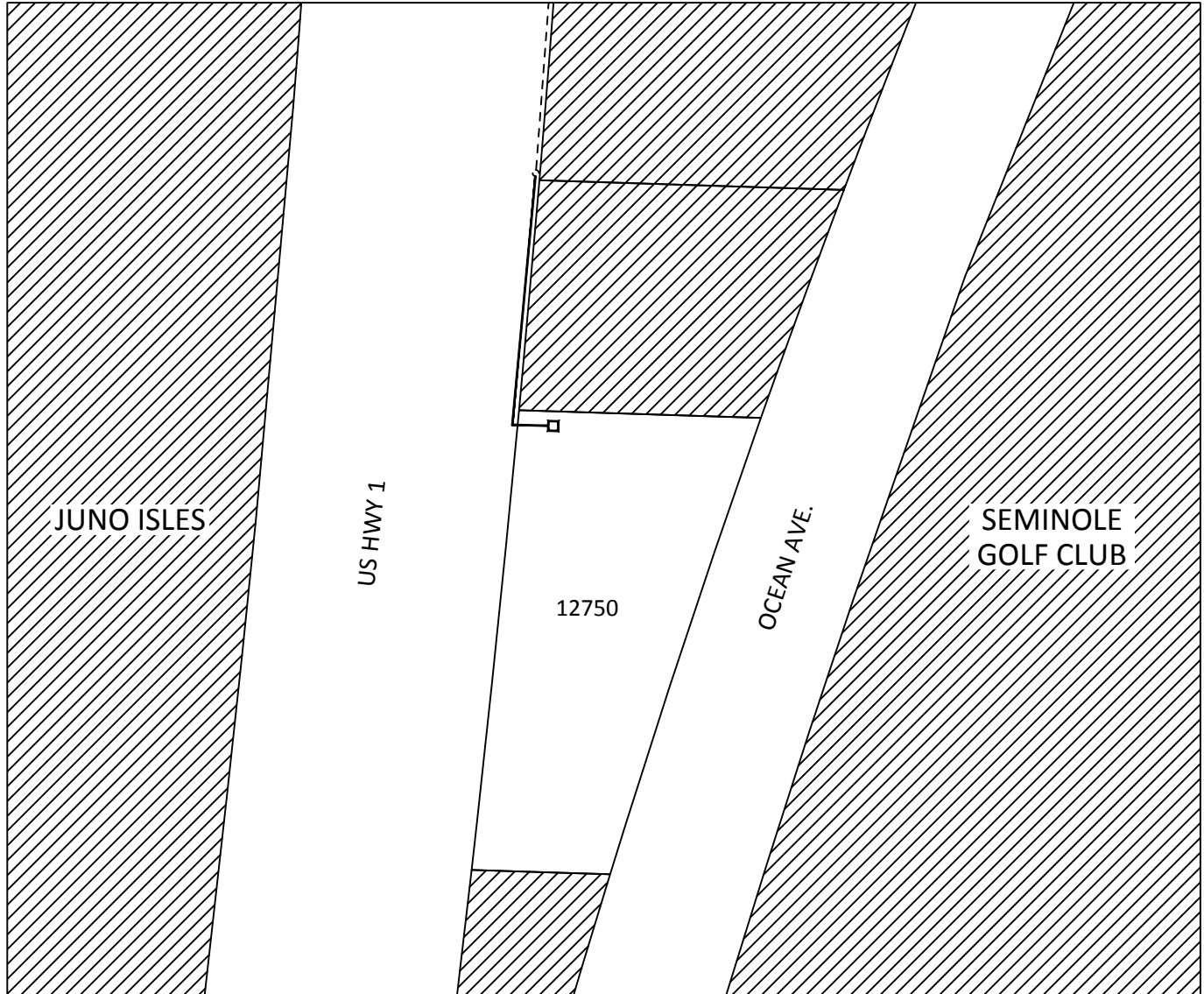
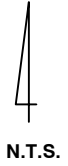
GORDON M. BOGGIE

HARVEY M. SILVERMAN

DR. MATT H. ROSTOCK

EXHIBIT "B"

"12750 US HWY 1 LOW PRESSURE SEWER SYSTEM"



LEGEND

- NOT IN ASSESSMENT AREA
- EXISTING SANITARY MANHOLE
- EXISTING 8" GRAVITY MAIN
- PROPOSED LOW PRESSURE MAIN
- PROPOSED LOW PRESSURE SERVICE

JUNO BEACH, FLORIDA

EXHIBIT “B”

PROPOSED SEWER SERVICE ASSESSMENT AREA

12750 US 1 ASSESSMENT AREA

The property to be provided sewer service is located within Section 33, Township 41 South, Range 42 East, Juno, Florida and lies within the following general boundaries:

On the North by Donald Ross Road,
On the South by Ocean Drive,
On the East by Seminole Golf Course, and
On the West by U.S. Highway 1.

PCN: 28-43-41-33-00-002-0020

The approximate quantity of materials required to complete the project are:

475	Lineal Feet of Low Pressure Force Main
1	Service
1	Low Pressure Pumping Unit

Petro Ventures Corp
re: 12750 US Hwy 1
3016 Mainsail Cir
Jupiter FL 33477
28-43-41-33-00-002-0020

TIMOTHY W. GASKILL

*Business, Probate
Family Litigation*

DONALD R. SMITH

*Personal Injury & Wrongful Death
Commercial Litigation*

CURTIS L. SHENKMAN

*Board Certified
Real Estate Attorney*

BROOKE GROGAN

Attorney

BRANDON SMITH

Attorney

SMITH, GASKILL & SHENKMAN, P.A.

ATTORNEYS & COUNSELORS AT LAW

ESTABLISHED 1973

11891 U.S. HIGHWAY ONE, SUITE100

NORTH PALM BEACH, FLORIDA 33408

TELEPHONE (561) 622-2700 FACSIMILE (561) 622-2841

www.LawPalmBeach.com

April 3, 2018

LEGAL ASSISTANTS

CIVIL TRIAL, PROBATE

AND FAMILY LAW

KAREN M. BOYDEN-LOPATOSKY
MINDY VASSER

PERSONAL INJURY

ROBIN B. MODLIN, CP
JAMEESHA ROCK

REAL ESTATE

JUDY D. MONTEIRO
DENISE B. PAOLUCCI
MELISSA KAJEEJIT

Sent by email

D. Albery Arrington, PhD., Executive Director
Clint Yerkes, Deputy Executive Director
Loxahatchee River Environmental Control District
2500 Jupiter Drive
Jupiter, Florida 33458-8964

Re: Initial Resolution for **County Line Rd- Martin County** Assessment Area

Dear Dr. Arrington and Mr. Yerkes:

Per your request, please attach to this letter the Pending Lien Notice, Notice of Intent to Assess, Resolution 2018-12, the PROPOSED "Exhibit B Description of Improvements", "Exhibit B Map of the Assessment Area", and preliminary List of Property Owners.

A **SUGGESTED MOTION** for the Board to consider is:

"THAT THE GOVERNING BOARD approve Resolution 2018-13, the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the **County Line Rd- Martin County** Assessment Area."

I will bring the originals to be signed at the Governing Board meeting, and leave them for the District to electronically record in the Public Records.

Sincerely,

Curtis L. Shenkman

Curtis L. Shenkman

RETURN TO: WC-53
Curtis L. Shenkman, Esquire
Smith, Gaskill & Shenkman, P.A.
11891 U.S. Highway One
North Palm Beach, Florida 33408

PENDING LIEN NOTICE
COUNTY LINE RD.-MARTIN COUNTY ASSESSMENT AREA

THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida, created in 1971 and existing pursuant to Chapter 2002-358, Laws of Florida (hereinafter referred to as the “District”), hereby clarifies the lien status of the “Notice of Intent to Assess” attached hereto and made a part hereof (referred to as the “Pending Lien”).

The Pending Lien shall not be considered certified, confirmed or ratified until such time as the passage of the Final Assessment Roll Resolution of the District.

The intention of the District in publishing this Pending Lien Notice is to assist the property owners who may be selling or refinancing their property and parties who may be placing a mortgage on their property to do so knowing that the District is not seeking the payment of any funds on the Pending Lien until the non-ad valorem tax bill is issued for the property on the date set forth in the Final Assessment Roll Resolution of the District.

Any inquiries as to the Pending Lien and the timing for the Final Assessment Roll Resolution and payment of said special assessments should be directed to:

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 Jupiter Park Drive
Jupiter, Florida 33458
Phone: (561) 747-5700

IN WITNESS WHEREOF, the undersigned, Executive Director of the Loxahatchee River Environmental Control District, herein certifies that on this 19th day of April, 2018, the information contained herein is true and accurate.

WITNESSES:

LOXAHATCHEE RIVER ENVIRONMENTAL
CONTROL DISTRICT

By: _____
D. Albrey Arrington, Ph.D.
EXECUTIVE DIRECTOR

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 19th day of April, 2018, by D. Albrey Arrington, EXECUTIVE DIRECTOR of the LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida, on behalf of the District, personally known to me.

(NOTARY SEAL)

NOTARY PUBLIC, STATE OF FLORIDA
Special/Assessment/PendingLienNotice

RETURN TO: WC-53
Curtis L. Shenkman, Esquire
Smith, Gaskill & Shenkman, P.A.
11891 U.S. Highway One
North Palm Beach, Florida 33408

**NOTICE OF INTENT TO ASSESS
COUNTY LINE RD.-MARTIN COUNTY ASSESSMENT AREA**

THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, a special district of the State of Florida (the “District”) **created in 1971 and existing pursuant to Chapter 2002-358, Laws of Florida**, (the “Act”), hereby gives public notice that the District’s Governing Board on the 19th day of April, 2018, passed Resolution **2018-13**, authorizing the construction of certain local sewer improvements as further described in said Resolution **2018-13**, which is attached hereto as Exhibit “A”. It is the intent of the District to assess the owners of property specially benefited by such sewer improvements, which property is further described on the attached **Exhibit “B”**, and to apportion the District’s costs for the total expenses related to the design and construction of said improvements, based upon each owner’s proportionate share of said costs determined upon a square footage basis, or by other methods as the Governing Board may deem fair and equitable, pursuant to the Act and Rules of the District, as same may be amended from time to time hereafter.

Any inquiries to the District’s progress in completing certification of said assessments should be directed to:

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 Jupiter Park Drive
Jupiter, Florida 33458

IN WITNESS WHEREOF, the undersigned, Executive Director of the Loxahatchee River Environmental Control District, hereby certifies on this 19th day of April, 2018, that the information contained herein is true and accurate.

WITNESSES:

D. Albrey Arrington, Ph.D.
Executive Director

STATE OF FLORIDA
COUNTY OF PALM BEACH

SWORN TO and subscribed before me this 19th day of April, 2018, by D. Albrey Arrington, EXECUTIVE DIRECTOR of the LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, who is personally known to me.

(NOTARY SEAL)

NOTARY PUBLIC, STATE OF FLORIDA

Special/Assessment/NoticeIntentToAssess

RESOLUTION 2018-13

A RESOLUTION OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT RELATING TO **COUNTY LINE RD.-MARTIN COUNTY** ASSESSMENT AREA IMPROVEMENTS IN ACCORDANCE WITH DISTRICT RULE 31-11; STATING THE NATURE OF THE PROPOSED IMPROVEMENTS; DESIGNATING THE STREETS TO BE IMPROVED; DESIGNATING THAT PLANS, SPECIFICATIONS, AND A TENTATIVE APPORTIONMENT BE PREPARED; PROVIDING FOR THE AVAILABILITY OF PLANS AND SPECIFICATIONS AND FOR THE PREPARATION OF THE PRELIMINARY SPECIAL ASSESSMENT ROLL; PROVIDING FOR DECLARING LINE AVAILABLE FOR CONNECTION; PROVIDING FOR CONSISTENCY; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Governing Board of the Loxahatchee River Environmental Control District (hereinafter called the “District”) has considered the need for improvements to the **COUNTY LINE RD.-MARTIN COUNTY** Assessment Area (the “Area”) in Martin County, Florida;

WHEREAS the District shall construct and declare available sewerage collection lines and related appurtenances comprising a localized District sewer system in the Area as an Established Residential Neighborhood based upon the Governing Board’s determination of any of the following:

- (1) n/a; or
- (2) that a reasonable alternative to the septic tanks exists for the treatment of the sewerage, taking into consideration factors such as cost; or
- (3) the discharge from the septic tanks is adversely affecting the health of the user or the public, or the groundwater or surface water is degraded; or
- (4) to enhance the environmental and scenic value of surface waters.

WHEREAS, the Governing Board has considered the facts, evidence, and presentations of the District Engineer, District staff and consultants as to the need for sanitary sewers in the Area and considered such recommendations to be in accordance with the above referenced Criteria of the “Ellis Rule” as well as in the best interests of the citizens of the District and the citizens of this Area.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DISTRICT, THAT:

Section 1. Title:

This Resolution shall be known as the Resolution Authorizing the Project known as “**COUNTY LINE RD.-MARTIN COUNTY** Assessment Area Improvements”.

Section 2. Nature of Improvements:

The project improvements shall consist of the construction of a waste water and sewage system within lands under the jurisdiction of the District. The proposed improvements performed shall generally consist of those set forth on Composite Exhibit “B”.

Section 3. Designation of Streets to be Improved:

The streets included within the **COUNTY LINE RD.-MARTIN COUNTY** Assessment Area Improvements are set forth on Composite Exhibit “B”.

Section 4. Plans, Specifications and Tentative Apportionment:

Upon adoption of this Resolution, The District Engineers and staff shall prepare plans, specifications and estimated total costs of such proposed improvements, together with a tentative apportionment of such costs between the District and individual parcels of property receiving special benefits pursuant to the improvements.

Section 5. Public Inspection:

The Plans, Specifications and tentative apportionments for the **COUNTY LINE RD.-MARTIN COUNTY** Assessment Area Improvements shall be available for inspection in the Office of the

Executive Director, Loxahatchee River Environmental Control District, 2500 Jupiter Park Drive, Jupiter, Florida 33458. The District’s Engineer shall make available said plans and specifications prepared incident thereto, for inspection in the Office of the District’s Engineer.

Section 6. Assessment Roll:

The District Clerk is directed to prepare a Preliminary Assessment Roll based upon this Resolution, District Rule 31-11, and the District Engineer’s tentative apportionment, and to make publication of notice in newspapers in Martin and Palm Beach Counties, together with notice mailed to those interested parties and affected property owners requesting such in writing, in accordance with the requirements of District Rule 31-11.

Section 7. Availability for Connection and Required Connection:

The waste water and sewerage system shall be “Available” for connection in accordance with District Rule 31-3.003(3) and Florida Statutes 381.0065(2)(a) when the Florida Department of Health releases the system for service, which is the date of actual “Availability”. In accordance with Florida Statutes 381.00655, the affected property owners shall be required to connect to the sewerage system within one (1) year of the actual Availability.

Section 8. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 9. In the event that any portion of this Resolution is found to be unconstitutional or improper, it shall be severed herefrom and shall not affect the validity of the remaining portions of this Resolution.

Section 10. This Resolution shall become effective upon its passage and adoption.

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, THIS 19th DAY OF APRIL, 2018.

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
VOTE

JAMES D. SNYDER

STEPHEN ROCKOFF

GORDON M. BOGGIE

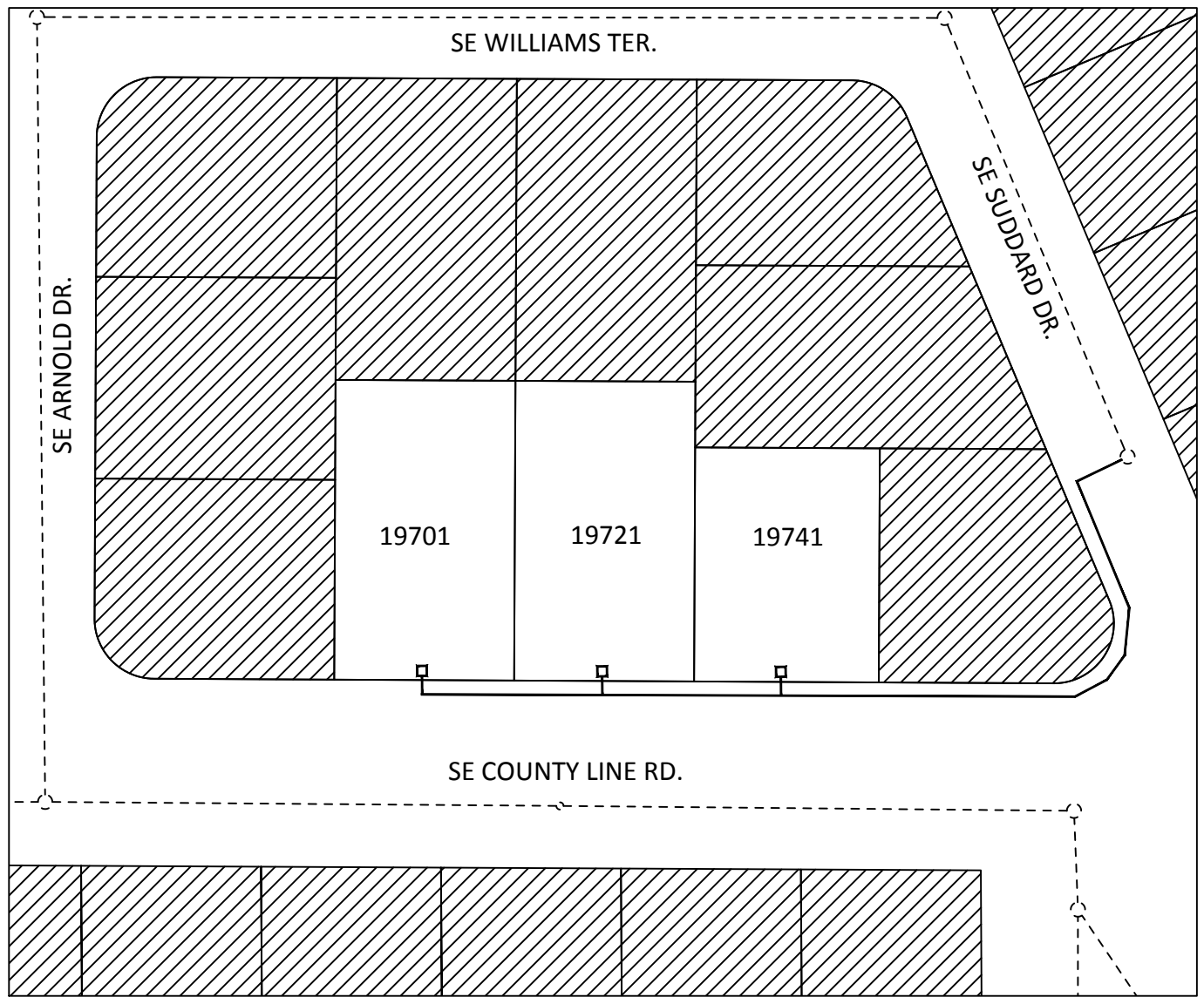
HARVEY M. SILVERMAN

DR. MATT H. ROSTOCK

EXHIBIT "B"

"COUNTY LINE ROAD - MARTIN COUNTY ASSESSMENT AREA"

LOW PRESSURE SEWER SYSTEM



LEGEND

- NOT IN ASSESSMENT AREA
- EXISTING SANITARY MANHOLE
- EXISTING 8" GRAVITY MAIN
- PROPOSED LOW PRESSURE MAIN
- PROPOSED LOW PRESSURE SERVICE

MARTIN COUNTY, FLORIDA

EXHIBIT “B”

PROPOSED SEWER SERVICE ASSESSMENT AREA

COUNTY LINE ROAD-MARTIN COUNTY ASSESSMENT AREA

The properties to be provided sewer service are located within Section 24, Township 40 South, Range 42 East, Unincorporated Martin County, Florida and lies within the following general boundaries:

On the North by SE Williams Terrace,
On the South by SE County Line Road,
On the East by SE Suddard Drive, and
On the West by SE Arnold Drive

The approximate quantity of materials required to complete the project are:

408	Lineal Feet of Low Pressure Force Main
3	Services
3	Low Pressure Pumping Units

Mr. & Mrs. Clinton Cobia
re: 19741 SE County Line Rd
19741 SE County Line Rd
Tequesta FL 33469
24-40-42-007-001-00020-5

Mr. Jaime Gomez
re: 19721 SE County Line Rd
19721 SE County Line Rd
Tequesta FL 33469
24-40-42-007-001-00030-3

Mr. & Mrs. Ghanshyan Patel
re: 19701 SE County Line Rd
19701 SE County Line Rd
Tequesta FL 33469
24-40-42-007-001-00040-1

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458

Telephone (561) 747-5700 • Fax (561) 747-9929 • www.loxahatcheeriver.org



D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: GOVERNING BOARD

FROM: KARA PETERSON

DATE: APRIL 13, 2018

SUBJECT: MODIFICATION TO EXISTING BANKING ACCOUNT

The District is seeking approval from the District Governing Board to migrate our existing SunTrust bank account from a Business Checking account to a Public Funds NOW ECR account for the remainder of our contract with SunTrust (our current contract expires on January 31, 2021). Migrating to a Public Funds NOW ECR account will increase our earnings credit slightly from 0.35% to 0.45% and provide interest on excess average collected balances at a rate of 0.50%. Currently, the District does not earn interest on excess balances.

The total earned depends on our transactional fees and our bank balance. Based on the last calendar year's data, we would have earned approximately \$10,000 in additional interest with this account structure. Going forward, I estimate we will earn in excess of \$5,000 annually. Below I illustrate the benefit of migrating to a Public Funds NOW ECR account based on the District's March 2018 Average Balance.

	<u>Public Funds NOW ECR</u>	<u>Business Checking</u>
March 2018 Average Balance	\$ 5,347,420	\$ 5,347,420
Earnings Credit Rate	.45%	.35%
Balance Based Service Charges*	\$ 920	\$ 920
Earned Credit	\$ 1,846	\$ 1,436
Fees Paid	\$ 0	\$ 0
Excess Balances	\$ 2,683,383	\$ 0
Interest Rate	.50%	0%
Interest Earned	\$ 1,029	\$ 0

**Balanced Based Services Charges are based on February 2018 Merchant Statements; March 2018 statement is currently unavailable.*

Should you have any questions regarding this contract please feel free to contact me.

The following motion is suggested:

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to migrate our existing SunTrust Business Checking account to a SunTrust Public Funds NOW ECR account for the remainder of our contract term.”

