



LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

loxahatcheeriver.org

ITB #24-001-00131 Wastewater and I.Q. Water General Construction Services and Emergency / On-Call Repair Services

The following changes / clarifications have been made to the original Bid Documents. All Bidders must acknowledge receipt of Addendum #1 in their Bid Response.

Pre-Bid Meeting Minutes attached.

Updated pages from Bid Documents attached.

Bidder Questions & Responses:

1. What is the Engineer's Estimate/budget?

Response: \$250,000 per year. Refer to Special Conditions 3. – Intention is to award to two (2) responsive, responsible bidders.

2. Confirming there is no Bid Bond required?

Response: No Bid Bond required.

3. What is the contract term?

Response: Refer to Special Conditions 4. Method of Ordering (Term Contract). Contract shall be issued for a term of twelve (12) months, with four possible 1-year extensions.

4. Requesting the Pre-Bid Meeting Teams Invite.

Response: Pre-Bid Meeting Teams invite sent to all plan holders.

5. Bid item # 14 has a blank quantity and unit column. What is the quantity and unit supposed to be?

Response: Refer to updated Schedule of Bid Items included with this Addendum #1.

6. Please confirm no signature is required on the drug free workplace certification form.

Response: Signature is required. See update Drug Free Workplace Certification in Addendum #1

Dr. Matt H. Rostock
CHAIRMAN

Kevin L. Baker
BOARD MEMBER

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BOARD MEMBER

7. Can lines for a 5th reference be added to the bid form? If not, can we add/ modify the bid form as necessary to provide the 5th reference as required?

Response: Please use updated Attachment A – References attached which includes lines for 5th reference.

8. In the special conditions, paragraph 10, it states that an electrical contractor's license is required. The last sentences reference master electricians and journeymen. Can these references be removed from the special conditions or clarified as to why they will be required?

Response: Please see attached updated Special Conditions Item 10 included with this Addendum #1.

9. Under each mobilization bid item it states to include superintendent/ administrative costs. The bid also has a line item for hourly rates for a superintendent and project manager. Please clarify when the hourly rates will be paid for supervision and project managers vs. when it will be included into the mobilization pay item.

Response: Superintendent/administrative costs shall be included in Mobilization/Demobilization, Bid Items 1 through 6. See Addendum # 1 Bid Response.

10. For bid item #7 which FDOT MOT index is this based off of and how large of a work zone should we assume? Is it for shoulder closures, bike lane closures, sidewalk closures, Etc.

Response: For all FDOT MOT indices. Unit price is on a per sign basis.

11. For bid item #8, how large of a work zone should we assume?

Response: Unit price is based on a per flagger basis.

12. For bid item #10 under the general conditions, the language is a little confusing. It states this item will receive "payment for all labor, equipment and materials for all work necessary and required for furnishing maintenance of traffic plans for all work within the limits of the project." Is the intent of this bid item to only design the MOT plans and Once designed and approved, then crews will then be assigned accordingly and paid for under the respective labor and equipment hourly rates?

Response: Correct.

13. Is the cost of the supervisors and project managers transportation be included into the labor rates? Or can a bid item be added to cover their vehicles?

Response: Included in the labor rates.

14. Is a bid bond Required for this project?

Response: See response to Question #2.

15. Under the Special conditions paragraph 8 requests the contractors current health, safety and environmental program along with training records for the past 36 months. This documentation is very lengthy. Can it be provided after the bids are awarded? If not, Please clarify what training records exactly that the district would like to see.

Response: Submit HSE program and training records for the past 36 months with the bid. Training records shall consist of supporting documentation showing contractor employees have received training on the contractor's HSE program.

16. In reference to the above project, Item 10 "Experience / Qualifications" in the Bid Specifications identifies Electrical Contractor experience. Please confirm that a "General Contractor" or "Underground Utility Contractor" meets the requirement, and the Electrical Contractor was inadvertently identified.

Response: See response to Question #8.

17. What is the anticipated budget for the year? Has a frequency of the size of project been determined by the district (non-emergency)?

Response: See response to Question #1. Frequency not determined.

18. It appears there are projects that do not require emergency services. How will the prices be determined? (plans, etc?)

Response: Awarded bidder will prepare price proposal per project / task based on site visit and/or plans using the contract unit prices for labor and equipment. Materials shall be paid on a cost plus 15% mark-up basis for all work items.

