

Loxahatchee River District
RFP 22-004-00114
Utility Customer Information & Billing System
Payment Processing Services
Printing and Mailing Services

Addendum Number 4
December 15, 2021

The following clarifications, modifications and responses to questions received between 5pm December 7, 2021 and December 14, 2021 for the above referenced project.

Vendor's questions and LRD's responses:

1. In reference to: Addendum # 3 Question 14 Inserts on page 2/9. "We urge vendors to include cost of inserts". Please specify "typical" insert(s) size; paper type, printing on front, back, both; color; and or black print only.
 - a. LRD rarely includes inserts in their bills. On the rare occurrences in the past, LRD has provided to the printer/mailer: 1) pre-printed letters, single-sided, on color stationary, and 2) pre-printed 1/3 sheet, double-sided, full-color information brochures. These materials were printed through a third-party printer and delivered to the print/mail provider because they did not offer one-time printing for inserts. We urge the vendors to explain options and estimated costs for inserts, realizing that final costs are dependent on document size, coverage, etc.

2. ...is [there] a possibility of a deadline extension to RFP 22-004-00114 - Customer Information & Billing System, Payment Processing, Print?
 - a. Sorry, no. This RFP was posted to LRD's website on Friday, November 19 and to DemandStar on Monday morning, November 22, providing 4 weeks for vendors to review and respond to this RFP.

End of Addendum #4