

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT  
REGULAR MEETING - MINUTES  
SEPTEMBER 17, 2020

1. CALL TO ORDER

Chairman Rockoff called the Regular Meeting of September 17, 2020 to order at 7:00 PM and explained the various methods of attending the meeting (in person, electronically or telephonically).

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Mr. Rockoff  
Dr. Rostock  
Mr. Snyder  
Mr. Boggie

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard (via GotoWebinar), Ms. Fraraccio (via GotoWebinar), Mr. Bains and Mr. Pugsley.

Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman with Curtis Shenkman, PA. and Ms. Travis and Ms. Marshall from Baxter & Woodman (via GotoWebinar).

Ms. Wynne from Busch Wildlife Sanctuary was also in attendance (via GotoWebinar).

Public attendees included Mr. Matthew Gitkin, Mr. Leroy VanderPutten and Mr. Sam Howard.

B. PREVIOUS MEETING MINUTES

The minutes of the Public Hearings and Regular Meeting of August 20, 2020 were presented for approval and the following motion was made.

MOTION: Made by Mr. Boggie, Seconded by Dr. Rostock,  
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the August 20, 2020 Public Hearings and Regular Meeting as submitted.”

C. ADDITIONS & DELETIONS TO THE AGENDA

Items 5A, 5C and 5E were pulled from the Consent Agenda and Item 5K was moved to the Regular Agenda.

### 3. COMMENTS FROM THE PUBLIC

Mr. VanderPutten stated that he does not think the District's billing procedures are fair and equitable because we bill based on the number of toilets.

### 4. STATUS UPDATES

#### A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard gave an update on SARS-CoV-2/Covid-19 Monitoring in Wastewater. Following his presentation, the Governing Board gave consensus to increasing the sampling to weekly.

A break was taken between 7:58 and 8:03 PM.

#### B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

### 5. CONSENT AGENDA

MOTION: Made by Mr. Boggie, Seconded by Dr. Rostock,  
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of September 17, 2020 with the exclusion of Items 5A, 5C 5E and 5K."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

#### B. Environmental Monitoring Policy – to approve policy

"THAT THE GOVERNING BOARD approve the attached Environmental Monitoring Policy and direct the Executive Director to implement this policy with an effective date of September 18, 2020."

#### D. Submersible Pump Purchase – to approve purchase

"THAT THE DISTRICT GOVERNING BOARD authorize the purchase of replacement submersible pumps from Xylem Water Solutions USA, Inc. in the amount of \$51,323.75.

#### F. Rocking Horse Lane Sub-Regional Line Charge – to approve charge

No action was taken.

#### G. Lift Station 291 Emergency Generator – recommendation of award

"THAT THE DISTRICT GOVERNING BOARD award the Lift Station 291 Emergency Generator construction contract to Hinterland Group, Inc. in the amount of \$52,250.00 and a contingency in the amount of \$5,250.

H. Lift Station 163 Emergency Generator – to approve purchase

“THAT THE DISTRICT GOVERNING BOARD authorize the “piggy-back” of the Florida Association of Counties 125KW Generator Package Specification # 102 with ACF Power Systems, Inc. as detailed in the attached quote dated September 10, 2020 in the amount of \$49,055.00.”

I. Alternate A1A 24-Inch Force Main Cleaning and Inspection – recommendation of award

“THAT THE DISTRICT GOVERNING BOARD award the Alternate A1A 24-Inch Force Main Cleaning and Inspection construction contract to Metro Express, Inc. in the amount of \$365,000.00 and a contingency in the amount of \$36,500.00.”

J. Home Depot Open Purchase Order – to authorize annual purchase order

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute an annual Open Purchase Order to Home Depot at a total cost not to exceed \$60,000 for maintenance, repair, operating supplies, industrial supplies, and related products, in accordance with the District Procurement Policy.”

M. Biosolids Processing (Solid Waste Authority) – to approve contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute an annual purchase order to Solid Waste Authority of Palm Beach County for the processing and disposal of biosolids at the Biosolids Processing Facility for Fiscal Year 2021 in accordance with the Interlocal Government Agreement for Biosolids Processing in an amount Not-to-Exceed \$685,875.00.”

N. Odor Control (Evoqua) – to approve contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Evoqua Water Technologies, Inc. for the continued supply of odor and corrosion control chemicals and services, in accordance with a “piggy-back” of Lee County contract for the period from October 1, 2020 through May 13, 2021, in an amount Not-to-Exceed \$245,000.00

and

THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a Purchase Order to Evoqua Water Technologies, Inc. for monthly maintenance, for the period from October 1, 2020, through May 13, 2021, of the Sludge Storage Tank Odor Control System in an amount Not-to-Exceed \$16,728.00.”

O. Biosolids Hauling (Synagro) – to approve contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute an annual purchase order to Synagro South, LLC in accordance with the contract specifications and their bid dated August 6, 2018, for the offsite hauling of dewatered biosolids for Fiscal Year 2021 in an amount Not-to-Exceed \$150,000.00.”



P. Chlorine (Brenntag Mid-South) – to approve contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Brenntag Mid-South, Inc. for the supply of liquid chlorine, in accordance with a “piggy-back” of Town of Jupiter Bid No. W2105A for the period from October 1, 2020 through September 30, 2021, in an amount Not-to-Exceed \$80,000.00.”

Q. Bill Printing and Postage (Arista) – to approve contract

“THAT THE DISTRICT GOVERNING BOARD authorizes the Executive Director to approve a purchase order to Arista Information Systems, Inc. in the amount not-to-exceed \$85,000 for printing, postage and digital archives of the District’s sewer bills for Fiscal Year 2020-2021 according to our agreement dated December 22, 2015.”

R. Bulk Polymer (SNF Polydyne) – to approve contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Polydyne, Inc. for the supply of cationic emulsion polymer, in accordance with a “piggy-back” of City of Homestead ITB No. 201908 for the period from October 1, 2020 through September 30, 2021, in an amount Not-to-Exceed \$73,000.00.”

S. Septage Hauling Contract (Bradford) – to approve contract

“THAT THE DISTRICT GOVERNING BOARD authorize a 1-year renewal of Bradford Septic, Inc.’s Hauling of Liquied Domestic Wastewater Sludge and Collection System Debris contract for an annual amount not to exceed \$50,000.”

T. Fixed Asset Disposal – to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of surplus tangible personal property including fixed asset numbers TE92-1 and TE87-1 in the schedule above.”

U. Change Orders to Current Contracts – to approve modifications

No Change Orders were presented.

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

Dr. Arrington reviewed the proposed fuel procurement purchase memo.  
MOTION: Made by Mr. Boggie, Seconded by Mr. Snyder,  
Passed unanimously.

5K. Bulk Fuel Procurement – to authorize purchase

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to

purchase bulk diesel and unleaded fuel in quantities not to exceed Diesel No. 2 of 80,000 Gallons and Unleaded Fuel of 1,500 Gallons for an amount not to exceed \$285,250 using the District's bulk fuel procurement procedure."

B. Busch Wildlife Sanctuary License Agreement

Mr. Shenkman reviewed the latest proposed revisions to the agreement.

MOTION: Made by Mr. Snyder, Seconded by Dr. Rostock,  
No vote (see Motion to table below).

"That the Governing Board approves the proposed License Agreement as presented, approves the proposed Escrow Agreement as presented, and directs the Executive Director to provide the proposed License Agreement and Escrow Agreement to Busch for Busch's approval and signatures thereon, as a condition precedent to the signature and date of the District's chairman."

MOTION: Made by Mr. Snyder, Seconded by Dr. Rostock,  
Passed unanimously.

"That the Governing Board table the Motion."

Mr. Gitkin expressed concerns about the District's lack of urgency in renewing the Busch Wildlife Sanctuary License Agreement.

C. Rules Chapter 31-11 Special Assessments

Dr. Arrington reviewed the proposed changes to Rules Chapter 31-11. The Board expressed support for revising the assessment interest rate to the Wall Street Journal Prime Rate plus 2.0%.

No action was taken.

D. Extension of Covid-19 Considerations

Dr. Arrington reviewed the proposed extension of Covid-19 Considerations.

MOTION: Made by Mr. Boggie, Seconded by Mr. Snyder,  
Passed unanimously.

"THAT THE DISTRICT GOVERNING BOARD directs staff to extend, through December 31, 2020, 1) the forbearance of new lien procedures and their associated fees, excluding lien amendments, and 2) the revision to the District's Delinquent Account Payment Policy that reduces the minimum monthly payment to \$1."

E. Fiscal Year 2021 Final Budget

Dr. Arrington reviewed the Final Budget.

MOTION: Made by Mr. Snyder, Seconded by Dr. Rostock,  
Passed unanimously.

"THAT THE GOVERNING BOARD approve Resolution 2020-12 adopting the Loxahatchee River Environmental Control District's annual budget for the 2021 Fiscal Year."

7. REPORTS

The Operations report under the Director's Report section was pulled and discussed.

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL'S REPORT

C. ENGINEER'S REPORTS

D. BUSCH WILDLIFE SANCTUARY

8. FUTURE BUSINESS

Dr. Arrington reviewed the Future Business report.

9. COMMENTS FROM THE BOARD

Mr. Boggie addressed the recent safety incidents, and expressed his strong concern that things must be done to improve safety compliance among District Staff.

10. ADJOURNMENT

MOTION: Made by Mr. Boggie, Seconded by Mr. Snyder,  
Passed Unanimously.

"That the regular meeting of September 17, 2020 adjourns at 9:21 PM."

  
\_\_\_\_\_  
BOARD CHAIRMAN  
\_\_\_\_\_  
RECORDING SECRETARY  
\_\_\_\_\_  
BOARD SECRETARY