19. The documents seem to imply infrastructure construction projects or repairs. Why do the specifications require a State of FL. Certified Electrical Contractor License? (no. 10. Experience/Qualifications)

Response: See response to Question #8.

20. Confirming the bid submittal will not require a bid bond?

Response: See response to Question #2.

21. Under what conditions will a performance and payment bond be required?

Response: Not required.

22. How will restoration fees be paid? i.e. concrete, asphalt, sod, fencing, irrigation, etc?

Response: See response to Question #18.

23. How will clearing (if required) be paid?

Response: See response to Question #18.

24. How will layout & as-builts be paid?

Response: See response to Question #18.

25. How will geotechnical testing be paid?

Response: See response to Question #18.

26. How will permit fees be paid? (sheet 16-scope of services, last sentence before technical specifications)

Response: See response to Question #18.

27. How will minor paving projects not associated with a repair be paid? (no line item

Response: See response to Question #18.

28. How are we to include disposal fees for sod/concrete/earth/asphalt/broken pipe in our proposal?

Response: See response to Question #18.

29. Is there a temporary fire hydrant meter fee rate the district has published that we need to include in our mobilization unit price?

Response: If a fire hydrant meter is needed for the specific project, the District can coordinate with the appropriate agency and pay the fee directly to the agency.

30. How will erosion control measures, including permit fees be paid?

Response: Erosion control measures and associated permit fees / compliance costs shall be included in Mobilization/Demobilization, Bid Items 1 through 6.

END OF ADDENDUM NO. 1



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ITB #24-001-00131 – Wastewater and I.Q. Water General Construction Services and Emergency / On-Call Repair Services Pre-Bid Meeting Minutes October 3, 2023 2:00 PM

1. Introductions:
2. Non-Mandatory Meeting:
 - Attendance will be recorded from TEAMS attendees.
3. Intent:
 - Inform bidders about project. Point out items of interest and ensure bidders understand what the project entails.
 - Nothing said in this meeting changes the Bidding Documents. Bid what you see.
4. Scope: It is the District's intent and the purpose of these specifications to secure a qualified utility underground contractor to provide construction services on an as needed basis for general maintenance repair of District facilities in compliance with the Loxahatchee River Environmental Control District Manual of Minimum Construction Standards and Technical Specifications and this contract. Additionally, this contract includes as-needed on-call or emergency services that will utilize the labor and equipment rates included in this contract with a 1.5 multiplier for labor and equipment only. Materials shall be paid on cost plus 15% mark-up basis for all work items. Work to be performed by the successful bidder(s) under this Contract shall consist of furnishing all labor, tools, materials, supplies, machinery, essential communications, equipment, transportation, services and incidentals required for construction services for general maintenance repair and/or emergency / on-call repair services, including repair and installation of gravity sewer mains, manholes, lift stations, service laterals, low-pressure mains, force mains, irrigation quality (I.Q.) water mains, and appurtenances within the Loxahatchee River District service area, as well as any collateral damages, including but not limited to, pavement restoration, sod restoration and related restoration services in a competent, timely and professional manner. All construction services shall be completed in compliance with the solicitation documents, Loxahatchee River District Manual of Minimum Construction Standards and Technical Specifications (refer to Exhibits A and B included herein), all applicable local, state and Federal laws and regulations including the Occupational Safety and Health Act Administration (OSHA), including all costs of permits and cost of regulatory compliance.
5. Contract Time
 - Refer to Special Conditions 4. Method of Ordering (Term Contract). Contract shall be issued for a term of twelve (12) months, with four possible 1-year extensions.
6. Qualifications

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- Underground Utility and Excavation Contractor
 - 5 references where similar goods and services have been provided in past 5 years.
 - Special Conditions, 10. – will be updated to reflect above through addendum.
7. Standards and Specifications
- All work shall comply with Loxahatchee River Environmental Control Districts Manual of Minimum Construction Standards and Technical Specification
8. Insurance requirements
- Special Conditions Paragraph 7
9. Health Safety and Environmental Performance
- Special Conditions Paragraph 8
10. Contractor Evaluation Report
- Special Conditions Paragraph 9. Contractor shall provide all water, electricity and sanitary facilities.
11. Questions
- **Pre-Bid Meeting Recording will be made available upon request.**

Attendees:

Kris Dean – Loxahatchee River District
Courtney Jones – Loxahatchee River District
Sharyn Allen – Loxahatchee River District
Mark Kowaski – Lincoln Surety
Paul King and One Additional Representative – CK Contractors
Sam Akrouk – Conti LLC
Ron Richards – DP Development

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Bidder shall submit with their Bid OSHA Form 300A completed for the previous year, an Experience Modification Rating letter from its insurance carrier for the current period and a copy of its written health, safety and environmental program with training records for the previous 36 months.

