

Ref: #07-2024

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
JUNE 20, 2024

1. CALL TO ORDER

Chairman Rockoff called the Regular Meeting of June 20, 2024 to order at 7:00 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Mr. Baker
Mr. Boggie via GotoMeeting
Mr. Rockoff
Dr. Rostock
Mr. Yerkes

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Ms. Fraraccio, Mr. Pugsley and Ms. Jones. Consultants in attendance were Mr. Curtis Shenkman, Mr. Hunter Shenkman..

B. PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of May 16, 2024 were presented for approval and the following motion was made:

“THAT THE GOVERNING BOARD approve the revised minutes of the Regular Meeting of May 16, 2024 as submitted.”

MOTION: Made by Dr. Rostock, Seconded by Mr. Boggie
Passed Unanimously.

C. ADDITIONS & DELETIONS TO THE AGENDA

5H Pulled for discussion

5J Deleted - Change Orders to Current Contracts – to approve modifications

C1: Professional Engineering Services for Anerobic Selector Zone Pilot Testing &
Process Aeration System Energy Efficiency Evaluation - Biomix Compressed Gas
Mixing Demo System - Change Order 001

3. COMMENTS FROM THE PUBLIC

LeAnne Labeck addressed the LRD Governing Board requesting the LRD reconsider Town of Jupiter's request to use LRD land for a Town of Jupiter's Fire Station. Ms. Labeck requested that LRD allow further discussion and negotiations with the Town on this matter. Mr. Boggie expressed sympathy for Ms. Labeck's concerns regarding the proposed location for the new Fire Station. Mr. Boggie then explained that the board took formal action last month to stop negotiations with the Town of Jupiter, so a formal action would be needed from the Board to resume negotiations. Chairman Rockoff thanked Ms. Labeck for attending and expressing her concerns and stated that her input is taken into account.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard discussed the Town Of Jupiter's Jones Creek Vegetation Trimming Project. He discussed photographs and side-by-side aerial imagery showing the work that was completed. Also, Mr. Howard discussed water quality conditions within Jones Creek before and during the vegetation trimming project, and he indicated a desire to revisit the topic after some time has passed to re-assess improved water quality conditions within Jones Creek.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Baker, Seconded by Mr. Yerkes
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of June 20, 2024 as presented with the removal of item 5 H and 5 J."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

A. Notice of Intent – 109 Old Jupiter Beach Road (Res. 2024-04)

"THAT THE GOVERNING BOARD approve Resolution 2024-04 the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the 109 Old Jupiter Beach Road Assessment Area."

B. Notice of Intent – Indian Hills (Res. 2024-05)

"THAT THE GOVERNING BOARD approve Resolution 2024-05 the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the SE Indian Hills Drive Assessment Area."

C. Preliminary Assessment – Island Way (Res. 2024-06)

"THAT THE GOVERNING BOARD approve Resolution 2024-06 adopting the 28-40- 42 -000-000-00040-1 Preliminary Assessment Roll."

D. Amended Final Assessment Roll – Rolling Hills (Res. 2024-07)

"THAT THE GOVERNING BOARD approve Resolution 2024-07 amending the Rolling Hills Final Assessment Roll."

E. ITB #24-006-00136 General Electrician Services – Contract Award

"THAT THE DISTRICT GOVERNING BOARD authorize award of an initial 1-year term contract for ITB #24-006-00136 General Electrician Services to Hinterland Group, Inc. in an amount not to exceed \$150,000."

F. WW/IQ General Services Contracts – reauthorization of additional funds

"THAT THE DISTRICT GOVERNING BOARD re-authorization of PO #24-0191 for Hinterland Group, Inc. for a total not to exceed amount of \$550,000.00 and PO #24-0192 for Felix Civil Construction, LLC for a total not to exceed amount of \$700,000.00."

G. Lift Station General Services Contract – reauthorization of additional funds

"THAT THE DISTRICT GOVERNING BOARD re-authorization of PO #24-0191 for Hinterland Group, Inc. for a total not to exceed amount of \$1,000,000.00."

I. Fixed Asset Disposal – to approve disposal

"THAT THE GOVERNING BOARD authorize the Executive Director to dispose of tangible personal property asset tag number 2389 and the items from the aggregated assets listed in the schedule above in accordance with the District's Disposal of Surplus Tangible Personal Property Policy."

procedures, I request your authorization to dispose of the item listed below:

Tag #	F/A #	Description	Condition	Date Recorded	Acquired Value	Book Value	Estimated Value
2389	PE40	Kalmar Forklift	Operational	09/30/04	\$ 18,494	\$ -	\$ 5,000
Total Assets to be Disposed					\$ 18,494	\$ -	\$ 5,000

In addition, the following assets were aggregated with other assets or grouped as part of a project when purchased and we therefore do not have individualized asset information on each item; instead, a description of each asset is provided. Consistent with state statute and our policies and procedures, I request your authorization to dispose of the items listed below:

<u>Description</u>	<u>Serial Number</u>	<u>Condition</u>	<u>Estimated Value</u>
10 HP Flygt Pump	FLY-4480191	Beyond Repair	\$50
9.4 HP Flygt Pump	FLY-150228	Beyond Repair	\$50
5 HP Flygt Pump	FLY-9110182	Beyond Repair	\$50
4 HP Flygt Pump	FLY-9180033	Beyond Repair	\$50
2 HP Barnes Pump	ZS200765-1120	Beyond Repair	\$50
2 HP Barnes Pump	ZS200302-0620	Beyond Repair	\$50
2 HP Barnes Pump	C1219692-0606	Beyond Repair	\$50
2 HP Barnes Pump	G-9316	Beyond Repair	\$50
2 HP Barnes Pump	99588	Beyond Repair	\$50
2 HP Barnes Pump	SGVF2022L	Beyond Repair	\$50
2 HP Liberty Pump	BS2226745-0712	Beyond Repair	\$50

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

5H. Safety Policy – to approve revisions

“THAT THE DISTRICT GOVERNING BOARD ratify and approve the Loxahatchee River Environmental Control District’s Employee Safety Manual as revised with an effective date of June 21, 2024, and authorize the District’s Executive Director to update the Safety Manual from time to time, and periodically present it to the Governing Board for ratification and approval.”

MOTION: Made by Mr. Boggie, Seconded by Mr. Baker,
Passed Unanimously

B. 2500 Jupiter Park Drive – Site Plan

Mr. Dean discussed the draft site plan for 2500 Jupiter Park Drive with specific attention to matters that were revised following the May Board presentation and discussion. No Board Action Required – only feedback. The Board generally commended Mr. Dean on the improvements to the draft site plan and specifically requested to leave siting of the future Admin Building to the future.

Mr. Boggie left the meeting at 8:00 PM

C. Fiscal Year 2025 – Budget Assumptions

Dr. Arrington discussed the budget assumptions memo, addressed Board questions, and explained that staff will be working diligently on the budget through September. No Board Action Required – only feedback

7. REPORTS

The remaining reports stood as written.

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL’S REPORT
- C. ENGINEER’S REPORTS
- D. BUSCH WILDLIFE SANCTUARY
- E. DIRECTOR’S REPORT

8. FUTURE BUSINESS


Future Business stood as written.

9. COMMENTS FROM THE BOARD

10. ADJOURNMENT

MOTION: Made by Dr. Rostock, Seconded by Mr. Yerkes,
Passed Unanimously.

"That the regular meeting of June 20, 2024 adjourns at 8:36 PM."



BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY

