

Auto-Pay & Account Setup Guide

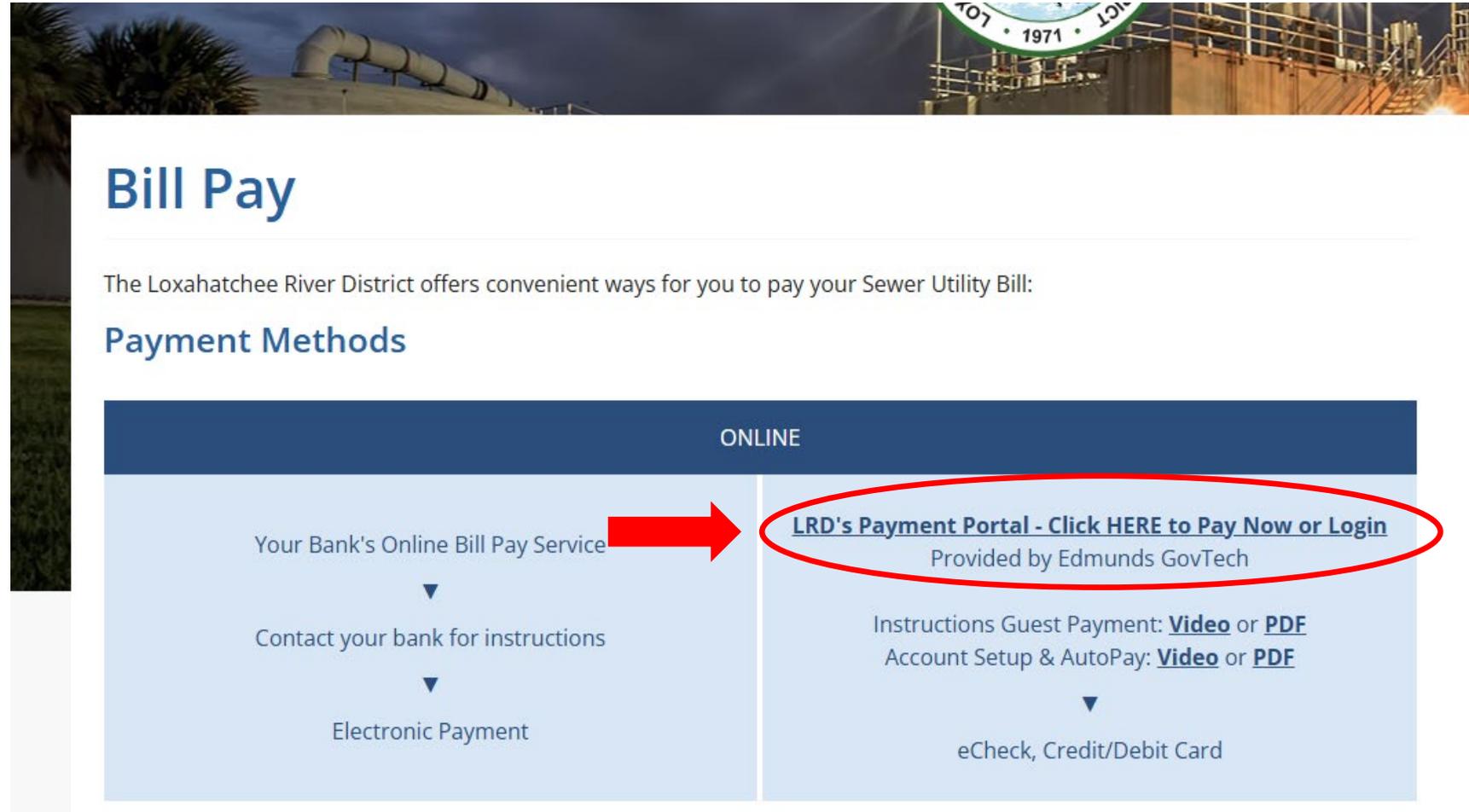
Using your web browser go to www.loxahatcheeriver.org or www.lrecd.org