Loxahatchee River District

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: GOVERNING BOARD
FROM: D. ALBREY ARRINGTON, EXECUTIVE DIRECTOR
DATE: APRIL 11, 2018
SUBJECT: EXECUTIVE DIRECTOR'S CONTRACT RENEWAL

My Employment Agreement is scheduled to expire on December 28, 2018. In January, I informed the Board in writing that I would like to renew my Employment Agreement, and the Board responded by directing me to work with Mr. Harvey Silverman on drafting an acceptable contract for renewal. Based on the stated desire of the Governing Board, I have drafted a contract for renewal that incorporates changes recommended by LRD's Human Resources staff member (Thomas Reynolds) and is acceptable to Mr. Silverman. The proposed contract revisions fall into the following categories:

1. Revising the effective date from November 21, 2013 to April 19, 2018.
2. Revising the ending date from December 29, 2018 to January 2, 2024.
3. Under Section 1. Duties, we inserted a reference to my Job Description, which was deemed important to Thomas Reynolds. My job description is attached.
4. Section 4.B. Termination Without Cause has been revised to decrease my severance package from 12 months to 20 weeks. This revision is driven by Florida Statute 215.425(4); see http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0200-0299/0215/Sections/0215.425.html
5. Section 4.D. Termination With Cause was revised to replace "habitual drug abuse" with "violation of the District's drug policy". This suggestion was driven by Thomas Reynolds.

On the following pages I have attached a red-lined version of my draft employment agreement. All proposed changes are shown in strike-out and underline text. Otherwise, my Employment Agreement will remain as is. Mr. Shenkman has reviewed the proposed changes and found them legally sufficient. Therefore, I offer the following motion for your consideration:

“THAT THE GOVERNING BOARD approve the proposed amendments to the Executive Director’s Employment Agreement and authorize the Board Chairman to execute an amended Employment Agreement between Loxahatchee River Environmental Control District and D. Albrey Arrington, and authorizes the Board Chairman to sign off on the Executive Director’s job description.”

Thank you for the opportunity to lead the LRD staff. We have a great team, and I enjoy what we do.

Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

James D. Snyder
Chairman

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Board Member

EMPLOYMENT AGREEMENT

THIS AGREEMENT, made and entered into this ~~_____day of November, 2013~~
19th day of April, 2018, by and between the **LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT**, *acting by and through its Governing Board*, hereinafter called the "District," and **D. Albrey Arrington**, hereinafter referred to as the "Director," both of who understand as follows:

WITNESSETH:

WHEREAS, D. Albrey Arrington, is now serving as the District's Executive Director, and on November 15, 2007 the Governing Board of the District announced the appointment of D. Albrey Arrington as Executive Director effective December 29, 2008; and

WHEREAS, on November 21, 2013 the Governing Board of the District revised and extended the terms of the Employment Agreement through December 28, 2018; and

WHEREAS, on ~~November 21, 2013~~ April 19, 2018 the Governing Board of the District and the Executive Director formalized the conditions of Director's continued employment memorialized by this Agreement for Employment and to provide certain benefits, establish certain conditions of employment, and to set working conditions of Director; and

WHEREAS, D. Albrey Arrington, desires to remain employed as Director of the Loxahatchee River Environmental Control District.

NOW, THEREFORE , in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Section 1. Duties.

The District, effective ~~December 29, 2013~~ April 19, 2018, hereby continues the employment of D. Albrey Arrington, as Executive Director of the Loxahatchee River Environmental Control District to perform all functions and duties required hereof by his job description.

Section 2. Compensation.

A. Base Salary. The Base Salary of D. Albrey Arrington effective December 29, 2008 as Director of the Loxahatchee River Environmental Control District, shall be the base annual salary of ONE HUNDRED TEN Thousand Dollars (\$110,000.00) ("Base Salary"). Such Base Salary shall be payable in installments at the same time as are the other employees of the District.

B. Cost of Living Adjustment. In addition, the District agrees to adjust the Base

Salary and/or other benefits of Director in such amounts and to such an extent as the District may determine as the Cost of Living adjustment at such time said adjustment is authorized to the other employees of the District.

C. Merit Review. In addition, District agrees to adjust Base Salary and/or other benefits of Director in such amounts and to such an extent as the District may determine that it is desirable to do so on the basis of an annual salary review of said Director made in JANUARY, which is consistent with consideration given to other employees of the District.

Section 3. Term of Employment.

A. Term. The term of employment of this Agreement shall be for a period of FIVE (5) years, commencing December 29, ~~2018~~2013, through January 2, 2024~~December 28, 2018~~.

B. Termination by District. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the District to terminate the services of the Director *without cause* at any time upon ninety (90) days written notice.

C. Resignation by Director. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Director to resign at any time from his position with the District, upon ninety (90) days written notice.

D. Employment. Director agrees to remain in the exclusive employ of District until this Agreement is terminated. The term "employed" shall not be construed to include occasional teaching, writing, or consulting performed on Director's time off. At all times and under all circumstances, District business shall take precedence and priority over and above other professional demands or commitments of the Director.

E. Renewal. Renewal shall be at the option of the District. In the event the District desires to renew this Agreement, the District shall use its best efforts to negotiate the renewal beginning at least 365 days prior to the end of the term. The Director shall notify the District, in writing, a minimum of ten (10) days prior to the 365 days prior to the end of the term, at an official District meeting as a reminder of the renewal provisions as contained herein.

Section 4. Termination.

A. Voluntary Resignation. In the event Director voluntarily resigns his position with the District before the expiration of the term of employment, then, and in such event, Director, shall provide the District with ninety (90) days' written notice of such termination. Upon receipt of such notice, the District may at its option require Director to terminate at a date earlier or sooner than the notice resignation date, without the requirement for the District to pay severance pay to Director; provided, however, that in no event shall such termination be required earlier than thirty (30) days following the date of the resignation notice. No more than six (6) days of accrued vacation could be

used during the applicable 90-day or 30-day period.

B. Without Cause. ~~Any termination of this contract by the District without cause shall entitle the Director to a payment of a lump sum cash severance payment equal to the aggregate salary and benefits for twenty (20) weeks. {Editorial note: This provision was revised to be in compliance with Florida Statute Section 215.425(4).}~~

~~Should the District elect to terminate the Director without cause, the Director shall be bound by one of the following severance packages as selected by the District:~~

~~1. Director receives TWELVE (12) months Severance Pay; or~~

~~2. Upon terms mutually agreed between the parties.~~

C. Severance Pay. Only in the event the District terminates the Director without cause under paragraph 4.B. above shall the Director be entitled to Severance Pay. The Severance Pay (defined below) shall be paid to the Director on his last working day for the District. For the purpose of this Agreement, "Severance Pay" shall include the monthly Base Salary and attendant FICA and withholding taxes, retirement, insurance, and health benefits for the Director and his family, any and all accrued sick leave and vacation leave, and all vested retirement benefits.

D. With Cause. Should the District elect to terminate the Director with cause, the Director may be terminated immediately, provided that written notice of such action and the reasons therefore, are furnished to the Director within 24 hours. The Director shall be entitled to his regular pay to the date of his discharge. Such notice may be delivered to the Director personally or may be sent by certified mail with return receipt requested. For clarity, the definition of "Cause" shall include, but not be limited to, inability to materially perform assigned duties, willful violation of the provisions of law or agency rules, conduct unbecoming a public employee, ~~habitual drug abuse~~ violation of the District's drug policy, or conviction of any crime involving moral turpitude.

Section 5. Dues and Subscriptions.

District agrees to budget and pay for the District related dues and subscriptions of Director beneficial to his District employment and desirable for his continued professional participation, growth, and advancement in the best interests of the District.

Section 6. Professional Development.

A. Travel. District hereby agrees to budget and to pay the travel and subsistence expenses of Director for travel officially authorized by the District, pursuant to and in accordance with the travel voucher and reimbursement provisions of rules adopted by the District and Florida Statutes.

B. Expenses. The District also agrees to reimburse Director for expenses actually incurred while Director is engaged in official business of the District, including,

but not limited to, convention registration fees, common carrier fees, turnpike tolls, parking fees, and communication expenses, as provided in Florida Statutes, upon presentation of paid receipts identified on the voucher enumerating the per diem and related travel expenses.

C. Education. District also agrees to budget and pay the travel and subsistence expenses of the Director for short courses, institutes, seminars, and other educational classes pursuant to and in accordance with the policy of the District and Florida Statutes.

D. Mileage. The District also agrees to pay to Director a mileage allowance for the use of his privately owned automobile, as allowed by Florida Statutes for such travel when the Director is engaged in official business of the District, to be paid monthly upon presentation of a Monthly Mileage Report

Section 7. Disability, Health, Life Insurance and Retirement Program.

The Director shall be entitled to and shall enjoy inclusion in the group insurance program and retirement program in the same manner and under the same provisions and benefits as in the case of any other employee of the District. The Director shall be provided with a life insurance policy in the total amount of \$500,000.00, with \$350,000.00 for the Director and his beneficiaries, and \$150,000.00 for the District for the purposes of searching for and compensating a successor Executive Director. Upon leaving the District, the Executive Director shall have the option of taking control and ownership of the life insurance policy and the entire beneficiary interest thereof at the Directors sole cost and expense.

Section 8. Other Terms and Conditions of Employment.

A. Vehicle. The District agrees to provide the Director with a vehicle for his professional and personal use through a vehicle allowance in the amount of \$600.00 per month plus credit card to purchase gasoline.

B. Miscellaneous. The District shall fix any such other terms and conditions of employment as it may determine from time to time relating to the performance of Director, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement or any other law.

C. Benefits. All regulations and rules of the District relating to sick leave, retirement and pension system contributions, holidays, and other fringe benefits and working conditions as they may hereafter be adopted or amended also shall apply to Director as they would to other employees of the District.

D. Vacation. The Director shall receive twenty (20) days of paid vacation at the start of each one year period of this Agreement Consistent with the other employees of the District, the Director may not accrue in excess of twenty (20) days.

Section 9. General Provisions.

A. The text herein shall constitute the entire agreement between the parties.

B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Director.

C. This Agreement shall become effective commencing the day of April 19, 2018 ~~December, 29, 2013~~.

D. All of the provisions contained in this Agreement are subject and conditioned upon compliance with all general laws or special laws of the State of Florida. Such laws take precedence over any part or portion or provisions as contained herein, in all instances.

E. If any provision or any portion thereof contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

IN WITNESS WHEREOF, the Loxahatchee River Environmental Control District has caused this Agreement to be signed and executed in its behalf by its Chairman, and duly attested, and the Director has signed and executed this Agreement, having the same witnessed the day and year first above written.

ATTEST:

LOXAHATCHEE RIVER
ENVIRONMENTAL CONTROL DISTRICT

By: _____
Gordon M. Boggie, Secretary

By: _____
James D. Snyder, Chairman

WITNESSES:

EMPLOYEE:

By: _____
D. Albrey Arrington, Ph.D.

Loxahatchee River District Job Description

Job Title: Executive Director	Department: Executive
Reports to: Governing Board	<input checked="" type="checkbox"/> Exempt (Salaried)
Pay Grade: Contract	<input type="checkbox"/> Nonexempt (Hourly)

Supervises Directly: Deputy Executive Director (1), Director of Finance and Administration (1), Director of Engineering (1), Director of Operations (1), Director of Information Services (1), Human Resources Generalist (1), and Executive Secretary (1). Environmental Education Manager (1).

Supervises Through Subordinates: entire organization

Summary Statement

The Executive Director serves as the District’s Chief Executive Officer, and has overall responsibility for the management of the District in accordance with the District’s Enabling Legislation, Rules, policies and general direction as set by the Governing Board. The Executive Director provides direction and supervision for all consultants to the District, except for the auditors who work solely for the Board. The Executive Director oversees current and long-range planning so that required services are provided efficiently as the characteristics of the area change, and oversees coordination with other political and administrative governmental entities. The Executive Director exercises sound, independent judgment in directing the activities of the District, and is held responsible for achieving the District’s goals and planned objectives. This position also serves as the District Clerk.

Responsibilities

1. Assume full management responsibility for all District activities; recommend and administer policies and procedures; manage development and implementation of District goals, objectives, and priorities.
2. Oversee and participate in the development of the District’s Rate Study; Oversee and participate in the development and administration of the District budget so as to achieve efficiently provide service to the public; approve expenditures and implement budgetary adjustments as appropriate and necessary.
3. Collaborate with District Division Directors, Managers and staff to develop, coordinate and complete District’s work plan using the Rate Study and Budgeting process.
4. Assess and monitor work load, administrative and support systems, and internal reporting; identify opportunities for improvement; direct and implement change.
5. Establish appropriate service and staffing levels; monitor and evaluate the efficiency and effectiveness of District staff and programs; allocate resources accordingly.
6. Motivate District staff; provide for staff training; implement discipline and termination procedures; respond to employee grievances.
7. Respond to and resolve difficult and sensitive inquiries and complaints by employees, customers and members of the public; explain, justify and defend District programs, policies and activities; negotiate and resolve sensitive and controversial issues.
8. Represent the District to external agencies and entities.
9. Actively engage the Governing Board; participate on a variety of relevant boards, commissions, and committees; prepare and present staff reports and other necessary correspondence; submit abstracts and papers to share knowledge and technical expertise.
10. Attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of wastewater, reuse, reclaimed water, environmental science, river management, and other areas of municipal utilities.

Education & Experience

- Graduate degree in Business, Engineering, Environmental Science, or relevant field
- More than ten years of progressive management experience

Key Competencies:

- Exemplary Critical Thinking and Problem Solving
- Ethical Conduct at all times
- Excellent oral and written communications skills
- Ability to multitask and prioritize effectively
- Effective management skills
- Effective computer skills, including proficiency with Microsoft Office
- Thorough understanding of District policies
- Able to draft and manage District budget
- Considerable knowledge of the laws, codes, ordinances, Florida Statutes applicable to the District functions.
- Knowledge of modern management methods and practices
- Knowledge of general repair processes for underground utility needs related to wastewater infrastructure
- Knowledge of computer hardware/software i.e. Microsoft Office Suite, with ability to access, input, and retrieve information
- Advanced skills and proven experience in business writing and oral presentations
- Ability to exercise sound judgment and decision-making
- Ability to establish and maintain effective working relationships with staff, Governing Board, customers, public officials, other agencies, and the general public
- Pass a pre-employment physical and drug test
- Possess and maintain valid Florida driver's license

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Conditions:

- Not substantially exposed to adverse environment conditions: job likely consists of typical office or administrative work.

Physical Activities:

Extended periods of time at a keyboard or workstation.

- Stooping Crouching Walking Grasping Kneeling Hearing
 Reaching Standing Climbing Crawling Twisting

Lifting: 10 pounds or less 11-20 pounds 21-50 pounds 51-75 pounds 76+ pounds

Pulling: 10 pounds or less 11-20 pounds 21-50 pounds 51-75 pounds 76+ pounds

Pushing: 10 pounds or less 11-20 pounds 21-50 pounds 51-75 pounds 76+ pounds

This job description is not intended to be all inclusive. Duties and/or responsibilities may be added or deleted as the Governing Board requires to meet the District's ongoing needs.

Governing Board: James D. Snyder

Employee: D. Albrey Arrington

Date

Date

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: D. ALBREY ARRINGTON, Ph.D.
Executive Director

FROM: CLINTON R. YERKES *CRY*
Deputy Executive Director

DATE: MARCH 29, 2018

SUBJECT: PURCHASE AUTHORIZATION
Lift Station #70 & #71 Generators & Automatic Transfer Switches

Lift Station (LS) #70 is located on the west end of Tequesta Dr at the Tequesta Country Club, Lift Station #71 is located at the Tequesta Country Club parking lot. The LS #71 system is pumped into the LS#70 system. Each of these stations are high flow stations and have experienced longer duration power outages during storm events. Each station will also be impacted by the additional flows from the recent Turtle Creek Country Club sewerage. The District Engineer has selected these stations as a priority for providing reliable service.

This request is for authorization to proceed with the purchase of one (1) new Generac diesel generator AND one 150 Amp Automatic Transfer Switch (ATS), for LS#70 and one new generator and 100 Amp ATS for LS#71.

The subject Generac Generator and the ATS is being purchased through the Florida Sheriffs Association (FSA) contract. We have purchased many of our portable generators through this program and have been satisfied with the pricing, delivery times and process.

The following motion is suggested for approval of these purchases:

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to proceed with the purchase of One, New, 100 kW Generac, Diesel, Generator from ACF, Inc., for LS #70, in the amount of \$39,366.00, in accordance with ACF Quote #0020164592, and FSA Contract FSA17-VEH15.0; Specification #71.

AND

“THAT THE DISTRICT GOVERNING BOARD authorize the purchase of one new 150 Amp Automatic Transfer Switch from ACF, Inc. in accordance with their Quote dated March 21, 2018 and in accordance with FSA Contract FSA17-VEH15.0; Specification #75, and in the amount of \$5,466.00.

AND

Stephen B. Rockoff
Board Member

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Chairman

Gordon M. Boggie
Board Member

James D. Snyder
Board Member

THAT THE DISTRICT GOVERNING BOARD authorize the purchase of One (1), New, 60 kW, Diesel Generator for Lift Station #71 in the amount of \$29,650.00 from ACF, Inc. in accordance with ACF Quote #0020164577 and FSA 17-VEH15.0; Specification #71.

AND

THAT THE DISTRICT GOVERNING BOARD authorize the purchase of One (1), New, 100 Amp, Automatic Transfer Switch from ACF, Inc. in accordance with their Quote dated March 21, 2018 and in accordance with FSA Contract FSA17-VEH15.0; Specification #75, and in the amount of \$4,466.00”

Thank you for your consideration of this item and should you have any questions please contact me or Kris Dean.

V://cip/proj/misc/collection system/Generators LS#70-71/Board Auth Memo



Date: March 21, 2018

Quote: **0020164592**

Client: Loxahatchee River District Lift Station #70

RE: **FSA Contract FSA17-VEH15.0; Specification #71**

<u>BASE BID – SD130</u>	<u>130kW Diesel Generator</u>	<u>\$36,600.00</u>
<u>SD100</u>	<u>Downgrade to 100kW</u>	<u>-\$5,200.00</u>
<u>ALTU</u>	<u>Upgrade Alternator to 200kW</u>	<u>\$4,866.00</u>
<u>PMG</u>	<u>Permanent Magnet Generator</u>	<u>\$1,100.00</u>
<u>CH1</u>	<u>Coolant Heater</u>	<u>\$500.00</u>
<u>WLC</u>	<u>150MPH Wind Load Certified</u>	<u>\$1,500</u>
	<u>GRAND TOTAL</u>	<u>\$38,366.00</u>
<u>ADDER OPTION</u>	<u>Upgrade fuel tank 510gal (69hrs)</u>	<u>\$985.00</u>

Quantity 1 - Generac Industrial diesel engine-driven generator set with turbocharged/aftercooled 6-cylinder 6.7L engine, consisting of the following features and accessories:

- Stationary Emergency-Standby rated
- **100 kW Rating**, wired for 277/480 VAC three phase, 60 Hz
- Permanent Magnet Excitation
- **With upsized 200 kW alternator**
- **Level 1 Acoustic Enclosure, Aluminum**
 - Industrial Grey Baked-On Powder Coat Finish
- UL2200
- EPA Certified
- H-100 Control Panel
 - Meets NFPA 99 and 110 requirements
 - Temp Range -40 to 70 degrees C
 - Digital Microprocessor:
 - Two 4-line x 20 displays, full system status
 - 3 Phase sensing, +/-0.25% digital voltage regulation
 - RS232, RS485 and Canbus remote ports
 - Waterproof connections
 - All engine sensors are 4-20ma for minimal interference
 - Programmable I/O
 - Built-in PLC for special applications
 - Engine function monitoring and control:

- Full range standby operation; programmable auto crank, Emergency Stop, Auto-Off-Manual switch
- Isochronous Governor, +/-0.25% frequency regulation
- Full system status on all AC output and engine function parameters
- Service reminders, trending, fault history (alarm log)
- I2T function for full generator protection
- Selectable low-speed exercise
- HTS transfer switch function monitoring and control
- 2-wire start controls for any 2-wire transfer switch
- **150 MPH Wind Load Certified**
- Air Filter Restriction Ind
- Battery Charger, 10 Amp, NFPA 110 compliant, installed
- 110 AH, 925 CCA Group 31 Battery, with rack, installed
- Coolant Heater, 1500W
- **24" 322 Gallon Double-Wall UL142 Basetank (44HRS)**
 - Mechanical fuel level indicator gauge
 - Electronic fuel level sender
 - Emergency Vent
- 3 Owner's Manuals
- Busbar-only output connections (no MLCB).....**LOAD BANK CONNECTION POINT**
- **Secondary MLCB, 100% rated thermal-magnetic**
 - **150 Amp**
 - Shunt trip and Auxiliary Contacts
- **2-Year Comprehensive Warranty**
- SD0100KG176.7D18HPLY3

Quantity 1 - 4.5 6.7 DSL 2C 2 YR P/L/T

Quantity 1 - FREIGHT TO SITE / NO OFF-LOADING

Quantity 1 - START-UP INSPECTION w/2HR BLDG LOAD TEST

Total investment for the above equipment (Not including any applicable tax): \$39,385.00

MODER: Upgrade fuel tank 510gal (69hrs).....+\$985.00

Notes

1. This Quotation is based upon Engineering **FSA Contract FSA17-VEH15.0; Specification #71.** No other sections shall apply.
2. Quotation is valid for 60 days. If not released to production within 60 days, pricing, delivery extension and escalation charges may apply.
3. ACF Standby Systems is not responsible for any delays in delivery due to Act of Nature, explosion, fire, strikes, accidents, war, terrorism, flood, accidents or other causes beyond our company control. Quoted shipping schedules are not guaranteed and subject to change without notice. In no case is ACF Standby Systems responsible for incidental or consequential damages.
4. ACF Standby Systems does not accept liquidated damages as a part of third party contracts.
5. Equipment will be invoiced (and payment expected according to ACF's Terms and Conditions) at the time of shipment or when ready to ship from point of origin. Delays by the buyer may result in storage fees and/or additional freight charges.
6. The warranty is that of the above named manufacturer(s). Refer to the manufacturer's warranty statement for details. No special warranty is implied. The Manufacturer's warranty begins on the day of start-up or 6 months after shipment, whichever occurs first, not substantial completion. It is the contractor's responsibility to coordinate start-up along with the date of substantial completion.
7. If the generator set is not installed and ready for startup within 6 months of shipment it will require long term storage procedures. Please refer to the Operation and Maintenance Manual for such requirements. All costs



