

Ref: #01-2024

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
JANUARY 18, 2024

1. CALL TO ORDER

Chairman Rostock called the Regular Meeting of January 18, 2024 to order at 7:00 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Dr. Rostock
Mr. Boggie
Mr. Rockoff
Mr. Yerkes
Mr. Baker

Staff Members in attendance were Dr. Arrington, Mr. Howard, Ms. Fraraccio, Mr. Pugsley, and Ms. Jones.

Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman.

B. PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of December 14, 2023 were presented for approval and the following motion was made:

"THAT THE GOVERNING BOARD approve the minutes of the Regular Meeting of December 14, 2023 as amended."

MOTION: Made by Mr. Boggie, Seconded by Mr. Rockoff
Passed Unanimously.

C. ELECTION OF OFFICERS

"THAT THE GOVERNING BOARD elect: to Mr. Rockoff serve as Chairman, Mr. Boggie to serve as Vice Chairman, Mr. Yerkes to serve as Treasurer, Mr. Baker to serve as Secretary and Dr. Rostock to serve as Assistant Secretary/Treasurer of the Governing Board of the Loxahatchee River Environmental Control District."

MOTION: Made by Mr. Boggie, Seconded by Mr. Baker,
Passed Unanimously.

D. ADDITIONS & DELETIONS TO THE AGENDA

3. COMMENTS FROM THE PUBLIC

Barbara Boutros 7128 181st St N:

Requested the Governing Board consider updating correspondence provided during the assessment process to notify residents that they will not receive an invoice or a formal bill for their sewer assessment. She noted that she thought that the final assessment notice was a summary of the Governing Board discussion and that a formal invoice was coming. Ms. Boutros stated that because she did not receive an invoice for the assessment amount, she did not pay before the deadline of May 1. Ms. Boutros said that she paid the assessment off in full once she noticed the assessment on her property tax bill, however, by that time she was four months past the deadline to avoid paying accumulated interest. Ms. Boutros also requested that the Governing Board waive the \$838.16 of interest that accumulated on her sewer assessment.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard presented a summary of the wet-season rainfall, river flows, and flood control releases to the Loxahatchee River.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Dr. Rostock, Seconded by Mr. Yerkes
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of January 18, 2024 as presented.”

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

A. Authorization to Execute Reports

"THAT THE GOVERNING BOARD approve Resolution 2024-01 authorizing specific signatures for execution of all reports required under the Florida Statutes."

B. Employee Retirement Plan Trustee Designation

"THAT THE GOVERNING BOARD elects Dr. Matt Rostock to serve as Trustee for the Loxahatchee River Environmental Control District Money Purchase Plan and Trust."

C. Fleet Vehicle Purchases - Alan Jay Fleet Sales via piggy-back of Sourcewell Contract - to approve contract

"THAT THE DISTRICT GOVERNING BOARD authorize the purchase of the referenced fleet vehicles from Alan Jay Fleet Sales using the piggy-back of Sourcewell (formerly NJPA) Contract No. 2024 091521-NAF & 06 in the amount of \$437,791.00."

D. Fixed Asset Disposal – to approve disposal

Description	Model or Serial Number	Condition	Estimated Value
5 HP Barnes Pump	3102.181-0710468	Beyond Repair	\$0

"THAT THE GOVERNING BOARD authorize the Executive Director to dispose of the item listed in the schedule above in accordance with the District's Disposal of Surplus Tangible Personal Property Policy."

D. Change Orders to Current Contracts – to approve modifications

C1. Professional Engineering Services Agreement - Anaerobic Selector Zone Pilot Testing and Process Aeration System Energy Efficiency Evaluation

No Board Action Required.

C2. Professional Engineering Services Agreement - Loxahatchee River Subaqueous River Crossing – Permitting.

"THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to reauthorize the contract to Mock, Roos and Associates for Professional Engineering Services for the Loxahatchee River Subaqueous Force Main Replacement to include additional permitting services in the amount of \$6,450.00 in accordance with their proposal dated December 14, 2023."

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

B. Governing Board Appointments and Liaisons

"THAT THE GOVERNING BOARD adopt the attached chart of Governing Board appointments and liaisons for the 2024 calendar year."

MOTION: Made by Dr. Rostock, Seconded by Mr. Baker, Passed unanimously.

C. Personnel Policies and Procedures (Sections 1.2, 4.7, 4.8)

Dr. Arrington explained that staff were not ready to consider the draft motion provided in the Notebook regarding Sections 1.2 and 1.4; nonetheless, staff were eager to hear the individual perspectives of the Governing Board Members regarding potential revisions to Military Leave and Workers Compensation policies. The general consensus of the Board was in support of further revisions to these policies. Staff committed to continue working on these policies and to return to the Board with specific, recommended revisions that the Board could consider.

7. REPORTS

Mr. Yerkes pulled the Finance Report for discussion noting Sonoma Isles IQ Water Billing is past due eight months. Mr. Shenkman gave an update on correspondence his office has sent to Sonoma Isles Homeowners Association.

The remaining reports stood as written.

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL'S REPORT

C. ENGINEER'S REPORTS

D. BUSCH WILDLIFE SANCTUARY

E. DIRECTOR'S REPORT

8. FUTURE BUSINESS

Dr. Arrington reviewed Future Business. Dr. Rostock brought up discussion on potentially increasing retirement contributions.

9. COMMENTS FROM THE BOARD

No comments were received.

10. ADJOURNMENT

MOTION: Made by Mr. Baker, Seconded by Mr. Yerkes,
Passed Unanimously.

“That the regular meeting of January 19, 2024 adjourns at 8:34 PM.”



BOARD CHAIRMAN



BOARD SECRETARY


RECORDING SECRETARY