Click on the “Bill Pay & LOGIN” Link

The screenshot shows the Loxahatchee River District website homepage. The browser address bar displays 'loxahatcheeriver.org'. The website has a blue navigation bar with links: Home, Customer Service, Governance, About Us, Protecting the River, Maps & Apps, Septic to Sewer, Sewer & IQ, and Forms. The main header features the Loxahatchee River Environmental Control District logo (founded 1971) and the text 'Loxahatchee River District' with subtext 'Water Reclamation | Environmental Education | River Restoration'. A search bar is located below the header. A red 'Quick Links' box contains links for 'Remote Meeting Information', 'Wastewater Surveillance', and 'Tips'. Below this is a grid of service icons: 'PAY MY BILL' (labeled 'Bill Pay & LOGIN'), 'RIVER CENTER' (Public Aquarium), 'Customer Service', 'Protecting the River', 'Governance', 'Sewer & IQ Water', 'Septic to Sewer', and 'Maps & Apps'. A large red arrow points to the 'PAY MY BILL' icon.

Navigating to Online Payment & Account Portal

3. Click the link under LRD's Payment Portal to Pay as a guest or create and manage an account.



The screenshot shows the 'Bill Pay' section of the LRD website. The page features a header with the title 'Bill Pay' and a sub-header 'Payment Methods'. Under the 'ONLINE' section, there are two columns of options. The right column contains a link for 'LRD's Payment Portal - Click HERE to Pay Now or Login' which is circled in red. A red arrow points from the 'Your Bank's Online Bill Pay Service' option to the circled link. Below the circled link, there are links for 'Instructions Guest Payment: Video or PDF' and 'Account Setup & AutoPay: Video or PDF', followed by a dropdown arrow and the text 'eCheck, Credit/Debit Card'.

Bill Pay

The Loxahatchee River District offers convenient ways for you to pay your Sewer Utility Bill:

Payment Methods

ONLINE	
Your Bank's Online Bill Pay Service ▼ Contact your bank for instructions ▼ Electronic Payment	LRD's Payment Portal - Click HERE to Pay Now or Login Provided by Edmunds GovTech Instructions Guest Payment: Video or PDF Account Setup & AutoPay: Video or PDF ▼ eCheck, Credit/Debit Card

New User Registration

The first time you use the system you will create an account.

Click on “Create an account to schedule payments and sign-up for AutoPay”

The screenshot shows the Loxahatchee River District website header with the logo and navigation links: WATER RECLAMATION | ENVIRONMENTAL EDUCATION | RIVER RESTORATION. Below the header is the "Account Log In" section, which includes input fields for "E-Mail" and "Password", a "Login" button, and a link for "Forgot your password?". A red arrow points to a link that says "Create an account to schedule payments and sign-up for AutoPay.", which is circled in red. Below this is a section for "Utility Quick Pay" with search options by address and account ID.

Loxahatchee River District

WATER RECLAMATION | ENVIRONMENTAL EDUCATION | RIVER RESTORATION

Account Log In

E-Mail

Password

Login

[Forgot your password?](#)

[Create an account to schedule payments and sign-up for AutoPay.](#)

Don't want to login? Lookup your account to make a one-time payment.

Utility Quick Pay

Search by Address

Street Address

Search

Search by Account Id

Account Id -

Search

Enter Your Information

The first time you use the system you will create an account.