9. PREVIOUS PERFORMANCE ON DISTRICT PROJECTS

The District has implemented a Contractor Evaluation Report in an effort to document contractor performance on District projects. Bidders who have received Unsatisfactory ratings on previous District projects must submit with their Bid a mitigation plan detailing previous unsatisfactory ratings and measures implemented to address the unsatisfactory performance. Bidders with unsatisfactory ratings not submitting a mitigation plan with their bid shall be deemed Non-Responsive/Non-Responsible.

10. EXPERIENCE/QUALIFICATIONS

The District shall evaluate the Bidder’s experience relative to the work to be performed based on the following requirements:

Bidders are required to be a State of Florida ~~Certified Electrical Contractor~~Underground Utility Contractor. Employees performing work shall be licensed in the State of Florida. Bidders shall submit proof of licensing for the Bidder and Employees with the bid.

Bidder’s must have a minimum of five years’ experience in Palm Beach County and/or Martin County. Master and Journeyman Electricians must have a minimum of three years’ experience as a licensed Master or Journeyman in Palm Beach County and/or Martin County.

11. CONTRACTOR PERFORMANCE REVIEWS AND RATINGS

The District has developed a Contractor performance evaluation report. This report shall be used to periodically review and rate the Contractor’s performance under the contract with performance rating as follows:

Satisfactory	Meets requirements	Unsatisfactory
	Does not meet requirements	

The report shall also list discrepancies found during the review period. The Contractor shall be provided with a copy of the report and may respond in writing if he takes exception to the report or wishes to comment on the report. Contractor performance reviews and subsequent reports will be used in determining the suitability of the contract extension.

12. DELETION OR MODIFICATION OF SERVICES

The District reserves the right to delete or make modifications to any portion of the Contract at any time without cause, and if such right is exercised by the District, the total fee shall be reduced in the same ratio as the estimated cost of the work deleted bears to the estimated cost of the work originally planned. If work has already been accomplished on the portion of the Contract to be deleted the Contractor shall be paid for the deleted portion on the basis of the estimated percentage of completion of such portion.

13. E-VERIFY

Bidder must comply with the Executive Order No. 12989 as amended, and Executive Order No. 11-116. Bidder agrees to utilize the U.S. Department of Homeland Security's E-Verify system, <https://everify.uscis.gov/emp>, to verify the employment eligibility of (1) all persons employed by Bidder during the contract term to perform any duties within Florida; and (2) all persons, including subcontractors, assigned by Bidder to perform work pursuant to this Agreement. Bidders meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision.

K. Equipment – Bid Items No. 11 – 33

1. Payment for equipment required to perform the work necessary shall be based upon actual hours of running time at the job site with the unit price per hour of operation. The unit price shall include full compensation for furnishing transportation, labor, materials, equipment, tools, supplies, fuel, power, water, essential communications and incidentals necessary to complete the work in accordance with the Contract Documents. Back-up documentation must be included with each payment application to support hours of equipment running time in order to receive payment.
2. For on-call/emergency work, the Contractor shall commit to the expedited mobilization within either 4 hours of the District's request and mobilize and actively initiate the repair work within 24 hours of the District's request.
3. On-call/emergency work shall utilize a 1.5 multiplier for labor and equipment only.

LABOR

A. Labor – Bid Items No. 34 – 3936

1. Payment for equipment required to perform the work necessary shall be based upon actual hours of labor on the job site. The unit price shall include full compensation for furnishing transportation, labor, materials, equipment, tools, supplies, fuel, power, water, essential communications and incidentals necessary to complete the work in accordance with the Contract Documents.
2. For on-call/emergency work, the Contractor shall commit to the expedited mobilization within either 4 hours of the District's request and mobilize and actively initiate the repair work within 24 hours of the District's request.
3. On-call/emergency work shall utilize a 1.5 multiplier for labor and equipment only.