Date: March 12, 2018

Client: Loxahatchee River District Lift Station #70

RE: FSA Contract FSA17-VEH15.0; Specification #75

<u>BASE BID – GTS600</u>	<u>600A Automatic Transfer Switch</u>	<u>\$7,450.00</u>
<u>GTS150</u>	<u>Downgrade to 150A</u>	<u>-\$3,000.00</u>
<u>NEMA 4X</u>	<u>Upgrade to N4X Cabinet</u>	<u>\$1,666.00</u>
<u>DISCOUNT</u>		<u>-\$650.00</u>
		<u>TOTAL \$5,466.00</u>
<u>ADDER OPTION: PSTS400 SE</u>	<u>Upgrade to Service Entrance Rated</u>	<u>+\$2,500.00</u>

Quantity 1 - GTS Series Automatic Transfer Switch consisting of the following features and accessories:

- **150 Amp, 3 Pole, 277/480 VAC** three phase, 60 Hz, with 2-Wire Start Circuit
 - Utility Voltage Sensing Controls:
 - Adjustable Drop-out and Pick-up
 - Adjustable Utility Interrupt Delay
 - Adjustable Logic Controls:
 - Minimum Standby Voltage
 - Minimum Standby Frequency
 - Engine Warmup
 - Inphase Monitor
 - Time Delay Neutral
 - Return to Utility
 - Engine Cooldown
 - Transfer on Exercise
- Return to Normal Bypass
- Signal Before Transfer contacts
- Single set of Auxiliary Contacts
- UL 1008 Listed, CSA Certified
- **NEMA 4X Enclosure**
- Std set of 3 Manuals
- GTS015W-3K2LDNFY

Quantity 1 - G/H/M 150-260 2C 2 YR P/L/T

Quantity 1 - FREIGHT TO SITE / NO OFF-LOADING

Quantity 1 - COMMISSION ATS

Total investment for the above equipment (Not including any applicable tax): \$5,466.00

ADDER: Upgrade ATS to Service Entrance Rated..... +\$2,500.00



Date: March 21, 2018

Quote: **0020164577**

Client: Loxahatchee River District Lift Station #71

RE: **FSA Contract FSA17-VEH15.0; Specification #71**

<u>BASE BID – SD130</u>	<u>130kW Diesel Generator</u>	<u>\$36,600.00</u>
<u>SD60</u>	<u>Downgrade to 60kW</u>	<u>-\$9,800.00</u>
<u>PMG</u>	<u>Permanent Magnet Generator</u>	<u>\$1,100.00</u>
<u>CH1</u>	<u>Coolant Heater</u>	<u>\$500.00</u>
<u>WLC</u>	<u>150MPH Wind Load Certified</u>	<u>\$1,250.00</u>
	<u>GRAND TOTAL</u>	<u>\$29,650.00</u>
<u>ADDER OPTION</u>	<u>Upgrade fuel tank 350 gal (72hrs)</u>	<u>\$927.00</u>

Quantity 1 - Generac Industrial diesel engine-driven generator set with turbocharged 4-cylinder 4.5L engine, consisting of the following features and accessories:

- Stationary Emergency-Standby rated
- **60 kW Rating**, wired for 277/480 VAC three phase, 60 Hz
- Permanent Magnet Excitation
- **With upsized 80 kW alternator**
- **Level 1 Acoustic Enclosure, Aluminum...150MPH Wind Load Certified**
 - Industrial Grey Baked-On Powder Coat Finish
- UL2200
- EPA Certified
- SCAQMD
- H-100 Control Panel
 - Meets NFPA 99 and 110 requirements
 - Temp Range -40 to 70 degrees C
 - Digital Microprocessor:
 - Two 4-line x 20 displays, full system status
 - 3 Phase sensing, +/-0.25% digital voltage regulation
 - RS232, RS485 and Canbus remote ports
 - Waterproof connections
 - All engine sensors are 4-20ma for minimal interference
 - Programmable I/O
 - Built-in PLC for special applications
 - Engine function monitoring and control:
 - Full range standby operation; programmable auto crank, Emergency Stop, Auto-Off-Manual switch
 - Isochronous Governor, +/-0.25% frequency regulation
 - Full system status on all AC output and engine function parameters
 - Service reminders, trending, fault history (alarm log)

- I2T function for full generator protection
 - Selectable low-speed exercise
 - HTS transfer switch function monitoring and control
 - 2-wire start controls for any 2-wire transfer switch
- Air Filter Restriction Ind
- Battery Charger, 10 Amp, NFPA 110 compliant, installed
- 110 AH, 925 CCA Group 31 Battery, with rack, installed
- Coolant Heater, 1500W, 120VAC
- **24" 189 Gallon Double-Wall UL142 Basetank (39hrs)**
 - Mechanical fuel level indicator gauge
 - Electronic fuel level sender
 - Emergency Vent
- 3 Owner's Manuals
- Busbar-only output connections (no MLCB).....**LOAD BANK CONNECTION POINT**
- **Secondary MLCB, 100% rated thermal-magnetic**
 - **100 Amp**
 - **Shunt trip and Auxiliary Contacts**
- **2-Year Comprehensive Warranty**
- SD0060KG174.5D18HPLY3

Quantity 1 - 4.5 6.7 DSL 2C 2 YR P/L/T

Quantity 1 - FREIGHT TO SITE / NO OFF-LOADING

Quantity 1 - START-UP INSPECTION w/2HR BLDG LOAD TEST

Total investment for the above equipment (Not including any applicable tax) \$29,950.00

ADDER: Upgrade fuel tank 350 gal (72hrs).....+\$927.00

Notes

1. This Quotation is based upon Engineering Specifications **FSA Contract FSA17-VEH15.0; Specification #71.** No other sections shall apply.
2. Quotation is valid for 60 days. If not released to production within 60 days, pricing, delivery extension and escalation charges may apply.
3. ACF Standby Systems is not responsible for any delays in delivery due to Act of Nature, explosion, fire, strikes, accidents, war, terrorism, flood, accidents or other causes beyond our company control. Quoted shipping schedules are not guaranteed and subject to change without notice. In no case is ACF Standby Systems responsible for incidental or consequential damages.
4. ACF Standby Systems does not accept liquidated damages as a part of third party contracts.
5. Equipment will be invoiced (and payment expected according to ACF's Terms and Conditions) at the time of shipment or when ready to ship from point of origin. Delays by the buyer may result in storage fees and/or additional freight charges.
6. The warranty is that of the above named manufacturer(s). Refer to the manufacturer's warranty statement for details. No special warranty is implied. The Manufacturer's warranty begins on the day of start-up or 6 months after shipment, whichever occurs first, not substantial completion. It is the contractor's responsibility to coordinate start-up along with the date of substantial completion.
7. If the generator set is not installed and ready for startup within 6 months of shipment it will require long term storage procedures. Please refer to the Operation and Maintenance Manual for such requirements. All costs related to long term storage is the responsibility of the purchaser. Failure to follow these procedures may void warranty and affect equipment operation. Contact ACF Standby Systems for assistance.
8. Additional sets of O&M manuals are available at an additional cost. The manufacturer's standard format shall apply. Custom O&M manuals will be available at an additional charge.
9. Startup services will not proceed until the buyer's account is current and in good standing.
10. Quotation does not include offloading, rigging, anchoring, installation, exhaust plumbing, exhaust insulation, fuel or permitting.



Date: March 13, 2018

Client: Loxahatchee River District Lift Station #70

RE: FSA Contract FSA17-VEH15.0; Specification #75

<u>BASE BID – GTS600</u>	<u>600A Automatic Transfer Switch</u>	<u>\$7,450.00</u>
<u>GTS100</u>	<u>Downgrade to 100A</u>	<u>-\$3,700.00</u>
<u>NEMA 4X</u>	<u>Upgrade to N4X Cabinet</u>	<u>\$1,666.00</u>
<u>DISCOUNT</u>		<u>-\$950.00</u>
		TOTAL \$4,466.00
<u>ADDER OPTION: PSTS400 SE</u>	<u>Upgrade to Service Entrance</u>	<u>+\$1,900.00</u>
	<u>Rated</u>	

Quantity 1 - GTS Series Automatic Transfer Switch consisting of the following features and accessories:

- 100 Amp, 3 Pole, 277/480 VAC three phase, 60 Hz, with 2-Wire Start Circuit
 - Utility Voltage Sensing Controls:
 - Adjustable Drop-out and Pick-up
 - Adjustable Utility Interrupt Delay
 - Adjustable Logic Controls:
 - Minimum Standby Voltage
 - Minimum Standby Frequency
 - Engine Warmup
 - Inphase Monitor
 - Time Delay Neutral
 - Return to Utility
 - Engine Cooldown
 - Transfer on Exercise
- Return to Normal Bypass
- Signal Before Transfer contacts
- Single set of Auxiliary Contacts
- UL 1008 Listed, CSA Certified
- NEMA 4X Enclosure
- Std set of 3 Manuals
- GTS010W-3K2LDNFY

Quantity 1 - G/H/M 30-100 2C 2 YR P/L/T

Quantity 1 - FREIGHT TO SITE / NO OFF-LOADING

Quantity 1 - COMMISSION ATS

Total investment for the above equipment (Not including any applicable tax): \$4,466.00

ADDER Upgrade to Service Entrance Rated.....+\$1,900.00

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458

Telephone (561) 747-5700 • Fax (561) 747-9929 • www.loxahatcheeriver.org



D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: D. ALBREY ARRINGTON, Ph.D.
Executive Director

FROM: CLINTON R. YERKES *CRY*
Deputy Executive Director

DATE: APRIL 4, 2018

SUBJECT: INJECTION WELL PUMP & MOTOR
Authorization to Purchase

This is a budgeted item for the current fiscal year in the amount of \$76,000.

The subject purchase is part of our regular maintenance routine to assure that one of our most critical elements of the treatment and disposal facility can provide reliable service when needed. Included in the purchase is a separate item called the discharge head, which is an integral part of the pump.

The purchase is being made under a “**piggy back**” of the City of Orlando contract with TAW (Tampa Armature Works). The Quotation for this purchase is attached for your review.

Staff recommends approval of the following motion:

“THAT THE GOVERNING BOARD authorize the Executive Director to purchase 1 New Layne pump, motor and discharge head for the Injection Well Pump Station from TAW in accordance with their Quotation #60023910-3 dated 3/26/2018 in the amount of \$66,132.36.”

Should you have any questions please contact me or Tony Campbell.

V://cip/proj/misc/Injection Well/Pump Pkg 4-18/Board Memo

Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

James D. Snyder
Chairman

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Board Member



TAW Orlando Service Center, Inc.

Quotation

3400 BARTLETT BOULEVARD
ORLANDO, FL 32811
Tel: 800-393-7304
Fax: (407) 423-3017
Page 1 of 2

Number: 60023910-3
Date: 3/26/2018

LOXAHATCHEE RIVER DISTRICT
2500 JUPITER PARK DRIVE
JUPITER, FL 33458

Contact: Anthony Nicoletto
Phone: 561-747-5709
Cell phone ..: 561-222-0929
Fax.....:
Email.....: anthony.nicoletto@loxahatcheeriver.o

Your ref.: New pump & motor
Purchase order:
PO release:
Work order:
Quotation deadline.....: 2/9/2018
Estimated Delivery
Offered by.....: TIFFANY MCARTHUR
Sales representative: Orlando House Accounts
Project.....:
Terms of payment.....: Net 30 days
Terms of delivery: FOB Destination, Prepaid and Added

Nameplate

Per City of Orlando Contract

New Layne pump
BG4/18759/3 12HFSS2
2
STAGE VERTICAL TURBINE PUMP
4170 GPM @ 170' TDH 125#
FANGE RATING
PUMP SETTING 2121/ 2"
MECHANICAL SEAL : 58101.5JC

1000129 9-10 Weeks Aro 1.00 Each 31,228.36

Per City of Orlando Contract

New Layne Discharge Head
12" Assembly includes coating

1000129 1.00 Each 5,108.00

Per City of Orlando Contract

New Nidec Motor
250HP / 447TPB / 1800RPM / 460V/ 3P AC
9-10 Weeks Aro

1000129 1.00 Each 29,796.00

Sales balance	Total discount	Total
66,132.36	0.00	66,132.36 USD

NOTICE-PLEASE READ

This Quotation and the transactions related hereto are governed by TAW. Standard Terms and Conditions (the "Terms and Conditions") which have been provided to Customer and/or are available at www.tawinc.com/TC2.aspx. Any terms or conditions contained in any purchase order, agreement or other document which are inconsistent with or in addition to the Terms and Conditions are null and void and are superseded by the Terms and Conditions, unless the purchase order, agreement, Terms and Conditions were agreed to in writing and signed by an authorized officer of Tampa Armature Works, Inc. No amendment to the Terms and Conditions is valid unless in writing and signed by an authorized officer of Tampa Armature Works, Inc.

**** Unless otherwise noted, the above quotation does not include taxes. **** Customer Acknowledgement: _____

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458

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D. Albrey Arrington, Ph.D., Executive Director

Memorandum

To: Governing Board
From: Kara Peterson, Director of Finance and Administration
Date: April 13, 2018
Subject: Disposal of Fixed Assets

Whenever the District disposes of tangible personal property of a non-consumable nature we are required by Florida Statutes to bring the matter to the attention of the governing body. Therefore, consistent with our procedures, I request your authorization to dispose of the items listed below:

<u>Tag #</u>	<u>F/A #</u>	<u>Description</u>	<u>Date Recorded</u>	<u>Acquired Value</u>	<u>Book Value</u>
2506	MCE116	Isotemp Refrigerator	09/30/09	\$ 3,139	\$ -
1667	ME43	Bosch Jack Hammer	09/30/87	1,551	-
Total Assets to be Disposed				\$ 4,690	\$ -

These items are no longer of use to the District and will be sold or scrapped.

If you have any questions, please feel free to contact me.

I offer the following motion for your consideration:

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of tangible personal property including fixed asset numbers MCE116 and ME43.”

Loxahatchee River District

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: GOVERNING BOARD
 FROM: KARA PETERSON, DIRECTOR OF FINANCE AND ADMINISTRATION
 DATE: APRIL 13, 2018
 SUBJECT: LIABILITY AND WORKERS COMPENSATION INSURANCE

We are not seeking any Board action this month. This memo is to serve as a reminder that last year the District Governing Board authorized the Executive Director to enter into a two-year agreement locking in the rate with *Preferred* Governmental Insurance Trust (*Preferred*) for Property, General Liability, Automobile Liability and Physical Damage, and Workers' Compensation insurance. These rates will remain the same through April 30, 2019. Staff has updated the District's asset and payroll schedules to reflect our current exposures and have submitted these schedules to our insurance broker, Brian Cottrell of Public Risk Insurance Agency.

Preferred's renewal premium, on exposures for the period May 1, 2018 to April 30, 2019, is summarized below and provided in detail on the following pages. No changes were made to coverage limits or deductibles.

<u>Insurance</u>	<u>Current Premium</u>	<u>Renewal Premium</u>	<u>Change (\$)</u>	<u>Change (%)</u>
Property	\$ 239,862	\$ 249,379	\$ 9,517	3.97%
Inland Marine	8,899	9,169	270	3.03%
General Liability	21,333	22,200	867	4.06%
Automobile Liability	8,166	7,694	(472)	-5.78%
Automobile Physical Damage	9,138	9,500	362	3.96%
Workers' Compensation	78,819	95,525	16,706	21.20%
	<u>\$ 366,217</u>	<u>\$ 393,467</u>	<u>\$ 27,250</u>	<u>7.44%</u>

The 21% Workers' Compensation premium increase is due to a budgeted payroll increase of approximately 4% and an increase in our Experience Mod from .99 to 1.10. The Experience Mod is calculated by the National Council on Compensation Insurance (NCCI) and is based on the District's loss history for the prior second, third and fourth years of loss history. Each renewal the oldest year of history drops off and a new year is added. For our 2018 Experience Mod NCCI looks at loss data for the years 14/15, 15/16 and 16/17; the newest year added having a substantial loss.

Please let me know if you have any questions.

Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

James D. Snyder
Chairman

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Board Member

Covered Party:	Loxahatchee River District
Effective Date:	10/1/2018



LINE OF COVERAGE	2017/2018			2018/2019			Changes in Exposures	
	LIMIT	DEDUCTIBLE/SIR	ANNUAL PREMIUM	LIMIT	DEDUCTIBLE/SIR	ANNUAL PREMIUM	2017/2018	2018/2019
Property:								
Preferred								
Blanket Buildings & Contents	\$ 64,351,005	\$ 10,000	\$ 239,862	\$ 66,948,261		\$ 249,379	Property	
Equipment Breakdown	\$ 50,000,000	\$ 10,000		\$ 50,000,000	\$ 10,000		Exposure	\$ 2,597,256
Excess Flood	\$ 5,000,000	\$ 10,000		\$ 5,000,000	\$ 10,000		Difference	4.04%
Earthquake	\$ -			\$ -				
Terrorism	\$ -			\$ -			Premium	\$ 9,517
Named Windstorm	\$ 64,351,005	5% or \$25,000 minimum		\$ 66,948,261	5% or \$25,000 minimum		Difference	3.97%
Accounts Receivable	\$ 250,000	\$ 10,000		\$ 250,000	\$ 10,000			
Additional Expense	\$ 500,000	\$ 10,000		\$ 500,000	\$ 10,000			
Business Income	\$ 50,000	\$ 10,000		\$ 50,000	\$ 10,000			
Errors & Omissions	\$ 250,000	\$ 10,000		\$ 250,000	\$ 10,000			
Demolition & Increased Cost of Construction	\$ 1,250,000	\$ 10,000		\$ 1,250,000	\$ 10,000			
Inland Marine:							Inland Marine	
Communications Equipment	in Unscheduled Blkt limit	\$ 2,500	\$ 8,899	in Unscheduled Blkt limit	\$ 2,500	\$ 9,169	\$ 2,305,903	\$ 2,367,703
Mobile Equipment	\$ 1,755,903	\$ 2,500		\$ 1,817,703	\$ 2,500		Exposure	\$ 61,800
Electronic Data Processing	in Unscheduled Blkt limit	\$ 2,500		Incl in Unscheduled Blkt limit	\$ 2,500		Difference	2.68%
Emergency Services Portable Equip	in Unscheduled Blkt limit	\$ 2,500		Incl in Unscheduled Blkt limit	\$ 2,500			
Fine Arts	in Unscheduled Blkt limit	\$ 2,500		Incl in Unscheduled Blkt limit	\$ 2,500		Premium	\$ 270
Other Inland Marine	in Unscheduled Blkt limit	\$ 2,500		Incl in Unscheduled Blkt limit	\$ 2,500		Difference	3.03%
Rented Borrowed Leased Equipment	\$ 50,000	\$ 5,000		\$ 50,000	\$ 5,000			
Valuable Papers	in Unscheduled Blkt limit	\$ 2,500		Incl in Unscheduled Blkt limit	\$ 2,500			
Watercraft	\$ -			\$ -				
Unscheduled Blanket Inland Marine	\$ 500,000	\$ 5,000		\$ 500,000	\$ 5,000			
<i>Other - Please Specify</i>								
		Sub-Total	\$ 248,761		Sub-Total	\$ 258,548		
General Liability:							Payroll	Payroll
Preferred							\$4,832,876	\$5,029,112
General Liability	\$ 3,000,000	\$ 5,000	\$ 21,333	\$ 3,000,000	\$ 5,000	\$ 22,200	Exposure	\$ 196,236
Employee Benefits	\$ 3,000,000	\$ 5,000		\$ 3,000,000	\$ 5,000		Difference	4.06%
Law Enforcement Liability			\$ -			\$ -	Premium	\$ 867
<i>Other - Please Specify</i>							Difference	4.06%
		Sub-Total	\$ 21,333		Sub-Total	\$ 22,200		
Automobile:							Vehicles	Vehicles
Preferred							41	39
Auto Liability	\$ 3,000,000		\$ 8,166	\$ 3,000,000		\$ 7,694		
Uninsured Motorist	\$ 30,000			\$ 30,000			Exposure	-2
Comprehensive/Collision	Sym 10,8	\$ 1,000	\$ 9,138	Sym 10,8	\$ 1,000	\$ 9,500	Difference	-4.88%
Hired Physical Damage	\$ 35,000	\$ 1,000		\$ 35,000	\$ 1,000		Premium	\$ (110)
Medical Payments	\$ 2,500			\$ 2,500			Difference	-0.64%
<i>Other - Please Specify</i>								
		Sub-Total	\$ 17,304		Sub-Total	\$ 17,194		

LINE OF COVERAGE	2017/2018			2018/2019			Changes in Exposures		
	LIMIT	DEDUCTIBLE/SIR	ANNUAL PREMIUM	LIMIT	DEDUCTIBLE/SIR	ANNUAL PREMIUM	2017/2018	2018/2019	
Workers' Compensation:							Payroll	Payroll	
Preferred	17/18 Payroll: \$4,832,876			18/19 Payroll: \$5,029,112			\$4,832,876	\$5,029,112	
	Experience Mod: .91			Experience Mod: 1.10			Exposure	\$ 196,236.0	
Workers' Compensation	Statutory	\$ -	\$ 78,819	Statutory	\$ -	\$ 95,525	Difference	4.06%	
Employers Liability	\$1m/\$1m/\$1m	\$ -	Included	\$1m/\$1m/\$1m	\$ -	Included	Premium	\$ 16,706	
		Sub-Total	\$ 78,819			Sub-Total	\$ 95,525	Difference	21.20%
Fiduciary Liability	5/1/16 - 5/1/19			5/1/16 - 5/1/19					
Travelers	3 year policy annual installment								
Fiduciary Liability	\$ 2,000,000	\$ 5,000	\$ 3,161	\$ 2,000,000	\$ 5,000	\$ 3,161	Premium	\$ -	
		Sub-Total	\$ 3,161			Sub-Total	\$ 3,161	Difference	0.00%
TOTAL PREMIUM			\$ 369,378			\$ 396,628	Difference	7.38%	

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: D. ALBREY ARRINGTON, Ph.D.
Executive Director

FROM: CLINTON R. YERKES *Cey*
Deputy Executive Director

DATE: MARCH 29, 2018

SUBJECT: APPROVE CHANGE ORDER TO CURRENT CONTRACT
Turtle Creek Subsystem 2 & 3 – Change Order #1

Turtle Creek Subsystem 2&3 gravity sewer project is nearing substantial completion.

Change Order #1 is presented for Board consideration since the amount of the change order exceeds the approved contingency amount. This change includes additional work to address a conflict with an HOA irrigation line and addition of clean-outs on an extended service line serving multiple homes.