Enter the information, create a password, then click Continue

Loxahatchee River District

WATER RECLAMATION | ENVIRONMENTAL EDUCATION | RIVER RESTORATION

Create Account

Account Information | Verify E-Mail

E-Mail Address

Re-Type E-Mail Address

First Name

Last Name

Mobile Phone

Password

Re-Type Password

× 1 Uppercase × 1 Number × 1 Lowercase × 1 Special Character × 8-30 Characters

× Passwords must match

× E-Mails must match

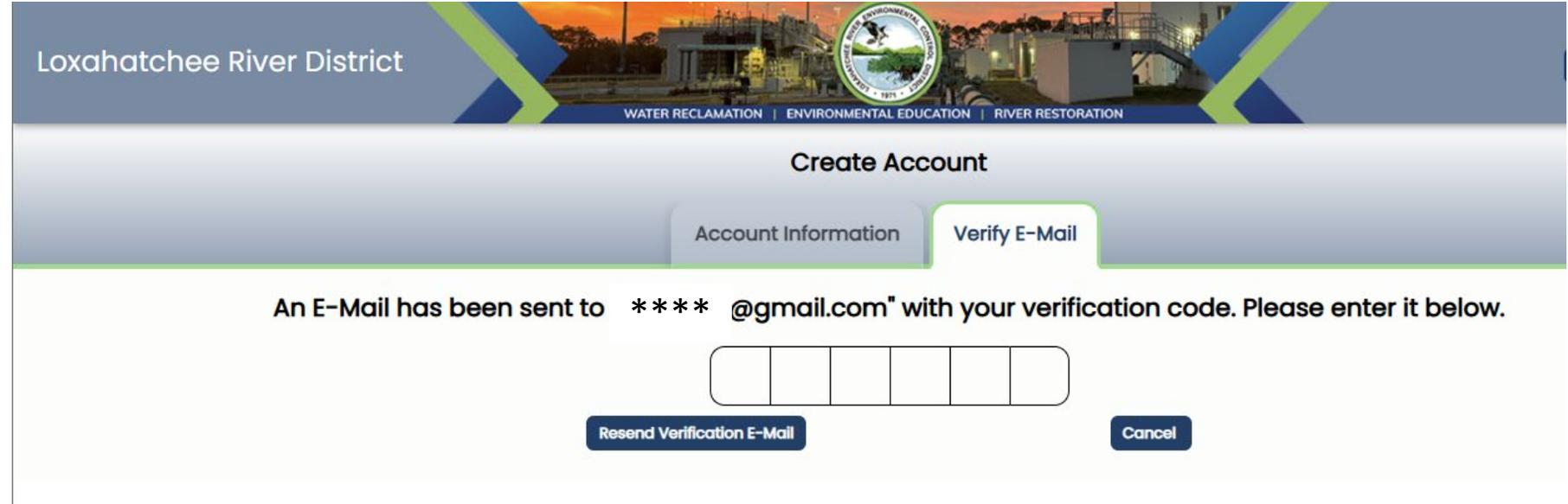
Cancel Continue

Verification Email

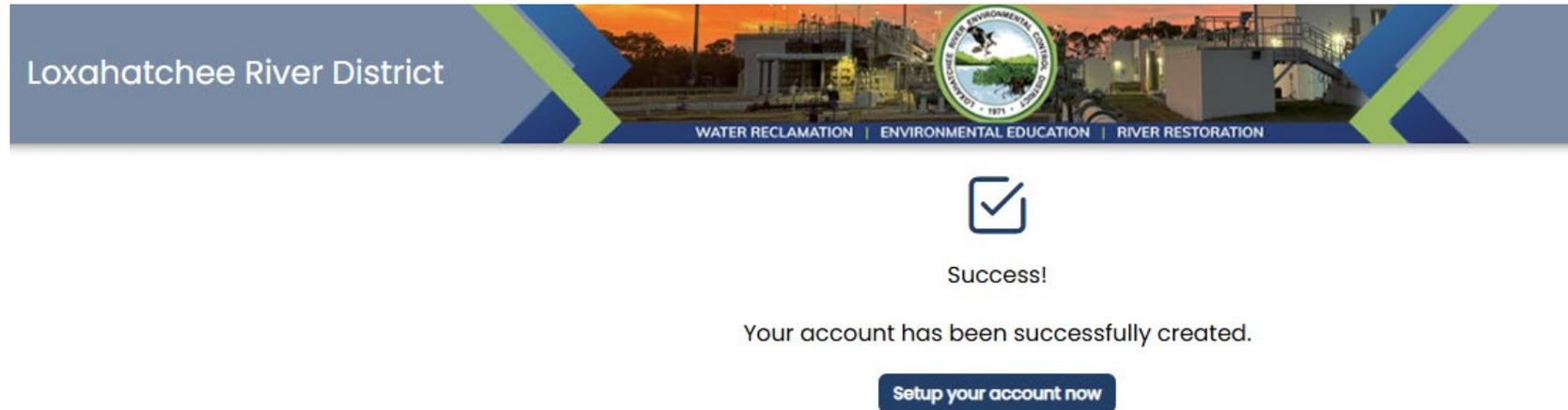
You should receive an email verification code from noReply@fisgov.com

Enter that number in the boxes and you should receive a Success screen.

