

Ref: #25-2021

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
DECEMBER 16, 2021

1. CALL TO ORDER

Chairman Boggie called the Regular Meeting of December 16, 2021 to order at 7:00 PM and explained the various methods of attending the meeting (in person, electronically or telephonically).

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Mr. Rockoff
Dr. Rostock
Mr. Snyder
Mr. Boggie

Staff Members in attendance were Dr. Arrington, Mr. Howard, Ms. Fraraccio, and Mr. Pugsley (via GotoWebinar).

Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman, Courtney Marshall from Baxter & Woodman (via GotoWebinar).

B. PREVIOUS MEETING MINUTES

The minutes of the Public Hearing and Regular Meeting of November 18, 2021 were presented for approval and the following motion was made.

MOTION: Made by Dr. Rostock, Seconded by Mr. Rockoff
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the November 18, 2021 Public Hearing and Regular Meeting as submitted.”

C. ADDITIONS & DELETIONS TO THE AGENDA

Pull items 5A and 5C for discussion

3. COMMENTS FROM THE PUBLIC

No comments from the public were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard summarized the Nano Bubble Ozone Treatment Project for Jones Creek

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Synder, Seconded by Mr. Rockoff,
Passed unanimously.

“THAT THE GOVERNING BOARD approve 5B of the Consent Agenda of December 16, 2021 as presented.”

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

B. Fixed Asset Disposal – to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of tangible personal property included in Schedule 1: Tangible Personal Property Disposals and the assets listed in Schedule 2: Renewal and Replacement Disposals in accordance with the District’s Disposal of Surplus Tangible Personal Property Policy.”

D. Change Orders to Current Contracts – to approve modifications

No Change Orders are presented for Board consideration this month.

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

5A. District Uniform Policy – to approve policy

Dr. Arrington reviewed his memo on the District Uniform Policy.

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock,
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD approves the attached Uniform Policy and Dress Code with an effective date of December 20, 2021.”

5C. District Holiday Policy – to approve policy

Dr. Arrington reviewed his memo on the District Holiday Party.

MOTION: Made by Dr. Rostock, Seconded by Mr. Rockoff,
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD approves the attached Holiday Policy, as revised, with an effective date of January 1, 2022 and directs the Executive Director to remove Section 4.3 from the District’s Personnel Policies & Procedures manual.”

B. Rolling Hills Gravity Sewer System Construction Contract

Dr. Arrington reviewed Mr. Dean’s memo on Rolling Hills Subdivision Gravity Sewer System.

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock,
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD authorize award of Bid 22-002-00112 to Felix Associates of Florida Inc. for an amount not to exceed \$1,114,309.00 and a contingency amount of \$111,430.00.”

C. Executive Director’s Annual Review

Chairman Boggie distributed his review to other board members for their feedback.

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock,
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD receive the review of Dr. Albrey Arrington, Executive Director, and adjust his Employment Agreement as follows: effective December 25, 2021 a 3 % increase in his base salary and a net \$15,000 bonus.”

7. REPORTS

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL’S REPORT

C. ENGINEER’S REPORTS

D. BUSCH WILDLIFE SANCTUARY

E. DIRECTOR’S REPORT

8. FUTURE BUSINESS

Dr. Arrington reviewed Future Business.

9. COMMENTS FROM THE BOARD

10. ADJOURNMENT

MOTION: Made by Mr. Rockoff, Seconded by Mr. Snyder,
Passed Unanimously.

“That the regular meeting of December 16, 2021 adjourns at 8:16 PM.”


BOARD CHAIRMAN


BOARD SECRETARY


RECORDING SECRETARY