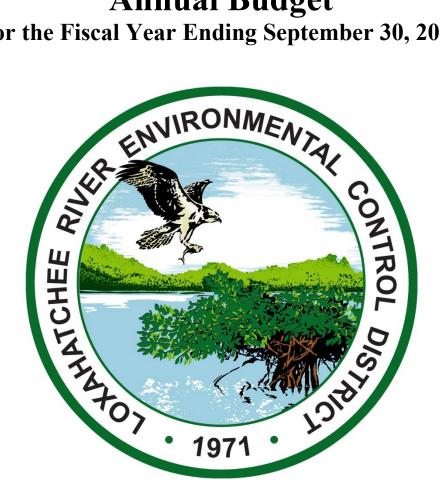
# **Loxahatchee River Environmental Control District**

# **Annual Budget**

For the Fiscal Year Ending September 30, 2024



**Prepared by: Finance Department** 

### Loxahatchee River District Governing Board and Management September 2023

#### **Governing Board**

Representing the voice of a community dedicated to preserving the Loxahatchee River, the Loxahatchee River District is guided by a publicly elected, five-member Governing Board. Elected in staggered terms of four years, they bring to the District their expertise in environmental issues, engineering and planning. Board members must be a resident of the Governing Board area in which he or she is elected.

Dr. Matt H. Rostock Area #3	Chairman
Stephen B. Rockoff Area #5	Vice-Chairman
Gordon Boggie Area #1	Treasurer
Clinton R. Yerkes Area #2	Secretary
Kevin Baker Area #4	Assistant Secretary/Treasurer

#### Senior Management Team

D. Albrey Arrington, Ph.D.	Executive Director
Kris Dean, PE	Deputy Executive Director
Kara D. Fraraccio, CPA	Director of Finance and Administration
Kenneth Howard	Director of Information Services
Courtney Jones, PE	Director of Engineering
Jason A. Pugsley, PE	Plant Manager

#### Resolution No. 2023-06

WHEREAS, under the provisions of Section 189.016, Florida Statutes, the proposed annual budget for the Loxahatchee River Environmental Control District has been submitted this 21<sup>st</sup> day of September, 2023.

WHEREAS, under the provisions of Section 189.015, Florida Statutes, a public hearing on the proposed budget has been held and notice thereof having been published in one issue of the Palm Beach Post, a newspaper of general circulation in the District, more than five days before such hearing; and

WHEREAS, all necessary changes have been made as to revenue estimates and expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Loxahatchee River Environmental Control District that the budget for fiscal year ending September 30, 2024, a copy of which is hereto attached and made a part of this resolution as fully as if set forth verbatim herein, is hereby approved and adopted:

REVENUES	
Operating Revenue	\$ 21,615,285
Capital Revenue	2,482,000
Nonoperating Revenue	1,947,400
Carryforward of Surplus from Prior Years	 7,089,760
TOTAL REVENUES	\$ 33,134,445
EXPENSES	
Operating Expenses	\$ 20,436,972
Capital Improvements	2,978,251
Renewal and Replacement	9,719,222
TOTAL EXPENSES	\$ 33,134,445

This Resolution adopted by the Governing Board of the Loxahatchee River Environmental Control District on this 21<sup>st</sup> day of September, 2023.

Vote: Yes Dr. Matt Rostock, Chairman

Vote: Yes

Stephen B. Rockoff, Vice Chairman

Vote:

