



LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

loxahatcheeriver.org

ITB #23-003-00125 / Lift Station No. 054 System Cleanout Installation
Pre-bid Meeting – Minutes
January 5, 2023
2:00 PM

1. Introductions:
 - Owner – Loxahatchee River Environmental Control District
2. Non-Mandatory Meeting:
 - Attendance will be recorded from TEAMS attendees.
3. Intent:
 - Inform bidders about project. Point out items of interest and ensure bidders understand what the project entails.
 - Nothing said in this meeting changes the Bidding Documents. Bid what you see.
4. Scope: It is the District's intent and the purpose of these specifications to secure a qualified vendor to permit and install clean-outs on existing gravity sanitary sewer laterals in the Lift Station No. 054 service basin as designated on the plans. The clean-outs shall be installed as per District Standards. Refer to the technical specifications included as part of the bid documents for the measurement and payment bid item descriptions. Refer to Exhibit A for plans.
5. Contract Time
 - 180 Days
6. Qualifications
 - Underground Utility and Excavation Contractor
 - 5 references where similar goods and services have been provided in past 5 years.
 - Special Conditions 10 – will be updated to reflect above through addendum.
7. Jurisdiction:
 - Village of Tequesta
8. Permits:
 - The District will acquire the Village of Tequesta permit.
9. Standards and Specifications
 - All work shall comply with Loxahatchee River Environmental Control District's Manual of Minimum Construction Standards and Technical Specification
 - Village of Tequesta

James D. Snyder
CHAIRMAN

Gordon M. Boggie
BOARD MEMBER

Stephen B. Rockoff
BOARD MEMBER

Dr. Matt H. Rostock
BOARD MEMBER

10. Insurance requirements
 - Special Conditions Paragraph 7
11. Health Safety and Environmental Performance
 - Special Conditions Paragraph 8
12. Contractor Evaluation Report
 - Special Conditions Paragraph 9
13. Contractor shall provide all water, electricity and sanitary temporary construction facilities.
14. Working hours shall be 7am to 4 pm. No work on weekends or holidays. If after-hours work is requested it must be approved by the Village of Tequesta Council.
15. Questions – None

Attendees:

Courtney Marshall – Loxahatchee River District
Sheetal Patel – Loxahatchee River District
Kara Fraraccio – Loxahatchee River District
Jim Johnson Davis – Johnson-Davis, Inc.
Stephen Hey – Tierra South Florida, Inc.
Pierre Kenol -