

Ref: #03-2022

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
FEBRUARY 17, 2022

1. CALL TO ORDER

Chairman Boggie called the Regular Meeting of February 17, 2022 to order at 7:00 PM and explained the various methods of attending the meeting (in person, electronically or telephonically).

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Mr. Rockoff
Dr. Rostock
Mr. Snyder
Mr. Boggie

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Ms. Fraraccio, and Mr. Pugsley.

Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman, Mr. Morton, Nowlen, Holt & Miner, P.A., Courtney Marshall from Baxter & Woodman (via GotoWebinar).

B. PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of January 20, 2022 were presented for approval and the following motion was made.

MOTION: Made by Mr. Rockoff, Seconded by Mr. Boggie
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the January 20, 2022 Regular Meeting as submitted.”

C. ADDITIONS & DELETIONS TO THE AGENDA

Pull Item 5G

5G. Fixed Asset Disposal – to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of tangible personal property asset numbers TE58-1, TE58-2, and TE58-3 in the schedule above in accordance with the District’s Disposal of Surplus Tangible Personal Property Policy.”

3. COMMENTS FROM THE PUBLIC

No comments from the public were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Dr. Tom Reinert, Regional Director of Florida Fish and Wildlife Conservation Commission provided an update on the Manatee Mortality Event along the east coast.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Dr. Rostock, Seconded by Mr. Boggie,
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of February 17, 2022 as presented with the exception of item 5G.”

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

A. Central Blvd and Jupiter Park Drive Intersection Improvements – to approve Interlocal Agreement

" THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute the Interlocal Agreement Between the Loxahatchee River Environmental Control District and the Town of Jupiter for the Joint Project Participation in the Jupiter Park Drive Improvements Project and the Perpetual Drainage Easement and the Temporary Construction Easement."

B. Preliminary Assessment 181st Street – to approve assessment

" THAT THE GOVERNING BOARD approve Resolution 2022-02 adopting the 181st ST N. Preliminary Assessment Roll."

C. LS160 and 296 Emergency Generator and ATS – to approve purchase

“ THAT THE DISTRICT GOVERNING BOARD authorize the “piggy-back” of the (FSA&AC) contract FSA20-EQU18.0 with ACF Power Systems, Inc. as detailed in the attached quotes dated 01/24/2022 in the amount of \$ 96,784.00.”

D. Environmental Education COVID-19 Policy – to approve policy

“THAT THE GOVERNING BOARD approve the revised Environmental Education COVID-19 Policy with an effective date of February 18, 2022.”

E. General Services Contract – Electrician Services – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorize award of Bid 22-005-00115 to Hinterland Group, Inc. for an amount not to exceed \$100,000.00”

F. Replacement Grit Classifier and Hydrocyclone Unit – to authorize purchase

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Fluidyne Corporation for the emergency purchase of a replacement grit classifier unit and manufactured paired hydrocyclone unit to be installed at the headworks structure, in the amount of \$64,895.00 plus a contingency amount of \$2,500.00”

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

Customer Information and Billing system, Payment services, and Print & Mail services solution – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute the attached sales agreement as a continuing contract with Edmunds GovTech in accordance with their submittal to RFP-22-004-00114 and authorize a purchase order to Edmunds GovTech in the amount of \$66,337.00.”

MOTION: Made by Mr. Rockoff, Seconded by Mr. Boggie, Passed unanimously.

B. Draft Audit for Fiscal Years 2020 & 2021

“THAT THE GOVERNING BOARD receive the Annual Financial Report for the fiscal years ended September 30, 2021 and 2020 as prepared and submitted by Nowlen, Holt & Miner, P.A..”

MOTION: Made by Mr. Boggie, Seconded by Dr. Rostock, Passed unanimously.

C. LS018, LS041, LS050 and LS054 Main Lining Contract

“THAT THE DISTRICT GOVERNING BOARD authorize the “piggyback” of the St. Johns County Master Contract No. 21-MCC-ATL-13188 with Atlantic Pipe Services, LLC for an amount not to exceed \$1,150,000.”

MOTION: Made by Mr. Boggie, Seconded by Dr. Rostock, Passed unanimously.

D. Revision of LRD Rule Chapter 31-3 Regulations for Sewer Systems

“THAT THE DISTRICT GOVERNING BOARD approve Rule Chapter 31-3 Regulations for Sewer Systems, as revised, with an effective date of February 21, 2022.”

MOTION: Made by Dr. Rostock, Seconded by Mr. Rockoff, Passed unanimously.

E. Discussion of Chapter 31-10, Schedule of Rates, Fees and Charges (Rate Study)

Dr. Arrington discussed Chapter 31-3 Rates, Fees & Charges – Rate Study and noted that proposed revisions and any subsequent revisions deemed necessary will be presented for Board approval next month (March 2022).

No motion required

F. Drug & Alcohol Testing Policy For DOT-Covered Commercial Drivers

“THAT THE DISTRICT GOVERNING BOARD approves the attached Drug & Alcohol Testing Policy for DOT-Covered Commercial Drivers with an effective date of February 21, 2022 and repeals the District Commercial Motor Vehicle Driver Controlled Substance and Alcohol Use and Testing Policy for Employees that Utilize a CDL for District Purposes effective February 21, 2022.”

MOTION: Made by Mr. Boggie, Seconded by Dr. Rostock, Passed unanimously.

G. Drug-Free Workplace Policy

“THAT THE DISTRICT GOVERNING BOARD approves the attached Drug-Free Workplace Policy with an effective date of February 21, 2022.”

MOTION: Made by Dr. Rostock, Seconded by Mr. Rockoff, Passed unanimously.

7. REPORTS

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL’S REPORT

C. ENGINEER’S REPORTS

D. BUSCH WILDLIFE SANCTUARY

E. DIRECTOR’S REPORT

8. FUTURE BUSINESS

Dr. Arrington reviewed Future Business.

9. COMMENTS FROM THE BOARD

10. ADJOURNMENT

MOTION: Made by Mr. Rockoff, Seconded by Mr. Boggie,
Passed Unanimously.

“That the Regular Meeting of February 17, 2022 adjourns at 9:01 PM.”


BOARD CHAIRMAN


BOARD SECRETARY


RECORDING SECRETARY