



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## ITB #24-006-00136 General Electrician Services Contract

The following changes / clarifications have been made to the original Bid Documents. All Bidders must acknowledge receipt of Addendum #1 in their Bid Response.

Pre-Bid Meeting Minutes attached.

### Bidder Questions & Responses:

1. What bonding capacity (i.e. performance or otherwise) is required if any?

*Response: Not required.*

2. Item #6 in the pre-bid agenda states 5 references where similar goods and services have been provided in the past 5 years are required. What if the bidder had only one municipal client for a 1-year contract with multiple projects performed under this contract?

*Response: Bidder should make all efforts to provide the 5 best available references for projects that reflect similar work to what is requested in this contract. Example projects / references do not necessarily need to be from a general services contract or municipal/government client.*

END OF ADDENDUM NO. 1

**Stephen B. Rockoff**  
CHAIRMAN

**Kevin L. Baker**  
BOARD MEMBER

**Gordon M. Boggie**  
BOARD MEMBER

**Dr. Matt H. Rostock**  
BOARD MEMBER

**Clinton R. Yerkes**  
BOARD MEMBER

LOXAHATCHEE RIVER DISTRICT

ITB #24-006-00136

General Electrician Services Contract

ADDENDUM ACKNOWLEDGEMENT FORM

The undersigned Bidder acknowledges receipt of Addenda as listed below:

Receipt of Addendum No. 1 Date \_\_\_\_\_

Firm: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**Please include this completed Addendum Acknowledgement Form with your Qualification Submittal.**



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**ITB #24-006-00136 – General Electrician Services  
Pre-Bid Meeting Minutes  
May 23, 2024  
2:00 PM**

1. Introductions:
  - Owner – Loxahatchee River Environmental Control District
2. Non-Mandatory Meeting:
  - Attendance will be recorded from TEAMS attendees.
3. Intent:
  - Inform bidders about project. Point out items of interest and ensure bidders understand what the project entails.
  - Nothing said in this meeting changes the Bidding Documents. Bid what you see.
4. Scope: It is the District's intent and the purpose of these specifications to secure licensed electrician services on an as needed basis for general repairs and maintenance to District wastewater and reclaimed water infrastructure, administration/office facilities and environmental education facilities. Work may include but not be limited to permitting, troubleshooting, installation of conduit, cable, switches, receptacles, lighting, breakers, disconnects, meter cans, junction boxes, power and control panels, radio telemetry units, motor control centers and the like. All work shall be in compliance with the solicitation documents, the Loxahatchee River District Manual of Minimum Construction Standards and Technical Specifications (refer to Exhibit A included herein), all applicable local, state and Federal laws and regulations including the Occupational Safety and Health Act Administration (OSHA), including all costs of permits and cost of regulatory compliance. Additionally, this contract includes as-needed on-call or emergency services that will utilize the labor and equipment rates included in this contract with a 1.5 multiplier for labor and equipment only. Materials and sub-contractor work shall be paid on cost plus 15% mark-up basis for all work items.
5. Contract Time
  - Refer to Special Conditions 4. Method of Ordering (Term Contract). Contract shall be issued for a term of twelve (12) months, with four possible 1-year extensions.
6. Qualifications
  - State of Florida Certified Electrical Contractor
  - 5 references where similar goods and services have been provided in past 5 years.
7. Standards and Specifications
  - All work shall comply with Loxahatchee River Environmental Control District's Manual of Minimum Construction Standards and Technical Specifications

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Water Reclamation – Environmental Education – River Restoration

8. Insurance requirements
  - Special Conditions Paragraph 8
9. Health Safety and Environmental Performance
  - Special Conditions Paragraph 9
10. Contractor Evaluation Report
  - Special Conditions Paragraph 10.
11. Bids are due via DemandStar by 2:00pm local time (Eastern Standard Time) on June 4, 2024.
12. Bids may only be submitted via DemandStar.
13. Bids will be publicly opened in the Governing Board Room on June 4, 2024 at 2:00pm.
14. Questions
  - **What bonding capacity (i.e. performance or otherwise) is required if any?**
  - **Item #6 in the pre-bid agenda states 5 references where similar goods and services have been provided in the past 5 years are required. What if the bidder had only one municipal client for a 1-year contract with multiple projects performed under this contract?**

**Attendees:**

**Kris Dean – Loxahatchee River District  
Courtney Jones – Loxahatchee River District  
Sharyn Allen – Loxahatchee River District  
Joshua Chesnes – Loxahatchee River District  
Phillipa Rolle – Brown Electrical  
Kena Brown – Brown Electrical**