

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
OCTOBER 15, 2020

1. CALL TO ORDER

Chairman Rockoff called the Regular Meeting of October 15, 2020 to order at 7:15 PM and explained the various methods of attending the meeting (in person, electronically or telephonically).

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Mr. Rockoff
Dr. Rostock
Mr. Snyder
Mr. Boggie
Mr. Silverman

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard (via GotoWebinar), Ms. Fraraccio (via GotoWebinar), and Mr. Pugsley.

Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman with Curtis Shenkman, PA. and Ms. Travis and Ms. Marshall from Baxter & Woodman (via GotoWebinar).

B. PREVIOUS MEETING MINUTES

The minutes of the Public Hearing and Regular Meeting of September 17, 2020 were presented for approval and the following motion was made.

MOTION: Made by Mr. Boggie, Seconded by Dr. Rostock,
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the September 17, 2020 Public Hearing and Regular Meeting as submitted.”

C. ADDITIONS & DELETIONS TO THE AGENDA

Items 5A and 5F were pulled from the Consent Agenda. A Change Order was added under Item 5K.

3. COMMENTS FROM THE PUBLIC

Mr. Jim Kuretski, Town Council member with the Town of Jupiter, identified potential opportunities to collaborate between the Town and the District, specifically to address seagrass, issues, water quality improvements in Jones Creek, and the potential installation of Town of Jupiter Floridan Wells on District property.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard gave an overview of the District's new Water Quality Scorecard.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Silverman, Seconded by Mr. Boggie,
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of October 15, 2020 noting that Items 5A and 5F have been deleted and Items 5B, 5C, 5G and 5K have been pulled for further discussion."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

D. Public Records, Record Retention & Disposition Policy – to approve policy

"THAT THE DISTRICT GOVERNING BOARD approve the attached Public Records, Record Retention, and Disposition Policy and direct the Executive Director to implement the policy with an effective date of October 16, 2020."

E. IQ Water Renewal for Palm Beach County Schools – to approve agreement

"That the Governing Board approves and authorizes Chairman Rockoff to execute the proposed INTERLOCAL AGREEMENT BETWEEN THE DISTRICT AND THE SCHOOL BOARD OF PALM BEACH COUNTY FOR PROVISION OF IQ WATER TO BEACON COVE INERMEDIATE SCHOOL AND INDEPENDENCE MIDDLE SCHOOL."

H. Professional Engineering Services Continuing Contracts – to approve contracts

"THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to enter into Standard Form Continuing Contracts for Professional Engineering Services as follows:

Baxter & Woodman, Inc. for:

-Wastewater Collection & Transmission System
- Reuse Distribution System

	- Wastewater Treatment Facility
Calvin Giordano & Associates, Inc. for:	-Wastewater Collection & Transmission System -Wastewater Treatment Facility
Chen Moore & Associates, Inc. for:	-Wastewater Treatment Facility -Administration, Education & Maintenance Facilities
Holtz Consulting Engineers, Inc. for:	-Wastewater Collection & Transmission System - Reuse Distribution System - Wastewater Treatment Facility
KCI Technologies, Inc. for:	-Administration, Education & Maintenance Facilities
Kimley-Horn & Associates, Inc. for:	-Wastewater Collection & Transmission System -Reuse Distribution System
Mock, Roos & Associates, Inc. for:	-Wastewater Collection & Transmission System -Reuse Distribution System
RGD & Associates, Inc. for:	-Administration, Education & Maintenance Facilities

I. General Construction Services Contract – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorize award of an initial 1 year term to contract 20-007-WWRECGENCONSTR to Hinterland Group, Inc. in an amount not to exceed \$224,750.00 AND a materials allowance of \$50,000 AND a contingency of \$50,000.”

J. Fixed Asset Disposal – to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of surplus tangible personal property including asset tag numbers 2838 and 2630 in the schedule above.”

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

5B. Septage Receiving Policy – to approve policy

Dr. Arrington reviewed the proposed septage receiving policy.

MOTION: Made by Mr. Snyder, Seconded by Mr. Silverman,
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD approve the revised Septage Waste Hauling & Disposal Policy direct the Executive Director to implement the policy with an effective date of October 16, 2020.”

5C. Social Media Policy – to approve policy

Dr. Arrington reviewed the proposed social media policy.