The Project Engineer (Christine Miranda, Holtz Consultants, Inc.) has reviewed the costs and supporting documents and approved this change.

Further details of the adjustments included in this Change Order are explained on the attached Change Order #1 form. Supporting documents are available for review upon request.

The following motion is suggested for approval of this item:

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute Change Order #1 to the Turtle Creek Subsystem 2&3 Gravity Sewer contract with Giannetti Contracting Corp. in the amount of \$16,481.18.”

V://cip/proj/Turtle Crk Sub2-3/Change Orders/CO#1/Board Auth Memo

Stephen B. Rockoff
Board Member

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Chairman

Gordon M. Boggie
Board Member

James D. Snyder
Board Member

6-11

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458
(561) 747-5700 FAX (561) 747-9929

CHANGE ORDER #1

DATE: 3/21/18

PROJECT NAME: TURTLE CREEK SUBSYSTEM 2 & 3 GRAVITY SEWER

OWNER: Loxahatchee River Environmental Control District

CONTRACTOR: Giannetti Contracting Corporation

THE FOLLOWING CHANGES:

1. Additional work related to the conflict resolution for an existing reclaimed water main and the proposed gravity sewer. Total cost is \$9,067.24 and time extension of one day.
2. Additional work related to the providing six (6) additional cleanout boxes. Total cost is \$548.55.
3. Additional work related to installation of three (3) additional cleanouts and boxes. Total cost is \$6,865.39 and time extension of two days.


JUSTIFICATION: 1. Existing reclaimed water main was much deeper than reasonably expected to have been installed. Backup documentation for the labor and materials to adjust the reclaimed water main is attached. 2. Meter boxes for cleanouts outside the roadway were not specified on the plans and added during construction. 3. Additional clean-outs were added to six-inch sewer main along Turtle Creek Drive to aid in operation and maintenance of the system such that the separation between each cleanout is less than the longest snake length owned by LRD.

CHANGE TO CONTRACT PRICE:

Original CONTRACT PRICE:	\$667,182.00
Current Contract Price including C.O. # 1	\$667,182.00
Contract Price due to this Change Order will be <i>INCREASED</i> by:	\$16,481.18
The New Contract Price including this Change Order will be:	\$683,663.18

CHANGE TO CONTRACT TIME:

The DATE OF COMPLETION of all work will be: June 7, 2018 (+3 days)

APPROVED BY CONTRACTOR:  3/22/18
DATE

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Loxahatchee River District

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: D. ALBREY ARRINGTON, Ph.D.
Executive Director

FROM: CLINTON R. YERKES
Deputy Executive Director

DATE: April 11, 2018

SUBJECT: MASTER LIFT STATION REHABILITATION & UPGRADE
Award of Construction Contract

At the time of the preparation of this memo bids have not been received. They will be opened on Thursday with the Engineer's recommendation to be provided upon their review, which is expected early next week, prior to the Board meeting.

The project has been delayed significantly due to permitting issues and we are anxious to proceed as quickly as possible. This and the Whispering Trails contracts are in very similar situations as far as schedule.

This is a budgeted item in the amount of \$1.7 million for the current year, and the balance of the contract to be completed next fiscal year.

As you are aware the Master Lift Station, located on Indiantown Road is a critical piece of the District infrastructure. Pieces of the station were originally installed in the mid-1980's. Although they have been maintained operational up until now, they have exceeded their life expectancy and will be replaced. The proposed project will provide flexibility and reliability to the operation of this facility.

Mathews Consulting will be providing a recommendation of award that will fill in the blanks in the suggested motion.

Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

James D. Snyder
Chairman

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Board Member

The following motion is suggested for approval by the Governing Board:

**“THAT THE GOVERNING BOARD authorize award of the Master Lift Station Rehabilitation Contract to TLC Diversified, Inc., in the amount of \$1,860,777.00, in accordance with their bid of April 12, 2018.
and**

THAT THE GOVERNING BOARD authorize a Contingency for this project in the amount of \$ 56,000.00.”

Thank you for your consideration of this item.

Should you have any questions please contact me or Jason Pugsley, P.E. with Mathews Consulting.

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: D. ALBREY ARRINGTON, Ph.D.
Executive Director

FROM: CLINTON R. YERKES
Deputy Executive Director

DATE: April 11, 2018

SUBJECT: WHISPERING TRAILS NEIGHBORHOOD SEWER SYSTEM
Award of Construction Contract

At the time of the preparation of this memo bids have not been received. They will be opened on Friday with the Engineer's recommendation to be provided upon their review, which is expected early next week, prior to the Board meeting.

The project has been delayed significantly due to permitting issues and we are anxious to proceed as quickly as possible.

This is a budgeted item in the amount of \$3.0 million for the current year, and the balance of the contract to be completed next fiscal year.

Whispering trails is a large neighborhood off Loxahatchee River Road. It has 181 properties that will be connected to the sewer system upon completion. Concurrent with this project will be the installation of a force main and IQ main replacement on Loxahatchee River Road.

Mathews Consulting will be providing a recommendation of award that will fill in the blanks in the suggested motion.

Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

James D. Snyder
Chairman

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Board Member

The following motion is suggested for approval by the Governing Board:

“THAT THE GOVERNING BOARD authorize award of the Whispering Trails Neighborhood Sewering Contract to _____, in the amount of \$ _____, in accordance with their bid of April 13, 2018.

and

THAT THE GOVERNING BOARD authorize a Contingency for this project in the amount of \$ _____.”

Thank you for your consideration of this item.

Should you have any questions please contact me or Jason Pugsley, P.E. with Mathews Consulting.

The Engineer’s estimated construction cost was \$3,472,570.

The apparent low bid, by Giannetti Contracting Corp. was \$4,487,424.80. At this time staff are requesting this item be tabled until next month, allowing staff time to understand the factors driving the contraction cost up and our various opportunities.

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: GOVERNING BOARD
FROM: D. ALBREY ARRINGTON, EXECUTIVE DIRECTOR
DATE: APRIL 11, 2018
SUBJECT: STRATEGIC PLANNING

On April 9 and 10, the Loxahatchee River Environmental Control District Governing Board, senior management, and various staff participated in a strategic planning exercise at the River Center. This meeting was facilitated by our management consultant, Mr. Jack Steele. This work was preceded by several weeks of facilitated work including SWOT analyses by the Governing Board (at the session), executive team and all departments. The need for a strategic planning exercise became apparent as we conducted the Sterling Assessment (September, 2017).

I am pleased to report that the strategic planning exercise was embraced by the Governing Board and staff alike, and I truly believe the effort put into this strategic planning will pay meaningful, positive dividends as we move into the future. Below, I have outlined the most significant outcomes from the strategic planning. I believe we should consider the information as a working draft; therefore, I welcome constructive criticism and/or suggested revisions for consideration. Additional details (e.g., departmental SWOT analyses and white papers) are available upon request.

MISSION: We are dedicated to protecting public health and preserving the Loxahatchee River watershed and its natural habitats through innovative wastewater solutions, research, and environmental stewardship.

VISION: Inspiring and achieving a healthy environment

VALUES: *These values should shape and guide our day-to-day actions and our relationships with co-workers, customers, partners, and stakeholders.*

Spirit of service to our community and the environment: We willingly work with a sense of diligence and devotion, because we understand the importance of our work.

Integrity: Our actions are intentionally honest and morally upright.

Innovation: We actively seek better ways to do things and embrace the possibility of new ideas and novel approaches.

Positive attitude: We bring a positive frame of mind to each challenge, task, or appointment.

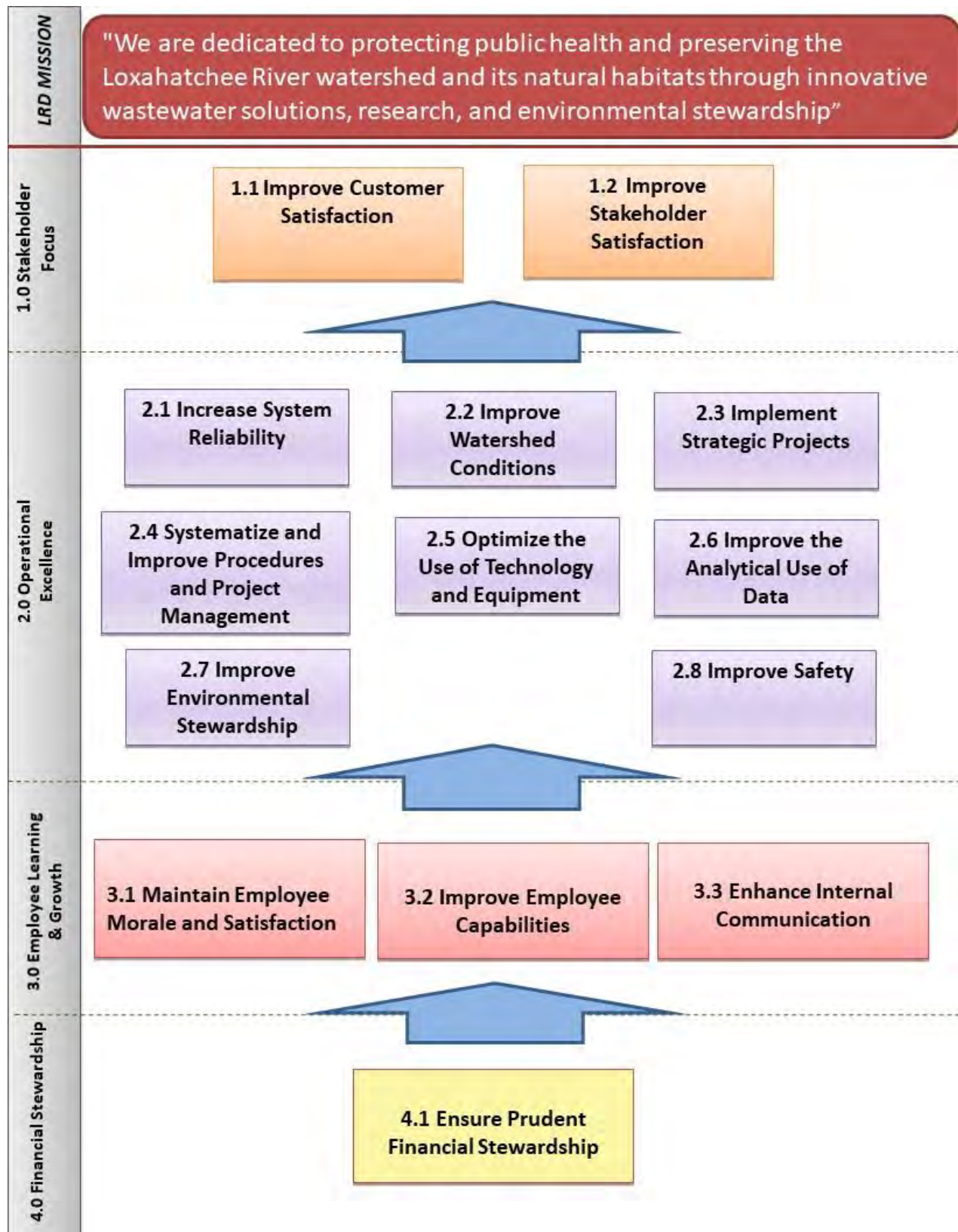
Respect for others: We regard others as equals, and we treat others as we would like to be treated.

Positive Work Environment: We encourage and support our colleagues, and we promote an open, constructive dialog to identify solutions.

Lean: We seek to be effective and efficient in all we do. We value nimble and streamlined processes and seek to minimize bureaucracy. We share our ideas to fuel improvement.

Collaboration: Our greatest successes come when we work as a team. We eagerly collaborate with colleagues throughout the District, sister governments, and others to advance our mission.

Draft 2018 LRD Strategy Map. This Strategy Map, developed at the Strategic Planning session, provides our gross strategy in an easily understood visual depiction. The boxes represent our strategic planning objectives, which we hope to achieve in 3 - 7 years. Strategic objectives are divided among Stakeholder Focus, Operational Excellence, Employee Learning and Growth and Financial Stewardship.



Priority SWOT Issues – the list of SWOT issues below were prioritized as the most important by strategic planning participants. The number represents the number of staff that listed this as a high priority issue. The decimal number (e.g., 2.1) indicates the associated Strategy Map objective. The letter indicates S: Strength; W: Weakness; O: Opportunity; T: Threat. The decimal number represents which strategic objective on our Strategy Map this issue is aligned to.

- [9;W] 2.1 Need to maintain high staff morale (Exec)
- [9;O] 2.1 Preventative maintenance/replacement program based on industry and system data, failure analysis and cost considerations. - (Reliab)
- [8;W] 2.1 Renewal & Replacement program (Exec)
- [8;O] 2.1 Focus on evaluation and rehabilitation of our system – need to improve master plan for rehabs (Eng)
- [7;W] 2.4 / 3.2 Ineffective Project Management (need to expand use of project management systems and tools) (All)
- [7;W] 2.1 System reliability (Exec)
- [7;W] 2.1 High-level Risk Analysis for threats to infrastructure
- [7;S] 3.1 CC: Attitude, diverse knowledge, motivation, tenure, willingness to accept change, Team Mentality
- [7;O] 2.5 Implement a new payroll timekeeping system (Fin)
- [7;O] 2.1 Emergency Response Plan and equipment, materials and contracts to support it. - (Reliab)
- [6;O] 2.1 Assure that IQ (reuse) water is available to fulfill contracted quantities for existing customers and develop new supplies and opportunities where economically feasible. (Dev, Exec)
- [5;W] 3.1 Workload is very high.
- [5;S] 3.1 CC: Quality Staff (Exec)
- [5;O] 2.1 Respond to redevelopment (Master Planning) (Exec)
- [4;W] 2.7 Need to re-vision the River Center (River)
- [4;W] 2.5 / 3.2 Lack of familiarity with general computer systems and specifically, the EAM application (Coll)
- [4;W] 2.4 Procedures not sufficiently documented or need to be systematically reviewed and updated
- [4;T] 2.1 System Failure leading to customer/regulatory issues (Exec)
- [4;S] 3.2 Transfer long-term knowledge to new employees (Coll)
- [4;S] 2.6 CC: Data Rich & Data Driven & Not politically driven (Exec)
- [4;S] 2.1 CC: Maintaining reliable systems (Exec)
- [4;O] Lift station and low pressure remote monitoring capabilities. – (Reliab)
- [4;O] 2.8 Improve Safety Policies & Procedures (Exec)
- [4;O] 2.3 Acquire, operate, and maintain private wastewater systems (Econ)
- [4;O] 2.2 Expand water quality and habitat improvement programs (Lab, Exec)
- [4;O] 2.1 Proactively map our assets
- [4;O] 2.1 Integrating our infrastructure assessment and replacement program across all Divisions (Exec, Coll)
- [4;O] 2.1 Evaluate impact of each new development on existing collection/transmission facilities. (Dev)

Organizational SWOT (Strengths, Weaknesses, Opportunities, and Threats) as identified by the Governing Board, Executive Team and all departments.

Strengths

- 1.1 Customer Improvements - Bill Presentment. - (CS)
- 1.1 Customer Improvements - Delinquent Account Management. - (CS)
- 1.1 Customer Improvements - Lien processing efficiency. - (CS)
- 1.1 Customer Improvements – Payment Services. - (CS)
- 1.2 Positive interaction with state legislators (Rep. Magar, Senator Negron) and their staff. (Pol)
- 1.2 Board Sets Policy
- 2.1 Operational Excellence
- 2.1 CC: Maintaining reliable systems (Exec)
- 2.3 Customer-focused collaboration with neighboring utilities to provide cost-effective service via Interlocal Agreements. (Pol, Curt)
- 2.5 Access to quality tools (Maint)
- 2.5 CC: Integration of Technology (Exec)
- 2.6 Continue advancing our role in applied research and as local expert (Lab)
- 2.6 CC: Data Rich & Data Driven & Not politically driven (Exec)
- 3.1 CC: Attitude, diverse knowledge, motivation, tenure, willingness to accept change, Team Mentality
- 3.1 CC: Quality Staff (Exec)
- 3.1 Employees are determined to give their best effort at work each day (Q34) (HR)
- 3.1 Employees are proud to work at the District (Q35) (HR)
- 3.1 Employees feel District provides a safe work environment (Q14) (HR)
- 3.1 Employees perceive the District benefits are Excellent (Q7) (HR)
- 3.1 Employees understand their job responsibilities (Q26) (HR)
- 3.1 Teamwork (Maint, Ops)
- 3.2 Exceptionally highly performing lab in the eyes of our accreditation body (Lab)
- 3.2 Great expertise in the Maintenance Shop (Maint)
- 3.2 Training related to rehabilitative construction techniques (Eng)
- 3.2 Transfer long-term knowledge to new employees (Coll)
- 4.1 Executive staff and Board are sensitive to the high cost in time and money of litigation and work proactively to avoid it (Curt)

CC = Core Competency

Q### = an Employee Survey question

Organizational SWOT (Strengths, Weaknesses, Opportunities, and Threats) as identified by the Governing Board, Executive Team and all departments.

Weaknesses

- 1.1 Address the largest issue from the customer service surveys (Cust and CS)
Predict tenant billing to be top issue but will address whatever it is
- 1.1 Educate public on our strategic objectives (e.g. maintenance of the system, rate study) (Exec)
- 2.1 Need to maintain high staff morale (Exec)
- 2.1 Renewal & Replacement program (Exec)
- 2.1 System Evaluation/Rehab Plan with inspection/rehab schedules for District assets. - (Reliab)
- 2.1 System reliability (Exec)
- 2.1 Weaknesses in equipment during a hurricane (e.g., generators, communications equipment, etc.) (Coll)
- 2.1 High-level Risk Analysis for threats to infrastructure
- 2.3 Evaluation and reconfiguration of system to address alternate transmission routes for critical infrastructure and reduction of cascading systems/repump stations. - (Reliab)
- 2.3 Project prioritization and use of delegation or contractors for project execution (Exec, IT)
- 2.4 / 3.2 Ineffective Project Management (need to expand use of project management systems and tools) (All)
- 2.4 Need more streamlined work flow (Purch)
- 2.4 Procedures not sufficiently documented or need to be systematically reviewed and updated
- 2.4 Project handoff process and roles and responsibilities (IT)
- 2.5 / 3.2 Lack of familiarity with general computer systems and specifically, the EAM application
- 2.5 Implementing technology to be more innovative, progressive, and efficient (Exec)
- 2.6 Improvement of existing dashboards (Ops, Purch)
- 2.6 Process flow charts; Quality tool sets
- 2.6 Need continuous improvement of data quality, organization, analysis, and distribution (All)
- 2.7 Legal relationship with Busch Wildlife could be better, need to review and amend the BWS License Agreement. (Curt)
- 2.7 Need to improve environmental education programming to better reach certain age groups (River)
- 2.7 Need to re-vision the River Center (River)
e.g., 20 -30 age group; 55 – 65 age group; Junior High; Senior High; 0 to 5 age group
Need to increase staffing at the River Center (River)
- 3.1 Lab daily bench grind (specifically, the position that supports plant monitoring) (Lab)
- 3.1 Supervisor/Manager does not take an active interest in employees' career development. (Q21)
- 3.1 Workload is very high.
- 3.2 When people are getting ready to retire, sometimes there aren't replacements for their job (Fin)
- 3.3 Executive leadership (Directors, Deputy Executive Director, and Executive Director) does not give a clear picture of the direction the District is headed. (Q41) (HR)
- 3.3 Executive leadership does not communicate openly and honestly with Employees. (Q39) (HR)
- 3.3 Executive leadership does not keep employees informed about matters affecting them. (Q40)
- 3.3 Inflexibility, resistant to change (Fin)
- 3.3 Internal communication & coordination (use intranet?) (Exec)
- 3.3 Need to improve written communication; top-down; within divisions; between divisions (All)
- 3.3 Supervisor/Manager does not communicate openly and honestly with employees. (Q16) (HR)

Organizational SWOT (Strengths, Weaknesses, Opportunities, and Threats) as identified by the Governing Board, Executive Team and all departments.

Opportunities

- 1.2 The District will work with stakeholders to expand District boundaries when economically feasible and beneficial to the community and/or watershed. (Neigh)
- 2.1 Asset condition assessment in the plant (Ops)
- 2.1 Assure that IQ (reuse) water is available to fulfill contracted quantities for existing customers and develop new supplies and opportunities where economically feasible. (Dev, Exec)
- 2.1 Effectively dealing with redevelopment (Curt)
- 2.1 Emergency Response Plan and equipment, materials and contracts to support it. - (Reliab)
- 1.1 Improve ability to communicate with customers in emergency
- 2.1 Evaluate impact of each new development on existing collection/transmission facilities. (Dev)
- 2.1 Focus on evaluation and rehabilitation of our system – need to improve master plan for rehabs (Eng)
- 2.1 Integrating our infrastructure assessment and replacement program across all Divisions
- 2.1 Preventative maintenance/replacement program based on industry and system data, failure analysis and cost considerations. - (Reliab)
- 2.1 Respond to redevelopment (Master Planning) (Exec)
- 2.2 Expand water quality and habitat improvement programs (Lab, Exec)
- Advocate for improved sediment management in the estuary (Lab)
- Advocate for storm water improvements
- Improve Water Quality (e.g., remove muck in canals, storm water, living shorelines, etc.) (Curt)
- 2.3 Acquire, operate, and maintain private wastewater systems (Econ)
- 2.3 Identify who holds easements for each community. (Neigh)
- 2.3 Policy regarding legal pursuit of property not connected to an available sanitary sewer line. (Neigh)
- 2.3 Potential business or recreation opportunities collocated with the District treatment facilities and/or western property (Econ)
- 2.3 Work with Martin County to allow service to properties within the secondary service area, where septic tanks present a threat to environment and public health, safety, and welfare. (Neigh)
- 2.4 Build and effectively use a stable of highly competent consultants with diverse skills needed by LRD (IT)
- 2.4 Update Standard Developer Agreement Form (Dev)
- 2.5 / 2.1 Implementing technology to be more innovative, progressive, and efficient (Exec)
- Lift station and low pressure remote monitoring capabilities. – (Reliab)
- 2.5 / 3.2 Optimize the use of EAM, GIS, etc. – this includes improving computer skills among staff (EAM consumes a lot of time) (Coll, Eng, Ops)
- Adding supplier name and part number into EAM. Not easily understood. (Purch)
- 2.5 Building computer interfaces between other depts. and Accounting (Fin)
- 2.5 Implement a new payroll timekeeping system (Fin)
- 2.5 Integrate IQ payments into our billing software (Fin)
- 2.7 Public Outreach Marketing
- 2.7 Expand environmental education vision (plus facilities and staff) to improve offerings (RC)
- 2.8 Improve Safety Policies & Procedures (Exec)
- 4.1 Florida Prime Interest Rate (30-Day SEC Yield) 1.82% (Increasing) (Econ)
- 2.1 Proactively map our assets
- 1.1 Potential to revise our 6.875% assessment rate
- 2.1 Develop an infrastructure assessment and replacement program

Organizational SWOT (Strengths, Weaknesses, Opportunities, and Threats) as identified by the Governing Board, Executive Team and all departments.

