Ref: #18-2019

# LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
## REGULAR MEETING - MINUTES
## DECEMBER 19, 2019

1. CALL TO ORDER

Chairman Rostock called the Regular Meeting of December 19, 2019 to order at 7:03 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Mr. Boggie
Mr. Rockoff (arrived at 7:06)
Mr. Silverman
Mr. Snyder
Dr. Rostock

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard and Ms. Fraraccio, Mr. Collins, Mr. Nicoletto, Mr. Jesteadt and Mr. Bains.

Consultants in attendance were Mr. Muniz from Hazen & Sawyer, Ms. Marshall from Baxter & Woodman, Ms. Wood from Holtz Consulting, Mr. Shenkman with Curtis Shenkman, PA and Mr. Morton with Nolan, Holt & Miner, PA.

B. PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of November 21, 2019 were presented for approval and the following motion was made.

MOTION: Made by Mr. Silverman, Seconded by Mr. Boggie,
Passed Unanimously.

"THAT THE GOVERNING BOARD approve the minutes of the November 21, 2019 Regular Meeting as submitted."

C. ADDITIONS & DELETIONS TO THE AGENDA

Items 6C and 6D were deleted.

3. COMMENTS FROM THE PUBLIC

No comments were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard gave an update on preliminary results of the additional water quality monitoring in Jones Creek.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Boggie, Seconded by Mr. Rockoff,
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of December 19, 2019 as presented."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

A. Biosolids Hauling (Synagro) – to approve annual contract

"THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute an annual purchase order to Synagro South, LLC in accordance with the contact specifications and their bid of August 6, 2018, for an amount not to exceed $150,000."

B. Fixed Asset Disposal – to approve disposal

No Fixed Assets were submitted for disposal.

C. Change Orders – to approve modifications

"THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a Change Order to the Alternate A1A 16-inch Force Main Extension Construction Contract in an amount up to $50,000.00 for an alternate installation through upland mangroves."

D. Buy Back of Excess Equivalent Connections: Jupiter Country Club – to approve buy back

"THAT THE DISTRICT GOVERNING BOARD authorize buyback of 135.25 equivalent connections from Toll Brothers Inc., LLC in an amount of $101,796.21 upon execution of an Assignment of Interest back to the District for P578 and P655."

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

No items were pulled for discussion.

B. Final Audit

Mr. Morton reviewed the Final Audit.

MOTION: Made by Mr. Rockoff, Seconded by Mr. Silverman,
Passed unanimously.

"THAT THE GOVERNING BOARD receive the Annual Financial Report for the fiscal years ended September 30, 2019 and 2018 as prepared and submitted Nowlen, Holt & Miner, P.A."

E. Rules Chapter 31-13, Regulation of Sewer Use

Dr. Arrington reviewed the proposed changes to Rules Chapter 31-13, Regulation of Sewer Use. No action was taken.

F. Executive Director Review

Dr. Rostock reviewed Dr. Arrington's performance over the past year.

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,
Passed 4-1 with Mr. Boggie voting against.

"THAT THE DISTRICT GOVERNING BOARD receive the review of Dr. Albrey Arrington, Executive Director, and adjust his Employment Agreement as follows:

A three percent (3%) increase in his base salary, effective December 28, 2019, and a net Ten Thousand Dollar ($10,000.00) bonus, paid January 2, 2020."

7. REPORTS

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL'S REPORT

C. ENGINEER'S REPORTS

D. BUSCH WILDLIFE SANCTUARY

E. DIRECTOR'S REPORT

8. FUTURE BUSINESS

Dr. Arrington reviewed the Future Business report.

9. COMMENTS FROM THE BOARD

The Board wished everyone Happy Holidays and a Happy New Year.

10. ADJOURNMENT

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,
Passed Unanimously.

"That the regular meeting of December 19, 2019 adjourns at 8:40 PM."

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY

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