



Guide For Property & Utility Managers

Who is this for?

Property and utility management/billing companies (e.g., Conservice) that support Loxahatchee River District (LRD) property owners.

What you can do (self-service)

- Check balance and due date
- Confirm active/inactive status
- Download latest bill PDF (when a bill has been generated)
- Review recent bills and payments

Access via Portal (No Login Required)

- 1) Go to **<https://loxahatcheeriver.org/bill-pay>** and select Pay/View Your Online Bill Now
- 2) Click ****Utility Quick Pay**** (no login required)
- 3) Enter the account number and follow prompts
- 4) On the Account Summary, you can:
 - See current balance and due date
 - See active/inactive status
 - Click "View Current Bill" to download the latest bill PDF (if available*)
 - Review recent bills and payments

**No Bill under \$20: If the balance is under \$20 at billing, no new bill is generated.*

Example Account Summary (Portal):

Loxahatchee River District

WATER RECLAMATION | ENVIRONMENTAL EDUCATION | RIVER RESTORATION

Home Register

Utility Account 900-0
Property Location RIVER DR

Sewer

\$ Make a Payment View Current Bill

Last Payment: 11/12/2025

Current Charges

Service	Due Date	Billed	Balance	Interest	Total Due	Status
Sewer	02/11/2026	90.39	90.39	0.00	90.39	Open
		90.39	90.39	0.00	90.39	

Prior Paid Charges

Service	Due Date	Billed	Balance	Interest	Total Due	Status
Sewer	11/12/2025	90.39	0.00	0.00	0.00	Paid
Sewer	08/13/2025	90.39	0.00	0.00	0.00	Paid
Sewer	05/14/2025	90.39	0.00	0.00	0.00	Paid
		271.17	0.00	0.00	0.00	

Balance by Phone (IVR)

Call (833) 998-4755 and enter the account number to hear the current balance. Payment can also be made via IVR.

Tips & FAQs

- If you cannot find a bill PDF and the balance was under \$20 at billing, no bill exists for that period.
- We bill **QUARTERLY**. The specific bill due dates are indicated on the bill. The general schedule is:

Quarter	Bills Sent	Bills Due
1	Early January	Mid February
2	Early April	Mid May
3	Early July	Mid August
4	Early October	Mid November

- Keep a list of LRD account numbers for the properties you manage.

Troubleshooting

- Account not found: please verify the account number with the property owner.
- **No Bill under \$20: If the balance is under \$20, no new bill is generated.** Use the portal to view the current balance and status.

Need Help?

Contact: billing@lrecd.org or call 561-747-5700, option 2 for customer service.