Vote: Yes Clinton R. Yerkes, Secretary

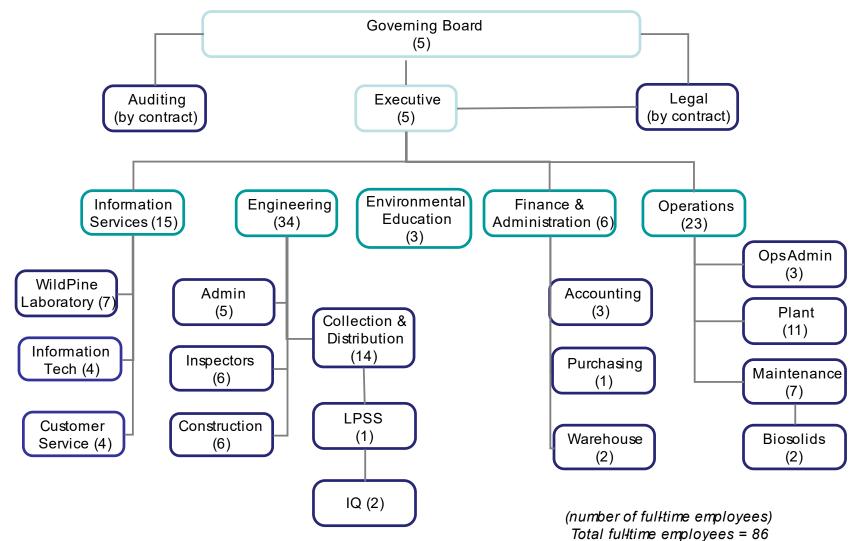
Gordon M. Boggie. Treasurer

DEVENTIES

Vote: les

Kevin Baker, Assistant Secretary/Treasurer

#### Loxahatchee River District Organization Chart Fiscal Year 2024



2023-10-01

## **Budget Summary**

Duuget Summary	FY 2023	FY 2024	Percent
	Budget	Budget	Change
Revenues	0		
<b>Operating Revenues</b>			
Regional Sewer Service	\$ 17,501,000	\$ 18,528,000	5.87%
IQ Water Charges	2,352,000	2,417,000	2.76%
Standby Sewer Service	108,000	79,000	-26.85%
Administration and Engineering Fees	63,000	80,000	26.98%
Other Revenue	516,265	511,285	-0.96%
Subtotal Operating Revenues	20,540,265	21,615,285	5.23%
Capital Revenues		<u> </u>	
Line Charges	465,000	450,000	-3.23%
Assessments	1,411,000	1,082,000	-23.32%
Plant Charges	686,000	700,000	2.04%
Capital Contributions	140,000	250,000	78.57%
Subtotal Capital Revenues	2,702,000	2,482,000	-8.14%
Other Revenues			
Grant Revenue		100,000	100.00%
Interest Income	560,700	1,847,400	229.48%
Carryforward of Surplus from Prior Years	7,774,425	7,089,760	-8.81%
Total Revenues	\$ 31,577,390	\$ 33,134,445	4.93%
Expenses			
<b>Operating Expenses (by category)</b>			
Salaries and Wages	\$ 7,381,800	\$ 7,863,800	6.53%
Payroll Taxes	530,500	559,200	5.41%
Retirement Contributions	1,107,000	1,204,100	8.77%
Employee Health Insurance	1,542,500	1,995,200	29.35%
Workers' Compensation Insurance	77,800	75,800	-2.57%
General Insurance	423,520	499,730	17.99%
Supplies and Expenses	1,105,382	1,243,362	12.48%
Utilities	1,555,116	1,860,071	19.61%
Chemicals	634,000	519,000	-18.14%
Repairs and Maintenance	1,940,780	2,088,909	7.63%
Outside Services	2,312,578	2,302,800	-0.42%
Contingency	225,000	225,000	0.00%
Subtotal Operating Expenses	18,835,976	20,436,972	8.50%
Capital			
Capital Improvements	4,940,000	2,978,251	-39.71%
Renewal and Replacement	7,801,414	9,719,222	24.58%
Subtotal Capital	12,741,414	12,697,473	-0.34%
Total Expenses	\$ 31,577,390	\$ 33,134,445	4.93%