Threats

- 1.1 Public pressure for intractable water quality issues (Jones Creek) (Pol)
- 1.1 Customer Dissatisfaction (Exec)
- 1.2 Adapting to the changes in permitting agencies' processes (Eng)
- 1.2 Relationship w/Permitting agencies/consultants/service providers (Exec)
- 2.1 Disruption of service (Cust, IT)
- 2.1 Potential political issue with Customer Information System
- 2.1 Aging and stagnant Customer Information System (Cust)
- 2.1 Natural Disasters (Exec, Operations)
- 2.1 System Failure leading to customer/regulatory issues (Exec)
- 2.5 Keeping up with and anticipating technical changes and trends (IT)
- 2.7 Palm Beach County restrictions for events and access to other parks (River Center)
- 4.1 Inflation 2.20% (Increasing) (Econ)
- 4.1 Construction Cost Index 2.70% (Increasing) (Econ)
- 2.7 Busch Wildlife Sanctuary

LOXAHATCHEE RIVER DISTRICT

Neighborhood Sewering Schedule



Rank *	Area Description	# Lots	Activity	Original Target Date	Revised Target Date
10	Turtle Creek Subsystem 3	5	Notified Owners – September 2012 Notice of Intent – December 2016 Contract Award – August 2017 Notified to Connect – April 2018	2016	2017
10	Turtle Creek Subsystem 2	28	Notified Owners – September 2012 Notice of Intent – October 2016 Contract Award – August 2017 Notified to Connect – April 2018	2016	2017
10	Turtle Creek Subsystem 1	23	Notified Owners – September 2012 Notice of Intent – November 2016 Completed – January 2018 Notified to Connect - February 2018 Final Assessment – April 2018	2016	2017
14	Whispering Trails	181	Notified Owners – January 2013 Notice of Intent – November 2016 Bid Opening – April 2018	2017	2017
16	Limestone Creek Road-West	82	Notified Owners – January 2013	2018	2018
19	US Coast Guard Station Offices <i>(institutional)</i> PX Commercial <i>(commercial)</i>	2 ECs 2 ECs	US Government - private roads Albrey- mtg. w/BLM & Historical 3-2011 Prelim design prepared In House 4-2011	2019	2018
20	New Palm Beach Heights	34	Notified Owners – January 2016	2019	2019
22	Bridgewater	70	In discussions with developer/engineer	2019	2019
11	Jupiter Farms (East)	708		TBD	TBD
11	PB Country Estates	1547		TBD	TBD

* Rank based upon “2010 Septic System Inventory & Assessment”

TBD = To be determined

Remnant Areas - Page 2

Rank*	Area Description	Lots	Activity	Original Target Date	Revised Target Date
None	PBC Riverbend Park <i>(institutional)</i>	12ECs	Not. of availability-Costs pd, plans reviewed Project Complete – January 2018	2011	2016
D	Loggerhead Park <i>(institutional)</i>	6 ECs	Need Easements from Palm Beach County	2014	2017
H	SE Harken Terr Ph II-MC	2	Notified Owners – December 2015	2017	2016
C	FDOT Turnpike Station <i>(institutional)</i>	3 ECs	Notified to Connect – February 2016 Variance requested – May 2016	2012	2017
I	Chippewa Street	6	Notified Owners-1/14, Petition Rec'd 4/16 Feasibility Letter LPSS/Gravity – July 2016 Permit Issued – February 2018 Notice of Intent to Assess – April 2018 Construction start – May 2018	2018	2017
	US 1, Juno Beach <i>(commercial)</i>	2	Notified Owners – January 2014 Notice of Intent to Assess – April 2018	2017	2018
H	County Line Road - Martin Co. (19701, 19721, 19741)	3	Notified Owners – July 2013 Notice of Intent to Assess – April 2018 Construction start – May 2018	2017	2018
F	North A-1-A	3	Postponed -Town Activities in area	2012	2018
G	815 S. US 1 (Yum Yum Tree)	9 ECs	Notified Owner – November 2014	2016	2018
H	Olympus Dr, Juno (LP)	2	Notified Owners – June 2013 Design started – August 2017	2016	2018
I	96 Pine Hill Trl E	1	Notified Owner – February 2015 Notice of Intent to Assess – April 2018 Project in permitting	2018	2018
	8 th Street	3	Notified Owners – January 2014 Design completed – April 2018 Notice of Intent to Assess – April 2018 Construction start – May 2018	2018	2018
	18890 SE Country Club Dr, Cove Pt	1	Notified Owner – April 2017 Design started – August 2017	2018	2018
	19087 SE County Line Rd	1	Notified Owner – January 2017 Design started – August 2017	2018	2018
	18870 SE Country Club Dr, Cove Pt	1	Notified Owner – August 2017	2019	2019
	US Highway 1 Residential	3	Notified Owners – August 2017	2019	2019
	Ocean Dr (120 + 140)	2	Notified Owners – June 2013 Service Locate Letters – December 2017 Notice of Intent – January 2018 Construction start – May 2018	2018	2019
	Thelma Ave. LPSS	4	Notified Owners – September 2017	2020	2020

* Rank based upon "2010 Septic System Inventory & Assessment"

TBD = To be determined

Private Road Areas – Page 3

Rank *	Area Description	# Lots	Activity	Original Target Date	Revised Target Date
AA	Peninsular Road	5	Private Road Notice of Intent – February 2010 Partial construction complete - June 2013 Soliciting easements for remainder of project	2010	AEO
BB	Rivers Edge Road (Martin Co.)	35	Notified Owners – August 2010 Private Road - Design started Notice of Intent – February 2014 Easements Solicited – May 2014 Project Delayed	2013	AEO
CC	171 st Street (Martin Co.)	7	Private Road In House Design Owners notified October 2012 Easement rec'd from Church – April 2017 Grant received	2014	AEO
CC	Jamaica Dr	11	Private Road Owners notified Oct 2012 In House Design started	2014	AEO
CC	197 th Place, 66 th Terrace, 66 th Way	21	Notified Owners – Aug 2010 *Private Roads Notice of Intent to Assess – February 2015	2014	AEO
DD	Taylor Road	38	Notified Owners – September 2011 Private Roads	2015	AEO
EE	Imperial Woods LPSS	47	Notified Owners – October 2010 Withdrew Notification – Feb 2011 Easement Obtained – August 2017 Notice of Intent to Assess – September 2017 Start Design – March 2018	2016	2018
EE	Hobart St SE (Martin Co.)	13	Notified Owners – October 2012 Private Road	2016	AEO
FF	Rolling Hills	51	Notified Owners – January 2013 Private HOA	2017	AEO
FF	Gardiner Lane	2	Notified Owners – July 2013 Private Road	2017	AEO
HH	Harbor Rd. S. LPSS	6	Notified Owners – January 2014 Private Road	2017	AEO
GG	Rockinghorse (<i>north of Roebuck Road</i>)	10	Notified Owners – January 2013	2018	AEO
GG	Island Country Estates	47	Notified Owners – January 2013 Private HOA-Received Easement – Feb. 2018	2018	AEO
HH	SE Indian Hills	12	Notified Owners – January 2016 Easement for Road & Utilities, No Dedication	2019	AEO

* Rank based upon "2010 Septic System Inventory & Assessment"

TBD = To be determined

AEO = As easements are obtained

SMITH, GASKILL & SHENKMAN, P.A.

ATTORNEYS & COUNSELORS AT LAW

ESTABLISHED 1973

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*Personal Injury & Wrongful Death
And Civil, Business & Real Estate
Litigation*

CURTIS L. SHENKMAN

*Board Certified
Real Estate Attorney*

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KAREN M. B. LOPATOSKY
Senior Litigation Paralegal
MINDY VASSER

PERSONAL INJURY/COMMERCIAL

ROBIN B. MODLIN, CP

REAL ESTATE

JUDY D. MONTEIRO
DENISE B. PAOLUCCI
MELISSA KAJEEJT

April 2, 2018

*Member of the Florida Justice Assoc.
and the Palm Beach Co. Justice Assoc.
*Members of the U. S. Federal Court-
Southern District, Florida

Loxahatchee River Environmental Control District
D. Albrety Arrington, Exec. Dir. and Board Members
2500 Jupiter Park Drive
Jupiter, FL 33458

RE: PENDING LITIGATION STATUS REPORTS

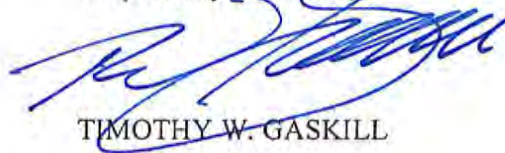
Dear Board Members:

We are enclosing herewith a brief status report relating to all litigation in which the Loxahatchee River Environmental Control District is presently involved. This status report updates the last monthly status report previously submitted and consists of a summary of the record proceedings which have occurred in each of the pending cases since last month.

There are no analyses of the pending cases included, as the inclusion of such items might constitute a waiver of any attorney/client privilege that exists between our firm and the District. Therefore, if you would like to discuss the particulars of any specific case in more detail or would like to obtain more information concerning the strategy, status, or settlement posture of any of the individual cases, please feel free to contact me.

As always, we are available at any time to discuss any of these lawsuits with each individual Board Member by telephone or by conference, if there are any questions.

Respectfully submitted,



TIMOTHY W. GASKILL

/kmb

Attachments

cc: Curtis L. Shenkman, Esquire

OTHER LITIGATION

ACTION: In Re Estate of Israel Marquez et al ...Loxahatchee River Envir Control District
Owner: Estate of Israel Marquez **Property: 911 Hawie St.**
Case No. 50-2010-CP-004006XXXXSBIY

TYPE OF ACTION: Mortgage Foreclosure by Lender, Encon named for its (possible) lien interest –
COMMENCEMENT: Service of Summons/Petition
COMMENTS: Action foreclosing mortgage– Encon named for lien interest
STATUS: Pending

11/24/14	District served with Petition re Homestead and Real Property as Estate Asset; Filed Answer and Affirmative Defenses; Hearing to be held
12/10/14-1/6/15	No change in status
2/3/15	No change in status
3/6/15-5/11/15	No change in status; monitoring probate action; monitoring for activity;
6/8/15-7/9/15	No change in status
8/7/15 – 10/12/15	No change in status, continuing to monitor probate
11/10/15	There is a pending Motion to sell real estate set for hearing in December, continue to monitor
12/7/15	No change in status
1/18/16 – 7/7/16	Last Activity in Court Docket 12/17/14 requiring a paternity test; continue to monitor ; No change in status
8/8/16 – 10/13/16	No change in status
11/9/16-12/14/16	No change in status –probate proceedings continuing
1/10/17 – 9/20/17	No change in status – Probate proceedings continuing –no activity since 11/15/16 on docket
10/6/17-12/6/17	No change in status – Probate proceedings continuing –no activity since 11/15/16 on docket
1/8/18	No change in status - Probate proceedings continuing –no activity since 11/15/16 on docket
2/5/18	No change in status - Probate proceedings continuing –no activity since 11/15/16 on docket
3/5/18 – 4/2/18	Only new filings in March were Petition to determine Paternity and Petition to Sell Property and delay Tax Deed Sale

LIEN FORECLOSURES

NONE

MORTGAGE OR LIEN FORECLOSURES / LRD COUNTERCLAIMS/CROSSCLAIMS

NONE

MEMORANDUM

TO: Albrej Arrington, Ph.D. / Loxahatchee River District

COPY: Clint Yerkes / Loxahatchee River District
Waldo Cruz / Loxahatchee River District

FROM: Albert Muniz / Hazen and Sawyer

DATE: April 9, 2018

FILE: 42009-029.3.1.3

SUBJECT: Loxahatchee River District
Engineer's Monthly Status Report through March 31, 2018

The following is a summary of work performed by Hazen and Sawyer (Hazen) on Loxahatchee River District (LRD) projects through the above referenced date.

General Operational Assistance – This project involves providing LRD with engineering assistance related to wastewater operations.

Monthly Progress

- LRD staff and Hazen personnel continue to communicate to discuss plant operations on an as needed basis. The wastewater treatment process continues to perform well.
- Hazen continues to provide assistance on an as needed basis.

Deep Bed Sand Filters – Final Design and Construction Management Services – The existing traveling bridge filters and filter structure have served the LRD wastewater treatment facility for over 20 years. In lieu of repair, it is the LRD staff's desire to replace the filters with deep bed sand filters. Deep bed filters offer additional benefits over traveling bridge filters including de-nitrification capabilities as well as proven performance during plant upset conditions. Design of the project is complete and construction is ongoing.



Monthly Progress

- Kirlin was issued a Notice to Proceed on January 18, 2016. The substantial and final completion dates are currently December 18, 2017 and March 14, 2018, respectively. A change order with additional time is under review.
- Filter Electrical Building - Installation of electrical equipment inside the building is complete. The main electrical tie and the installation of the power transformers have been completed. Large feeder wire and small gauge wire installation for the DBF facility is complete. Installation of asphaltic roofing and lightning protection have been completed. Backup power distribution connections to Electrical Building No. 1 and No. 3 and the Blower Building have been completed.
- Deep Bed Filters – The facility is nearing completion with the exception of punch-list and ancillary items. Performance testing of the filters was completed on January 19, 2018. The facility was turned over to LRD on February 5, 2018.
- Parshall Flume Flow Meter - The new parshall flume facility has been completed. The flume has been installed and grouted in. The new walkway, stairs and handrail are nearly completed. The electrical and instrumentation installation for the facility are ongoing. The mud-valve has been installed.
- Filter Feed Pump Station No. 1 - Removal of the existing slide gate at Filter Feed Pump Station No. 1 and installation of the new overflow weir has been previously completed. Portions of the structural repairs have begun. New flanged piping has been installed. Baffle walls, pipe supports and pump pads have been poured. Installation of Vertical Turbine Pumps and startup/testing remain.
- Process Piping - Installation of the all underground Phase II piping is completed, including the tie-in to the Injection Well Pump Station, to the Chlorine Contact Basin piping, and to the existing Backwash Recovery Basin. Installation of above ground piping is



completed on the north and south sides of the deep bed filters.

- Electrical Building No. 1 and No. 3 – Gilmore has installed four new VFDs for Filter Pump Station No. 1 in Electrical Building No. 3. Installation of the hardened wall for Electrical Building No. 3 generator louvers is nearly complete.
- Site work - Installation of site underground electrical duct bank is complete. Grading around the structures and general site cleanup continues. The storm drainage line on the west side the Blower Building has been installed. Installation of the catch basins is nearly complete. Demolition of the Travelling Bridge Filters continues.
- The first month of sampling comprised two sampling events on the first and the third Tuesday of the month (March 6, 2018 and March 20, 2018). The sampling events have been completed by Sue Noel of LRD. Hazen has remained in contact with Ms. Noel, who has advised that the first month of sampling was completed with no issues.



Alternate A1A / Damon Bridge Water Transmission Main Replacement and Force Main Installation
– Hazen was authorized to design a new 16-inch force main pipeline in parallel with a Town of Jupiter water main replacement on the Alternate A1A Bridge in Jupiter. Below is a summary of activities performed to date:

- Design and permitting were completed by end of March 2017
- The following permits have been issued with assistance from Hazen:
 - ✓ Town of Jupiter Engineering/Utility Permit
 - ✓ FDEP/DOH Wastewater Permit
 - ✓ ACOE General Permit
 - ✓ FDEP ERP Exemption Request
 - ✓ FDOT Utility Permit
- Murray Logan Construction, Inc. was the successful low responsive bidder and was awarded the contract. Contract dates revised per Change Order No. 1 approved on August 3, 2017 are as follow:

Notice-to-Proceed	March 31, 2017
Substantial Completion	April 4, 2018 (Original date was October 27, 2017)
Final Completion	May 4, 2018 (Original date was November 26, 2017)
- A pre-construction meeting was held on March 31, 2017

- A pre-work meeting was held on July 12, 2017.
- Murray Logan began mobilization in mid-July. The installation of Town of Jupiter's new water valves has occurred. Due to the long lead time for the aerial steel pipe, Murray Logan remobilized in early December 2017.
- To date Murray Logan has completely removed the existing aerial water main and has installed all bridge bent pipe supports and all spans of steel water main and stainless steel force main pipe. Installation of all ARV assemblies continues.
- The tie-in on the north side of the River is nearly complete. The tie-in on the south side of the River is ongoing. Flushing and testing of piping remains.
- Review of submittals is ongoing. Responses have been provided for all submittals received to date.

Wastewater Treatment Plant Operating Permit Renewal – Preparation of the permit application to renew the existing operating permit is ongoing.

- The Capacity Analysis Report is approximately 75% complete
- The meeting held with LRD staff week of April 2, 2018 to review operating information and verify data such as calibration certificates. The Field Evaluation Form is approximately 90% complete
- The O&M Performance Report is approximately 10% complete
- Historical operating data was obtained from LRD staff in support of the operating permit

As always, please feel free to contact us should you have any questions or need to discuss the progress of any of the above projects in more detail.



Modification of Navigation Light



Piping Installation at South End



***Loxahatchee River Environmental Control District
Monthly Status Report
April 12, 2018***

Submitted To: Clinton Yerkes, Deputy Director

The following is a summary of work performed by Mathews Consulting (MC), a Baxter and Woodman Company, on District projects through April 12, 2018.

Alternate A1A Bridge Force Main Extension Design

MC has received permits for the following agencies:

- Florida Department of Transportation R.O.W. Permit
- Florida Department of Environmental Protection – Environmental Resource Permitting
- Florida East Coast (FEC) Railway Parallel Infrastructure License

The following permits/licenses are still pending:

- Town of Jupiter (TOJ) Engineering Permit
- Resubmittal for PBCHD

FEC provided final approval of the proposed perpendicular crossings and parallel force main work on March 22, 2018. The proposed infrastructure has been added to the Districts existing Blanket License Agreement (BLA) with FEC. MC has prepared the required permit application documents for submission to PBCHD. MC is in the process of revising the plans to address previous permit application comments received from Town of Jupiter prior to submission.

Master Lift Station No. 1 Rehabilitation

MC prepared the Bid Documents and the project was advertised for bid on Monday, February 19, 2018. The pre-bid meeting for the project was performed on Wednesday, March 28, 2018 at 3:00 pm. Bids for the project were received on April 12, 2018 at 3:00 pm. MC is in the process of evaluating the submitted Bids.



Whispering Trails Gravity Sewer System

The subject project is currently out to Bid. MC prepared and distributed Addendum No's. 4 (April 3, 2018) and 5 (April 9, 2018) during the previous period. Addendum No. 4 was issued to amend the project Bid date. Addendum No. 5 was issued to provide the PBC ROW Utility permit and PBC Landscape permit to prospective Bidders. During the previous period, MC continued coordination with PBC Planning and Zoning division for the round-a-bout feature, roadway restoration and landscape improvements. The project Bid date is scheduled for April 13, 2018 at 9:30 a.m.

Jupiter Farms Elementary Sanitary Sewer System

MC prepared and submitted the 100% Design Submittal documents to the District on March 12, 2018. MC prepared and submitted the required PBCHD permit documents on March 19, 2018. MC responded to PBCHD RFI No. 1 on March 28, 2018. MC received the PBCHD permit on March 29, 2018. MC prepared and submitted the required SIRWCD permit documents on March 19, 2018 and is awaiting comments/approval. MC prepared and submitted the required Palm Beach County School District permit documents on March 14, 2014 and is awaiting comments/approval.

Respectfully Submitted by:

MATHEWS CONSULTING,
A BAXTER & WOODMAN COMPANY

A handwritten signature in blue ink, appearing to read "Jason A. Pugsley".

Jason A. Pugsley, P.E.
Vice President / Florida Operations Manager



HOLTZ CONSULTING ENGINEERS, INC.
270 South Central Boulevard, Suite 207, Jupiter, FL 33458 (561) 575 2005

MEMORANDUM

To: Clint Yerkes, Deputy Director, Loxahatchee River Environmental Control District

From: Christine Miranda, PE
Holtz Consulting Engineers, Inc.

Date: April 12, 2018

Subject: **Loxahatchee River Environmental Control District Monthly Status Report**

The following is a summary of work performed by Holtz Consulting Engineers, Inc. (HCE) on Loxahatchee River District projects through April 12, 2018.

Loxahatchee River Road Reclaimed Water Main Replacement and Force Main Extension

- The Contractor submitted their Maintenance of Traffic Plan which required several revisions per comments from Palm Beach County Engineering. The Maintenance of Traffic plan has been finalized and accepted by Palm Beach County Engineering and the Right-of-Way Permit was issued on April 10, 2018. The Palm Beach County Right-of-Way permit was activated for construction on April 12, 2018.
- The Contractor will be mobilizing on April 16, 2018.

Turtle Creek –Subsystem 2& 3 – Gravity Sewers

- The first lift of asphalt has been installed and a substantial walkthrough for the project occurred on April 12, 2018. A punchlist was generated and the Contractor indicated they should be complete with all items within the next three weeks.
- Several comments need to be addressed on the record drawings. Upon receipt of the corrected record drawings the certification of completion to place the gravity sewer system into operation will be submitted to the Florida Department of Environmental Protection.

Lift Station No. 082 Master Plan

The geometric network has been imported into the hydraulic model and HCE is currently working on the development of the hydraulic model. The hydraulic model is scheduled to

Imperial Woods Low Pressure Sewer System

- Survey has commenced on the project and will be sent to HCE by May 11, 2018.
- The 30% Design Submittal and Engineers Opinion of Probable Construction Cost will be submitted to staff by June 22, 2018.



