

# **Loxahatchee River District**

**ITB # 25-004-00143**

## **GENERATOR REPAIR AND MAINTENANCE**

### **Addendum Number 1 (w/Bid Clarifications)**

February 21, 2025

This document forms a part of the Contract Documents and modifies the original plans and specifications dated February 05, 2025 as noted below.

**Acknowledge receipt of this Addendum by executing and returning acknowledgement form with your qualification submittal. Failure to do so may subject the bidder to disqualification.**

This Addendum consists of ONE (1) page and the following attachments:

- *Pre-Bid Meeting Agenda/Notes (2-pages)*

**END OF ADDENDUM 1**

# **Loxahatchee River District**

**ITB # 25-004-00143**

**GENERATOR REPAIR AND MAINTENANCE**

**ADDENDUM ACKNOWLEDGEMENT FORM**

The undersigned Bidder acknowledges receipt of Addenda as listed below:

Receipt of Addendum No. 1 Date \_\_\_\_\_

Firm: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**Please include this completed Addendum Acknowledgement Form with your Qualification Submittal.**



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

ITB # 25-004-00143  
Generator Repair and Maintenance  
Pre-Bid Meeting Minutes  
February 20, 2025  
2:00 PM

1. Introductions:
  - Owner – Loxahatchee River Environmental Control District
2. Non-mandatory Meeting:
  - Attendance will be recorded. Please type your name and company in the Chat.
3. Intent:
  - Inform bidders about project. Point out items of interest and ensure bidders understand what the project entails.
  - Nothing said in this meeting changes the Bidding Documents.
4. Scope: It is the District's intent and the purpose of these specifications to secure generator service on an as needed basis for general repairs and maintenance to District's permanent standby and portable generator fleet. Work may include but not be limited to preventative maintenance, troubleshooting, repair/replacement of consumables, parts, and equipment. All work shall be in compliance with the solicitation documents, the generator manufacturers recommendations, and all applicable local, state and Federal laws and regulations including the Occupational Safety and Health Act administration (OSHA).
5. Contract Time: See Special Conditions, Paragraph 4.
  - LOT 1: Major Preventative Maintenance complete by May 31, 2025 **based on PO issuance by April 1, 2025**; Minor Preventative Maintenance July 2025 – April 2026
  - LOT 2: Completed with in 14 days of PO issuance
  - LOT 3: Mobilize within 4 hours
6. Liquidated Damages: N/A; See Special Conditions, Paragraph 5.
7. Jurisdiction:
  - Unincorporated Palm Beach County
  - Juno Beach
  - Jupiter
  - Tequesta
  - Unincorporated Martin County

**Gordon M. Boggie**  
CHAIRMAN

**Kevin L. Baker**  
BOARD MEMBER

**Stephen B. Rockoff**  
BOARD MEMBER

**Dr. Matt H. Rostock**  
BOARD MEMBER

8. Work Zones:

- Contractor is responsible for locating own staging and storage areas if required. Contractor to coordinate with Plant Manager for staging/storage at 2500 Jupiter Park Drive

9. Work Hours: 7 a.m. to 4 p.m. no District Holidays

10. Holiday Schedule: Similar Holidays will be scheduled for 2026

**Holiday Calendar**

2025 Schedule
Wednesday, January 1st- New Year's Day
Monday, January 20 - Martin Luther King Day
Monday, May 26 - Memorial Day
Thursday, June 19 - Juneteenth
Friday, July 4 - Independence Day
Monday, September 1 - Labor Day
Tuesday, November 11- Veteran's Day
Thursday/ Friday, November 27 & 28 – Thanksgiving
Wednesday/ Thursday, December 24 & 25 – Christmas

11. Bids are due via DemandStar by 2:00 pm local time (Eastern Standard Time) February 27, 2025. Bids will be publicly opened in the Governing Board Room on February 27, 2025 at 2:00 pm.

12. Special Conditions, Paragraph 9: Health, Safety and Environmental Performance. Bid submittal includes OSHA Form 300A, Experience Modification Rating and written HSE program w/ training records.

13. Special Conditions, Paragraph 10: Previous Performance on District Projects AND Special Condition, Paragraph 12: Contractor's performance will be evaluated as part of the project and used in future bid evaluations

14. Special Conditions, Paragraph 8: Insurance Required. Insurance requirements extend to Subcontractors also.

15. Addendum

- Minutes from Pre-Bid meeting with attendees

16. Questions: **NONE**

Attendees: Sharyn Allen, LRECD  
Kris Dean, LRECD  
Courtney Jones, LRECD  
Jeffrey Durner, Nixon Power  
Pablo Pascual  
William Childers, GenServe  
Monique Ogden  
David Golden