Personal Services         Data Services           \$11000         Special Pay - Governing Board         \$6,500           \$12000         Salaries and Wages         710,600           \$14000         Overtime         1,000           \$22000         Retirement Contributions         115,400           \$23000         Life, Health, and Dental Insurance         186,900           \$24000         Workers Compensation Insurance         800           \$24000         Workers Compensation Insurance         800           \$34000         Other Contractual Services         \$1,060,900           \$40000         Travel and Per Diem         16,200           \$40000         Freight and Postage         10,000           \$40000         Freight and Postage         1,000           \$40000         Communications         9,600           \$44000         Rentals and Leases         1,500           \$44000         Rentals and Leases         1,500           \$45000         Insurance         36,980           \$46000         Repair and Maintenance - General         20,475           \$46100         Repair and Maintenance - Vehicles         1,000           \$52000         Operating Supplies         5,000           \$52000		ive Department Description		<b>40-10</b> FY 2024 Budget	
511000       Special Pay - Governing Board       \$       6,500         512000       Salaries and Wages       710,600         514000       Overtime       1,000         521000       Payroll Taxes       39,700         522000       Retirement Contributions       115,400         523000       Life, Health, and Dental Insurance       800         Subtotal       \$       1,060,900         Operating Expenses       \$       24,000         534000       Other Contractual Services       \$       24,000         540000       Travel and Per Diem       16,200       54000         540000       Communications       9,600       9,600         540000       Freight and Postage       1,000       10,000         543000       Utility Services       1,000       54000       Rentals and Leases       1,500         544000       Rentals and Leases       1,500       54500       1,000       551000       1,000         544000       Repair and Maintenance - General       20,475       5,000       5,000       5,000         551000       Operating Supplies       5,000       5,000       9,125       \$       195,895         Total       \$       1,256,795<		•			
512000       Salaries and Wages       710,600         514000       Overtime       1,000         521000       Payroll Taxes       39,700         522000       Retirement Contributions       115,400         523000       Life, Health, and Dental Insurance       800         Subtotal       \$ 1,060,900         Operating Expenses       \$ 24,000         534000       Other Contractual Services       \$ 24,000         540000       Travel and Per Diem       16,200         540000       Freight and Postage       10,000         541000       Communications       9,600         542000       Freight and Postage       10,000         544000       Rentals and Leases       1,500         544000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - Vehicles       1,000         551000       Operating Supplies       5,000         552000       Operating Supplies       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895       \$         Total       \$ 1,256,795			¢	6 500	
514000       Overtime       1,000         521000       Payroll Taxes       39,700         522000       Retirement Contributions       115,400         524000       Workers Compensation Insurance       800         Subtotal       \$ 1,060,900         Operating Expenses       \$ 1,060,900         534000       Other Contractual Services       \$ 24,000         \$ 534000       Other Contractual Services       \$ 24,000         \$ 540000       Travel and Per Diem       16,200         \$ 540000       Communications       9,600         \$ 54000       Communications       9,600         \$ 54000       Rentals and Leases       1,500         \$ 54000       Rentals and Leases       1,500         \$ 54000       Rentals and Leases       1,000         \$ 54000       Repair and Maintenance - General       20,475         \$ 546100       Repair and Maintenance - Vehicles       1,000         \$ 52000       Operating Supplies       5,000         \$ 52000       Fuel, Diesel, Oil       3,250         \$ 55000       Training and Education       9,125         \$ \$ 195,895       \$ 1,256,795         Total       \$ 1,256,795         Personnel Schedule			Φ		
521000       Payroll Taxes       39,700         522000       Retirement Contributions       115,400         523000       Life, Health, and Dental Insurance       800         Subtotal       \$ 1,060,900         Operating Expenses       \$ 24,000         534000       Other Contractual Services       \$ 24,000         54000       Travel and Per Diem       16,200         54000       Freight and Postage       10,000         543000       Freight and Postage       10,000         543000       Freight and Postage       10,000         543000       Insurance       36,980         545000       Insurance       36,980         546000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - Vehicles       1,000         551000       Office Supplies       5,000         552000       Operating Supplies       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895       \$         Total       \$ 19256,795       \$         Personnel Schedule       FTE       \$         Executiv		6			
522000       Retirement Contributions       115,400         523000       Life, Health, and Dental Insurance       800         Subtotal       \$ 1,060,900         Operating Expenses       \$ 24,000         534000       Other Contractual Services       \$ 24,000         540000       Travel and Per Diem       16,200         541000       Communications       9,600         542000       Freight and Postage       10,000         543000       Utility Services       1,000         544000       Rentals and Leases       1,500         544000       Rentals and Leases       1,000         544000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - General       20,475         551000       Office Supplies       5,000         552000       Operating Supplies       27,600         552000       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895       \$         Total       \$ 195,895       \$         Copeuty Executive Director       1.0					
523000       Life, Health, and Dental Insurance       186,900         524000       Workers Compensation Insurance       800         Subtotal       \$ 1,060,900         Operating Expenses       \$ 24,000         534000       Other Contractual Services       \$ 24,000         540000       Travel and Per Diem       16,200         541000       Communications       9,600         542000       Freight and Postage       10,000         543000       Utility Services       1,000         544000       Rentals and Leases       1,500         545000       Insurance       36,980         544000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - Vehicles       1,000         551000       Office Supplies       5,000         552000       Generaling Supplies       27,600         552000       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895       \$         Total       \$ 1,256,795       \$         Personnel Schedule       FTE       \$ <td></td> <td>•</td> <td></td> <td>,</td>		•		,	
524000         Workers Compensation Insurance         800           Subtotal         \$         1,060,900           Operating Expenses         \$         24,000           534000         Other Contractual Services         \$         24,000           540000         Travel and Per Diem         16,200         541000         16,200           541000         Communications         9,600         9,600         542000         Freight and Postage         10,000           543000         Utility Services         1,000         543000         Insurance         36,980           545000         Insurance         36,980         546000         Repair and Maintenance - General         20,475           546100         Repair and Maintenance - Vehicles         1,000         552000         552000         Operating Supplies         5,000           552000         Operating Supplies         27,600         3,250         555000         7raining and Education         9,125           Subtotal         \$         195,895         \$         195,895         \$         195,895           Total         \$         1,256,795         \$         1,00         \$         1,00           Personnel Schedule         FTE         1,0         1,0 </td <td></td> <td></td> <td></td> <td></td>					
Subtotal         \$ 1,060,900           Operating Expenses         \$ 24,000           534000         Other Contractual Services         \$ 24,000           540000         Travel and Per Diem         16,200           541000         Communications         9,600           542000         Freight and Postage         10,000           543000         Utility Services         1,000           544000         Rentals and Leases         1,500           545000         Insurance         36,980           546000         Repair and Maintenance - General         20,475           546100         Repair and Maintenance - General         20,475           546100         Repair and Maintenance - Vehicles         1,000           551000         Office Supplies         5,000           552000         Deating Supplies         27,600           552000         Training and Education         9,125           Subtotal         \$ 195,895           Total         \$ 1,256,795           Executive Director         1.0           Deputy Executive Director         1.0           Deputy Executive Director         1.0           Safety Officer         1.0					