Busch Wildlife Sanctuary

At Loxahatchee River District

Quarterly Dashboard - 1st Qtr 2018



	Education				Animal Care			Financial Operations			Gift Shop
	General Public Visitors	Visitors Attending Public Programs	In-reach / Out-reach Program Attendance	Education Net Income	Injured Animals Received / Treated	Animals Released	Average Donation per Animal Admitted	Membership Income	Grants/Major Donor Income	BWS Net Income	Net Income
Benchmark	# of People	# of People	# of People		#	%					
Green	> 9000	> 3500	> 5500	> \$24,000	< 100	>25%	≥ \$25.00/Animal	> \$25,000	> \$50,000	> \$100,000	> \$10,000
Yellow	≥ 6000	≥ 2000	≥ 4000	≥ \$15,000	≥ 100	<25%	< \$25.00/Animal	> \$10,000	> \$25,000	≥ \$0.00	≥ \$5,000
Red	< 6000	< 2000	< 4000	< \$15,000	>1000	<10%	< \$10.00/Animal	< \$10,000	< \$25,000	< \$0.00	< \$5,000
2017 Qtr Results											
1st Qtr	42,076	4,796	4,993		1,041		\$6.67				
2nd Qtr	29,051	3,190	6,724		1,947		\$7.94				
3rd Qtr*	17,238	2,782	3,575		1,253		\$8.46				
4th Qtr	20,461	3,368	4,288		680		\$10.23				
2018 Qtr Results											
1st Qtr	37,052	5,263	5,852		943		\$7.98				
2nd Qtr											
3rd Qtr											
4th Qtr											

* Attendance and revenue losses due to Sanctuary closures from severe weather, flooding, hurricane, and power outages throughout the 3rd Quarter 2017

1st Quarter Items:

- Projects Completed: Renovation of Serpentarium, Eagle Scout Project - Eagle Exhibit, Mulching of Deer Yard
- Projects In Progress: Walkway to Hospital, Mulching Pineland Nature Trail, Discovery Center Renovations, and New Signage throughout the "Sanctuary"
- Future Projects: Gator Swamp Habitat, Roofing of Flight Cages, Wildlife Hospital Recuperation Enclosure, Outdoor Rehab and Recovery Enclosures

1st Quarter Special Events and Appearances:

Night Walks, Mommy & Me Nature Programs; Guided Public Tours, Nature Sound Healing, Environmental Scavenger Hunts, Down in the Swamp Talk, Pineland Walk & Talk, Amazing Waterbirds, Sacred Fire Gathering, Photo Tour, Bat Evening Program, SouthEastern Wildlife Expo, PBR, InJupiter Magazine, Palm Beach Post, Channel 12 - CBS, Jupiter Courier, WRMF 97.9, Creating Sanctuary for Animals Online Series, Great Charity Challenge, Jupiter Farms Residents Meeting

- Metric: Explanation
- Gift Shop: Majority of the purchasing for the giftshop is conducted during the 3rd and 4th Quarters of the year.
- Animal Care: 2nd Quarter is "Baby Season". Always have more animals than usual.
- Financial: Annual Fundraising occurs in December and many contributions are received in 1st Quarter of each year.

Director's Report

- Admin. & Fiscal Report attach. #1
- Engineering Report attach. #2
- Operations Report attach. #3
- Information Services Report attach. #4
- Environmental Education attach. #5
- Other Matters attach. #6

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458-8964

Telephone (561) 747-5700 • Fax (561) 747-9929 • www.loxahatcheeriver.org

D. Albrey Arrington, Ph.D., Executive Director



Memorandum

To: Governing Board
From: Kara Peterson, Director of Finance and Administration
Date: April 13, 2018
Subject: Monthly Financial Report

Cash and Investments

Balances as of March 31, 2018

Certificates of Deposit:

Institution	Original Term	Maturity	Rate	Amount
TD Bank	3 Years	05/22/18	1.14%	\$ 2,066,257
Bank United	1.5 Years	07/26/18	1.15%	2,038,961
TD Bank	5 Years	08/19/18	1.87%	2,180,181
US Bank	6 Months	09/14/18	1.93%	1,000,899
Bank United	1 Year	11/07/18	1.54%	1,006,082
US Bank	9 Months	12/10/18	2.06%	1,000,959
TD Bank	5 Years	04/29/19	1.88%	1,614,726
TD Bank	5 Years	09/22/19	2.09%	2,152,695
Subtotal				\$ 13,060,760
Other:				
FL Community Bank - Public Demand			1.60%	\$ 11,832,647
TD Bank - NOW			1.60%	2,057,973
SunTrust-Business Account			0.35%	3,639,039
Subtotal				\$ 17,529,659
Total				\$ 30,590,419

Average weighted rate of return on investments is: 1.48%

As of 03/31/18:

3 month Short Term Bond: 1.73%

1 month Federal Fund Rate: 1.50%

Cash position for March 2017 was \$31,721,673. Current Cash position is **down** by \$1,131,254.

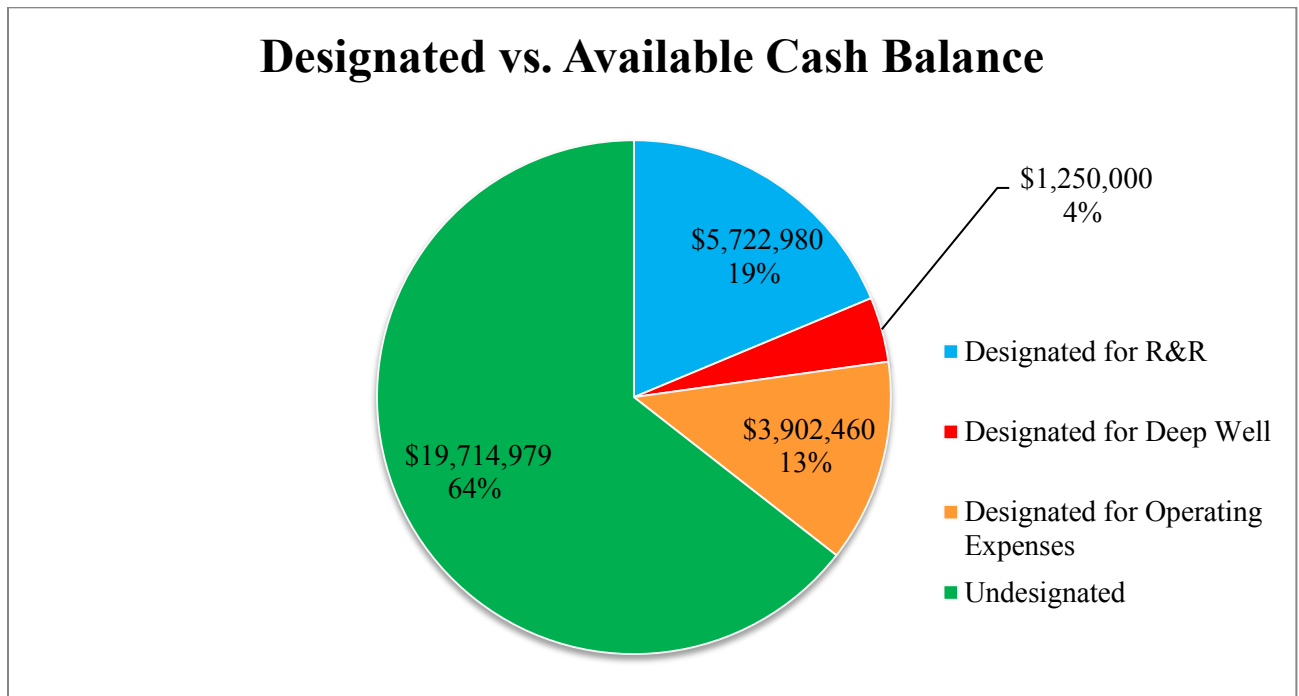
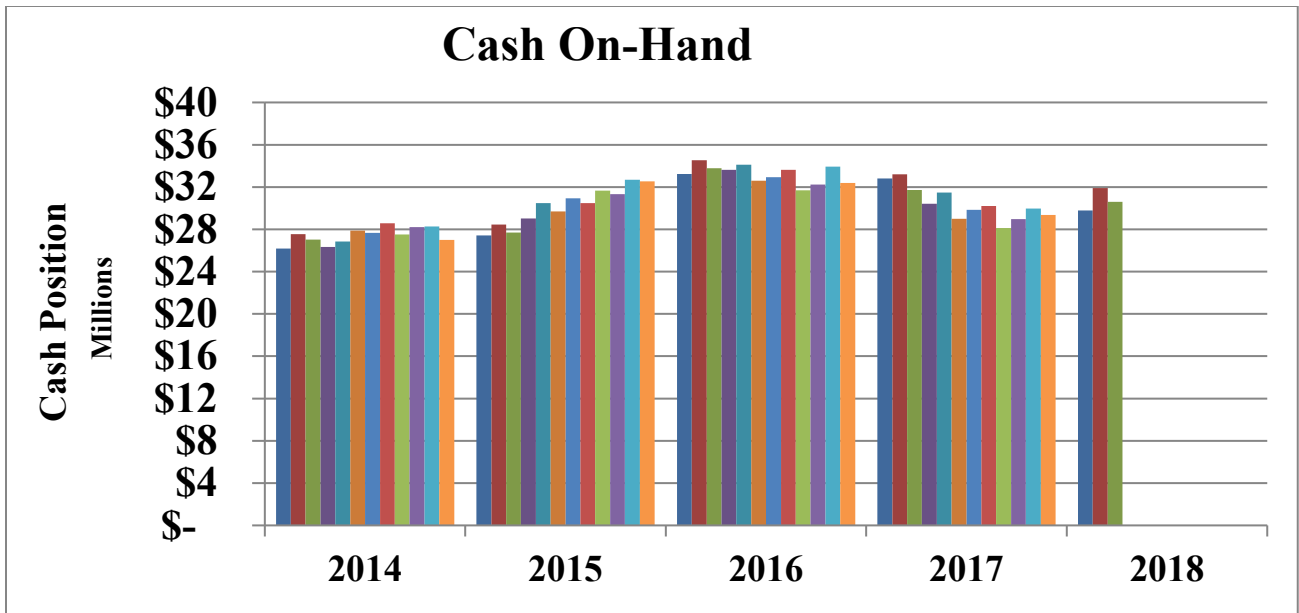
Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

James D. Snyder
Chairman

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Board Member



Financial Information

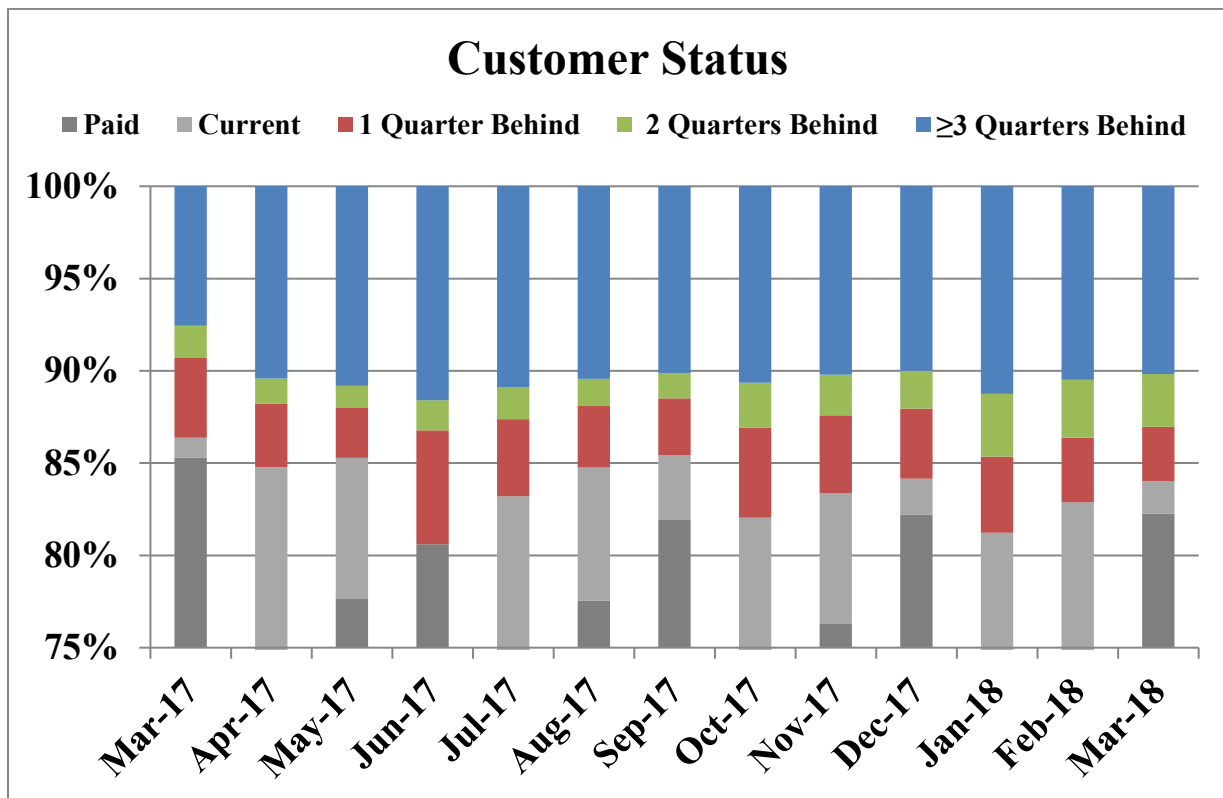
- There were no legal fees billed in the month of March. The fiscal year-to-date total is \$34,765.
- Septage billing for the month of March was \$14. The fiscal year to date total is \$269.
- Developer’s Agreement – There were no new Developer agreements in March.
- I.Q. Water Agreements –Dakota is past due for February and March; Osceola Woods is past due for March.
- Estoppel fees collected in March totaled \$8,900. The fiscal year-to-date total is \$40,100.

Summary of Budget vs. Actual

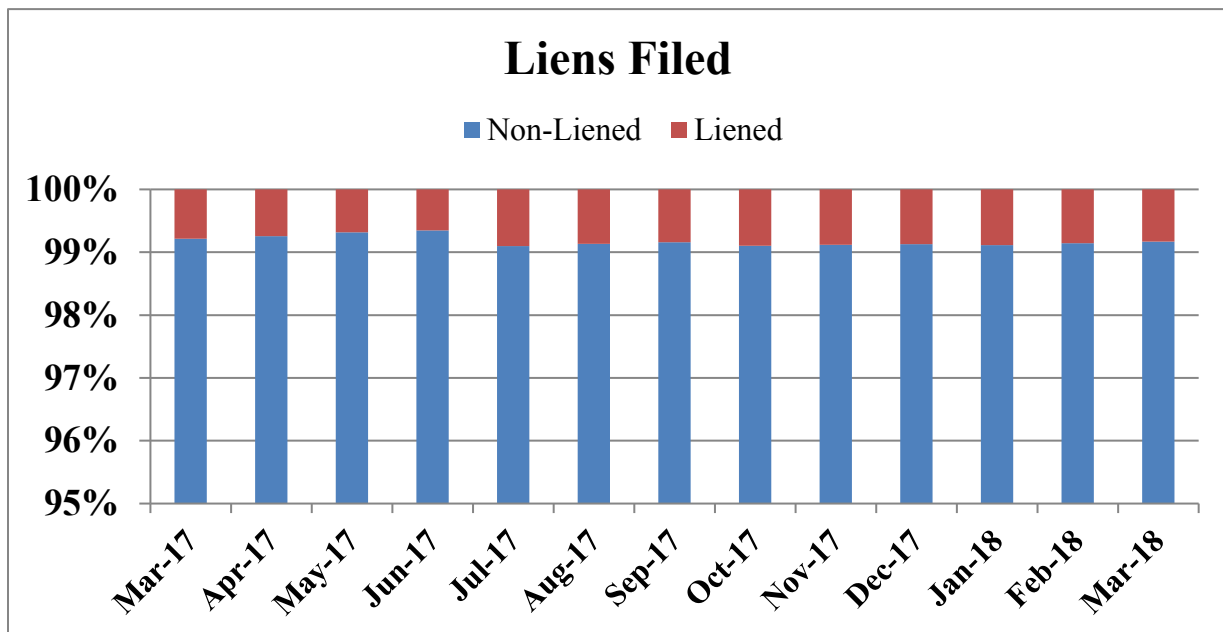
<i>Budget Benchmark</i> 50.00%	Actual March	Actual YTD	Budget FY 18	Favorable (Unfavorable)	Budget Expended
Revenues					
Operating Revenues					
Regional Sewer Service	\$1,397,288	\$8,355,410	\$16,909,884	\$ (8,554,474)	49.41%
Standby Sewer Service	11,616	70,033	189,216	(119,183)	37.01%
IQ Water Charges	192,329	1,153,973	2,200,544	(1,046,571)	52.44%
Admin. and Engineering Fees	5,403	62,335	55,775	6,560	111.76%
Late Fees	(46)	17,879	20,000	(2,121)	89.40%
Interest on Charges	247	21,645	20,000	1,645	108.23%
Other Revenue	32,726	183,071	327,000	(143,929)	55.99%
Subtotal Operating Revenues	1,639,563	9,864,346	19,722,419	(9,858,073)	50.02%
Capital Revenues					
Assessments	46,305	1,405,256	5,348,000	(3,942,744)	26.28%
Line Charges	26,320	349,892	260,800	89,092	134.16%
Plant Charges	363,896	925,084	1,536,790	(611,706)	60.20%
Capital Contributions	-	467,434	1,003,000	(535,566)	0.00%
Subtotal Capital Revenues	436,521	3,147,666	8,148,590	(5,000,924)	38.63%
Other Revenues					
Grants	2,181	9,300	608,000	(598,700)	1.53%
Interest Income	35,505	176,372	229,800	(53,428)	76.75%
Subtotal Other Revenues	37,686	185,672	837,800	(652,128)	22.16%
Total Revenues	\$ 2,113,770	\$ 13,197,684	\$28,708,809	\$ (15,511,125)	45.97%
Expenses					
Salaries and Wages	\$560,666	\$2,363,075	\$ 5,466,500	\$ 3,103,425	43.23%
Payroll Taxes	42,851	177,027	404,000	226,973	43.82%
Retirement Contributions	83,622	372,222	714,500	342,278	52.10%
Employee Health Insurance	99,765	576,634	1,263,500	686,866	45.64%
Workers Compensation Insuranc	6,568	39,410	103,600	64,190	38.04%
General Insurance	27,858	185,486	346,272	160,786	53.57%
Supplies and Expenses	92,149	460,746	1,070,685	609,939	43.03%
Utilities	129,766	610,669	1,519,980	909,311	40.18%
Chemicals	55,375	311,423	635,770	324,347	48.98%
Repairs and Maintenance	131,861	772,782	2,076,148	1,303,366	37.22%
Outside Services	120,785	862,150	1,771,870	909,720	48.66%
Contingency			225,000	225,000	0.00%
Subtotal Operating Expenses	1,351,266	6,731,624	15,597,825	8,866,201	43.16%
Capital					
Capital Improvements	822,368	2,635,773	10,099,500	7,463,727	26.10%
Renewal and Replacement	270,673	1,412,630	5,377,500	3,964,870	26.27%
Contingency		40,495	234,000	193,505	17.31%
Subtotal Capital	1,093,041	4,088,898	15,711,000	11,622,102	26.03%
Total Expenses	\$ 2,444,307	\$ 10,820,522	\$31,308,825	\$ 20,488,303	34.56%
Excess Revenues					
Over (Under) Expenses	\$ (330,537)	\$ 2,377,162	\$ (2,600,016)	\$ 4,977,178	

Accounts Receivable

The chart below illustrates customers' receivable status as a percentage of quarterly sewer billing. Paid or current balances represent approximately 84% billing.



The District serves approximately 32,000 customers. Currently, the District has 266 liens filed which represent approximately 1% of our customers.



Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458

Telephone (561) 747-5700 • Fax (561) 747-9929 • www.loxahatcheeriver.org



D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: D. Albrey Arrington, Ph.D.
Executive Director

FROM: Kris Dean, P.E.
Director of Engineering Services

DATE: April 2, 2018

SUBJECT: Director's Report - Engineering Division
April 2018 Board Meeting

Developer Projects

Staff were active on 10 Developer projects including the following activities.

Planning: Staff performed planning activities on the following projects.

Blowing Rocks: Staff coordinated with local engineering firms for design requirements to connect Blowing Rocks to the District's wastewater collection system.

Austrade Office Center: Staff performed plan reviews on the Austrade Office Center located on US1 between Palm Court and Harbor Road South in Tequesta.

Inlet Waters: Staff coordinated with the developer for design requirements to connect a proposed residential development along A1A across from Burt Reynolds Park.

Blowing Rocks Residential Towers: Staff coordinated with the developer for design requirements to connect a new 21-unit residential development on Jupiter Island to the District's wastewater collection system.

Sonoma Isles IQ: The developer has re-engaged with staff for extension of the re-use system from Indiantown Rd to serve Sonoma Isles. The system will discharge into a lake on site for repump into the Sonoma Isles irrigation system.

Construction: Staff performed construction inspections, shop drawing review, RFI responses and/or attended preconstruction meetings for the following projects.

4000 Palmwood Dr: A project to extend low pressure system in Palmwood to 4000 Palmwood Dr.

Jupiter Medical Center Pediatric Unit: Staff attended a preconstruction meeting to coordinate abandonment of District facilities no longer needed when the new unit is constructed.

Stephen B. Rockoff
Board Member

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Chairman

Gordon M. Boggie
Board Member

James D. Snyder
Board Member

Final Completion: Staff performed final completion activities to include testing, final inspections, record drawings review and punch lists.

Pennock Preserve PUD Phase 2 and 3: This project completes the Pennock Preserve Development located along the west side of Island Way and includes a gravity system and lift station to serve 93 residential lots. Phase 2 along with the developments single lift station has been accepted by the District and is online.

Sonoma Isles Residential Phase 3, Plat 4: This phase of the project provides a gravity collection system to serve approximately 17 on an interior cul-de-sac in the development. Final inspections are complete as well as punch list items. Staff are coordinating with the engineer to determine current status and proposed schedule to complete the IQ system for Sonoma Isles before accepting this phase of the development.

Institute for Healthy Living: Staff are working to complete testing of the gravity system to serve the Institute for Healthy Living, located off Central, South of Frederick Small in Abacoa.

One Year Inspections:

None

Capital Projects

Staff were active on 31 Capital and/or Utility projects including the following activities.

Design/Bid: Staff are currently in the design or bidding phase for the following projects.

Lift Station 114 Rehabilitation: Upgrades and rehabilitation of lift station 114. This station is a re-pump station serving the A1A corridor from Olympus through Juno Beach. Bids were received on February 2, 2018. A recommendation of award is included in Tab 6C.

Lift Station Rehabilitations for 2018: Staff have completed 90% plans for two station rehabilitations. The current plan is to Bid these two stations while inspections are completed on the 8 additional stations determined and ranked by priority using a new Power BI tool created by the District's IT department.

