

Ref: #06-2023

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT  
REGULAR MEETING - MINUTES  
MARCH 16, 2023

1. CALL TO ORDER

Chairman Rostock called the Regular Meeting of March 16, 2023 to order at 7:00 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Dr. Rostock  
Mr. Baker  
Mr. Rockoff  
Mr. Yerkes

Staff Members in attendance were Dr. Arrington, Mr. Howard, Ms. Fraraccio, Mr. Pugsley, and Ms. Jones.

Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman.

B. PREVIOUS MEETING MINUTES

The minutes of the Public Hearing and Regular Meeting of February 16, 2023 were presented for approval and the following motion was made:

“THAT THE GOVERNING BOARD approve the minutes of the Public Hearing and Regular Meeting of February 16, 2023 of as submitted.”

MOTION: Made by Mr. Rockoff, Seconded by Mr. Baker  
Passed Unanimously.

C. ADDITIONS & DELETIONS TO THE AGENDA

3. COMMENTS FROM THE PUBLIC

No comments from the public were received.

#### 4. STATUS UPDATES

##### A. LOXAHATCHEE WATERSHED STATUS

Dr Arrington presented on the research and findings from LRD's most recent peer-reviewed publication: Arrington, D.A., R.J. Harris, C.A. Layman, and D.G.E. Gomes. 2023. Leveraging Green Infrastructure for Efficient Treatment of Reclaimed Water. Science of the Total Environment 872: 162232.

##### B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

#### 5. CONSENT AGENDA

"THAT THE GOVERNING BOARD approve the Consent Agenda of March 16, 2023 as presented."

MOTION: Made by Mr. Rockoff, Seconded by Mr. Yerkes  
Passed unanimously.

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

##### A. 22-005-00115 General Services - Electrician Services - to approve contract extension

"THAT THE DISTRICT GOVERNING BOARD authorize the first of four 12 month extensions to ITB 22-005-00115 and authorize a unit price adjustment of 5.0% and an amount not to exceed \$150,000."

##### B. Purchase Order Extension for Payment Services - to approve contract extension

"THE DISTRICT GOVERNING BOARD authorizes the Executive Director to approve a \$25,000 extension to Purchase Order 23-0117 to First Billing Services, for a revised not to exceed amount of \$75,000 for FY2023."

##### C. Purchase Order Extension Bill Printing and Mailing - to approve contract extension

"THE DISTRICT GOVERNING BOARD authorizes the Executive Director to approve a \$25,000 extension to Purchase Order 23-0223 to Arista Information Systems, for a revised not to exceed amount of \$65,000 for FY2023."

##### D. Evoqua Water Technologies – to approve contract amendment

Staff have determined no action is needed on this item at this time.

E. Updates to LRD Employee Safety Manual (Safety Policy) – to approve revisions

“THAT THE DISTRICT GOVERNING BOARD ratify and approve the Loxahatchee River Environmental Control District’s Employee Safety Manual, effective March 16, 2023, and authorize the Executive Director to update the Employee Safety Manual from time to time, and periodically present it to the Governing Board for ratification and approval.”

F. Auditor Selection Committee – approval to establish committee

“THAT THE GOVERNING BOARD establishes an Audit Committee whose members include Gordon Boggie (Committee Chair), Steve Rockoff, Daniela Russell, and Matthew Pazanski and whose duration shall be until a satisfactory contract for audit services is successfully negotiated.”

G. Fixed Asset Disposal – to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of tangible personal property asset numbers TE0097-1 and TE0097-2 in accordance with the District’s Disposal of Surplus Tangible Personal Property Policy.”

H. Change Order to Current Contract – Jupiter Inlet Lighthouse Outstanding Natural Area Septic to Sewer Conversion/BLM Contract 140L0619R0043

No action is required by the Board.

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

B. LRD Rule Chapter 31-10 Rates, Fees, and Charges

“THAT THE DISTRICT GOVERNING BOARD approve Rule Chapter 31-10 Rates, Fees, and Charges, as revised, with further revision of the Quarterly Service Charges for Sewer Service to increase by 2% on 4/1/2023, 4% on 4/1/2024, and 3% for the following three years, with an effective date of April 1, 2023.”

MOTION: Made by Mr. Yerkes, failed to receive a second

“THAT THE DISTRICT GOVERNING BOARD approve Rule Chapter 31-10 Rates, Fees, and Charges, as revised, with further revision of the Quarterly Service Charges for Sewer Service to increase by 3% on 4/1/2023 and 4% for the following four years, with an effective date of April 1, 2023.”

MOTION: Made by Mr. Baker, failed to receive a second

“THAT THE DISTRICT GOVERNING BOARD approve Rule Chapter 31-10 Rates, Fees, and Charges, as revised, with further revision of the Quarterly Service Charges for Sewer Service to increase to 4%, followed by a 3% increase for the following four years, with an effective date of April 1, 2023.”

MOTION: Made by Mr. Rockoff, Seconded by Mr. Baker,  
Motion failed 2/2.

“THAT THE DISTRICT GOVERNING BOARD approve Rule Chapter 31-10 Rates, Fees, and Charges, as revised, with further revision of the Quarterly Service Charges for Sewer Service to increase to 4%, followed by a 3% increase for the following four years, with an effective date of April 1, 2023.”

MOTION: Made by Mr. Rockoff, Seconded by Mr. Baker,  
Passed unanimously.

C. LRD Rule Chapter 31-13 Regulation of Sewer Use

“THAT THE DISTRICT GOVERNING BOARD approve the revisions to Rule Chapter 31-13, as presented, with an effective date of April 1, 2023.”

MOTION: Made by Mr. Rockoff, Seconded by Mr. Yerkes,  
Passed unanimously.

D. Liability and Workers Compensation Insurance

No action was required.

E. Retirement Plan Investment Policy

Information not available for meeting

7. REPORTS

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL’S REPORT

C. ENGINEER’S REPORTS

D. BUSCH WILDLIFE SANCTUARY

E. DIRECTOR’S REPORT

8. FUTURE BUSINESS

Dr. Arrington reviewed Future Business.

9. COMMENTS FROM THE BOARD

10. ADJOURNMENT

MOTION: Made by Mr. Yerkes, Seconded by Mr. Rockoff,  
Passed Unanimously.

“That the regular meeting of March 16, 2023 adjourns at 8:30 PM.”

  
BOARD CHAIRMAN

  
BOARD SECRETARY

  
RECORDING SECRETARY