

Ref: #17-2019

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT  
REGULAR MEETING - MINUTES  
NOVEMBER 21, 2019

1. CALL TO ORDER

Chairman Rostock called the Regular Meeting of November 21, 2019 to order at 7:00 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Mr. Boggie  
Mr. Rockoff  
Mr. Silverman  
Mr. Snyder  
Dr. Rostock

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Ms. Fraraccio and Mr. Campbell.

Consultants in attendance were Mr. Muniz from Hazen & Sawyer, Ms. Marshall from Baxter & Woodman, Ms. Wood and Ms. Miranda from Holtz Consulting, Mr. Shenkman with Curtis Shenkman, PA and Ms. Donlon from Torcivia, Donlon, Goddeau & Ansay, PA.

B. PREVIOUS MEETING MINUTES

The minutes of the Workshops and Regular Meeting of October 2019 were presented for approval and the following motion was made.

MOTION: Made by Mr. Boggie, Seconded by Mr. Silverman,  
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the October 2019 Workshops and Regular Meeting as submitted.”

C. ADDITIONS & DELETIONS TO THE AGENDA

Items 5C, 6C and 6D were deleted. Item 6B was moved between Items 3 and 4.

3. COMMENTS FROM THE PUBLIC

No comments were received.

6B. Personnel Policies and Procedures

Dr. Arrington and Ms. Donlon of Torcivia, Donlon, Goddeau & Ansay, PA reviewed the proposed changes to the District's Personnel Policies & Procedures.

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,  
Passed unanimously.

"THAT THE DISTRICT GOVERNING BOARD ratify and approve the Loxahatchee River Environmental Control District's Personnel Policies & Procedures Section 3.13 as revised with an effective date of November 22, 2019, and authorize the District's Executive Director to update the Personnel Policies & Procedures from time to time, and periodically present it to the Governing Board for ratification and approval."

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard gave an update on the Army Corps of Engineers (USACE) and South Florida Water Management District's (SFWMD) Loxahatchee River Watershed Restoration Project.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Boggie, Seconded by Mr. Rockoff,  
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of November 21, 2019 with the exception of Item 5C."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

A. Fixed Asset Disposal – to approve disposal

"THAT THE GOVERNING BOARD authorize the Executive Director to dispose of tangible personal property including fixed asset number TDS0121 and the assets listed in the attached schedule."

B. Island Country Estates Construction Contract – to award contract

"THAT THE DISTRICT GOVERNING BOARD authorize the award of a contract to The Lazarus Group, Inc. for the Island Country Estates Low Pressure Force Main in the amount of

\$442,777.00 and an additional contingency amount of \$45,000.00 upon execution of a Cost Share Agreement with Island Country Estates Homeowners Association.”

and

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to negotiate and execute a Cost Sharing Agreement with Island Country Estates Homeowners Association, Inc. for reimbursement of Roadway costs.”

D. Lift Stations 57 & 58 Force Main Tie-ins – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorize a purchase order to Felix Associates of Florida, Inc. in the amount of \$63,146.83 for conversion of Lift Stations 57 and 58 from cascading to direct pump to the regional transmission system.

and

“THAT THE DISTRICT GOVERNING BOARD authorize an additional contingency amount of \$6,500.00.”

E. Change Orders – to approve modifications

No change orders were presented.

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

No items were pulled for discussion.

7. REPORTS

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL’S REPORT

C. ENGINEER’S REPORTS

D. BUSCH WILDLIFE SANCTUARY

E. DIRECTOR’S REPORT

The Board commended Ms. Fraraccio and the Finance Team for the Certificate of Achievement in Financial Reporting and for receiving the Award of Financial Reporting Achievement.

Dr. Arrington reviewed the 67,500 gallon sewer spill that occurred on November 14, 2019 and the response to DEP.

8. FUTURE BUSINESS

Dr. Arrington reviewed the Future Business report.

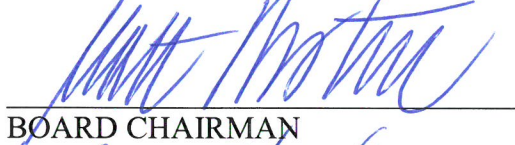
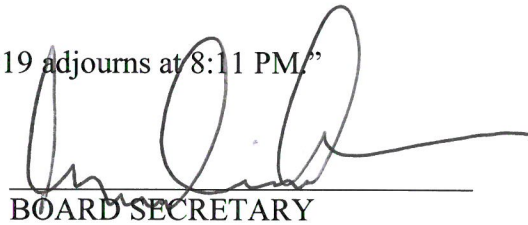
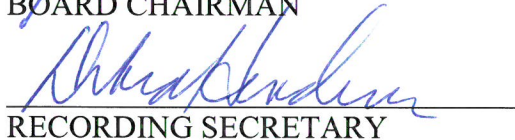
9. COMMENTS FROM THE BOARD

Mr. Boggie stated that he and Dr. Arrington met with the Town of Jupiter and that the Town has decided to pursue alternate locations for their Floridan aquifer water supply wells.

10. ADJOURNMENT

MOTION: Made by Mr. Rockoff, Seconded by Mr. Snyder,  
Passed Unanimously.

"That the regular meeting of November 21, 2019 adjourns at 8:11 PM."

  
\_\_\_\_\_  
BOARD CHAIRMAN  
\_\_\_\_\_  
BOARD SECRETARY  
\_\_\_\_\_  
RECORDING SECRETARY