

# Guest Payment & Account Review

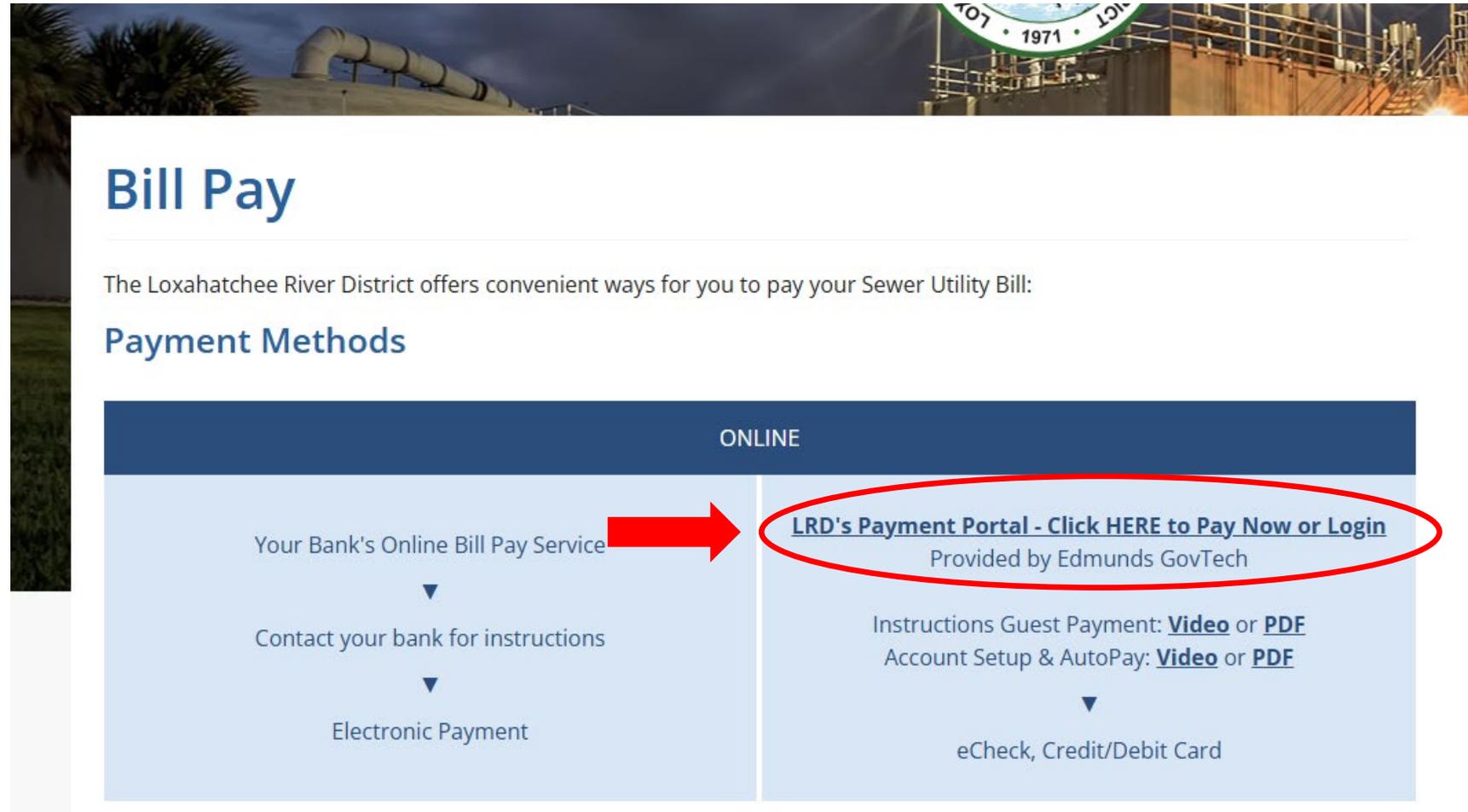
Please see the other instructions to setup AutoPay

1. Using your web browser go to [www.loxahatcheeriver.org](http://www.loxahatcheeriver.org) or [www.lrecd.org](http://www.lrecd.org)
2. Click on the “Bill Pay & LOGIN” Link

The screenshot shows the Loxahatchee River District website homepage. The browser address bar displays 'loxahatcheeriver.org'. The website has a blue navigation bar with links: Home, Customer Service, Governance, About Us, Protecting the River, Maps & Apps, Septic to Sewer, Sewer & IQ, and Forms. The main header features the Loxahatchee River Environmental Control District logo and the text 'Loxahatchee River District' with subtext 'Water Reclamation | Environmental Education | River Restoration'. A search bar is located below the header. A red box highlights a 'Quick Links' section with the following items: Remote Meeting Information, Wastewater Surveillance, and Tips. Below this is a grid of service icons: 'PAY MY BILL' (labeled 'Bill Pay & LOGIN'), 'RIVER CENTER' (Public Aquarium), a Customer Service icon, 'Protecting the River', 'Governance', 'Sewer & IQ Water', 'Septic to Sewer', and 'Maps & Apps'. A large red arrow points to the 'PAY MY BILL' icon.

# Navigating to Online Payment & Account Portal

3. Click the link under LRD's Payment Portal to Pay as a guest or create and manage an account.



The screenshot shows the 'Bill Pay' section of the LRD website. The page title is 'Bill Pay' in blue. Below it, a text line reads: 'The Loxahatchee River District offers convenient ways for you to pay your Sewer Utility Bill:'. Underneath is the heading 'Payment Methods'. A dark blue bar with the word 'ONLINE' in white is positioned above a light blue grid of payment options. The first column contains 'Your Bank's Online Bill Pay Service' with a red arrow pointing to the right, followed by a downward arrow, 'Contact your bank for instructions', another downward arrow, and 'Electronic Payment'. The second column features a red oval around the text 'LRD's Payment Portal - Click HERE to Pay Now or Login' with 'Provided by Edmunds GovTech' below it. Underneath this is 'Instructions Guest Payment: Video or PDF' and 'Account Setup & AutoPay: Video or PDF', followed by a downward arrow and 'eCheck, Credit/Debit Card'. The background of the website shows an industrial facility with pipes and a sign that says '1971'.

## Bill Pay

The Loxahatchee River District offers convenient ways for you to pay your Sewer Utility Bill:

### Payment Methods

ONLINE	
Your Bank's Online Bill Pay Service ▼ Contact your bank for instructions ▼ Electronic Payment	<b>LRD's Payment Portal - Click HERE to Pay Now or Login</b> Provided by Edmunds GovTech  Instructions Guest Payment: <a href="#">Video</a> or <a href="#">PDF</a> Account Setup & AutoPay: <a href="#">Video</a> or <a href="#">PDF</a> ▼ eCheck, Credit/Debit Card

# Utility Account Search

4. Under Utility Quick Pay Search by Property Address - OR - Account # (ex. 123456-0)

Loxahatchee River District

WATER RECLAMATION | ENVIRONMENTAL EDUCATION | RIVER RESTORATION

### Account Log In

E-Mail

Password

Login

[Forgot your password?](#)

[Create an account to schedule payments and sign-up for AutoPay.](#)

---

Don't want to login? Lookup your account to make a one-time payment.

### Utility Quick Pay

**Search by Address**

Street Address

Search

**Search by Account Id**

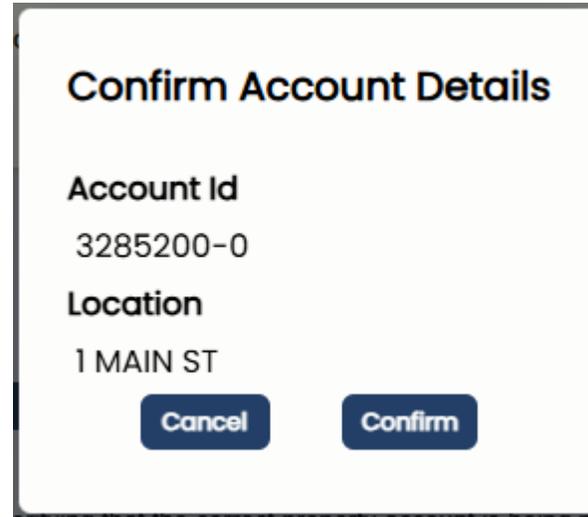
Account Id  -

Search

# Selecting Utility Account

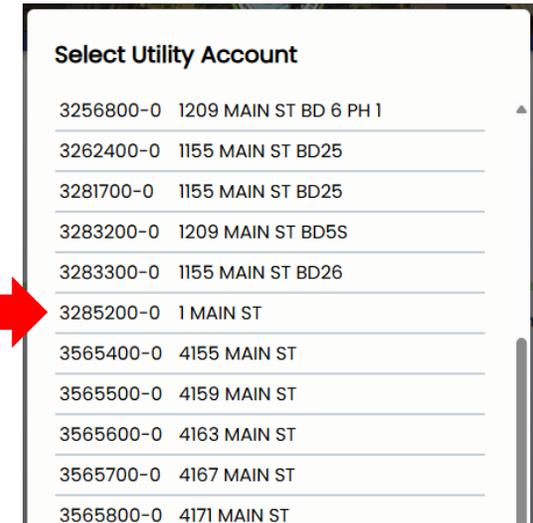
5. Confirm the correct account or select the correct account from the list.

Account Search Results



A dialog box titled "Confirm Account Details" with a white background and a black border. It contains the following text: "Account Id" followed by "3285200-0", and "Location" followed by "1 MAIN ST". At the bottom, there are two blue buttons: "Cancel" on the left and "Confirm" on the right. A red arrow points from the left towards the dialog box.

Address Search Results



A list titled "Select Utility Account" with a white background and a black border. It contains a list of utility accounts, each on a new line with a horizontal separator below it. The entries are: "3256800-0 1209 MAIN ST BD 6 PH 1", "3262400-0 1155 MAIN ST BD25", "3281700-0 1155 MAIN ST BD25", "3283200-0 1209 MAIN ST BD5S", "3283300-0 1155 MAIN ST BD26", "3285200-0 1 MAIN ST", "3565400-0 4155 MAIN ST", "3565500-0 4159 MAIN ST", "3565600-0 4163 MAIN ST", "3565700-0 4167 MAIN ST", and "3565800-0 4171 MAIN ST". A red arrow points from the left towards the list.

# Current Charges & Payment History

- 6. Click "Make a Payment" Button, Located Above Current Charges

Loxahatchee River District

WATER RECLAMATION | ENVIRONMENTAL EDUCATION | RIVER RESTORATION

Home Register

Utility Account	3285200-0
Parcel Id	604340 30 47 0040000
Property Location	1 MAIN ST

Sewer

[\\$ Make a Payment](#) [View Current Bill](#)

Last Payment: 02/12/2025

### Current Charges

Service	Due Date	Billed	Balance	Interest	Total Due	Status
Sewer	02/12/2025	1,359.27	0.00	0.00	0.00	Paid
		<b>1,359.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

### Prior Paid Charges

Service	Due Date	Billed	Balance	Interest	Total Due	Status
Sewer	11/13/2024	1,102.10	0.00	0.00	0.00	Paid
Sewer	08/14/2024	1,011.92	0.00	0.00	0.00	Paid
Sewer	05/15/2024	946.79	0.00	0.00	0.00	Paid
		<b>3,060.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## Selecting Payment Method & Payment Confirmation

7. Choose your payment method
8. Select our payment amount. Click continue after completing your selection.
9. You will be prompted to confirm your payment amount to continue

The screenshot shows a 'Utility Payment' dialog box with a close button (X) in the top right corner. It contains two sections: '1. Select payment method' and '2. Select payment amount'. In the first section, there are two radio buttons: 'Credit/Debit' and 'eCheck'. Red arrows point to both radio buttons. In the second section, there are two radio buttons: 'Pay Charges Not Yet Due: \$0.00' (which is selected) and 'Pay Other Amount'. Below these is a text input field labeled 'Payment Amount:' containing '\$0.00', with a red arrow pointing to the field. At the bottom, there are two buttons: 'Close' and 'Continue'. A red arrow points to the 'Continue' button.

The screenshot shows a 'Utility Payment' dialog box with a close button (X) in the top right corner. It contains the following text: 'You have chosen to pay by credit/debit card.' Below this, there is a table with two rows: 'Bill Amount: \$25.00' and 'Total Amount: \$25.00'. Below the table, there is a line of text: 'You will now be transferred to the Link2Gov website to enter your payment information.' At the bottom, there are two buttons: 'Cancel' and 'Continue'. A red arrow points to the 'Continue' button. Below the buttons, there is a link: '[Terms & Conditions](#)'.

# Payment Information Entry Form

10. Choose your payment method from the following
11. Enter your payment details as prompted then click **Continue.**

## FIS Pay Direct

### Payment Entry

Please enter your payment information.

A service fee may be charged for using this service. Please complete the payment information below and click continue. You will be able to review the fee amount before submitting the payment for processing.

Payment Method:

#### Card Information

Card Number

Expiration Date

Card Identification Code  

#### Billing Information

Name

Address

City

State

Zip

Phone

Email

[Browser Support](#)



# FIS Pay Direct

## Payment Verification

Please confirm your payment information.

**Your Payment has NOT been submitted until the Process Payment Button has been clicked BELOW**

Account Id : #####-0  
Property Location : #### Street Address  
Owner Name : A ####  
Payment Amount: \$ ##.##

### Card Information

Card Number  
Expiration Date  
Payment Type

**Credit card  
details will  
appear here**

### Billing Information

Name  
Country  
Address  
City  
State  
Zip  
Phone  
Email

**Billing details  
will appear  
here.**

[Go Back/Edit](#) [Cancel](#) [Process Payment](#)

[Browser Support](#)



## Payment Verification & Process Payment

Verify the payment information

Click **Process Payment** button

Lastly, you will see a confirmation page and receive a confirmation email.

If you have questions, please contact the Loxahatchee River District by email at [billing@lreccd.org](mailto:billing@lreccd.org) or phone at (561) 747-5700 option 2.

Thank you!

