

Ref: #22-2021

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
OCTOBER 21, 2021

1. CALL TO ORDER

Chairman Boggie called the Regular Meeting of October 21, 2021 to order at 7:00 PM and explained the various methods of attending the meeting (in person, electronically or telephonically).

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Mr. Rockoff
Dr. Rostock
Mr. Snyder
Mr. Boggie

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Ms. Fraraccio, and Mr. Pugsley.

Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman, Rebecca Travis from Baxter & Woodman (via GotoWebinar), Suzanne Dombrowski from Chen Moore & Associates, Mr. Cristobal Betancourt and Mr. Sam from PGAL.

B. PREVIOUS MEETING MINUTES

The minutes of the Workshop, Public Hearing and Regular Meeting of September 14, 2021 were presented for approval and the following motion was made.

MOTION: Made by Mr. Rockoff, Seconded by Mr. Snyder,
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the September 14, 2021 Workshop, Public Hearing and Regular Meeting as submitted.”

B. ADDITIONS & DELETIONS TO THE AGENDA

3. COMMENTS FROM THE PUBLIC

No comments from the public were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Pugsley discussed the findings and recommendations from the Odor Control Study

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Rockoff, Seconded by Mr. Snyder,
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of October 21, 2021 with Items 5D, 5G and 5N pulled for discussion”.

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

A. SE Hobart St Preliminary Assessment – to approve preliminary assessment

“THAT THE GOVERNING BOARD approve Resolution 2021-17 adopting the HOBART STREET Preliminary Assessment Roll.”

B. Bulk Polymer (SNF Polydyne) – to approve contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Polydyne, Inc. for the supply of cationic emulsion polymer, in accordance with a “piggy-back” of Hillsborough County ITB No. 21632-0-2021/OR for the period from October 22, 2021 through September 30, 2022, in an amount Not-to-Exceed \$73,000.00.”

C. Personnel Policies & Procedures – to approve updates

No Board action is sought here.

E. Estoppel Fees Policy – to approve updates

“THAT THE DISTRICT GOVERNING BOARD approves the attached revised Estoppel Fees Policy with an effective date of October 22, 2021.”

F. Delinquent (Late) Fee Abatement Policy Update

“THAT THE DISTRICT GOVERNING BOARD approves the attached revised Delinquent (Late) Fee Abatement Policy with an effective date of October 22, 2021 .”

H. Employee Insurance Policy – to approve policy

“THAT THE DISTRICT GOVERNING BOARD approve the attached Employee Insurance Policy with an effective date of October 22, 2021 and directs the Executive Director to remove these policies from the District’s Personnel Policies & Procedures manual.”

I. Contract for Hauling of Liquid Domestic Wastewater Sludge and Collection System Debris – to approve contract

“THAT THE DISTRICT GOVERNING BOARD authorize the award of contract to Raider Rooter for Hauling of Liquid Domestic Wastewater Sludge and Collection System Debris in accordance with their bid received October 5th, 2021 in the amount not to exceed \$30,000.”

J. Executive Director Outside Employment – to approve update

“THAT THE GOVERNING BOARD recognizes the Executive Director’s potential sale of his ownership stake in Fish Rules, LLC and in anticipation of this sale approves his continuing outside employment with Fish Rules, LLC following the ownership transaction. The approved outside employment must not take precedence or priority over LRD business.”

K. Waste Water and Reclaimed Water General Construction Services/20-007-WWREGENCONSTR – to approve contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute an extension of contract ITB # 20-007-WWREGENCONSTR with Hinterland Group, Inc. to October 31, 2022 in an amount not to exceed \$250,000.00 inclusive of adjustment to unit prices in accordance with a CPI-U increase of 5 %”

L. Girl Scout Partnership Agreement – to approve agreement

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute the Partnership Agreement with the Girl Scouts of Southeast Florida, Inc. for 2021-2022.”

M. US Department of the Interior Donor Certification Form – to approve form

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute the attached US Department of the Interior Donor Certification Form for our planned work at the Jupiter Inlet Lighthouse Outstanding Natural Area.”

O. Manual of Minimum Construction Standards and Technical Specifications – to approve updates

“THAT THE DISTRICT GOVERNING BOARD ratify and approve the Loxahatchee River Environmental Control District’s “Manual of Minimum Construction Standards and Technical Specifications”, as of October 21, 2021, and authorize the District Engineer and Executive Director to update the Construction Standards and Technical Specifications from time to time, and periodically present it to the Governing Board for ratification and approval.”