Click Setup your account now



The screenshot shows the Loxahatchee River District website header with the logo and navigation links: WATER RECLAMATION | ENVIRONMENTAL EDUCATION | RIVER RESTORATION. Below the header is a 'Create Account' section with two tabs: 'Account Information' and 'Verify E-Mail'. The 'Verify E-Mail' tab is active. The main content area displays the message: 'An E-Mail has been sent to **** @gmail.com with your verification code. Please enter it below.' Below this message is a row of six empty input boxes for the verification code. At the bottom of the input area are two buttons: 'Resend Verification E-Mail' and 'Cancel'.



The screenshot shows the Loxahatchee River District website header with the logo and navigation links: WATER RECLAMATION | ENVIRONMENTAL EDUCATION | RIVER RESTORATION. Below the header is a large blue checkmark icon. Below the icon is the text 'Success!' and 'Your account has been successfully created.' At the bottom of the screen is a button labeled 'Setup your account now'.

Account Information

Billing Accounts

eWallet

AutoPay

Please add at least one billing account to continue.

Utility Accounts

Search by Address

Street Address

Search

Search by Account Id

Account Id -

Search

Type	Account ID	Address	Balance
------	------------	---------	---------

Next

Link your property to the account

Search by
Property Address
- OR -
Account #
(ex. 123456-0)

Confirm or select the account, then click Next

Account Information

Billing Accounts

eWallet

AutoPay

Utility Accounts

Search by Address

Street Address

Search

Search by Account Id

Account Id -

Search

Type	Account ID	Address	Balance
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Utility	3285200-0	1 MAIN ST	\$ 0.00
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Remove

Next



Add/Edit the Payment Method

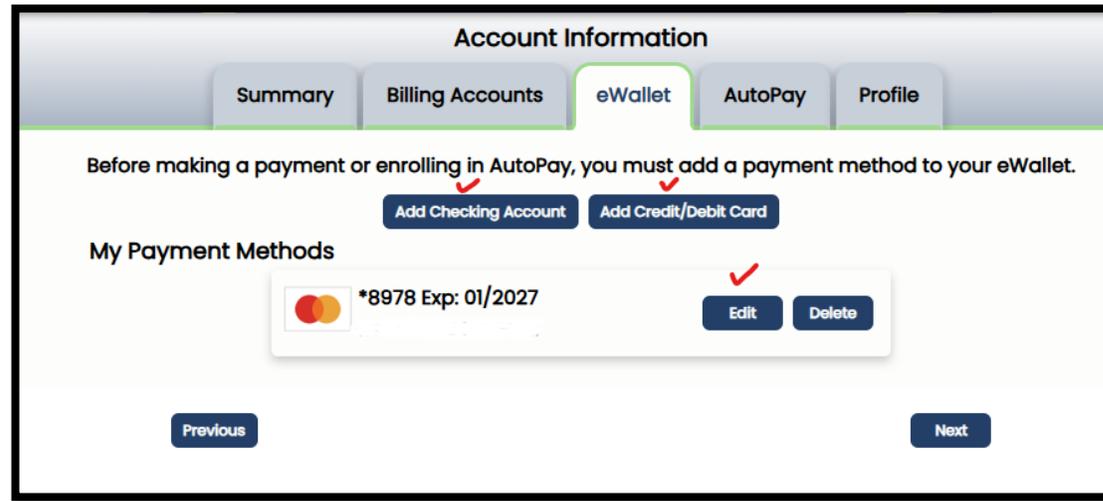
Click on

Add Checking Account
- or -
Add Credit/Debit Card

to setup your payment method information

Then click Save

Click Edit to modify an existing payment method



Add Checking Account

Bank Nickname (optional)

Account Type
 Personal Business

Routing Number

Account Number

Re-Type Account Number

Billing Information

Name on Account

Address

City State Zip

Phone

YOUR NAME
1234 Main Street
Anywhere, FL 00000

DATE

PAY TO THE ORDER OF:

_____ DOLLARS

⑆044072324⑆ ⑆000123456789⑆ ⑆123⑆

ROUTING NUMBER ACCOUNT NUMBER CHECK NUMBER

Add Credit/Debit Card

Card Nickname (optional)

