



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## Clarifier No. 3 Rehabilitation/R21018/22-010-00120 Pre-Bid Meeting Minutes March 29, 2022 2:00 PM

1. Introductions:
  - Owner – Loxahatchee River Environmental Control District
  - Engineer – Loxahatchee River Environmental Control District
2. Non-Mandatory Pre-bid Meeting
3. All bidders are encouraged to schedule a site visit with Jason Pugsley, P.E. 561-401-4054 or [Jason.pugsley@lrecd.org](mailto:Jason.pugsley@lrecd.org)
4. Intent:
  - Inform bidders about project. Point out items of interest and ensure bidders understand what the project entails.
  - Nothing said in this meeting changes the Bidding Documents.
5. Scope: Project includes the rehabilitation and repair of specific mechanical systems and components within an existing 100-ft diameter, pre-stressed concrete secondary clarifier unit at the Loxahatchee River District Wastewater Treatment Facility (WWTF). The existing clarifier mechanism was manufactured by Eimco/Ovivo with Serial No. 22318-05. The selected Contractor shall be responsible for furnishing all materials, labor, equipment, and tools for the rehabilitation of the specific mechanical systems and components. All work shall be completed per the bid documents, specifications and Engineer Observations and Recommendations Memorandum included as an Appendix. All replacement parts supplied for the contract shall be original equipment manufacturer (OEM) issue.
6. Contract Time
  - Substantial Completion: 160 Calendar Days
  - Final Completion: 65 Calendar Days from Substantial
7. Liquidated Damages:
  - Substantial Completion: \$150.00/Calendar Day
  - Final Completion: \$75.00/Calendar Day

**James D. Snyder**  
CHAIRMAN

**Gordon M. Boggie**  
BOARD MEMBER

**Stephen B. Rockoff**  
BOARD MEMBER

**Dr. Matt H. Rostock**  
BOARD MEMBER

8. Jurisdiction:
  - Unincorporated Palm Beach County
9. Work Zones:
  - Contractor is responsible for locating own staging and storage areas.  
To be coordinated with Plant Manager.
10. Work Hours: 7 a.m. to 4 p.m. no District Holidays
11. Holiday Schedule:
  - a. New Year's: 1/1/2022
  - b. Martin Luther King, Jr.: 1/17/2022
  - c. Memorial Day: 5/30/2022
  - d. Juneteenth: 6/19/2022
  - e. Independence Day: 7/4/2022
  - f. Labor Day: 9/5/2022
  - g. Veteran's Day: 11/11/2022
  - h. Thanksgiving: 11/24-25/2022
  - i. Christmas Eve: 12/23/2022
  - j. Christmas Day: 12/26/2022
12. Instructions to Bidders Item 2: Bids are due via DemandStar by 2:00 pm local time (Eastern Standard Time) April 12, 2022. Bids will be publicly opened in the Governing Board Room on April 12, 2022 at 2:00 pm.
13. Instructions to Bidders Item 2: Bid Security required in the amount of 10% of bid. Scanned copy to be included in bid on the Bid Due date. **Original must be submitted within 48 hours of Bid Opening Date or the Bid will be deemed non-responsive.** Original Bid Bond due not later than April 14, 2022 at 2:00 pm. Bid bonds should be submitted to:

Kris Dean, P.E.,  
Deputy Executive Director/Director of Engineering Services  
Loxahatchee River Environmental Control District  
2500 Jupiter Park Drive  
Jupiter, FL 33458
14. Instructions to Bidders Item 4: Public Construction Bond 100% of total contract sum.
15. Instructions to Bidders Item 23: The Notice to Proceed for this project will be issued within 180 days of Award of Contract at a time mutually agreed to by the Owner and lowest responsive bidder.

16. Instructions to Bidders Item 25: Health, Safety and Environmental Performance. Bid submittal includes
  - OSHA Form 300A
  - Experience Modification Rating
  - Written HSE program w/ training records.
17. Instructions to Bidders Item 25: Previous Performance on District Projects AND Special Conditions 9.49: Contractor's performance will be evaluated as part of the project and used in future bid evaluations.
18. Special Conditions 9.06: Maintenance Bond 50% of contract sum.
19. Special Conditions 9.08: Contractors Insurance Requirements. Insurance requirements extend to Subcontractors also.
20. Special Conditions 9.37: Contractor shall employ and pay for the services of an independent test laboratory for specified testing.
21. Appendix C: Systems Shutdowns and Bypass – Submittal requirement prior to scheduling work requiring shutdown
22. Engineer's Estimate: \$90,000
23. Deadline for questions: 3/29/2022
24. Addendum will be issued by 3/31/2022
25. **Questions asked at Pre-bid**

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Attendees: Sharyn Allen, LRECD  
Jason Pugsley, P.E., LRECD  
Kris Dean, P.E., LRECD