

Ref: #8-2020

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
APRIL 16, 2020

1. CALL TO ORDER

Chairman Rockoff called the Regular Meeting of April 16, 2020 to order at 7:05 PM and explained the various methods of attending the meeting (in person, electronically or telephonically).

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Mr. Rockoff
Dr. Rostock
Mr. Silverman (via GotoWebinar)
Mr. Snyder (via GotoWebinar)
Mr. Boggie (via GotoWebinar)

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard (via GotoWebinar), Ms. Fraraccio (via GotoWebinar) and Mr. Pugsley.

Consultants in attendance were Mr. Shenkman with Curtis Shenkman, PA. (via GotoWebinar)

B. PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of March 19, 2020 were presented for approval and the following motion was made.

MOTION: Made by Dr. Rostock, Seconded by Mr. Silverman,
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the March 19, 2020 Regular Meeting as presented.”

C. ADDITIONS & DELETIONS TO THE AGENDA

Item 5A was removed from the Consent Agenda and placed on the Regular Agenda.

3. COMMENTS FROM THE PUBLIC

Ms. Molly Melin asked if the public could see data from datasondes. Mr. Howard responded via email.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Dr. Arrington gave an update on the impact of COVID-19 on the District. Each director discussed how their staff is maintaining social distance.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Silverman, Seconded by Dr. Rostock,
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of April 16, 2020 with the exception of Item 5A.”

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

B. Warehouse and Inventory Policy – to approve policy

“THAT THE DISTRICT GOVERNING BOARD approve the attached Warehouse Inventory Management Policy and direct the Executive Director to implement the policy with an effective date of April 17, 2020.

C. Contractor Safety Management Policy – to approve policy

“THAT THE DISTRICT GOVERNING BOARD approve the Contractor Safety Management policy.”

D. Retirement Plan Agreements – to ratify agreements

“THAT THE DISTRICT GOVERNING BOARD ratifies the attached retirement plan agreements and directs the Executive Director to continue to transition the District’s Retirement Plan from Morgan Stanley to Empower Retirement, including executing necessary agreements.”

E. Families First Coronavirus Response Act Policy – to ratify policy

“THAT THE DISTRICT GOVERNING BOARD ratifies the attached Families First

Coronavirus Response Act Policy and delegates authority to the Executive Director to revise and implement revision to this policy to maintain compliance with Federal and State law.”

F. Fixed Asset Disposal – to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of tangible personal property including fixed asset number FF213 and the items from aggregated assets listed in the schedule above.”

G. Change Orders to Current Contracts – to approve modifications

No change orders were presented.

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

5A. Injection Well Pump Station Variable Frequency Drives – to approve purchase

Mr. Pugsley discussed his memo on the variable frequency drives.
No action was taken.

B. Rules Chapter 31-15, Indexing Final Orders

Dr. Arrington and Mr. Shenkman discussed the potential repeal of Rules Chapter 31-15.
No action was taken.

C. Family Church Subordination Agreement and Release of Real Property

Mr. Dean discussed the subordination agreement.

MOTION: Made by Dr. Rostock, Seconded by Mr. Silverman,
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute the Subordination of Utility Interests and Partial Release of Real Property.”

7. REPORTS

D. BUSCH WILDLIFE SANCTUARY

Ms. Wynn with Busch Wildlife Sanctuary presented her quarterly report. Ms. Wynn noted that the Sanctuary is closed to the public, but they are receiving a large number of animals.

E. DIRECTOR’S REPORT

Dr. Arrington discussed the District’s Policy Template and staff’s efforts to improve policy documentation. Mr. Boggie expressed his opinion that the policy template was excellent.

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL'S REPORT

C. ENGINEER'S REPORTS

8. FUTURE BUSINESS

Dr. Arrington reviewed the Future Business report. Mr. Boggie asked about the timing of neighborhood sewerage projects and assessments given the financial impacts of COVID-19. Dr. Arrington indicated staff will address this next month.

9. COMMENTS FROM THE BOARD

No comments were received.

10. ADJOURNMENT

MOTION: Made by Mr. Snyder, Seconded by Dr. Rostock,
Passed Unanimously.

"That the regular meeting of April 16, 2020 adjourns at 8:09 PM."



BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY