

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT

NOTICE TO CONTRACTORS

ITB # 24-008-00138

LAWN AND LANDSCAPE MAINTENANCE SERVICES

Bids will be received by the Loxahatchee River Environmental Control District (the “District,”) via DemandStar **2:00 p.m.** local time on **August 30, 2024**. Any Bids received after **2:00 p.m.** local time on **August 30, 2024** will not be accepted under any circumstances. Any uncertainty regarding the time a Bid is received will be resolved against the Bidder. The Bids will be publicly opened and read aloud on **August 30, 2024** at **2:00 p.m.** local time in the Governing Board room of the District, 2500 Jupiter Park Drive, Jupiter, FL 33458.

The District is seeking bids from qualified bidders to provide lawn and landscape maintenance services at the District’s wastewater treatment facility site and associated grounds, River Center and various lift station sites throughout the District’s service area. The District’s service area generally includes Jupiter, Tequesta and Juno Beach, along with unincorporated areas within northern Palm Beach County and southern Martin County. All lawn and landscape maintenance services shall be performed in accordance with the terms, conditions, and specifications contained in the Invitation to Bid (ITB).

The District reserves the right to determine material elements of the Bid and to award the Contract, if at all, to the lowest, qualified, responsive, and responsible Bidder. The District further reserves the right to reject any and all Bids; to not proceed with the Project; and/or to waive any irregularities contained in a Bid.

A pre-bid conference will be held at **10:00 a.m.**, local time on **August 15, 2024** via Microsoft Teams. A meeting invite will be distributed to all plan holders prior to the scheduled date and time. This meeting will be recorded. If a bidder downloads Bid Documents from the District’s website the bidder must send a request to be included in the pre-bid conference meeting invite to **purchasing@lrecd.org**. All vendors planning to submit Bids on this Project are encouraged to attend.

It is the sole responsibility of the Bidder to inspect the District facilities to be maintained prior to submitting a bid. No variation in price or conditions shall be permitted based upon a claim of ignorance. Site visits to the District’s WWTF shall be coordinated, in advance by emailing the District’s purchasing agent at **purchasing@lrecd.org**. All site visits and any questions shall be completed/submitted no later than **August 23, 2024** at **3:30 p.m.**

Bid Documents may be downloaded at the District’s website, <https://loxahatcheeriver.org/governance/purchasing-bids/> or DemandStar. Bid Documents will be available on **August 5, 2024** after **10:00 a.m.** local time. The Bid Documents are made available on the above terms solely for the purpose of obtaining Bids and do not confer a license or grant for any other use.

Character and amount of security to be furnished by each Bidder are stated in the Instruction to Bidders. The Bidder shall hold its Bid open for acceptance by the District for a period of not less than ninety (90) calendar days following the date of the Bid opening.

This solicitation has been issued as an Electronic Bid with the same title on DemandStar. To submit a response for this bid electronically follow the instructions on DemandStar. Electronic responses are the only method allowed for Bidders to respond to this solicitation. Bids shall be submitted on or before the date and time specified.

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT

Mr. Stephen B. Rockoff, Chairman