Operating Expenses         \$         24,000           534000         Other Contractual Services         \$         24,000           540000         Travel and Per Diem         16,200           541000         Communications         9,600           542000         Freight and Postage         10,000           543000         Utility Services         1,000           543000         Rentals and Leases         1,500           545000         Insurance         36,980           545000         Repair and Maintenance - General         20,475           546100         Repair and Maintenance - Vehicles         1,000           551000         Office Supplies         5,000           552000         Fuel, Diesel, Oil         3,250           554000         Books, Publications, Memberships, and Subscriptions         30,165           555000         Training and Education         9,125           Subtotal         \$         195,895           Total         \$         1,256,795           Executive Director         1.0           Deputy Executive Director         1.0           Laccutive Screetary         1.0           Human Resource Generalist         1.0           Safety Officer		workers Compensation insurance	¢		
534000       Other Contractual Services       \$ 24,000         540000       Travel and Per Diem       16,200         541000       Communications       9,600         542000       Freight and Postage       10,000         543000       Utility Services       1,000         544000       Rentals and Postage       1,000         544000       Rentals and Leases       1,500         545000       Insurace       36,980         546000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - Vehicles       1,000         551000       Office Supplies       5,000         552000       Operating Supplies       27,600         552000       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895       FY 2024         Personnel Schedule       FTE       1.0         Executive Director       1.0       1.0         Deputy Executive Director       1.0       1.0         Resource Generalist       1.0       1.0         Safety Officer       1.0       <	Subiolai		\$	1,000,900	
540000       Travel and Per Diem       16,200         541000       Communications       9,600         542000       Freight and Postage       10,000         543000       Utility Services       1,000         544000       Rentals and Leases       1,500         545000       Insurance       36,980         546000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - Vehicles       1,000         551000       Office Supplies       5,000         552000       Operating Supplies       27,600         552200       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895       FY 2024         Personnel Schedule       FTE       Executive Director         Executive Director       1.0       1.0         Deputy Executive Director       1.0       1.0         Human Resource Generalist       1.0       1.0         Safety Officer       1.0       1.0					
541000       Communications       9,600         542000       Freight and Postage       10,000         543000       Utility Services       1,000         544000       Rentals and Leases       1,500         545000       Insurance       36,980         546000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - Vehicles       1,000         551000       Office Supplies       5,000         552000       Operating Supplies       27,600         552000       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895         Total       \$ 1,256,795         FY 2024         Personnel Schedule       FTE         Executive Director       1.0         Deputy Executive Director       1.0         Deputy Executive Director       1.0         Kecutive Secretary       1.0         Human Resource Generalist       1.0         Safety Officer       1.0			\$		
542000       Freight and Postage       10,000         543000       Utility Services       1,000         544000       Rentals and Leases       1,500         545000       Insurance       36,980         546000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - Vehicles       1,000         551000       Office Supplies       5,000         552000       Operating Supplies       27,600         552000       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895       \$         Total       \$ 1,256,795       \$         Executive Director       1.0       1.0         Deputy Executive Director       1.0       1.0         Executive Secretary       1.0       1.0         Human Resource Generalist       1.0       1.0         Safety Officer       1.0       1.0	540000	Travel and Per Diem			
543000       Utility Services       1,000         544000       Rentals and Leases       1,500         545000       Insurance       36,980         546000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - Vehicles       1,000         551000       Office Supplies       5,000         552000       Operating Supplies       27,600         552000       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 1,256,795         FY 2024       FTE         Executive Director       1.0         Deputy Executive Director       1.0         Executive Secretary       1.0         Human Resource Generalist       1.0         Safety Officer       1.0				· · · · · ·	
544000       Rentals and Leases       1,500         545000       Insurance       36,980         546000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - Vehicles       1,000         551000       Office Supplies       5,000         552000       Operating Supplies       27,600         552000       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 1,256,795         FY 2024       FTE         Executive Director       1.0         Deputy Executive Director       1.0         Executive Secretary       1.0         Human Resource Generalist       1.0         Safety Officer       1.0		5 5		10,000	
545000       Insurance       36,980         546000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - Vehicles       1,000         551000       Office Supplies       5,000         552000       Operating Supplies       27,600         552200       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895         Total       \$ 1,256,795         Executive Director       1.0         Deputy Executive Director       1.0         Executive Secretary       1.0         Human Resource Generalist       1.0         Safety Officer       1.0	543000	Utility Services		1,000	
546000       Repair and Maintenance - General       20,475         546100       Repair and Maintenance - Vehicles       1,000         551000       Office Supplies       5,000         552000       Operating Supplies       27,600         552200       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 1,256,795         Total       \$ 1,256,795         Executive Director       1.0         Deputy Executive Director       1.0         Deputy Executive Director       1.0         Human Resource Generalist       1.0         Safety Officer       1.0	544000	Rentals and Leases		1,500	
546100       Repair and Maintenance - Vehicles       1,000         551000       Office Supplies       5,000         552000       Operating Supplies       27,600         552200       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895         Total       \$ 1,256,795         FY 2024       FTE         Executive Director       1.0         Deputy Executive Director       1.0         Executive Secretary       1.0         Human Resource Generalist       1.0         Safety Officer       1.0	545000	Insurance		36,980	
551000       Office Supplies       5,000         552000       Operating Supplies       27,600         552200       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895         Total       \$ 1,256,795         Executive Director       1.0         Deputy Executive Director       1.0         Executive Secretary       1.0         Human Resource Generalist       1.0         Safety Officer       1.0	546000	Repair and Maintenance - General		20,475	
552000Operating Supplies27,600552200Fuel, Diesel, Oil3,250554000Books, Publications, Memberships, and Subscriptions30,165555000Training and Education9,125Subtotal\$ 1,256,795Total\$ 1,256,795FY 2024FTEExecutive Director1.0Deputy Executive Director1.0Executive Secretary1.0Human Resource Generalist1.0Safety Officer1.0	546100	Repair and Maintenance - Vehicles		1,000	
552200       Fuel, Diesel, Oil       3,250         554000       Books, Publications, Memberships, and Subscriptions       30,165         555000       Training and Education       9,125         Subtotal       \$ 195,895         Total       \$ 1,256,795         Executive Director       1.0         Deputy Executive Director       1.0         Executive Secretary       1.0         Human Resource Generalist       1.0         Safety Officer       1.0	551000	Office Supplies		5,000	
554000Books, Publications, Memberships, and Subscriptions30,165555000Training and Education9,125Subtotal\$ 195,895Total\$ 1,256,795FY 2024FTEExecutive Director1.0Deputy Executive Director1.0Executive Secretary1.0Human Resource Generalist1.0Safety Officer1.0	552000	Operating Supplies		27,600	
555000 Training and Education9,125Subtotal\$ 195,895Total\$ 1,256,795FY 2024FY 2024Personnel ScheduleFTEExecutive Director1.0Deputy Executive Director1.0Executive Secretary1.0Human Resource Generalist1.0Safety Officer1.0	552200	Fuel, Diesel, Oil		3,250	
Subtotal\$ 195,895Total\$ 1,256,795Freesonnel ScheduleFY 2024Personnel ScheduleFTEExecutive Director1.0Deputy Executive Director1.0Deputy Executive Director1.0Executive Secretary1.0Human Resource Generalist1.0Safety Officer1.0	554000	Books, Publications, Memberships, and Subscriptions		30,165	
Total\$ 1,256,795Fy 2024Personnel ScheduleFY 2024Executive DirectorExecutive DirectorDeputy Executive DirectorExecutive SecretaryHuman Resource GeneralistSafety Officer	555000	Training and Education		9,125	
FY 2024Personnel ScheduleFTEExecutive Director1.0Deputy Executive Director1.0Executive Secretary1.0Human Resource Generalist1.0Safety Officer1.0	Subtotal		\$	195,895	
Personnel ScheduleFTEExecutive Director1.0Deputy Executive Director1.0Executive Secretary1.0Human Resource Generalist1.0Safety Officer1.0	Total		\$	1,256,795	
Executive Director1.0Deputy Executive Director1.0Executive Secretary1.0Human Resource Generalist1.0Safety Officer1.0				FY 2024	
Deputy Executive Director1.0Executive Secretary1.0Human Resource Generalist1.0Safety Officer1.0	Personne	l Schedule		FTE	
Executive Secretary1.0Human Resource Generalist1.0Safety Officer1.0	Executive	Director		1.0	
Human Resource Generalist1.0Safety Officer1.0	Deputy E	xecutive Director		1.0	
Human Resource Generalist1.0Safety Officer1.0	Executive	Executive Secretary		1.0	
	Human R	Human Resource Generalist		1.0	
Total 5.0	Safety Of	Safety Officer		1.0	
	Total			5.0	

## **Professional Services Department**

Account	Description		FY 2024 Budget
Operating	g Expenses		
531100	Engineering	\$	60,000
531300	Legal Expense - Non-Litigation		65,000
531400	Legal Expense - Litigation		50,000
531500	Legal Expense - Collections		5,000
531600	Pension Advisor		30,000
531700	Human Resource Law		9,000
531800	Investment Advisor		5,000
532100	Audit Services		42,250
Subtotal		\$	266,250
Total		\$	266,250
		:	FY 2024
Personne	l Schedule		FTE

## **Finance Department**

Account	Description		FY 2024 Budget
Personal	*		
	Salaries and Wages	\$	569,200
	Overtime	•	5,000
521000	Payroll Taxes		41,400
	Retirement Contributions		93,700
523000	Life, Health, and Dental Insurance		149,800
524000	Workers Compensation Insurance		2,600
Subtotal	-	\$	861,700
Operating	g Expenses		
534000	Other Contractual Services	\$	36,450
541000	Communications		4,300
546000	Repair and Maintenance - General		10,100
549500	Tax Collector Fees and Discounts		63,400
551000	Office Supplies		1,000
552000	Operating Supplies		13,280
554000	Books, Publications, Subscriptions, and Memberships		12,035
555000	Training and Education		3,090
Subtotal		\$	143,655
Total		\$	1,005,355
Dougonu	el Schedule		FY 2024 FTE
	of Finance and Administration		<b>FIE</b> 1.0
Accounta			1.0
Accounta			1.0
Purchasin			1.0
	se Coordinator		2.0
Total			<u> </u>
1 0141			0.0

## **Environmental Education Department**

Account	Description		FY 2024 Budget
Personal	*		Duuget
	Salaries and Wages	\$	205,300
	Other Salaries and Wages	Φ	122,100
	Overtime		10,000
	Payroll Taxes		25,200
	Retirement Contributions		35,400
	Life, Health, and Dental Insurance		59,900
	Workers Compensation Insurance		300
Subtotal		\$	458,200
Operatin	g Expenses		,
	Professional Services	\$	1,850
	Other Contractual Services	4	10,050
	Communications		4,800
	Utility Services		32,000
	Insurance		8,550
546000	Repair and Maintenance - General		58,574
	Repair and Maintenance - Vehicles		5,000
546300	Repair and Maintenance - Structures and Grounds		6,500
547000	Printing and Publications		600
	Operating Supplies		88,755
552200	Fuel, Diesel, Oil		750
554000	Books, Publications, Subscriptions, and Memberships		3,260
555000	Training and Education		4,950
Subtotal		\$	225,639
Total		\$	683,839
D			FY 2024
	el Schedule		FTE 1.0
	nental Education Manager		1.0
	nental Education Coordinator		1.0
Nature Ed Total	ducation and Animal Care Coordinator		<u>1.0</u> <b>3.0</b>
10181			5.0

## WildPine Lab Department

Account	Description	FY 2024 Budget
Personal	Services	
512000	Salaries and Wages	\$ 707,200
513000	Other Salaries and Wages	24,000
514000	Overtime	12,000
521000	Payroll Taxes	53,000
522000	Retirement Contributions	103,100
523000	Life, Health, and Dental Insurance	129,900
524000	Workers Compensation Insurance	8,500
Subtotal		\$ 1,037,700
Operating	g Expenses	
531000	Professional Services	\$ 55,000
534000	Other Contractual Services	5,700
541000	Communications	3,600
545000	Insurance	4,100
546000	Repair and Maintenance - General	7,150
546100	Repair and Maintenance - Vehicles	13,000
546200	Repair and Maintenance - Equipment	26,630
552000	Operating Supplies	75,000
552200	Fuel, Diesel, Oil	3,000
554000	Books, Publications, Subscriptions, and Memberships	6,515
555000	Training and Education	1,000
Subtotal		\$ 200,695
Total		\$ 1,238,395
Personne	el Schedule	FY 2024 FTE
Director of	of Information Services	1.0
Lab Mana	ager	1.0
Senior Sc	ientist	1.0
Lab Tech	nician II	3.0
Lab Tech	nician I	1.0
Total		 7.0

## **Customer Service Department**

Account	Description	FY 2024 Budget
Personal	Services	
512000	Salaries and Wages	\$ 229,000
514000	Overtime	1,000
521000	Payroll Taxes	17,000
522000	Retirement Contributions	36,400
523000	Life, Health, and Dental Insurance	62,400
524000	Workers Compensation Insurance	300
Subtotal		\$ 346,100
<b>Operatin</b> ;	g Expenses	
534000	Other Contractual Services	\$ 143,000
541000	Communications	2,000
542000	Freight and Postage	85,000
546000	Repairs and Maintenance - General	16,400
552000	Operating Supplies	3,000
554000	Books, Publications, Subscriptions, and Memberships	26,247
Subtotal		\$ 275,647
Total		\$ 621,747
Personne	el Schedule	FY 2024 FTE
Customer	· Service Coordinator	1.0
Customer	Service Rep II	1.0
Customer	Service Rep I	2.0
Total		 4.0

## Information Technology Department

Account	Description	FY 2024 Budget
Personal	Services	
512000	Salaries and Wages	\$ 292,800
514000	Overtime	500
521000	Payroll Taxes	21,200
522000	Retirement Contributions	42,100
523000	Life, Health, and Dental Insurance	103,200
524000	Workers Compensation Insurance	300
Subtotal	-	\$ 460,100
Operating	g Expenses	
531000	Professional Services	\$ 95,000
534000	Other Contractual Services	1,500
541000	Communications	13,620
546000	Repair and Maintenance - General	20,900
552000	Operating Supplies	44,500
554000	Books, Publications, Memberships, and Subscriptions	44,325
555000	Training and Education	5,000
Subtotal		\$ 224,845
Total		\$ 684,945
Damaanna	l Cabadada	FY 2024
-	el Schedule	<b>FTE</b> 1.0
IT Manag	nagement Lead	1.0
	on Support Administrator	1.0
	11	
IT Help I Total	JESK	 <u> </u>
10181		 4.0

## Engineering and Inspection Department 4

Account	Description	FY 2024 Budget
Personal	Services	
512000	Salaries and Wages	\$ 965,000
514000	Overtime	37,500
521000	Payroll Taxes	73,100
522000	Retirement Contributions	150,500
523000	Life, Health, and Dental Insurance	302,400
524000	Workers Compensation Insurance	9,800
Subtotal		\$ 1,538,300
Operating	g Expenses	
540000	Travel and Per Diem	\$ 3,000
541000	Communications	12,500
546000	Repair and Maintenance - General	14,500
546100	Repair and Maintenance - Vehicles	5,000
546200	Repair and Maintenance - Equipment	5,000
551000	Office Supplies	1,000
552000	Operating Supplies	29,500
552200	Fuel, Diesel, Oil	25,000
554000	Books, Publications, Subscriptions, and Memberships	10,365
555000	Training and Education	 6,000
Subtotal		\$ 111,865
Total		\$ 1,650,165
Personne	el Schedule	FY 2024 FTE
Director of	of Engineering	1.0
Chief Con	nstruction Inspector	1.0
Project E	ngineer	1.0
Construct	ion Inspector	2.0
Complian	ce Technician	1.0
•	cate and Compliance Technician	2.0
-	ng/GIS Tech	1.0
-	ng Assistant	1.0
•	Coordinator	 1.0
Total		 11.0

## **Construction Department**

Account	Description	FY 2024 Budget	
Personal	Services		
512000	Salaries and Wages	\$	377,100
514000	Overtime		11,500
521000	Payroll Taxes		28,300
522000	Retirement Contributions		61,800
523000	Life, Health, and Dental Insurance		134,900
524000	Workers Compensation Insurance		5,700
Subtotal		\$	619,300
<b>O</b> perating	g Expenses		
541000	Communications	\$	6,900
546000	Repair and Maintenance - General		10,100
546100	Repair and Maintenance - Vehicles		10,000
546200	Repair and Maintenance - Equipment		5,000
552000	Operating Supplies		31,500
552200	Fuel, Diesel, Oil		20,000
554000	Books, Publications, Subscriptions, and Memberships		5,695
555000	Training and Education		5,000
Subtotal		\$	94,195
Total		\$	713,495
Personne	el Schedule		FY 2024 FTE
Construct	tion Coordinator		1.0
Construct	tion Foreman		1.0
Construct	ion Operator		4.0
Total			6.0

## **Operations Administrative Department**

Account	Description	FY 2024 Budget
Personal	Services	
512000	Salaries and Wages	\$ 366,500
514000	Overtime	1,000
521000	Payroll Taxes	23,300
522000	Retirement Contributions	59,700
523000	Life, Health, and Dental Insurance	65,000
524000	Workers Compensation Insurance	 3,200
Subtotal		\$ 518,700
Operating	g Expenses	
531000	Professional Services	\$ 20,000
534000	Other Contractual Services	8,100
540000	Travel and Per Diem	2,500
541000	Communications	8,200
542000	Freight and Postage	2,500
545000	Insurance	450,100
546000	Repair and Maintenance - General	45,270
551000	Office Supplies	3,000
552000	Operating Supplies	13,450
552800	Operating Supplies - Safety	36,500
554000	Books, Publications, Memberships, and Subscriptions	26,045
555000	Training and Education	 6,150
Subtotal		\$ 621,815
Total		\$ 1,140,515
Personne	l Schedule	FY 2024 FTE
Plant Mar	nager	1.0
System S	pecialist II	1.0
Administ	rative Assistant	1.0
Total		 3.0

Collect	ion and Transmission Department	50-40
Account	Description	FY 2024 Budget
Personal	Services	
512000	Salaries and Wages	\$ 1,109,900
514000	Overtime	170,000
521000	Payroll Taxes	94,400
522000	Retirement Contributions	190,900
523000	Life, Health, and Dental Insurance	327,000
524000	Workers Compensation Insurance	18,000
Subtotal		\$ 1,910,200
Operating	gExpenses	
541000	Communications	\$ 22,300
543000	Utility Services	473,750
	Rentals and Leases	45,000
546000	Repair and Maintenance - General	337,900
546100	Repair and Maintenance - Vehicles	80,000
546200	Repair and Maintenance - Equipment	375,000
546300	Repair and Maintenance - Structures and Grounds	105,000
552000	Operating Supplies	162,950
552200	Fuel, Diesel, Oil	60,000
552300	Fuel, Diesel, Oil - Generators	5,000
554000	Books, Publications, Subscriptions, and Memberships	14,300
555000	Training and Education	15,000
Subtotal		\$ 1,696,200
Total		\$ 3,606,400
Personne	l Schedule	FY 2024 FTE
	and Distribution Superintendent	<u> </u>
	and Distribution Foreman	1.
	d Technician	2.0

### 50 40

2023-2024 Annual Budget

Collection and Distribution Operator

Total

11.0

15.0

	ent and Disposal Department	<b>50-50</b> FY 2024 Budget
Personal	Services	
512000	Salaries and Wages	\$ 1,362,900
514000	Overtime	233,500
521000	Payroll Taxes	118,100
	Retirement Contributions	260,600
523000	Life, Health, and Dental Insurance	378,700
524000	Workers Compensation Insurance	21,400
Subtotal		\$ 2,375,200
<b>Operatin</b>	g Expenses	
	Other Contractual Services	\$ 16,000
541000	Communications	16,300
543000	Utility Services	689,801
544000	Rentals and Leases	80,000
546000	Repair and Maintenance - General	28,000
546100	Repair and Maintenance - Vehicles	17,000
546200	Repair and Maintenance - Equipment	240,500
546300	Repair and Maintenance - Structures and Grounds	212,010
546600	Repair and Maintenance - Outside Services	137,500
552000	Operating Supplies	220,000
552100	Operating Supplies - Chemicals	4,000
552200	Fuel, Diesel, Oil	30,000
552300	Fuel, Diesel, Oil - Generators	10,000
554000	Books, Publications, Subscriptions, and Memberships	17,300
555000	Training and Education	 23,970
Subtotal		\$ 1,742,381
Total		\$ 4,117,581
Personne	l Schedule	FY 2024 FTE
Plant Chi	ef Operator	1.0
	ntenance Foreman	1.0
Plant Elec		3.0
	Pretreatment Coordinator	1.0
-	s Reliability Asset Coordinator	1.0
Waste Wa	ater Treatment Plant Operator	8.0
<b>TT</b> 7 /		1.0

Operations Reliability Asset Coordinator
Waste Water Treatment Plant Operator
Wastewater Treatment Plant Process Analysis Tech
Plant Maintenance Operator II
Plant Maintenance Operator I
Total

1.0

1.0

1.0 **18.0** 

## **Reuse Department**

Personal Services512000Salaries and Wages514000Overtime521000Payroll Taxes522000Retirement Contributions523000Life, Health, and Dental Insurance524000Workers Compensation InsuranceSubtotalVertion 1000000000000000000000000000000000000	\$	172,000 12,000 13,600 30,100 48,300
<ul> <li>514000 Overtime</li> <li>521000 Payroll Taxes</li> <li>522000 Retirement Contributions</li> <li>523000 Life, Health, and Dental Insurance</li> <li>524000 Workers Compensation Insurance</li> </ul>	\$	12,000 13,600 30,100
<ul> <li>521000 Payroll Taxes</li> <li>522000 Retirement Contributions</li> <li>523000 Life, Health, and Dental Insurance</li> <li>524000 Workers Compensation Insurance</li> </ul>		13,600 30,100
<ul><li>522000 Retirement Contributions</li><li>523000 Life, Health, and Dental Insurance</li><li>524000 Workers Compensation Insurance</li></ul>		30,100
<ul><li>523000 Life, Health, and Dental Insurance</li><li>524000 Workers Compensation Insurance</li></ul>		,
524000 Workers Compensation Insurance		18 200
1		40,300
Subtotal		2,700
	\$	278,700
Operating Expenses		
541000 Communications	\$	5,800
543000 Utility Services		455,500
546000 Repair and Maintenance - General		6,700
546100 Repair and Maintenance - Vehicles		5,000
546200 Repair and Maintenance - Equipment		135,000
546300 Repair and Maintenance - Structures and Grounds		25,000
549000 Other Current Charges and Obligations		245,000
552000 Operating Supplies		6,000
552100 Operating Supplies - Chemicals		190,000
552200 Fuel, Diesel, Oil		9,500
554000 Books, Publications, Subscriptions, and Memberships		1,970
555000 Training and Education		2,000
Subtotal	\$	1,087,470
Total	\$	1,366,170
Personnel Schedule	FY 2024 FTE	
Reuse System Operator		2.0
Total		2.0

## **Bio-Solids Department**

Account	Description	FY 2024 Budget
Personal	Services	
512000	Salaries and Wages	\$ 136,200
514000	Overtime	12,500
521000	Payroll Taxes	10,900
522000	Retirement Contributions	24,400
523000	Life, Health, and Dental Insurance	46,800
524000	Workers Compensation Insurance	2,200
Subtotal		\$ 233,000
Operating	g Expenses	
541000	Communications	\$ 600
546000	Repair and Maintenance - General	3,700
546100	Repair and Maintenance - Vehicles	7,500
546200	Repair and Maintenance - Equipment	75,500
546300	Repair and Maintenance - Structures and Grounds	17,000
549000	Other Current Charges and Obligations	1,185,000
552000	Operating Supplies	5,000
552100	Operating Supplies - Chemicals	325,000
552200	Fuel, Diesel, Oil	2,500
554000	Books, Publications, Subscriptions, and Memberships	1,970
555000	Training and Education	 3,550
Subtotal		\$ 1,627,320
Total		\$ 1,860,320
Personne	l Schedule	FY 2024 FTE
Plant Mai	ntenance Operator II	 1.0
	ntenance Operator I	 1.0
Total		 2.0

## Contingency

Account Description	FY 2024 Budget
<i>Contingency</i> 599000 Contingency	\$ 225,000
Total	\$ 225,000
Total Operating Budget	\$ 20,436,972

Description	FY 2023 Budget	FY 2024 Budget	Change
Account			
Land	\$ 129,500	\$ -	(129,500)
Buildings	1,100,000	370,000	(730,000)
Improvements Other than Buildings (Infrastructure)	260,000	263,000	3,000
Machinery and Equipment	1,160,000	1,076,350	(83,650)
Vehicles	861,519	514,338	(347,181)
Construction in Progress	1,305,000	1,427,350	122,350
Construction in Progress - Neighborhood Sewering	275,000	296,901	21,901
Construction in Progress - Lift Station	1,450,000	1,813,534	363,534
Construction in Progress - Gravity System	3,275,000	3,170,000	(105,000)
Construction in Progress - Force Main	164,895	1,501,000	1,336,105
Construction in Progress - LPSS	-	-	-
Construction in Progress - Permanent Generator	365,000	255,000	(110,000)
Construction in Progress - Telemetry	2,395,500	2,010,000	(385,500)
Total	\$ 12,741,414	\$ 12,697,473	\$ (43,941)

## **Capital Improvement Summary**

## **Executive Department**

#### 40-10

		FY 2024	
Account	Description		Budget
600000	Contingency	\$	-
610000	Land		-
620000	Buildings		-
630000	Improvements Other than Buildings (Infrastructure)		-
640000	Machinery and Equipment		-
641000	Vehicles		-
650000	Construction in Progress		-
Total		\$	-

## **Finance Department**

40-30

		FY 2024		
Account	Description	Budget		
610000	Land	\$	-	
620000	Buildings		125,000	
630000	Improvements Other than Buildings (Infrastructure)		-	
640000	Machinery and Equipment		-	
641000	Vehicles		-	
650000	Construction in Progress		-	
Total		\$	125,000	

## **Public Education Department**

		FY 2024		
Account	Description	Budget		
610000	Land	\$	-	
620000	Buildings		50,000	
630000	Improvements Other than Buildings (Infrastructure)		24,000	
640000	Machinery and Equipment		-	
641000	Vehicles		-	
650000	Construction in Progress			
Total		\$	74,000	

#### WildPine Lab Department

#### **40-41**

40-42

40-43

		FY 2024		
Account	Description	I	Budget	
610000	Land	\$	-	
620000	Buildings		-	
630000	Improvements Other than Buildings (Infrastructure)		-	
640000	Machinery and Equipment		15,000	
641000	Vehicles		50,000	
650000	Construction in Progress		-	
Total		\$	65,000	

### **Customer Service Department**

		F	Y 2024
Account	Description	Budget	
610000	Land	\$	-
620000	Buildings		-
630000	Improvements Other than Buildings (Infrastructure)		29,000
640000	Machinery and Equipment		-
641000	Vehicles		-
650000	Construction in Progress		-
Total		\$	29,000

### **Information Technology Department**

#### FY 2024 Account Description Budget 610000 Land \$ \_ 620000 Buildings \_ 630000 Improvements Other than Buildings (Infrastructure) \_ 640000 Machinery and Equipment 220,000 641000 Vehicles \_ 650000 Construction in Progress \_ \$ 220,000 Total

#### Engineering and Inspection Department

#### 40-50

			FY 2024
Account	Description	Budget	
610000	Land	\$	-
620000	Buildings		-
630000	Improvements Other than Buildings (Infrastructure)		-
640000	Machinery and Equipment		-
641000	Vehicles		109,642
650000	Construction in Progress		5,000
Total		\$	114,642

#### **Construction Department**

		]	FY 2024
Account	Description	Budget	
610000	Land	\$	-
620000	Buildings		-
630000	Improvements Other than Buildings (Infrastructure)		-
640000	Machinery and Equipment		21,350
641000	Vehicles		125,000
650000	Construction in Progress		-
Total		\$	146,350

#### **Operations Administrative Department**

FY 2024 **Account Description** Budget 610000 Land \$ -620000 Buildings \_ 630000 Improvements Other than Buildings (Infrastructure) 125,000 640000 Machinery and Equipment \_ 641000 Vehicles 50,000 650000 Construction in Progress 200,000 Total \$ 375,000

40-51

## **Collection and Transmission Department**

#### 50-40

		FY 2024	
Account	Description	Budget	
610000	Land	\$	-
620000	Buildings		-
630000	Improvements Other than Buildings (Infrastructure)		-
640000	Machinery and Equipment		310,000
641000	Vehicles		179,696
650000	Construction in Progress		-
651000	Construction in Progress - Neighborhood Sewering		296,901
652000	Construction in Progress - Lift Station		1,793,534
653000	Construction in Progress - Gravity System		3,170,000
654000	Construction in Progress - Force Main		1,501,000
655000	Construction in Progress - LPSS		-
656000	Construction in Progress - Permanent Generator		255,000
657000	Construction in Progress - Telemetry		2,000,000
Total		\$	9,506,131

### **Treatment and Disposal Department**

Account	Description	FY 2024 Budget	
610000	Land	\$	-
620000	Buildings		195,000
630000	Improvements Other than Buildings (Infrastructure)		85,000
640000	Machinery and Equipment		240,000
641000	Vehicles		-
650000	Construction in Progress		572,350
Total		\$	1,092,350

## **Reuse Department**

		FY 2024
Account	Description	Budget
610000	Land	\$ -
620000	Buildings	-
630000	Improvements Other than Buildings (Infrastructure)	-
640000	Machinery and Equipment	270,000
641000	Vehicles	-
650000	Construction in Progress	600,000
652000	Construction in Progress - Lift Station	20,000
657000	Construction in Progress - Telemetry	10,000
Total		\$ 900,000
	ids Department Description	<b>50-80</b> FY 2024 Budget
	Land	\$ -
620000	Buildings	-
630000	Improvements Other than Buildings (Infrastructure)	-
640000	Machinery and Equipment	-
	Vehicles	-
650000	Construction in Progress	50,000
Total		\$ 50,000
Total Capital		\$ 12,697,473