

Ref: #17-2023

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT  
REGULAR MEETING - MINUTES  
OCTOBER 19, 2023

1. CALL TO ORDER

Chairman Rockoff called the Regular Meeting of October 19, 2023 to order at 7:00 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Mr. Baker  
Mr. Boggie  
Mr. Rockoff  
Mr. Yerkes

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Ms. Fraraccio, Mr. Pugsley, Ms. Jones, and Ms. O'Neill.

Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman from Shenkman Law. Ms. Wynn from Busch Wildlife was also in attendance.

B. PREVIOUS MEETING MINUTES

“THAT THE GOVERNING BOARD approve the minutes of the September 21, 2023 Regular Meeting as submitted.”

MOTION: Made by Mr. Boggie, Seconded by Mr. Yerkes,  
Passed Unanimously.

C. ADDITIONS & DELETIONS TO THE AGENDA

Delete Item 5G and Item 5H – C1 from the consent agenda

Pull Item 5D for discussion

3. COMMENTS FROM THE PUBLIC

No comments from the public were received.

#### 4. STATUS UPDATES

##### A. LOXAHATCHEE WATERSHED STATUS

Mrs. O'Neill presented an update on the District's programs at the River Center over the past year and provided a look at upcoming and developing programs and projects.

##### B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard and discussed underperforming metrics.

#### 5. CONSENT AGENDA

MOTION: Made by Mr. Baker, Seconded by Mr. Yerkes,  
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of October 19, 2023 with item 5G and 5H – C1 being deleted and Item 5D pulled for discussion."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

##### A. Preliminary Assessment - 5331 Center Street (Resolution 2023-09)

"THAT THE GOVERNING BOARD approve Resolution 2023-09 adopting the 5331 CENTER STREET Preliminary Assessment Roll."

##### B. Final Assessment - 15089 & 15100 Jamaica Drive (Resolution 2023-10)

"THAT THE GOVERNING BOARD approve Resolution 2023-10 adopting the 15089 & 15100 JAMAICA DRIVE FINAL Assessment Roll and Exhibits."

##### C. Final Assessment - Rolling Hills Gravity Sewer System (Resolution 2023-11)

"THAT THE GOVERNING BOARD approve Resolution 2023-11 adopting the ROLLING HILLS FINAL Assessment Roll and Exhibits."

##### E. Capital Asset Policy – to approve revision

"THAT THE DISTRICT GOVERNING BOARD ratify and approve the attached Capital Asset Policy and direct the Executive Director to implement the policy with an effective date of October 20, 2023."

- F. ITB #24-001-00131 Wastewater & Irrigation Quality Water General Construction Services & Emergency/On-Call Repair Services – to approve contract award

“THAT THE DISTRICT GOVERNING BOARD authorize award of an initial 1-year term contract for ITB #24-001-00131 Wastewater and I.Q. Water General Construction Services and Emergency / On-Call Repair Services to Hinterland Group, Inc. in an amount not to exceed \$250,000 and to Felix Associates of Florida, Inc. in an amount not to exceed \$250,000.”

- H. Change Orders to Current Contracts:

C2 - Cisco Professional Services FL43220000-NASPO-19-ACS – Extension #3

In compliance with Procurement Policy section 2.10(5), the Executive Director presented the recently approved time-sensitive change order and supporting documentation for Cisco Professional Services FL43220000-NASPO-19-ACS – Extension #3. No action was taken by the Board.

## 6. REGULAR AGENDA

- A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

5D Busch Wildlife Sanctuary Facilities Removal Checklist – to accept the checklist

“THAT THE DISTRICT GOVERNING BOARD accepts the Facility Removal Checklist, as revised with items 44a and 44b which has been mutually drafted by LRD and BWS staff.”

MOTION: Made by Mr. Yerkes, Seconded by Mr. Baker,  
Passed unanimously.

- B. Chapter 31-10 - Jamaica Drive Phase 1 Subregional Line Charge and Easement Termination/Abandonment Application Fee

“THAT THE DISTRICT GOVERNING BOARD approve Rule Chapter 31-10 Rates, Fees, and Charges with an effective date of October 20, 2023.”

MOTION: Made by Mr. Boggie, Seconded by Mr. Baker,  
Passed unanimously.

- C. Environmental Education Strategic Plan

“THAT THE GOVERNING BOARD adopt the draft 2023 Environmental Education Strategic Plan with the exception of items number 2 and number 3 and direct the Executive Director to systematically implement the Plan.”

MOTION: Made by Mr. Boggie, Seconded by Mr. Yerkes,  
Passed 3-1 Baker.

7. REPORTS

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL'S REPORT

C. ENGINEER'S REPORTS

D. BUSCH WILDLIFE SANCTUARY

E. DIRECTOR'S REPORT

8. FUTURE BUSINESS

Dr. Arrington reviewed Future Business.

9. COMMENTS FROM THE BOARD

No comments were received.

10. ADJOURNMENT

MOTION: Made by Mr. Yerkes, Seconded by Mr. Boggie,  
Passed Unanimously.

"That the Regular Meeting of October 19, 2023 adjourns at 7:43 PM."

  
BOARD CHAIRMAN

  
BOARD SECRETARY

  
RECORDING SECRETARY