

Ref: #03-2025

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
MARCH 20, 2025

1. CALL TO ORDER

Chairman Rockoff called the Regular Meeting of March 20, 2025 to order at 7:00 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Mr. Baker
Mr. Boggie
Mr. Rockoff
Dr. Rostock

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Mr. Pugsley, Ms. Fraraccio, and Ms. Jones (via Goto Webinar). Consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman with Shenkman & Shenkman, P.A.

PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of February 20, 2025 were presented for approval and the following motion was made:

“THAT THE GOVERNING BOARD approve the minutes of the Regular Meeting of February 20, 2025 as submitted.”

MOTION: Made by Mr. Rockoff, Seconded by Mr. Baker
Passed Unanimously.

B. ADDITIONS & DELETIONS TO THE AGENDA

Pull 5G, 5H, 5I

3. COMMENTS FROM THE PUBLIC

No public comments were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Dr. Arrington presented a summary of LRD findings on the monitoring of river flows and salinities in the cherished cypress swamp segment of the Loxahatchee River. Mr. Howard and Dr. Arrington have noted increased frequency of MFL salinity violations during neap tides with relatively low flow over Lainhart Dam. It appears dampened tidal oscillations associated with neap tides are contributing to significantly elevated salinities at river mile 9.1, which result in violations of the minimum flow and level values.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of March 20, 2025 with items 5G, 5H, and 5I pulled for further discussions.”

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

A. 2966 Jamica Drive - Final Assessment

"THAT THE GOVERNING BOARD approve Resolution 2025-03 specifying the 2966 Jamaica Drive FINAL Assessment Roll and Exhibits."

B. Chapter 31-10: Jamaica Drive Phase 2 - Subregional Line Charge

These revisions were incorporated into Chapter 31-10 Schedule of Rates, Fees, and Charges under Tab 6B.

C. General Electrician Services Contract - to approve contract renewal

“THAT THE DISTRICT GOVERNING BOARD authorize renewal of the second 1-year term contract for ITB #24-006-00136 General Electrician Services to Hinterland Group, Inc. in amount not to exceed \$250,000.”

D. WWTF Electrical Upgrades - Phase 1- to approve contract award

“THAT THE DISTRICT GOVERNING BOARD approve utilization of contract for ITB #24-006-00136 General Electrician Services to complete the Wastewater Treatment Facility (WWTF) Electrical Upgrades – Phase I project in the amount of \$155,248.97 and approve a contingency amount of \$16,000.”

E. Low-Pressure Sewer System General Construction Services - to approve contract award

“THAT THE DISTRICT GOVERNING BOARD authorize award of an initial 1-year term contract for ITB #25-005-00144 Low Pressure Sewer System General Construction Services to The Lazarus Group, Inc. in amount not to exceed \$150,000, contingent upon an approved HSE Plan approved by the District’s Safety Officer.”

F. Generator Repair and Maintenance General Services Contract - to approve contract renewal

“THAT THE DISTRICT GOVERNING BOARD authorize award of ITB 25-004-00143 with Onsitegenpros in accordance with their Bid Response in the amount of \$161,295.00 for Lot 1 – Preventative Maintenance and inspection April 1, 2025 – May 31, 2025 and \$50,000 for Lots 2 – Additional Services and 3 Emergency Services”

J. Near Miss Policy - to approve policy

“THAT THE GOVERNING BOARD approve the revised Near Miss Policy and direct the Executive Director to implement the policy with an effective date of March 24, 2025.”

K. Fixed Asset Disposal – to approve disposal

<u>Description</u>	<u>Serial Number</u>	<u>Condition</u>	<u>Estimated Value</u>
2 HP Barnes Pump	C1260502-1206	Beyond Repair	\$50
2 HP Barnes Pump	C741758-0300	Beyond Repair	\$50
2 HP Barnes Pump	LP1012	Beyond Repair	\$50
10 HP Flygt Pump	FLY1260413	Beyond Repair	\$50

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of the items listed in the schedule above in accordance with the District’s Disposal of Surplus Tangible Personal Property Policy.”

L. Change Orders to Current Contracts - to approve modifications

No Change Orders were presented for Board consideration this month.

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

5G Warehouse and Inventory Management Policy - to approve policy

“THAT THE DISTRICT GOVERNING BOARD ratify and approve the revised Warehouse and Inventory Management Policy, effective March 21, 2025, and authorize the Executive

Director to update the Warehouse Inventory Management Policy from time to time and periodically present it to the Governing Board for ratification and approval.”

MOTION: Made by Mr. Baker, Seconded by Mr. Rockoff
Passed Unanimously.

5H Drug-Free Workplace Policy - to approve policy

“THAT THE DISTRICT GOVERNING BOARD approves the revised Drug-Free Workplace Policy with an effective date of March 24, 2025.”

MOTION: Made by Mr. Baker, Seconded by Dr. Rostock
Passed Unanimously.

5I Drug & Alcohol Testing Policy for DOT-Covered Commercial Drivers - to approve policy

"THAT THE DISTRICT GOVERNING BOARD approves the revised Drug & Alcohol Testing Policy for DOT-Covered Commercial Drivers with an effective date of March 24, 2025."

MOTION: Made by Mr. Baker, Seconded by Mr. Rockoff
Passed Unanimously.

B. Rule 31-10 Rates, Fees, & Charges – Rate Study

“THAT THE DISTRICT GOVERNING BOARD approve Rule Chapter 31-10 as revised, including establishment of the Jamaica Drive Phase 2 Subregional Line Charge for Jamaica Drive Phase 2 Subregional Collection Facilities with a rate of \$820.00 per equivalent connection, and with an effective date of April 1, 2025.”

MOTION: Made by Mr. Baker, Seconded by Dr. Rostock
Passed Unanimously.

C. Portable Generator Purchase: Award of Contract

“THAT THE DISTRICT GOVERNING BOARD authorize the piggy-back of the Sourcewell Contract #092222-GNR with Genset Services, Inc for 14 – 100 KVA mobile diesel engine-driven generators in accordance with their quote dated February 20, 2025 in the amount of \$854,772.40”

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock
Passed Unanimously.

7. REPORTS

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL'S REPORT
- C. DIRECTOR'S REPORT

8. FUTURE BUSINESS

Future Business stood as written.

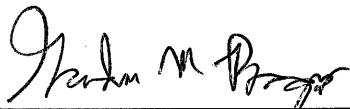
9. COMMENTS FROM THE BOARD

No comments from the Board

10. ADJOURNMENT

"That the regular meeting of March 20, 2025 adjourns at 7:42 PM."

MOTION: Made by Mr. Rockoff, Seconded by Mr. Baker,
Passed Unanimously.



BOARD CHAIRMAN



BOARD SECRETARY



RECORDING SECRETARY