

Ref: #16-2022

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT  
REGULAR MEETING - MINUTES  
DECEMBER 15, 2022

1. CALL TO ORDER

Chairman Snyder called the Regular Meeting of December 15, 2022 to order at 7:25 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Mr. Snyder  
Mr. Boggie (via Goto Webinar)  
Mr. Rockoff  
Dr. Rostock

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Ms. Fraraccio, Mr. Pugsley, and Ms. Marshall.

Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman from Shenkman Law, Rebecca Travis from Baxter & Woodman (via Goto Webinar).

Recently elected Board Members in attendance included Mr. Clinton Yerkes and Mr. Kevin Baker.

B. PREVIOUS MEETING MINUTES

“THAT THE GOVERNING BOARD approve the minutes of the November 17, 2022 Regular Meeting as submitted.”

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock  
Passed Unanimously.

C. ADDITIONS & DELETIONS TO THE AGENDA

3. COMMENTS FROM THE PUBLIC

No comments from the public were received.

#### 4. STATUS UPDATES

##### A. LOXAHATCHEE WATERSHED STATUS

Mr. Ed Horchar, LRD Safety Officer, presented on workplace safety improvements achieved over the past year including the successful performance of one year of work with zero OSHA recordable injuries. Mr. Horchar thanked the Board for creating and empowering a strong culture supportive of workplace safety and he thanked LRD staff for their personal efforts to identify and mitigate safety concerns within the workplace.

##### B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

#### 5. CONSENT AGENDA

MOTION: Made by Mr. Rockoff Seconded by Dr. Rostock,  
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of December 15, 2022.”

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

##### A. Procurement Policy and Procedures – to approve policy updates

“THAT THE DISTRICT GOVERNING BOARD ratify and approve the attached Procurement Policy and direct the Executive Director to implement the policy with an effective date of December 16, 2022.”

##### B. Purchase of replacement Network Switches – to approve purchase

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to authorize two purchase orders to PC Solutions & Integration, Inc.; one purchase order for the computer networking equipment and software in the amount of \$295,678.36, and a not to exceed purchase order for up to \$12,600 for professional installation and configuration consulting services, in accordance with the attached quotations dated November 4, 2022.”

##### C. Low Pressure Pump Stations – to approve purchase

“THAT THE DISTRICT GOVERNING BOARD award ITB 23-001-00123 to Southeastern Pump in the amount of \$79,068.00.”

D. Vehicle Fleet – to approve purchase

“THAT THE DISTRICT GOVERNING BOARD reauthorize Purchase Order No. 22-0190, previously issued to Palmetto Ford Truck Sales, in the amount of \$124,775.00 to account for the cost increase associated with the procurement of a Year 2023 replacement vehicle under Florida Sheriff’s Cooperative Purchasing contract FSA22-VEH20.0.”

“THAT THE DISTRICT GOVERNING BOARD authorize the FSA contract with Bozard Ford Government Fleet for FSA22-VEL30.0 in accordance with the November 2, 2022 proposal from Bozard in the amount of \$62,142.00”.

E. Electrical System Condition Assessment, Short Circuit, Device Coordination and Arc Flash Study – to approve Professional Engineering Services Agreement

“THAT THE DISTRICT GOVERNING BOARD authorize Work Authorization 2022-9 with Holtz Consulting Engineer’s in the amount of \$138,857.16 and a contingency of \$14,000.”

F. Bulk Polymer (SNF Polydyne) – to approve annual contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Polydyne, Inc. for the supply of cationic emulsion polymer, in accordance with a “piggy-back” of Hillsborough County ITB No. 21632-0-2021/OR for the period commencing on December 16, 2022 through September 30, 2023, in an amount Not-to-Exceed \$90,000.00.”

G. Fixed Asset Disposal – to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of tangible personal property included in Schedule 1: Tangible Personal Property Disposals and the assets listed in Schedule 2: Renewal and Replacement Disposals in accordance with the District’s Disposal of Surplus Tangible Personal Property Policy.”

H. Change Orders to Current Contracts – to approve change order

“THAT THE DISTRICT GOVERNING BOARD authorize Change Order 002 with Chen Moore and Associates in the amount of \$4,240.00.”

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

B. FY23 Main Lining – Piggyback Contract

“THAT THE DISTRICT GOVERNING BOARD re-authorize the “piggyback” of the St. Johns County Master Contract No. 21-MCC-GRA-13190 with Inliner Solutions for a total amount not to exceed \$1,875,000.”

MOTION: Made by Dr. Rostock, Seconded by Mr. Rockoff  
Passed unanimously.

C. Money Purchase Plan and Trust (Retirement Plan) Investment Policy – to approve revisions

“THAT THE DISTRICT GOVERNING BOARD adopt the Exchange Traded Funds (ETF) list provided by the District’s investment consultant to the Retirement Plan and ratify and approve the Loxahatchee River Environmental Control District’s Retirement Plan Investment Policy as revised with an effective date of December 16, 2022.”

MOTION: Made by Mr. Rockoff Seconded by Dr. Rostock,  
Passed unanimously.

D. Executive Director Annual Review

“THAT THE DISTRICT GOVERNING BOARD receive the review of Dr. Albrey Arrington, Executive Director, and adjust his Employment Agreement as follows: effective December 24, 2022, a 2% increase in base salary and a net \$10,000 bonus.”

MOTION: Made by Mr. Rockoff Seconded by Dr. Rostock,  
Passed unanimously.

7. REPORTS

The following reports stood as written.

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL’S REPORT
- C. ENGINEER’S REPORTS
- D. BUSCH WILDLIFE SANCTUARY
- E. DIRECTOR’S REPORT

8. FUTURE BUSINESS

Dr. Arrington reviewed Future Business.

9. COMMENTS FROM THE BOARD

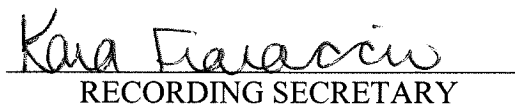
10. ADJOURNMENT

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock,  
Passed Unanimously.

“That the Regular Meeting of December 15, 2022 adjourns at 8:18 PM.”

  
BOARD CHAIRMAN

  
BOARD SECRETARY

  
RECORDING SECRETARY