P. Fixed Asset Disposal – to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of tangible personal property asset tag numbers 2549, 2753, 2721, 2754, 2756, 2925, asset number TDE12-29, and the items from aggregated assets listed in the schedule above, in accordance with the District’s Disposal of Surplus Tangible Personal Property Policy.”

Q. Change Orders to Current Contracts – to approve modifications

No Change Orders are presented for Board consideration this month.

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

Items 5D, 5G and 5N pulled for discussion

5D. Ethics Policy – to approve policy

“THAT THE DISTRICT GOVERNING BOARD approves the attached Ethics Policy with an effective date of October 22, 2021 and directs the Executive Director to remove these policies from the District’s Personnel Policies & Procedures manual”.

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock,
Passed Unanimously.

5G. Employee Wage Policy – to approve policy

“THAT THE DISTRICT GOVERNING BOARD approves the attached Employee Wage Policy with an effective date of October 22, 2021 and directs the Executive Director to remove these policies from the District’s Personnel Policies & Procedures manual.”

MOTION: Made by Mr. Snyder, Seconded by Mr. Rockoff,
Passed Unanimously.

5N. Vehicle Purchases – to approve contract

THAT THE DISTRICT GOVERNING BOARD authorize the FSA contract with Bozard Ford Government Fleet for FSA20-VEH28.0 in accordance with Bozard Ford proposals dated September 16, 2021 & September 29, 2021 in the total amount of \$166,519.00.”

AND

“THAT THE DISTRICT GOVERNING BOARD authorize the “piggy-back” of the Florida Association of Counties (FSA&AC) contract with Palmetto Ford Truck Sales for FSA20-VEL18.0 in accordance with Palmetto Truck Sales proposal dated September 13, 2021 in the amount of \$114,696.00”.

MOTION: Made by Dr. Rostock, Seconded by Mr. Rockoff,

Passed Unanimously.

B. Revision of LRD Rule Chapter 31-1 Organization Policies and Procedures

“THAT THE DISTRICT GOVERNING BOARD approve Rule Chapter 31-1 Organization, Policies, and Procedures as revised with an effective date of October 22, 2021.”

MOTION: Made by Mr. Snyder, Seconded by Dr. Rostock,
Passed unanimously.

C. Liquid Chlorine Procurement

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Allied Universal Corporation for the Supply of Liquid Chlorine, in accordance with District ITB No. 21-010-00109 for the period of October 22, 2021 through September 30, 2022, in an amount Not-to-Exceed \$175,000, contingent upon Allied providing the District a valid Palm Beach County Business license.”

MOTION: Made by Dr. Rostock, Seconded by Mr. Snyder,
Passed unanimously.

D. 2500 Jupiter Park Drive Site Planning Professional Engineering Services Contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to enter into the attached contract for Professional Engineering Services for site planning at 2500 Jupiter Park Drive in the amount of \$175,695.00”

MOTION: Made by Mr. Rockoff, Seconded by Mr. Snyder,
Passed unanimously.

E. Bureau of Land Management Site Plan

“THAT THE DISTRICT GOVERNING BOARD expresses support for the Chen Moore and Associates Design Memorandum dated 10/8/2021, and authorizes staff to continue to advance this project pursuing:

- Option C for the Welcome Center;
- Option B for the Learning Center; and
- Bahama shutters, white pickets, pilasters, and stucco for external finishes.”

MOTION: Made by Mr. Rockoff, Seconded by Mr. Snyder,
Passed unanimously.

7. REPORTS

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL’S REPORT

C. ENGINEER'S REPORTS

D. BUSCH WILDLIFE SANCTUARY

E. DIRECTOR'S REPORT

8. FUTURE BUSINESS

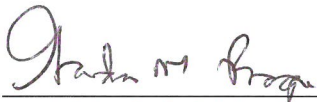
Dr. Arrington reviewed Future Business.

9. COMMENTS FROM THE BOARD

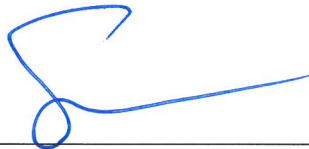
10. ADJOURNMENT

MOTION: Made by Dr. Rostock, Seconded by Mr. Rockoff,
Passed Unanimously.

"That the regular meeting of October 21, 2021 adjourns at 8:32 PM."



BOARD CHAIRMAN



BOARD SECRETARY



RECORDING SECRETARY