

Ref: #13-2019

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT  
REGULAR MEETING - MINUTES  
SEPTEMBER 19, 2019

1. CALL TO ORDER

Chairman Rostock called the Regular Meeting of September 19, 2019 to order at 7:02 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Mr. Boggie  
Mr. Rockoff  
Mr. Silverman  
Mr. Snyder  
Dr. Rostock

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Ms. Fraraccio and Mr. Campbell.

Consultants in attendance were Mr. Muniz and Mr. Bomerito from Hazen & Sawyer, Ms. Marshall from Baxter & Woodman, Ms. Miranda from Holtz Consulting and Mr. Shenkman with Curtis Shenkman, PA.

B. PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of August 15, 2019 were presented for approval and the following motion was made.

MOTION: Made by Mr. Boggie, Seconded by Mr. Rockoff,  
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the August 15, 2019 Regular Meeting as submitted.”

C. ADDITIONS & DELETIONS TO THE AGENDA

No additions or deletions were made.

3. COMMENTS FROM THE PUBLIC

No comments were received.

#### 4. STATUS UPDATES

##### A. LOXAHATCHEE WATERSHED STATUS

Dr. Arrington presented an overview of the District's preparation for Hurricane Dorian.

##### B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

#### 5. CONSENT AGENDA

MOTION: Made by Mr. Silverman, Seconded by Mr. Rockoff,  
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of September 19, 2019 with the exception of Items 5J and 5K."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

##### A. Notice of Intent to Assess – Hobart Street (Resolution #2019-09)

"THAT THE GOVERNING BOARD approve Resolution 2019-09 the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the HOBART STREET Assessment Area."

##### B. Notice of Intent to Assess – Thelma Avenue (Resolution #2019-12)

"THAT THE GOVERNING BOARD approve Resolution 2019-12 the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the THELMA AVENUE Assessment Area."

##### C. Fixed Asset Disposal – to approve disposal

"THAT THE GOVERNING BOARD authorize the Executive Director to dispose of tangible personal property including fixed asset number PE23-1 in the schedule above."

##### D. General Construction Services – to approve contract renewal

"THAT THE DISTRICT GOVERNING BOARD authorize the executive director to execute an extension of contract ITB#15-005-CTS with Felix Associates of Florida, Inc. to October 15, 2020 with adjustment to unit prices in accordance with a CPI-U increase of 1.8%."

E. Low Pressure Sewer General Construction Services – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorize award of an initial 2 year term to contract ITB # 19-008LPSSGENCONSTR with Lazarus Group, Inc. from October 1, 2019 through September 30, 2021 in an amount not to exceed \$100,000.00.”

F. Bill Printing and Mailing Services (Arista) – to authorize annual purchase order

“THAT THE DISTRICT GOVERNING BOARD authorizes the Executive Director to approve a purchase order to Arista Information Systems, Inc. in the amount not-to-exceed \$85,000 for printing, postage and digital archives of the District’s sewer bills for Fiscal Year 2019-2020 according to our agreement dated December 22, 2015.”

G. Chlorine Contract (Piggyback Allied/Tarpon Springs) – to approve contract

“THAT THE DISTRICT GOVERNING BOARD authorize the “piggy-back” of the City of Tarpon Springs Bid # 150124-B-RS and execution of a District purchase order in the amount of \$70,000.00 for the purchase of chlorine from Allied Universal Corporation for the period October 1, 2019 through September 30, 2020.”

H. Home Depot Open Purchase Order – to authorize annual purchase order

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute an annual Open Purchase Order to Home Depot at a total cost not to exceed \$60,000 for maintenance, repair, operating supplies, industrial supplies, and related products, in accordance with the District Procurement Policy.”

I. Fuel Procurement – to approve purchase of bulk fuel

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to purchase bulk diesel and unleaded fuel in quantities not to exceed Diesel No. 2 of 88,000 Gallons and Unleaded Fuel of 1,500 Gallons using the District’s bulk fuel procurement procedure.”

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

5J. Girl Scouts of Southeast Florida, Inc. Partnership Agreement – to approve agreement

Dr. Arrington reviewed his memo on the Girl Scout Partnership Agreement.

MOTION: Made by Mr. Boggie, Seconded by Mr. Silverman,  
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute the Partnership Agreement with the Girl Scouts of Southeast Florida, Inc. for 2019.”

5K. Change Orders – to approve modifications

Dr. Arrington reviewed his memo on the proposed change order for Engineering Services on the Deep Bed Filters.

Mr. Boggie expressed the importance of following established LRD policies and suggested improvement to the monitoring process for change orders of this nature.

MOTION: Made by Mr. Boggie, Seconded by Mr. Rockoff,  
Passed unanimously.

"THAT THE GOVERNING BOARD authorize Change Order #4 to the Engineering Services Contract with Hazen & Sawyer for the Deep Bed Filters Contract in an amount of \$161,477.90."

B. Clemons St. and Saturn St. Drainage Improvements (S1809) Interlocal with Town of Jupiter

Mr. Dean reviewed his memo on the revised Interlocal Agreement.

MOTION: Made by Mr. Rockoff, Seconded by Mr. Boggie,  
Passed unanimously.

"THAT THE DISTRICT GOVERNING BOARD AUTHORIZE THE Executive Director to execute the Interlocal Agreement with the Town of Jupiter for the Clemons Street and Saturn Street Drainage Improvements (S1809) in the amount of \$164,751.49."

AND

"THAT THE DISTRICT GOVERNING BOARD AUTHORIZE a contingency for the project of \$10,000.00"

C. Attorney Selection

Dr. Arrington reviewed his memo on the attorney selection. Mr. Rockoff inquired about the rate structure and Mr. Shenkman stated that general services will be handled by his retainer.

MOTION: Made by Mr. Snyder, Seconded by Mr. Silverman,  
Passed unanimously.

"THAT THE DISTRICT GOVERNING BOARD confirm selection of Curtis Shenkman, P.A. as LRD General Counsel effective September 1, 2019."

D. Final Budget – Fiscal Year 2020

Dr. Arrington reviewed his memo on the Fiscal Year 2020 Final Budget.

MOTION: Made by Mr. Boggie, Seconded by Mr. Rockoff,  
Passed unanimously.

"THAT THE GOVERNING BOARD approve Resolution 2019-13 adopting the Loxahatchee River Environmental Control District's annual budget for the 2020 Fiscal Year."

E. Vehicle Purchase – Fiscal Year 2020

Dr. Arrington reviewed the memo for fleet vehicle replacements.

MOTION: Made by Mr. Snyder, Seconded by Mr. Boggie,  
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order in the amount of \$252,263.00 for a “piggy-back” to the Coggin’s Auto Florida Sheriffs Association and Association of Counties (FSA&AC) Cooperative Purchasing Program (CPP) contract Number FSA18-VEH16.0, Cab & Chassis Trucks and Heavy Equipment and contract Number FSA18-VEL26.0 Police Rated, Administrative, Utility Vehicles, Trucks and Vans.”

F. Generator Purchase – Fiscal Year 2020

Dr. Arrington reviewed the portable generator purchase memo.

MOTION: Made by Mr. Silverman, Seconded by Mr. Rockoff,  
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD authorize the “piggy-back” of the FSA&AC contract with ACF Standby Systems for 150KW Mobile Generator Package Specification # 77 to purchase portable generators in accordance with ACF proposal in the amount of \$718,880.00.”

7. REPORTS

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL’S REPORT

C. ENGINEER’S REPORTS

D. BUSCH WILDLIFE SANCTUARY

E. DIRECTOR’S REPORT

8. FUTURE BUSINESS

Dr. Arrington provided a draft agenda for the upcoming joint LRD-Busch Wildlife Sanctuary and reviewed the Future Business.



9. COMMENTS FROM THE BOARD

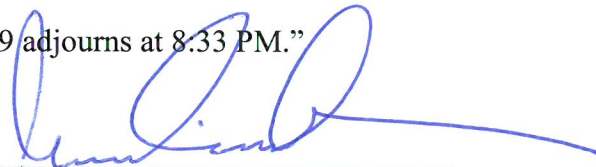
No comments were received.

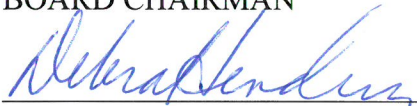
10. ADJOURNMENT

MOTION: Made by Mr. Rockoff, Seconded by Mr. Boggie,  
Passed Unanimously.

"That the regular meeting of September 19, 2019 adjourns at 8:33 PM."

  
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BOARD CHAIRMAN

  
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BOARD SECRETARY

  
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RECORDING SECRETARY