MOTION: Made by Mr. Boggie, Seconded by Mr. Snyder,
Passed unanimously.

“THAT THE GOVERNING BOARD approve the revised Social Media Policy and direct the Executive Director to implement this policy with an effective date of October 16, 2020.”

5G. Girl Scouts of Southeast Florida, Inc. Partnership Agreement – to approve agreement

Dr. Arrington reviewed the proposed agreement.

MOTION: Made by Mr. Boggie, Seconded by Mr. Silverman,
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute the Partnership Agreement with the Girl Scouts of Southeast Florida, Inc. for 2020.”

5K. Change Orders to Current Contracts – to approve modifications

Dr. Arrington reviewed the proposed change order.

MOTION: Made by Mr. Boggie, Seconded by Dr. Rostock,
Passed unanimously.

“THAT THE GOVERNING BOARD authorize Change Order No. 001 to CROM Coatings and Restoration, LLC contract for the additional work required for the Clarifier No. 2 – Effluent Box Repairs to increase the total not-to-exceed purchase order from the original amount of \$35,189.20 to the amount of \$60,189.20.”

B. Busch Wildlife Sanctuary License Agreement

Mr. Matthew Gitkin, Ms. Kristen Schouten-Atwood, and Ms. Pamela Larres commented on the proposed Busch Wildlife Sanctuary license agreement and public comments from Ms. Susan Kennedy and Ms. Sandy Fournies received via email were read aloud.

Dr. Arrington reviewed the draft license agreement.

MOTION: Made by Dr. Rostock, Seconded by Mr. Boggie,
Passed 4-1, with Mr. Boggie voting against.

“That the Governing Board approves the proposed License Agreement as presented, approves the proposed Escrow Agreement as presented, and directs the Executive Director to provide the proposed License Agreement and Escrow Agreement to Busch for Busch’s approval and signatures thereon, as a condition precedent to the signature and date of the District.”

C. Rules Chapter 31-10 Rates, Fees and Charges Rocking Horse Lane Sub-Regional Line Charge

Dr. Arrington reviewed the proposed changes to Rules Chapter 31-10.

MOTION: Made by Mr. Boggie, Seconded by Mr. Snyder,
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD approve revisions to Rule Chapter 31-10.005 to establish the Rocking Horse Lane Subregional Line Charge with a rate of \$597.61 per equivalent connection with an effective date of October 19, 2020.”

D. Rules Chapter 31-11 Special Assessments

Dr. Arrington reviewed the proposed changes to Rules Chapter 31-11 and discussed the proposed assessment changes with the residents of Whispering Trails.

Additional public comment was received from Ms. Cynthia Wester, Ms. Mary Hines and Ms. Rebecca Brinich.

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD approve the revised Rule Chapter 31-11 as revised (e.g., cleaning up legal references; allowing partial payment of assessments; and requiring partial assessment payments to be a minimum of \$1,000.00), effective October 19, 2020.”

E. Employee Health Insurance

Dr. Arrington reviewed the employee health insurance benefits and renewal outlook.

MOTION: Made by Mr. Snyder, Seconded by Mr. Silverman,
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director, in accordance with the renewal quotes provided and with an effective date of January 1, 2021, to:

- enter into contract with UnitedHealthcare for their Choice Plus – AQOZ health insurance policy as presented,
- renew our United Concordia PPO Alliance dental insurance policy with an increased annual benefit maximum of \$1,500,
- renew our Humana Vision 130 voluntary vision insurance policy,
- enter into contract with Reliance for Basic Life Insurance, Accidental Death & Dismemberment, Long-Term Disability, and voluntary life insurance policies,

- and enter into contract with Discovery Benefits for management of our Flexible Spending Accounts.”

7. REPORTS

The following reports stood as written.

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL’S REPORT
- C. ENGINEER’S REPORTS
- D. BUSCH WILDLIFE SANCTUARY
- E. DIRECTOR’S REPORT

8. FUTURE BUSINESS

Dr. Arrington reviewed the Future Business report.

9. COMMENTS FROM THE BOARD

No comments were received.

10. ADJOURNMENT

MOTION: Made by Mr. Silverman, Seconded by Mr. Boggie,
Passed Unanimously.

“That the regular meeting of October 15, 2020 adjourns at 9:24 PM.”



BOARD CHAIRMAN



RECORDING SECRETARY



BOARD SECRETARY