

Ref: #07-2025

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
JULY 17, 2025

1. CALL TO ORDER

Chairman Boggie called the Regular Meeting of July 17, 2025 to order at 7:00 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Mr. Baker
Mr. Boggie
Mr. Rockoff
Dr. Rostock

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Mr. Pugsley, Ms. Fraraccio, Ms. Jones, Mr. Novak, and Mr. Chung. The consultants in attendance were Mr. Curtis Shenkman and Mr. Hunter Shenkman with Shenkman & Shenkman, P.A.

PREVIOUS MEETING MINUTES

The minutes of the Public Hearings and Regular Meeting of May 15, 2025 were presented for approval and the following motion was made:

“THAT THE GOVERNING BOARD approve the minutes of the Public Hearings and Regular Meeting of May 15, 2025 as submitted.”

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock
Passed Unanimously.

B. ADDITIONS & DELETIONS TO THE AGENDA

Pull items 5F and 5K

Chairman Boggie requested to table Item 6B Final Assessment – 109 Old Jupiter Beach Road until the August Board Meeting

3. COMMENTS FROM THE PUBLIC

Silvia Pennock brought a water sample and spoke about declining water quality in the river especially near Jupiter Plantation. She said the slimy material in her water sample seems to be keeping seagrass from growing. She asked if we could test her sample to identify what might

be growing. Also, she wondered what could be done to improve water and sediment quality within the Loxahatchee River estuary.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Jim Novak and Mr. Joe Chung presented the District's effective and proven use of technology to facilitate data collection and assessment as we prepare for and recover from emergencies such as a hurricane.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Baker, Seconded by Dr. Rostock
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda except for items 5F and 5K of July 17, 2025 as presented."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

A. Notice Of Intent – 18030 69th Terrace N

"THAT THE GOVERNING BOARD approve Resolution 2025-09 the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the 18039 69th TERRACE N Assessment Area."

B. Clarifier No. 4 – Mechanical Systems Coatings Restoration – to approve contract

"THAT THE DISTRICT GOVERNING BOARD award ITB No. 25-007-00146 for Clarifier No. 4 – Mechanical Systems Coatings Restoration to Razorback, LLC in the amount of \$94,220.00 and a contingency in the amount of \$9,422.00."

C. Budget Policy – to approve revisions

"THAT THE DISTRICT GOVERNING BOARD ratify and approve the attached Budget Policy, effective July 17, 2025, and authorize the Executive Director to update the Budget Policy from time to time and periodically present it to the Governing Board for ratification and approval."

D. Social Media Policy – to approve revisions

“THAT THE DISTRICT GOVERNING BOARD approves the revised Social Media Policy with an effective date of July 18, 2025.”

E. Retirement Plan Investment Advisor (Burgess, Chambers, and Associates) - to authorize contract addendum

“THAT THE DISTRICT GOVERNING BOARD approves increasing the Burgess, Chambers, and Associates annual fee from \$18,000 to \$20,000, and authorizes the Executive Director to execute the updated agreement drafted by Klausner, Kaufman, Jensen & Levinson.”

G. Disposal of Surplus Tangible Personal Property Policy – to approve revisions

“THAT THE DISTRICT GOVERNING BOARD ratify and approve the attached Disposal of Surplus Tangible Personal Property Policy, effective July 17, 2025, and authorize the Executive Director to update the Disposal of Surplus Tangible Personal Property Policy from time to time and periodically present it to the Governing Board for ratification and approval.”

H. R24023 / LSP001 Control Panel Replacement – to approve contract

“THAT THE DISTRICT GOVERNING BOARD approve utilization of contract for ITB #24-006-00136 General Electrician Services and authorization of a separate PO to complete the Plant Lift Station No. 001 Control Panel Replacement project in the amount of \$142,464.02 and approve a contingency amount of \$14,250.00.”

I. 24-001-00131: Wastewater and IQ Water General Services Contract and Emergency On-call Repair Services – to approve contract renewal

“THAT THE DISTRICT GOVERNING BOARD authorize award of a third 1-year term contract for ITB #24-001-00131 Wastewater and I.Q. Water General Construction Services and Emergency / On-Call Repair Services to Hinterland Group, Inc. in an amount not to exceed \$500,000 and to Felix Civil Construction, LLC in an amount not to exceed \$500,000.”

J. Fixed Asset Disposal – to approve disposal

<u>Description</u>	<u>Serial Number</u>	<u>Condition Estimated</u>	<u>Value</u>
2 HP Barnes Pump	C12074190406	Beyond Repair	\$50
2 HP Barnes Pump	C19907380521	Beyond Repair	\$50
2 HP Barnes Pump	ZS2105920821	Beyond Repair	\$50
2 HP Hydromatic	Pump SPG200M2-2	Beyond Repair	\$50
10 HP Flygt Pump	3127-180-9350856	Beyond Repair	\$50

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of the items listed in the schedule above in accordance with the District’s Disposal of Surplus Tangible Personal Property Policy.”

6. REGULAR AGENDA

A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

5 F Moving Expense Policy – to approve revisions

Dr. Arrington explained the modified policy that keeps the 50-mile limit and applies only to recruit a highly qualified employee as originally included in the policy.

“THAT THE DISTRICT GOVERNING BOARD ratify and approve the attached Moving Expense Policy as modified, effective July 17, 2025, and authorize the Executive Director to update the Moving Expense Policy from time to time and periodically present it to the Governing Board for ratification and approval.”

MOTION: Made by Mr. Rockoff, Seconded by Mr. Baker,
Passed Unanimously.

5K Change Order – to approve Generator Repair and Maintenance: Change Order 001

“THAT THE DISTRICT GOVERNING BOARD authorize Change Order 001 to ITB 25-004-00143 with Onsitegenpros in the amount of \$1,350.”

MOTION: Made by Mr. Baker, Seconded by Dr. Rostock,
Passed Unanimously.

C. Renewal Of Cell Tower Lease Agreement

Dr. Arrington discussed the ongoing conversation with the current cell tower lease holder and requested input from the Board. While no Board action was requested at this time, the Board offered their verbal consensus for Dr. Arrington to continue negotiating an agreement to renew the cell tower lease and to bring it to the Board for further consideration when the time is right.

D. Rule Chapter 31-2 Agenda And Scheduling Of Public Meetings

Dr. Arrington discussed proposed revisions to LRD Rule Chapter 31-2. No Board action is requested at this time. This item will be brought back to the Board in August for formal action.

E. Fiscal Year 2026 – Budget Assumptions

Dr. Arrington reviewed the key elements of the draft budget. No Board action is requested at this time.

7. REPORTS

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL'S REPORT
- C. DIRECTOR'S REPORT

8. FUTURE BUSINESS

Future Business stood as written.

9. COMMENTS FROM THE BOARD

No comments from the Board

10. ADJOURNMENT

That the regular meeting of July 17, 2025 adjourns at 8:32 PM.”

MOTION: Made by Mr. Baker Seconded by Mr. Rockoff

Passed Unanimously.


BOARD CHAIRMAN


BOARD SECRETARY


RECORDING SECRETARY