Credit/Debit Card Number

Expiration Date

Billing Information

Name on Card

Address

City State Zip

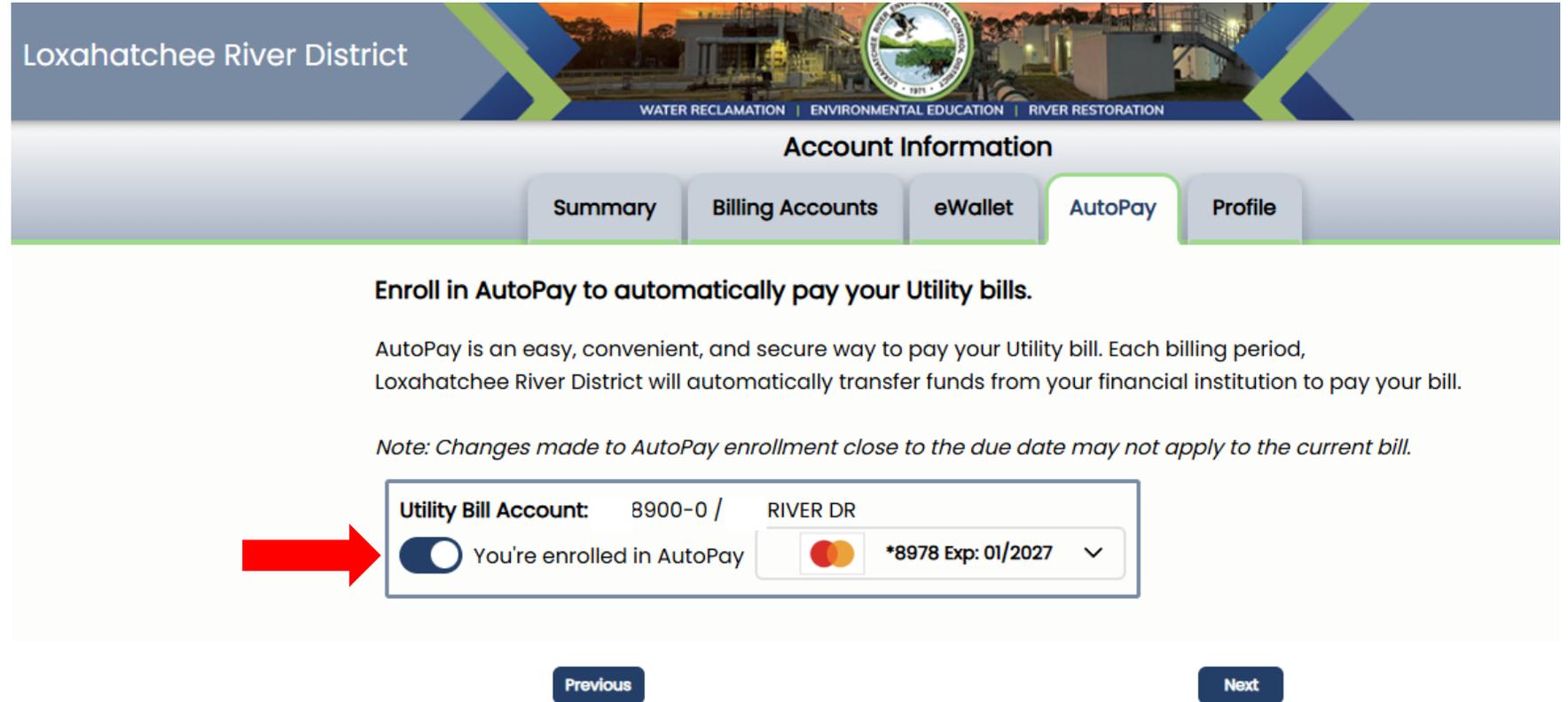
Phone

Activate AutoPay

Click the slider button to turn on AutoPay

You are all set!

Click the Logout button in the upper right



Loxahatchee River District

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Account Information

Summary | Billing Accounts | eWallet | **AutoPay** | Profile

Enroll in AutoPay to automatically pay your Utility bills.

AutoPay is an easy, convenient, and secure way to pay your Utility bill. Each billing period, Loxahatchee River District will automatically transfer funds from your financial institution to pay your bill.

Note: Changes made to AutoPay enrollment close to the due date may not apply to the current bill.

Utility Bill Account: 8900-0 / RIVER DR

You're enrolled in AutoPay

 *8978 Exp: 01/2027

Previous Next

If you have questions, please contact the Loxahatchee River District by email at billing@lrecd.org or phone at (561) 747-5700 option 2.

Thank you!

