

Ref: #19-2023

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT  
REGULAR MEETING - MINUTES  
NOVEMBER 16, 2023

1. CALL TO ORDER

Chairman Rostock called the Regular Meeting of November 16, 2023 to order at 7:02 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Mr. Baker  
Mr. Boggie  
Mr. Rockoff  
Dr. Rostock  
Mr. Yerkes

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Ms. Fraraccio, Mr. Pugsley, and Ms. Jones.

Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman from Shenkman Law and Mr. Marc Rodriguez from Gehring Group.

B. PREVIOUS MEETING MINUTES

“THAT THE GOVERNING BOARD approve the minutes of the Public Hearings and Regular Meeting of October 19, 2023 as submitted.”

MOTION: Made by Mr. Yerkes, Seconded by Mr. Rockoff,  
Passed Unanimously.

C. ADDITIONS & DELETIONS TO THE AGENDA

Delete Item 5C and Item 5D

3. COMMENTS FROM THE PUBLIC

No comments from the public were received.

#### 4. STATUS UPDATES

##### A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard presented the final outcome of the GL Homes Development Plan Approval and Water Resource Project and what this means for the ongoing restoration of the Loxahatchee River.

##### B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

#### 5. CONSENT AGENDA

MOTION: Made by Mr. Boggie, Seconded by Mr. Baker,  
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of November 16, 2023 with the exception of items C & D, and F pulled for further discussion.”

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

##### A. Final Assessment 5331 Center Street (Resolution 2023 -12)

"THAT THE GOVERNING BOARD approve Resolution 2023-12 adopting the 5331 CENTER STREET FINAL Assessment Roll and Exhibits."

##### B. Preliminary Assessment 18041 69th Terrace N. (Resolution 2023-13)

"THAT THE GOVERNING BOARD approve Resolution 2023-13 adopting the 18041 69<sup>th</sup> Terrace North Preliminary Assessment Roll."

##### E. Bulk Fuel Procurement - to authorize annual bulk fuel purchase

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Palmdale Oil Company for the supply of bulk fuel, in accordance with a “piggy-back” of the City of Port St. Lucie ITB No. 20180128 in an amount Not-to-Exceed \$160,000, for the fiscal year 2024.”

##### G. Fixed Asset Disposal - to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose tangible personal property asset tag number 2766 and either donate to Jupiter High School Environmental Academy or sell via auction, and dispose of the items from aggregated assets listed in the schedule above in accordance with the District’s Disposal of Surplus Tangible Personal Property Policy.”

H. Change Orders to Current Contracts – to approve modifications

No Change Orders were presented for Board consideration this month.

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

Executive Director Employment Agreement – to approve agreement

“THAT THE GOVERNING BOARD approve the proposed revisions to the Executive Director’s Employment Agreement and authorize the Board Chairman to execute the revised Employment Agreement between Loxahatchee River Environmental Control District and D. Albrey Arrington, and authorizes the Board Chairman to sign off on the Executive Director’s job description as amended to a five (5) year period.”

MOTION: Made by Mr. Yerkes, Seconded by Mr. Boggie,  
Passed 4-1, Dr. Rostock voted against.

B. Employee Insurance Benefits

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director, in accordance with the quotes provided and with an effective date of January 1, 2024, to:

- enter into contract with Florida Blue 03559 health insurance policy using their Blue Options network as presented,
- enter into contract with Sun Life for dental insurance, as presented, for 24 months, and
- enter into contract with New York Life for the following policies, as presented:
  - o Basic Life and Accidental Death & Dismemberment Insurance for 36 months;
  - o Long-Term Disability Insurance for 36 months; and
  - o Voluntary life insurance for 36 months.”

MOTION: Made by Mr. Boggie, Seconded by Mr. Yerkes,  
Passed unanimously.

C. Chapter 31-10 - 69th Terrace N. Phase 1 Sub-Regional Line Charge

No action was required. This item will be brought back to the Board for action in December.

D. FY24 Lateral Lining – Piggyback Contract

“THAT THE DISTRICT GOVERNING BOARD authorize the “piggyback” of the City of Plantation Agreement No. 070-21 with BLD Services, LLC for an amount not to exceed \$750,000.00.”

MOTION: Made by Mr. Baker, Seconded by Mr. Rockoff,  
Passed unanimously.

E. Personnel Policies & Procedures

Dr. Arrington discussed the proposed revision to the District’s Personnel Policies and Procedures and discussed additional revisions that were made subsequent to the Board Notebook being distributed. Given the additional proposed revisions, staff recommended this item be considered at the December meeting. No motion was made. The item is tabled until December meeting.

7. REPORTS

The following reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL’S REPORT

C. ENGINEER’S REPORTS

D. BUSCH WILDLIFE SANCTUARY

Dr. Arrington discussed the facility removal status update provided by BWS.

E. DIRECTOR’S REPORT

Chairman Rostock commended Ms. Fraraccio and her team for their excellent work that resulted in the District’s FY2022 annual comprehensive financial report being awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association. The remainder of the Board joined in to commend Kara and her team.

8. FUTURE BUSINESS

Dr. Arrington reviewed Future Business.

9. COMMENTS FROM THE BOARD

No comments were received.

10. ADJOURNMENT

MOTION: Made by Mr. Boggie, Seconded by Mr. Yerkes,  
Passed Unanimously.

“That the Regular Meeting of November 16, 2023 adjourns at 8:04 PM.”

  
BOARD CHAIRMAN

  
BOARD SECRETARY

  
RECORDING SECRETARY