Quantities: The quantities specified are outlined in the bid response form with their respective units of measure. Quantities are to be paid on a unit price basis for installed / operational / complete systems that meet technical specification requirements. The District reserves the right to increase or decrease the total quantities, as necessary, to meet actual requirements. A purchase order will be issued. All terms, conditions and prices of the bid are applicable. Only awarded items may be purchased. Vendor is to take all necessary steps to insure this requirement. Invoices must reference the purchase order number.

Warranties: The awarded bidder hereby acknowledges and warrants to the District that (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents.

Correction of the Work: The awarded bidder shall promptly correct Work rejected by the District as failing to conform to the requirements of the Contract Documents. Contractor shall bear the cost of correcting such rejected Work, including the costs of uncovering, replacement, and additional testing. In addition to Contractor's other obligations including warranties under the Contract, Contractor shall, for a period of one (1) year after completion, correct Work not conforming to the requirements of the Contract Documents.

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT BID

ITB # 24-001-00131

**WASTEWATER AND I.Q. WATER GENERAL CONSTRUCTION SERVICES AND
EMERGENCY / ON-CALL REPAIR SERVICES**

BID RESPONSE

In accordance with the terms, conditions, and specifications, the undersigned bidder hereby submits the following prices for supplying the Loxahatchee River District with the goods and/or services called for in ITB # 24-001-00131. This project will be awarded to the lowest responsive, responsible bidder (s) within budget.

BID ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT COST	TOTAL
GENERAL CONDITIONS					
1	Mobilization/Demobilization (work total ≤ \$25,000.00) – First Day	1	LS		
2	Mobilization/Demobilization (work total ≤ \$25,000.00) – Each Additional Day	1	EA		
3	Mobilization/Demobilization (work total \$25,000.01 to \$100,000.00) – First Day	1	LS		
4	Mobilization/Demobilization (work total \$25,000.01 to \$100,000.00) – Each Additional Day	1	EA		
5	Mobilization/Demobilization (work total > \$100,000.00) – First Day	1	LS		
6	Mobilization/Demobilization (work total > \$100,000.00) – Each Additional Day	1	EA		
7	Maintenance of Traffic – Signage Only per Day	1	EA		
8	Maintenance of Traffic – Flaggers per Day	1	EA		
9	Maintenance of Traffic – Sign Board per Day	1	EA		
10	MOT Plans	1	SHEET		
EQUIPMENT					
11	Wheeled Excavator (≤175HP)	1	DAY		
12	Skid Steer	1	DAY		
13	Excavator / Backhoe (≤ 175HP)	1	DAY		

BID ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT COST	TOTAL
14	Excavator / Backhoe (≥ 175 HP)	<u>1</u>	<u>DAY</u>		
15	Articulated Wheel Loader	1	DAY		
16	Backhoe/Loader Combo	1	DAY		
17	Bulldozer (<110 HP)	1	DAY		
18	Double Drum Compactor Wacker W74 or Equal	1	DAY		
19	Vibratory Plate Compactor VPR 1740 or Equal	1	DAY		
20	Water Truck	1	DAY		
21	Vacuum Truck	1	DAY		
22	Tanker Truck (<3,000 gallon)	1	DAY		
23	Tanker Truck (>3,000 gallon)	1	DAY		
23	Generator with Mass Lighting	1	DAY		
24	Flat Bed Truck under 25,000 lbs GVW	1	DAY		
25	18 Yard Dump Truck	1	DAY		
26	Service Truck with Equipment and Tools	1	DAY		
27	Cleaning / Television Inspection Equipment	1	DAY		
28	Portable/Towable Air Compressor w/ hose and tools (High Volume > 100 CFM)	1	DAY		
29	Portable/Towable Self Priming Pump w/sound attenuating enclosure	1	DAY		
30	Ride-On Sweeper	1	DAY		
31	Trench Shoring	1	DAY		
32	Dewatering Using Well Point Dewatering System, equal to 25 Well Points	1	DAY		
LABOR					

BID ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT COST	TOTAL
33	Project Manager	4	HOUR		
34	Superintendent	4	HOUR		
335	Foreman	1	HOUR		
3634	Laborer	1	HOUR		
3735	Operator	1	HOUR		
3836	Truck Driver	1	HOUR		
TOTAL BASE BID =					

*ALL WORK PERFORMED UNDER THIS CONTRACT WILL BE PAID TO THE CONTRACTOR ON A TIME AND MATERIAL BASIS USING THE UNIT PRICES ESTABLISHED IN BID ITEMS 1 THROUGH ~~39~~36. MATERIALS WILL INCLUDE UP TO 15% MARK-UP. A 1.5 MULTIPLIER WILL BE APPLIED TO EMERGENCY / ON-CALL.

All unit prices bid should be within two (2) decimal points. If bidder's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

- Is bidder's Qualification information included? YES; INITIAL _____
- Is proof of ability to provide insurance provided? YES; INITIAL _____
- Is licensing provided? YES; INITIAL _____
- Health, Safety and Environmental submittal is provided? YES; INITIAL _____

BIDDER'S FIRM NAME: _____

BIDDER'S SIGNATURE: _____

(Failure to sign by a duly authorized representative shall result in rejection of this bid)

By signature on this document, bidder acknowledges and agrees that its offer includes and accepts all terms, conditions, and specifications of the District's bid solicitation as originally published, without exception, change or alteration of any kind, except as may have been published by the District in official amendments prior to this date of submittal.

FIRM ADDRESS: _____

FIRM TELEPHONE NUMBER: _____

FIRM E-MAIL ADDRESS: _____

APPLICABLE LICENSE(S): _____

FIRM FEDERAL ID #: _____

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT BID

ITB # 24-001-00131

DRUG-FREE WORKPLACE CERTIFICATION

IDENTICAL TIE BIDS/PROPOSALS - In accordance with F.S 287.087, a preference shall be given to vendors submitting with their bids/proposals the following certification that they have implemented a drug-free workplace program which meets the requirements of F.S. 287.087. In the event tie bids are received from vendors who have not submitted with their bids/proposals a completed Drug-Free Workplace Certification form, the award will be made in accordance with LRECD's Procurement Policy pertaining to tie bids.

This Drug-Free Workplace Certification form must be executed and returned with the attached bid/proposal and received on or before time of bid opening to be considered. The failure to execute and/or return this certification shall not cause any bid/proposal to be deemed non-responsive.

Whenever two (2) or more bids/proposals which are equal with respect to price, quality, and service are received by Loxahatchee River Environmental Control District for the procurement of commodities or contractual services, a bid/proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in number (1).
- (4) In the statement specified in number (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of F.S. 893, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- (5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program for any convicted employee.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation F.S. 287.087.

THIS CERTIFICATION is submitted by _____ *(the Individual's Name)*

of _____

(Title/Position with Company/Vendor) _____ *(Name of Company/Vendor)*

who does hereby certify that said Company/Vendor has implemented a drug-free workplace program which meets the requirements of F.S. 287.087, which are identified in numbers (1) through (6) above.

(Signature)

(Date)

(Print or Type Name)

(Title)

(Company Name)

~~THIS CERTIFICATION is submitted by _____ (the Individual's Name)~~

~~_____ of _____~~

~~(Title/Position with Company/Vendor) _____ (Name of Company/Vendor) who does hereby certify that said Company/Vendor has implemented a drug free workplace program which meets the requirements of F.S. 287.087, which are identified in numbers (1) through (6) above.~~

ATTACHMENT A – REFERENCES

The bidder shall complete the following blanks regarding satisfactory references within the past five (5) years of similar complexity, nature, and size of this project.

REFERENCE 1

Name of Organization: _____

Address: _____

Contact Name: _____ Contact Title: _____

Telephone: _____ Email: _____

Summary of Project: _____

Consultant's Service Dates: _____

Estimated Total Project Cost: _____ Project Completion Date: _____

REFERENCE 2

Name of Organization: _____

Address: _____

Contact Name: _____ Contact Title: _____

Telephone: _____ Email: _____

Summary of Project: _____

Consultant's Service Dates: _____

Estimated Total Project Cost: _____ Project Completion Date: _____

REFERENCE 3

Name of Organization: _____

Address: _____

Contact Name: _____ Contact Title: _____

Telephone: _____ Email: _____

Summary of Project: _____

Consultant's Service Dates: _____

Estimated Total Project Cost: _____ Project Completion Date: _____

REFERENCE 4

Name of Organization: _____

Address: _____

Contact Name: _____ Contact Title: _____

Telephone: _____ Email: _____

Summary of Project: _____

Consultant's Service Dates: _____

Estimated Total Project Cost: _____ Project Completion Date: _____

REFERENCE 5

Name of Organization: _____

Address: _____

Contact Name: _____ Contact Title: _____

Telephone: _____ Email: _____

Summary of Project: _____

Consultant's Service Dates:

Estimated Total Project Cost:

Project Completion Date: