

Ref: #10-2023

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
JULY 20, 2023

1. CALL TO ORDER

Chairman Rostock called the Regular Meeting of July 20, 2023 to order at 7:00 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Dr. Rostock
Mr. Rockoff
Mr. Boggie
Mr. Yerkes
Mr. Baker

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Ms. Fraraccio, Mr. Pugsley, and Ms. Jones.

Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman. Lisa Wynn from Busch Wildlife Sanctuary also attended.

B. PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of June 15, 2023 were presented for approval and the following motion was made:

“THAT THE GOVERNING BOARD approve the minutes of the Regular Meeting of June 15, 2023 as submitted.”

MOTION: Made by Mr. Boggie, Seconded by Mr. Rockoff
Passed Unanimously.

C. ADDITIONS & DELETIONS TO THE AGENDA

Deleted item 6C

3. COMMENTS FROM THE PUBLIC

No comments from the public were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard gave a presentation regarding Sawfish Bay Park, Sawfish Island, and Fullerton Island. The presentation touched on the history of this area, acquisition of land, and restoration of these islands as led by the Town of Jupiter, Palm Beach County Environmental Resources Management, Department of Environmental Protection, and Florida Inland Navigation District. Mr. Howard also discussed how LRD WildPine Laboratory staff are supporting these efforts through seagrass monitoring and mapping in this area.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

“THAT THE GOVERNING BOARD approve the Consent Agenda of July 20, 2023 as presented.”

MOTION: Made by Mr. Yerkes, Seconded by Mr. Baker
Passed unanimously.

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

- A. Busch Wildlife Sanctuary - Restated License Agreement Extension #3
- to approve extension

“THAT THE DISTRICT GOVERNING BOARD authorize Board Chairman Dr. Rostock to execute the attached “Restated LICENSE AGREEMENT Extension #3.”

“THAT THE DISTRICT GOVERNING BOARD accepts the Facility Removal Checklist, which has been mutually drafted by LRD and BWS staff.”

- B. Professional Engineering Services: Anaerobic Digestion & Biogas Utilization Study - to approve study

“THAT THE DISTRICT GOVERNING BOARD authorize work authorization 2022-13 with Holtz Consulting Engineers in the amount of \$143,870.00.”

C. Fixed Asset Disposal – to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of tangible personal property with asset tag numbers 2701, 2702, 2708, 2709, and 2700 in accordance with the District’s Disposal of Surplus Tangible Personal Property Policy.”

D. Change Order to Current Contract - No modifications were presented.

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

B. Easement Policy - Construction Standards and Technical Specifications

Mr. Dean reviewed staff’s efforts to draft an acceptable easement abandonment and/or termination policy and incorporate this draft policy into the Loxahatchee River Environmental Control District’s “Manual of Minimum Construction Standards and Technical Specifications”, which is a Board-approved policy document that addresses a host of relevant constraints and requirements. Mr. Dean then requested feedback from the Governing Board and dialog among the Board Members. Governing Board Members engaged in a discussion of their understanding of key elements that should be addressed in the policy. Mr. Dean then assured the Board that no action was necessary this month and that staff would return next month with an improved policy that better addresses the key elements discussed by the Board.

No Motion Made

Recess 8:33 PM
Continue: 8:36 PM

D. Draft FY2024 Budget

Dr. Arrington reviewed the Fiscal Year 2024 budget assumptions memo, which calls for a 4.5% increase in the overall budget (10.1% increase in operating expense; 3.7% decrease in Capital Costs). Staff committed to continuing to work on and improve the budget over the next two months.

7. REPORTS

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL’S REPORT

C. ENGINEER’S REPORTS

D. BUSCH WILDLIFE SANCTUARY

Ms. Wynn reviewed the Busch Wildlife Sanctuary dashboard

E. DIRECTOR'S REPORT

8. FUTURE BUSINESS

Dr. Arrington reviewed Future Business.

9. COMMENTS FROM THE BOARD

10. ADJOURNMENT

MOTION: Made by Mr. Baker Seconded by Mr. Yerkes
Passed Unanimously.

"That the regular meeting of July 20, 2023 adjourns at 9:08 PM."


BOARD CHAIRMAN
BOARD SECRETARY
RECORDING SECRETARY