Jupiter Ocean Racquet Club: Staff are currently working on design for replacement/relocation of the asbestos concrete force main serving Jupiter Ocean Racquet Club. Survey is complete and staff are working on 60% plans.

Pump Station Upgrades: When the new Loxahatchee River force main crossing is complete four pump stations upstream of the crossing will require upgrades to meet the new head conditions. All equipment has been delivered. Staff have scheduled to complete this work by the end of April 2018.

18890 Country Club: Staff are working on design and permitting for a remnant property on Country Club Drive. This will be a low pressure sewer system discharging into the Lift Station 043 collection system.

Lift Station 54 Driveway: Staff have selected a contractor for construction of a driveway to Lift Station 54. Construction is scheduled to be complete by July 2018. The new driveway will provide

better access and safety for staff when performing maintenance on the lift station.

Chippewa Street: Design is complete and permits have been acquired. Staff are working with the District's low pressure general construction services contractor for pricing. This will be a low pressure sewer system serving 6 properties and discharging in the Master Lift Station collection system.

8th Street: Design is complete and permits have been acquired. Staff are working with the District's low pressure general construction services contractor for pricing. This will be a low pressure sewer system serving 4 properties and discharging in the Lift Station 018 collection system.

120 and 140 Ocean Drive: Design is complete and permits have been acquired. Staff are working with the District's low pressure general construction services contractor for pricing. This will be a low pressure sewer system serving two properties and discharging in the Lift Station 133 collection system.

12750 US 1: Design is complete and permits have been acquired. Staff are working with the District's low pressure general construction services contractor for pricing. This will be a low pressure sewer system serving a commercial property and discharging in the Lift Station 132 collection system.

County Line Road: Staff are working on design and permitting for 3 remnant properties on County Line Road west of Seabrook Dr. Conflicts found during design have required this project be low pressure instead of gravity. This will be a low pressure sewer system serving three properties and discharging in the Lift Station 050 collection system.

96 Pine Hill Trail E.: Design is complete and permits have been acquired. Staff are working with the District's low pressure general construction services contractor for pricing. This will be a low pressure sewer system serving one property and discharging in the Lift Station 054 collection system.

LS 70 and 71 Emergency Standby Generators: Two separate projects, each provides a permanent emergency standby generator at lift stations 70 and 71. Both are part of the cascading lift station system along Country Club Drive in Tequesta. Staff anticipate advertising this project for bid by the end of April 2018. This project will include owner direct purchase of emergency generators.

Lift Station 70 Control Panel: In conjunction with the emergency generator at lift station 70, staff also intend to replace the station control panel with a variable speed panel. In an effort to expedite the panel and complete this work with the emergency generator, staff intend to include the panel as a design/build specification, with specific component and performance requirements, in the emergency standby generator project.

Construction Barn Drainage: Staff are currently working with a local engineering firm for drainage modifications to the area around the construction barn to prevent ponding and flooding of the stock pile area. Survey is complete and staff anticipate plan submittals this month.

19750 Riverside Drive: Staff are working on design and permitting for 1 remnant property off Riverside Drive. This will be gravity service discharging in the Lift Station 048 collection system.

Cellular Telemetry: IT and Engineering staff are working on a project to test cellular telemetry installation at existing stations with no telemetry. Two units have been installed in the system and

integrated into the District's SCADA system. The concept has been deemed viable, now staff will begin working on the procurement process. It is anticipated that we will select up to three suppliers to source the telemetry units through a competitive bid process.

Construction: Staff provided construction inspection and engineering oversight for the following projects.

LS057 and LS066 Collection System Lining: The contractor has mobilized and cleaned the system. Main lining should commence and complete in April, 2018.

Turtle Creek Subsystem 1: This project provides low pressure sewer to the southeast portion of Turtle Creek. Construction is complete and the project was accepted.

Radio Telemetry System: Staff are working with Data Flow Systems (DFS) on a rehabilitation project for approximately 30 stations in our lift station telemetry system. When complete we anticipate significant improvements with communication speed and dependability and hope to continue a system evaluation on the remaining 36 existing lift station DFS units and existing 24 irrigation station DFS units this year for rehabilitation next year.

Consultant Projects:

Master Lift Station Rehabilitation: This project is for the rehabilitation for the Master Lift Station located just east of Pennock Ln on Indiantown Rd. The project will include pump replacement piping modifications, bypass facilities, isolation valves coatings and emergency generator replacement. This project is currently out for bid.

Alternate A1A Subaqueous Crossing Replacement: This portion of the project includes piping up to the aerial bridge crossing at the Loxahatchee River and Alternate A1A. The FEC permit has been issued and the consultant is finalizing the 90% submittal.

Jupiter Inlet Colony Neighborhood Rehabilitation: This project provides a gravity collection system and lift station to serve the approximate 240 homes and town facilities located in Jupiter Inlet Colony. The project reached Substantial Completion in December. The punch list, excluding items under discussion (two fire hydrant locations), is complete. The consultant and contractor are working on permit close out with Palm Beach County, fire hydrant location acceptance from the Village of Tequesta and final close out of the complaint log.

Turtle Creek Sub-Phase 2 and 3: This project provides gravity sewer to the western portion of Turtle Creek. Testing is complete and the consultant is submitting the certification package to the FDEP.

Alternate A1A/Damon Bridge Water Main Replacement and Force Main Installation: This project includes installation of a new 16" force main on the Damon Bridge to replace the existing 24" force main subaqueous crossing of the Loxahatchee River. The force main is installed across the bridge. Staff are coordinating with the contractor and consultant for ARV modifications and transition piping from above to below grade.

Loxahatchee River Road IQ Main Replacement and 4" Force Main Installation: A project to replace a 16" aerial crossing along Loxahatchee River Road and extend the Loxahatchee River Road force main system up to Whispering Trails. Staff are coordinating with the consultant and contractor for directional bore layout, submittals and MOT approval from PBC.

Whispering Trails Neighborhood Sewer System: This project provides a gravity sewer system to provide service to 181 lots in the Whispering Trails Subdivision off of Loxahatchee River Road. Tomorrow (4/13/18) we expect to open bids for this project.

Jupiter Farms Elementary: This project extends the District's transmission system to Jupiter Farms Elementary School and connects the school to the District's system. Plans are complete. This project should advertise for bid in April, 2018.

Lift Station 082 Master Plan Hydraulic Model: This project includes modeling of the District's lift station and transmission system south of the Inlet and east of the Intracoastal. The project is using the District's existing GIS data for a basis and will include future projections for flow and design parameters and cost estimates for Lift Station 082 to allow it to serve current, future and repump needs moving forward.

Imperial Woods: This project includes a low pressure sewer system to serve the Imperial Woods development off Loxahatchee River Road. A recommendation to award the engineering services contract is included in Tab 5B.

One Year Inspections: Staff performed one 1-year inspection this month.

Tequesta Drive LPSS: Staff performed a one year inspection on the low pressure sewer system serving two lots on Tequesta Dr.

Other Utility Projects

These projects include plan review, coordination and inspections associated with other utilities such as the Town of Jupiter, Village of Tequesta, Town of Juno Beach, Palm Beach County and Martin Co.

Toney Penna and Old Dixie Hwy: A PBC project to improve the intersection. Minor adjustments to existing District facilities are required.

SR 5 from Beach Road to County Line Road: An FDOT project to repave and reconfigure a portion of SR 5 (US 1) from Beach Road to County Line Road. Staff are coordinating with the FDOT for adjustments and replacement of District facilities to accommodate the revised right of way.

Center Street from Thelma Ave to Woodland Estates: A PBC project that widens Center St., installs storm water improvements and relocates the Town of Jupiter water main.

Sawfish Bay: A Town of Jupiter project to install restrooms at Sawfish Bay.

Town of Jupiter Annual Paving: Staff are coordinating with the Town of Jupiter for adjustment of our facilities impacted by the Town's annual paving schedule.

Bert Winters Park: A Palm Beach County project to expand parking and add bathroom facilities to Bert Winter's Park in Juno Beach.

Indiantown Road from Turnpike to US1 Intersection Improvements: Staff reviewed plans and provided location information to FDOT to resolve conflicts with proposed intersection improvements.

Indiantown Road and Jupiter Farms Road Drainage Improvements: A PBC project to expand the intersection and install drainage improvements at Jupiter Farms Road and Indiantown Road.

Alley Ways from Indiantown to Toney Penna just west of Old Dixie: A town of Jupiter project for drainage improvements.

Jupiter Cresta: A PBC neighborhood repaving project.

Penn Park: A PBC neighborhood repaving project. Staff and the Town of Jupiter are currently coordinating with PBC in an attempt to delay paving to allow time for evaluation and possible rehabilitation of existing infrastructure in this area.

Construction Department

LS065 Collection System: Based on previous TV inspections staff are mobilizing into the lift station 65 collection system to complete point repairs and clean out installations in anticipation of main and gravity lining in the near future.

Collections Department:



Above pictures depict: Scheduled work being performed at the Master Lift Station on Pump #3- 200 HP pump and all work performed by District Collection crews and District Electricians. New 5 inch pump seal also installed and tested and # 3 is in auto service.

Below pictures depict:

LRD Lift station #114 Rehabilitation project with future new designed pumps(tri-plex) for installation at appropriate time in project schedule. Pump were purchased by District and checked into warehouse and stored till future installation.



Below pictures depict:

Collection Vac con unit and crew working per request at Plant filter pump station #1 as to cleaning bottom of well, part of the Deep Bed Filter Project. Also shown is example of 2 (two) District portable Generators set up to run WTPP service water pump at A-structure during major Project scheduled electrical work by Contractor.



Low pressure Inspection/Start up: Twelve (12) new low pressure pumping stations came online in the March 2018.

Vac-Con: Staff cleaned the following lift station wet wells in March 2018. Lift Stations 1, 7, 15, 24, 25, 40, 45, 51, 85, 86, 114, 126, 140, 170, 174, 175, 191 and 207.

Reuse:**Below pictures depict:**

The District's construction crew, reuse operators and plant maintenance electricians worked together to replace a motor operated control valve at IQ #500 (Loxahatchee Club). This valve is operated remotely through the DFS radio telemetry system and local PLC to control IQ deliveries to Loxahatchee Club.



*During reporting month, there was no major system interruptions in Collection/Transmission/Reuse system that caused an emergency or systems to not operate normally.

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458-8964

Telephone (561) 747-5700 • Fax (561) 747-9929 • www.loxahatcheeriver.org



D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: Albrey Arrington, Executive Director

FROM: Tony Campbell, Director of Operations

DATE: April 11, 2018

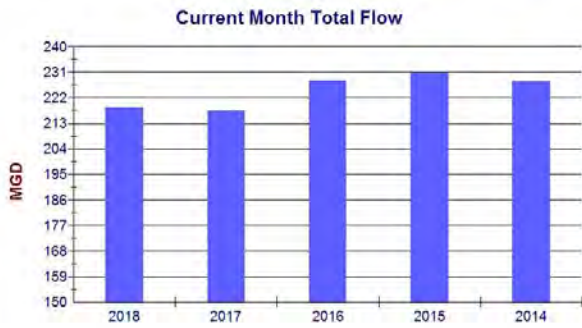
SUBJECT: Operations Department Monthly – Report for March 2018

Treatment Plant Division

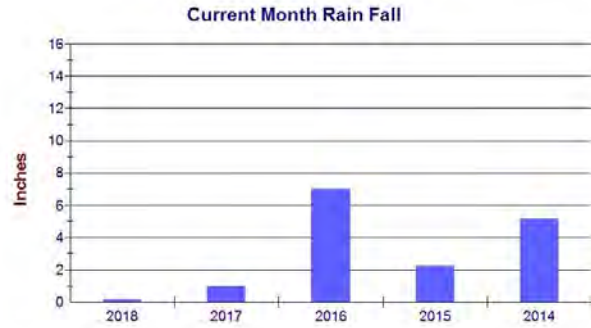
BELOW. A treatment plant operator that has been cross trained with the maintenance department realigned the shaft and changed the oil to aeration blower number two. The proper maintenance of plant equipment ensures safe and reliable operation. Final inspection was completed by an authorized manufacturer's representative.



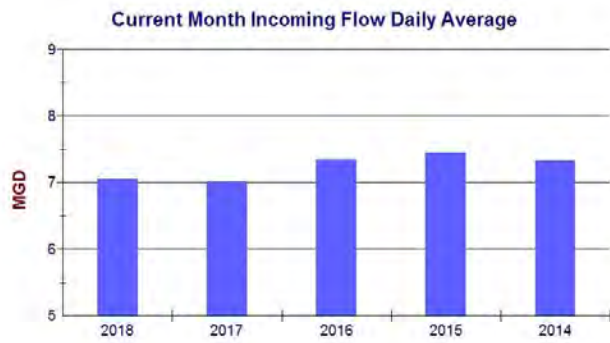
We have had another great month of no Permit exceedances



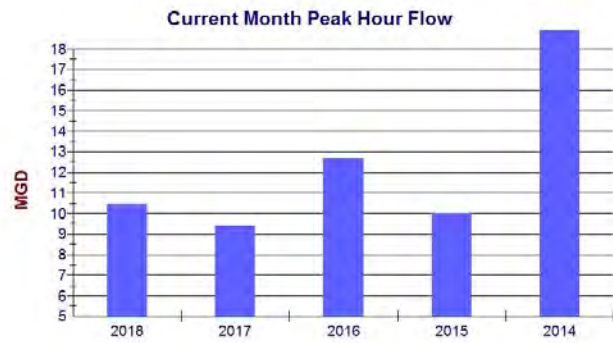
The plant total flow for the month of March was 218.44 million gallons.



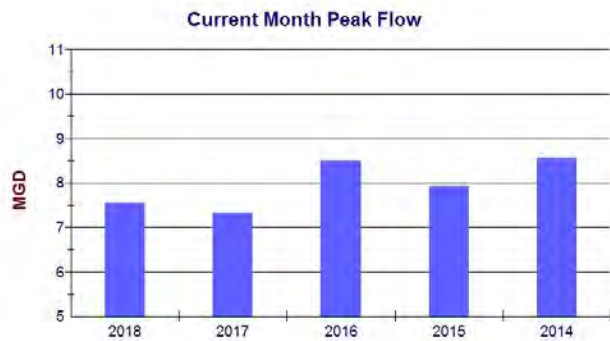
0.12 inches of rainfall was recorded at the plant site during the month of March.



The treatment plant incoming flow for the month of March averaged 7.05 MGD compared to 7.01 MGD one year ago, for the same month.

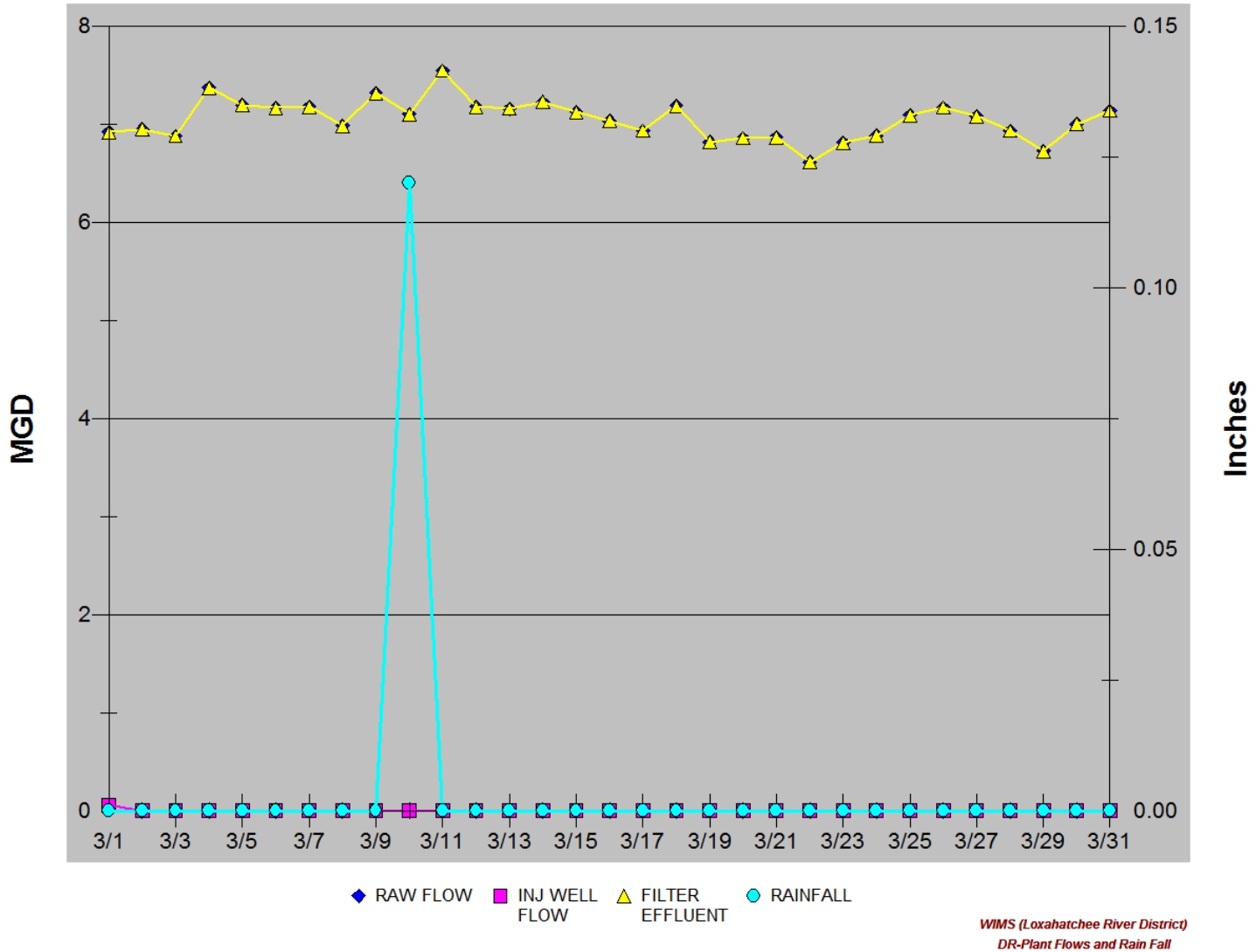


The peak hourly flow rate in March was 10.45 MGD.



The greatest single day average flow in March was 7.55 MGD.

For the month of March, the plant received 218.44 MG of influent flow of which 218.44 million gallons were sent to the IQ storage system where they were dispersed as needed to the various golf courses and the Abacoa development sites. We received 0.12 inches of rain during the month and 0.06 million gallons of blended effluent was diverted to the Injection Well. Overall, 100% of incoming flows was recycled for IQ use and the plant delivered 258.28 million gallons of IQ water to the Reuse customers.



Year to date, the plant recycled 76.52% of all incoming flow and the total amount of IQ water delivered to reuse customers stands at 528.60 million gallons.

All required monthly reporting has been submitted on time.

Safety / Compliance

CONFINED SPACE TRAINING. Safety training for the month of March reviewed the duties of the Confined Space Entrant. Session objectives trained employees on the important tasks performed by the designated Entrant. The Entrant will make entry into the confined space to perform the work required, remain in constant contact with the Confined Space Attendant, and heed safety instructions at all times. Instructions from the Attendant may include not being under suspended loads, adjusting items in the work space to avoid entanglement hazards or evacuating the space if required.



TOOL TRAINING. The Construction crews attended Tool Training in the Operations Education Room and reviewed the inspection process of confined space equipment. This life saving equipment must undergo a visual inspection prior to each use to determine each component is in good working condition. The full body harness must not have any cuts or torn webbing, winch cables must not have pinched or broken strands, attachment hooks must lock closed with no side slip or bent openings. If any defects are found during the inspection process, that piece must be removed from service and repaired or replaced before the next use.

CPR/AED TRAINING. The CPR & AED certification course was held for District employees who required renewals of their existing certifications. CPR & AED training is valuable in many lifesaving situations such as heart attack, electrocution or drowning. The ability to keep oxygen flowing to a victim's vital organs while waiting for first responders to arrive can dramatically improve a person's chance of survival.



CONFINED SPACE CERTIFICATIONS. District employees from the Collection's, Construction, Engineering, Maintenance and Operation's crews attended the Confined Space Certification Course held in the Operations Education Room. This course reviewed all aspects of performing a confined space entry, including equipment required, personnel needed and the duties of each individual involved. Confined space entry is a large part of the District's inspection, maintenance and repair procedures. The knowledge gained through these training sessions allow District employees to recognize the hazards and complete these procedures in a consistently safe manner.

PLANT TOUR. The Jupiter U program toured the facility to gain a better understanding of how the District controls the waste stream from our surrounding community. Jupiter U participants were impressed with the cleanliness of the facility and the surrounding habitat it provides for wildlife in this area. Many residents did not realize that we are a zero-discharge facility and praised the continued efforts of the District to protect the surrounding waterways.



The District has no OSHA recordable injuries to report for the month of March.

The District has no lost time to report due to injury for the month of March.

Maintenance

BELOW. The Maintenance department has blasted the interior of the pipe on clarifier number 2 in preparation for coating and sealing of any exposed metal. It is the second oldest clarifier at the District.



BELOW. Maintenance cleaned and coated the pipe and the door was put in place to bolt on. The cross members were reinstalled and the doors were bolted in. This is a valuable upgrade to the existing system that allows for a more in-depth inspection of the interior of the clarifier. Maintenance has currently installed this hatch on one other clarifier and plans to complete all four in the following year.



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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: Albrey Arrington, Ph.D., Executive Director
FROM: Bud Howard, Director of Information Services
DATE: April 12, 2018
SUBJECT: Monthly Governing Board Update for March 2018

WildPine Ecological Laboratory

Riverkeeper Project

District and Town of Jupiter Staff collected water quality samples from 24 monitoring stations in March. Overall water quality in the watershed was mostly “good” according to state and federal water quality criteria. Little rain and associated storm water runoff was likely a contributor to the good results. Total Nitrogen (TN) was excellent, with 100% of the stations below the Numeric Nutrient Criteria (NNC) for each river segment.

Concentrations of Total Phosphorus (TP) were also generally “good” throughout the watershed. In March only 6% of our stations monitored for TP were “poor” according to the NNC. The maximum TP concentration was 0.08 mg/L at Station 107 (River’s Edge drains into Northwest Fork). The average TP for all sites was 0.05 mg/L.

Chlorophyll concentrations in March improved from February with 25% of the stations considered “poor” for chlorophyll when compared to the stringent Numeric Nutrient Criteria (NNC) for each river segment. The highest concentration was 14.3 µg/L at Station 72 (Lox River Road Bridge). In the past, we have observed higher chlorophylls in the Southwest Fork when the S-46 Structure is closed, as it was in March. The average chlorophyll levels for all sites was 4.8 µg/L.

Concentrations of fecal coliform bacteria throughout the watershed in March were moderate with 15% (4 out of 27) of the stations sampled showed “poor” water quality (based on DEP’s threshold of 800 MPN/100 mL). Average fecal bacteria concentrations for all sites were 511 MPN/100 mL this month. The highest concentration of fecal coliforms (3,177 MPN/100 mL) was at Station 107 (River’s Edge, which drains into Northwest Fork). This station also had the highest enterococci population at 12,457 MPN/100 mL. With the little rain, water flow through the creek was very low and water depth was very shallow (approx. 0.1 meter), which may have concentrated the bacteria in the sample.

Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

Harvey M. Silverman
Chairman

Dr. Matt H. Rostock
Board Member

James D. Snyder
Board Member

Hydrologic Monitoring

March was even drier than February with only 0.12 inches of rain measured at the District. River flows measured at Lainhart Dam were also very low with an average of 27 cfs and a range of 0-53 cfs. Minimum flows (35 cfs) at the dam were not achieved on 16 out of the 31 days. Because of the low flows, the monthly average salinity in the Northwest Fork was 7 ppt on the surface of Kitching Creek and peaked at 17 ppt throughout the latter half of March during high tide. There were no flows through the S-46 flood control structure.

Volunteer Water Quality Monitoring Program



Overall Volunteer Water Quality for March scored a “B” with 3 stations scoring an “A” and 4 stations scoring “B’s”. The “B” stations consisted of 2 upstream stations scoring “poor” for high salinity (resulting from the low river flows), and 3 downstream stations scoring “fair” for water clarity.

Table: Volunteer Score. Colored cells show Dark (High) to Light (Low) results. Results are compared to historical values specific to each site to determine an overall score and final grade. Color is based on an average monthly score based on results of either a 1 or 2 (“1” =normal; “2”=abnormal). Secchi is visible to bottom (depth in meters).

March-18

Site	Temp (F)	Secchi	Salinity	pH	DO	DO%	Color	Vis	Salt	pH	DO	DO%	Color	Score	Grade
LR10V	73.0	1.2	34.1	8.3	7.1	100.7	1.3	Fair	Good	Good	Good	Good	Good	89.6	B
LR22V	71.6	VAB	35.0	8.0	6.4	89.0	1.0	VAB	Good	Good	Good	Good	Good	100.0	A
LR30V	71.2	1.3	36.3	8.1	5.9	83.1	1.0	Fair	Good	Good	Good	Good	Good	91.7	A
LR50V	70.7	0.9	34.5	8.1			1.5	Fair	Good	Good			Fair	81.3	B
LR52.5V	82.4	0.8	35.0	7.9	6.1	94.8	1.0	Good	Fair	Good	Good	Good	Good	91.7	A
LR62V	64.6	1.5	26.3	7.8	5.7	71.0	1.0	Good	Poor	Good	Good	Good	Good	83.3	B
LR107V	65.8	VAB	16.6	6.9	7.7	90.7	1.0	VAB	Poor	Good	Good	Good	Good	80.0	B
Average	71.3							scale: 0=poor 2=fair 4=good						88.2	B

VAB (Visible at Bottom)
DO (Dissolved Oxygen)

Staff News

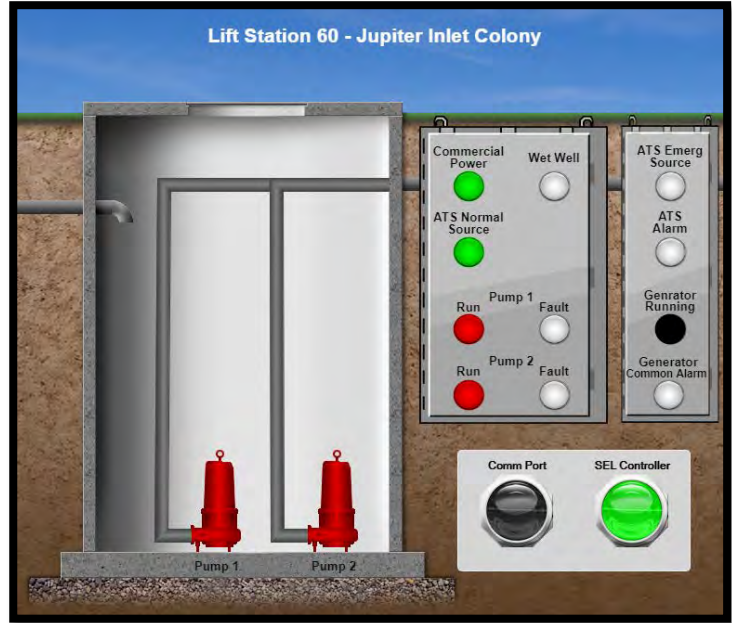
Jerry Metz recently participated in the Florida Divide 2018, a long distance (890 miles) off road bike-packing trek which starts in Fargo, GA and ended in Key West, FL. He completed this amazing feat in 10 ½ days. Congratulations to Jerry!



Jupiter Inlet Colony Telemetry

In coordination with the Collections department, we have installed our first cellular telemetry unit on the new Jupiter Inlet Colony Lift Station. This system will have the following improvements over existing licensed radio telemetry system:

- Improved accuracy for pump run times
- Lower upfront cost compared to existing legacy licensed radio telemetry system.
- No tower required



Dataflow (radio telemetry system) Troubleshooting

In SCADA, we were able to analyze and identify several stations that were not communicating back to our system efficiently. Following our analysis we requested the vendor conduct a survey of our system to determine root cause and provides recommendations to remedy. We are working though their recommended changes – some easy, some not - and those stations which we have made the corrections have shown improvement.

Loxahatchee River Environmental Center

April 2018



River Center Summary Statistics

LRD'S ENVIRONMENTAL STEWARDSHIP DASHBOARD

Benchmark / Customer Expectation	Total Visitors	School & Camp Visitors	RC Offsite Programs	RC Onsite Programs	RC Staff Guest Appearances	Program Cancellations	Volunteer Engagement	1st Time Visitors	Visitor Satisfaction	Staff Assessment	Environmental Stewardship	Expenses	Program Revenue
	% of Target	% of Target	% of Target	% of Target	% of Target	% of programs	% of Target	% of Target	Rating Average	Rating Average	Positive Responses	% within budget	% of Target
Green Level	≥ 90%	≥ 90%	≥ 90%	≥ 90%	≥ 90%	< 5%	≥ 90%	≥ 90%	≥ 4	≥ 4	≥ 90%	≥ 85% but ≤ 105%	≥ 90%
Yellow	≥ 75%	≥ 75%	≥ 75%	≥ 75%	≥ 75%	< 10%	≥ 75%	≥ 75%	≥ 3	≥ 3	≥ 80%	≥ 80%	≥ 75%
Red	<75%	<75%	<75%	<75%	<75%	> 10%	<75%	<75%	<3	<3	<80%	< 80% or > 105%	<75%
2016 Baseline	99%	104%	51%	110%	155%		102%	27%	N/A	N/A	N/A	111%	124%
2017 Mar	106%	104%	0%	136%	52%	0%	86%	24%	4.0	N/A	N/A	110%	181%
Apr	96%	101%	133%	103%	124%	0%	141%	27%	5.0	N/A	N/A	123%	151%
May	88%	85%	70%	90%	68%	53%	122%	32%	5.0	N/A	N/A	105%	108%
June	109%	104%	160%	114%	6%	0%	91%	71%	4.9	N/A	N/A	105%	127%
July	99%	95%	142%	119%	161%	0%	97%	43%	4.9	N/A	N/A	103%	191%
Aug	77%	43%	89%	80%	80%	11%	120%	50%	4.7	N/A	N/A	103%	107%
Sept	71%	96%	96%	90%	0%	0%	62%	48%	N/A	N/A	N/A	98%	104%
Oct	103%	107%	156%	90%	156%	8%	79%	113%	5.0	4.0	78%	93%	100%
Nov	139%	145%	1120%	265%	600%	13%	67%	92%	4.9	4.2	88%	96%	101%
Dec	126%	113%	150%	125%	18%	0%	117%	50%	5.0	4.1	90%	96%	101%
2018 Jan	121%	78%	117%	122%	15%	11%	233%	98%	4.7	3.9	93%	85%	87%
Feb	118%	133%	169%	155%	124%	24%	161%	67%	4.2	4.0	88%	93%	75%
Mar	88%	83%	263%	143%	158%	0%	77%	46%	4.8	3.6	97%	N/A	N/A
Consecutive Months at Green	0	0	10	8	2	1	0	0	6	0	1	10	0
Metric Owner	O'Neill	Harris	Harris/Duggan	Harris/Duggan	Duggan	Harris	Harris	O'Neill	O'Neill	O'Neill	O'Neill	O'Neill	O'Neill

Metric	Explanation
Total Visitors	Spring Break visitation was down 36% this year, plus we had fewer school field trips. We had one less day of spring break traffic due to the way PBSCD scheduled spring break, but visitation was still down regardless.
School/Camp Visitors	With the scheduling of NOL and Spring Break, we did not have as many days to offer schools
1st time Visitors	Unsure why this is low. We attended more outreaches than usual which usually drives this number up.
Staff Assessment	We were having problems with Group Engagement and Management (Chaperones) for several of the programs.
Expenses	P/L Report not received at time of this report.
Revenues	P/L Report not received at time of this report.

River Center General

Lecture Series

On Friday, April 6th the River Center hosted our monthly Friends of the Loxahatchee River Meeting. This month's speaker was Amelia Moura, Interim Science Program Coordinator from the Coral Restoration Foundation. Amelia discussed the restoration of critically endangered coral reefs in Florida and the Caribbean. Over 71 participants attended this lecture.



Special Programs

Jupiter U Kayak Tour to Fullerton Island and Adult Environmental Education Class

As part of the Town of Jupiter's "Jupiter U" program series, more than 30 Jupiter residents enjoyed a day of immersion into the Loxahatchee River at the River Center on Wednesday, March 14th. Jupiter U provides the opportunity for residents to learn about life and government in Jupiter. The River Center staff provided a detailed tour of the River Center and a Sea Urchin Lab where we discovered the unique adaptations and importance to ecosystems in the Loxahatchee River estuary. Staff then led a kayak tour to Fullerton Island, an environmental restoration project by Palm Beach County's Environmental Resource Management Division.



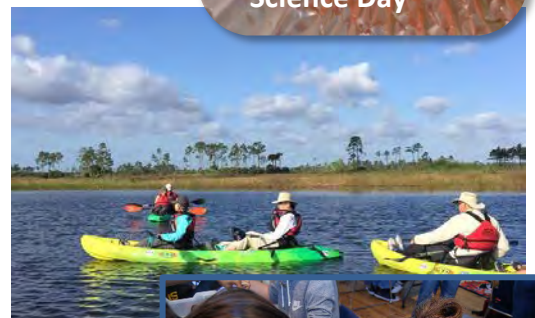
Spring Break at the River Center



Spring Break is always a fun time when local and out of town families come to the River Center to enjoy our facility before visiting the beach, heading up the lighthouse, or having a picnic at the park. We had over 450 visitors come through our doors as regular visitors, to listen at story time, watch the Public Tour and Fish Feeding, get creative at the Craft-a-Palooza, and become scientists during the Old School Science Day. We also conducted a public kayak tour to Pine Glades Natural Area and a Wild and Scenic Loxahatchee boat trip. Lastly, on Saturday before school started again, the River Center conducted a Family Fishing Clinic with nine children and their parents learning knot tying, de-hooking, casting practice, and fishing. We would like to thank our River Center volunteers for their help throughout the week as well. It was a fun time to be out and about at the River Center. Happy Spring!



Old School
Science Day



Homeschool Workshop – Oyster Reef Ecology Lab

On Thursday, March 29th the River Center hosted another Homeschool Workshop. We had thirty student's ranging from 10-17 years old participate in an Oyster Reef Ecology Lab and River Center ecosystem tour. This activity includes a habitat assessment using samples taken directly from the Loxahatchee River. Macro and microorganisms were discovered, identified, and classified using microscopes. Students got a firsthand look at the primary consumers of the food web in relation to fish nursery food supplies. Our next workshop will be an animal behavior lesson in April.



Loxahatchee River Boat Tour

Twelve guests took a journey up the beautiful, Wild and Scenic Loxahatchee River aboard the "Osprey" Aqua Adventure Tours led by a River Center Naturalist on Wednesday, March 21st. During the trip, we saw different estuarine habitats and explored the untouched and protected areas of the river. We saw several osprey sitting on nest and a variety of wading birds like Great Blue Herons, Ibis, and Great White Egrets. This was the first trip that we saw an American Alligator swimming across the river by Kitching Creek.

Outreach

PBC ERM Natural Areas Festival

On Saturday, March 10th, the River Center participated in the second Natural Areas Festival created by Palm Beach County's Environmental Resource Management. This event was to celebrate and showcase our County's local parks. The day was filled with various outdoor activities like a 5k run, kayaking around the park and even a burn demonstration. The event brought out many local conservation and environmental agencies as well. It was a great day to celebrate our natural areas and we look forward to attending this event again in the future. Over 200 visited the River Center's booth at this event.



Jupiter Police Department Soccer Tournament Outreach

On Saturday, March 17th the River Center participated in the Jupiter Police Department's Soccer tournament at Jupiter Community Park. The event highlighted local agencies and activities to the participants of the tournament. It was a great experience to meet locals from our community and introduce the River Center to a new group of people. We look forward to participating again next year. We had over 140 visitors to the River Center's tent.

Busch Wildlife Spring Fling

On Saturday, March 24th the River Center participated in Busch Wildlife's Spring Fling event. Guests enjoyed crafts, games, wildlife encounters, raffles and more! We even brought over our own touch tank animals to share with visitors, to give them a sense of what we have at our own facility. It was a beautiful day for a great event. We have 180 people visit our booth.

Turtlefest

On Saturday, March 24th, the River Center participated in Loggerhead Marine Life Center's annual Turtlefest. This event focuses on promoting conservation through up close interactions with threatened and endangered sea turtles, as well as music, art, shopping, educational presentations, games, and other activities. It was a great day to celebrate turtles and conservation. Over 342 guests visited the River Center's booth.



Outdoor Day Outreach

On Saturday, March 3rd the River Center participated in a special outreach called Outdoor Adventure Day.



This event was hosted by the Palm Beach County Parks and Recreation Department in partnership with Florida Fish and Wildlife Conservation Commission. This fun event was designed for youth and adults of all ages in the Lake Worth area and surrounding communities to safely learn and experience outdoor recreation opportunities such as canoeing, fishing, archery, rock climbing and more. The River Center saw over 220 adults and children at our booth showcasing River Center family programs, events, and some of our touch tank critters.



Volunteer of the Month – Keira O’Neill

This month we would like to acknowledge Keira O’Neill as our Volunteer of the Month. Keira O’Neill has been a dedicated part of our “family” at the River Center since birth. She has helped at numerous campfires, Girl Scout Programs and most recently, during Spring Break for our Old School Science Day. She helped families conduct and execute experiments, guided them through the center and assisted with touch tank as an aquarium interpreter. We look forward to watching her grow and learn new things! Thank you, Keira, for all you do!

Upcoming River Center Events

RSVP at www.lrdrivercenter.org/events-calendar
rivercenter@lrecd.org or 561-743-7123

April 21 – 8am-12pm: Girl Scout C.S.I. Edition Girls get into the science of fingerprinting, camouflage, animal tracks, microscopic evidence and body language. Put on your sleuth hats and solve a real, River Center mystery! Juniors earn their “Detective” Badge and Cadettes earn their “Special Agent” Badge.

May 4 – 12pm – 1pm: Lecture Series: *Amelia Moura, Interim Science Program Coordinator, Coral Restoration Foundation*: Applying Next Gen Sequencing to conservation and recovery of critically endangered Caribbean Acroporids.

April 14, 8 am – 4 pm: Boating Safely Class: About Boating Safely: Registration will take place promptly at 8:00, the morning of class. Please register online now! www.lrdrivercenter.org/boatsafe.

March 17, 8 am – 4 pm: Boating Safely Class: About Boating Safely: Registration will take place promptly at 8:00, the morning of class. Please register online now! www.lrdrivercenter.org/boatsafe.

March 21, 9am – 11am: Kayak Tour: Join the River Center for our Public Kayak Tour to Pine Glades Natural Area on Wednesday, March 21st. Paddle along through the fresh water marsh on our naturalist led tour for great views of local wildlife. All equipment will be provided but interested participants should bring water shoes, sunscreen, and plenty of water! The cost for this program is \$20 per person. Make sure to reserve your spot today! Space is limited!

March 21, 11:30am – 3 pm: Loxahatchee Boat Tour: Take a trip up the beautiful, Wild and Scenic Loxahatchee River aboard an adventure vessel with Aqua Adventure Tours led by a River Center Naturalist. See the different habitats of our estuary, explore the untouched and protected areas of the river and participate in some hands-on activities on-board. Cost: \$40/person – book online.

March 24, 9:00a-12:00p: Fishing Clinic: Fishing clinics are a great way for kids to learn the basics of fishing methods and tactics! Parents will learn important safety tips for taking kids fishing and how to abide by regulations when out fishing. The River Center, in partnership with Fishing Headquarters, provides half-day fishing clinics for kids that give your child a fun, engaging overview of fishing. Cost: \$10/child.

Pete & Tommy Schulz Celebrate 25 Years at Fishing Headquarters



Pete and Tommy Schulz at Fishing Headquarters

The Schulz brothers, Pete and Tommy, have been teaching, outfitting, volunteering, and raising kids to do the same in the Jupiter – Tequesta area for 25 years. Their families: Pete and Greta, Clayton, Jessie and JP along with Tommy and Stephanie, TJ and Kristina are so grateful for the opportunity to have their own business and

thankful for everyone that has been a part of Fishing Headquarters' success.

Over the years they have been involved with Boy Scouts, Saltwater Sportsman seminars, hosted seminars of their own, presentations at the West Palm Beach Fishing Club, supported the Kids Fishing Program at the Club as well as other Kids' events, Father and Son Camp outs, Tequesta Field Lab, Snook Tagging and more. A member for 40 years, Pete has served on the Board of Directors of the WPB Fishing Club for 15 years, serving as its Chair since 2009. Tommy is not far behind, a member for 37 years. Every Saturday morning since 1998, from 8 to 9 am they host Fishing Headquarters Live on ESPN 106.3 FM or ESPNWestPalm.com.

The Angler Community in Palm Beach County and beyond are invited to celebrate this milestone with Pete & Tommy, their families and friends Friday, Saturday, and Sunday, April 20-22. Look for 25th Anniversary Sales with 25% off or \$25 off select items. There will be raffles throughout the weekend and a Costa giveaway with purchase. Saturday and Sunday expect food and drinks as well as manufacturer reps on hand with giveaways. Tune in to ESPN for more details!

JOIN US APRIL 20 - 22

25th ANNIVERSARY Celebration & Sale

SUPER SALE on Rods & Reels

Food, Drinks & Raffle

GIVE-A-WAYS Everyday!

Tune into Fishing Headquarters Live! every Sat. 8-9am for all the details!



Your Penn Headquarters



106.3 FM

25th ANNIVERSARY

FISHING HEADQUARTERS

2018

JUPITER, FLORIDA

Fishing Tackle & Supply Store www.fishingheadquarters.net
633 Alternate A1A, Jupiter • 561.743.7335

SATURDAY MAY 5

THE AUSTINBLU FOUNDATION LAND & SEA FISHING TOURNAMENT

- Release Competition
- Harvest Competition
- Family Fun Activities



For more information:

LrdRiverCenter.org/austinblu

Registration is now open for the Austin Blu Foundation Land & Sea Fishing Tournament!

The first ever Austin Blu Foundation Land & Sea Fishing Tournament will take place Saturday, May 5th at the River Center in Jupiter Florida. While there are numerous fishing tournaments each year, what separates this from the others is that this tournament is family friendly with the hopes of encouraging parent/child interactions. Anglers may catch fish by land or sea entering either the release competition or the harvest competition. This tournament will benefit the Austin Blu Foundation and will raise awareness about the importance of boating safety! The tournament awards ceremony will be hosted by The River Center from 5:00-8:00pm where there will be food provided by Guanabana's and Holy Cow Grill Food Trucks. There will also be a bounce house, games, raffle and live music.

- Captain's Meeting: 7-8 p.m. Friday, May 4th at The River Center, 805 N. U.S. Hwy 1, Jupiter, FL 33477
- Tournament Day: Saturday, May 5th, lines in the water no earlier than 7am and lines out no later than 3pm.
- All anglers weighing in or turning in release submissions must be done by 4pm.
- Awards Reception, The River Center, 5:00-8:00 pm

The entry fees for the 2018 tournament are:

- \$100 per boat for the Harvest Competition (one captain and three anglers)
- \$25/angler (release competition or shoreline harvest)

Anyone interested in participating in or sponsoring the Austin Blu Foundation Tournament is urged to contact tournament officials via e-mail rivercenter@Lrcced.org or by calling 561-743-7123. You can find more information online at LrdRiverCenter.org or austinblufoundation.org.

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458

Telephone (561) 747-5700 • Fax (561) 747-9929 • www.loxahatcheeriver.org

D. Albrey Arrington, Ph.D., Executive Director



MEMORANDUM

TO: Governing Board
FROM: Administration Staff
DATE: April 11, 2018
SUBJECT: Consultant Payments

The following amounts have been reviewed, and approved for payment to our consultants for work performed during the prior month.

	<u>Prior Month</u>	<u>Fiscal YTD</u>
Smith, Gaskill & Shenkman, PA	\$6,010.98	\$48,432.55
Arcadis		\$40,201.93
Hazen	\$34,679.88	\$202,208.40
Holtz	\$22,242.33	\$73,098.83
Mathews	\$10,098.41	\$121,269.43

Should you have any questions in regard to these items, please contact Kara Peterson concerning the attorney's invoice, and Clint Yerkes concerning the engineers' invoices.

J:\BOARD\Consult2018.docx

Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

James D. Snyder
Chairman

Dr. Matt H. Rostock
Board Member

Harvey M. Silverman
Board Member



Future Business

Neighborhood Sewering:

- Island Country Estates Engineering Contract Award
 - Preliminary Assessment-Turtle Creek Subsystem 2
 - Preliminary Assessment-Turtle Creek Subsystem 3
 - Preliminary Assessment-Jupiter Inlet Colony
-
- **Other:**
 - Gravity Services Lining Contract
 - Alternate A1A Force Main Extension Contract
 - Construction Standards & Technical Specifications