



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## AGENDA

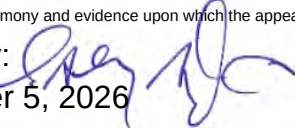
### REGULAR MEETING # 10-2026

**OCTOBER 15, 2026 – 7:00 PM AT DISTRICT OFFICES**

ALSO, THE MEETING WILL BE AVAILABLE TO THE PUBLIC ONLINE AT:  
[LOXAHATCHEERIVER.ORG/PUBLICMEETING](http://LOXAHATCHEERIVER.ORG/PUBLICMEETING)

1. Call to Order & Pledge of Allegiance
2. Administrative Matters
  - A. Roll Call
  - B. Previous Meeting Minutes Page 3
  - C. Additions and Deletions to the Agenda
3. Comments from the Public
4. Status Updates
  - A. Loxahatchee River Watershed Page 13
  - B. Loxahatchee River District Dashboard Page 14
5. Consent Agenda (see next page) Page 15
6. Regular Agenda
  - A. Consent Agenda Items Pulled for Discussion
  - B. RFP 26-003-00152 - Payment Processing Services and Customer Information System for FY2027 Page 56
  - C. Rule Chapter 31-13 (Grease Interceptor Exemption Criteria) Page 58
  - D. Manual of Minimum Construction Standards and Technical Specifications Page 61
  - E. Employee Insurance Benefits Page 64
7. Reports (see next page) Pulled for Discussion
8. Future Business Page 132
9. Board Comments
10. Adjournment

"...if a person decides to appeal any decision made by the Board, with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

Submitted by: 

Date: October 5, 2026

**Kevin L. Baker**  
CHAIRMAN

**Dr. Matt H. Rostock**  
BOARD MEMBER

**Stephen B. Rockoff**  
BOARD MEMBER

**Gordon M. Boggie**  
BOARD MEMBER

**Water Reclamation – Environmental Education – River Restoration**

## 5. CONSENT AGENDA

All items listed in this portion of the agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member or citizen; in which event, the item will be removed and considered under the regular agenda.

- A. ITB #26-004-00153 Low Pressure Sewer System General Construction Services  
– to award contract [Page 16](#)
- B. Harbor Road North Right-Of-Way – to approve abandonment of Right-Of-Way [Page 22](#)
- C. Delinquent (Late) Fee Abatement Policy – to approve policy [Page 27](#)
- D. Initiate Sewer Service Charges Policy – to approve policy [Page 29](#)
- E. Sewer Service Abatement Policy – to approve policy [Page 31](#)
- F. Employee Insurance Policy – to approve policy [Page 33](#)
- G. Employee Wage Policy – to approve policy [Page 37](#)
- H. Estoppel Fees Policy – to approve policy [Page 41](#)
- I. Ethics Policy – to approve policy [Page 43](#)
- J. Fixed Asset Disposal - to approve disposal [Page 53](#)
- K. Change Order to Current Contract - to approve modifications [Page 54](#)

## 7. REPORTS

- A. Neighborhood Sewering [Page 71](#)
- B. Legal Counsel's Report [Page 72](#)
- C. Director's Report [Page 74](#)



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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

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## MEMORANDUM

TO: Governing Board  
FROM: D. Albrey Arrington, Ph.D., Executive Director  
DATE: October 09, 2026  
SUBJECT: Approval of Meeting Minutes

Attached herewith are the minutes for the Public Hearings and Regular Meeting of September 17<sup>th</sup>, 2026. As such, the following motion is presented for your consideration:

**“THAT THE GOVERNING BOARD** approve the minutes of the Public Hearings and Regular Meeting of September 17<sup>th</sup>, 2026 as submitted.”

**Kevin L. Baker**  
CHAIRMAN

**Dr. Matt H. Rostock**  
BOARD MEMBER

**Stephen B. Rockoff**  
BOARD MEMBER

**Gordon M. Boggie**  
BOARD MEMBER

**LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT  
PUBLIC HEARING – MINUTES  
SEPTEMBER 17, 2026**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Baker called the Public Hearing of September 17, 2026 to order at 6:45 P.M.

2. ROLL CALL

The following Board Members were in attendance:

Mr. Baker  
Mr. Rockoff  
Dr. Rostock

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO THE REVISION OF LRD  
RULE CHAPTER 31-10 RATES, FEES, AND CHARGES

No comments from the public were received.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

Chairman Baker adjourned the Public Hearing at 6:47 P.M.

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BOARD CHAIRMAN

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BOARD SECRETARY

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RECORDING SECRETARY

**LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT  
PUBLIC HEARING – MINUTES  
SEPTEMBER 17, 2026**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Baker called the Public Hearing of September 17, 2026 to order at 6:50 P.M.

2. ROLL CALL

The following Board Members were in attendance:

Mr. Baker  
Mr. Rockoff  
Dr. Rostock

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO THE REVISION OF LRD  
RULE CHAPTER 31-13 REGULATION OF SEWER USE

No comments from the public were received.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

Chairman Baker adjourned the Public Hearing at 6:51 P.M.

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BOARD CHAIRMAN

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BOARD SECRETARY

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RECORDING SECRETARY

**LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT  
PUBLIC HEARING – MINUTES  
SEPTEMBER 17, 2026**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Baker called the Public Hearing of September 17, 2026 to order at 6:55 P.M.

2. ROLL CALL

The following Board Members were in attendance:

Mr. Baker  
Mr. Rockoff  
Dr. Rostock

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO THE FISCAL YEAR 2027 BUDGET

No comments from the public were received.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

Chairman Baker adjourned the Public Hearing at 6:56 P.M.

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BOARD CHAIRMAN

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BOARD SECRETARY

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RECORDING SECRETARY

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT  
REGULAR MEETING - MINUTES  
SEPTEMBER 17, 2026

1. CALL TO ORDER

Chairman Baker called the Regular Meeting of September 17, 2026 to order at 7:00 PM.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance:

Mr. Baker  
Mr. Rockoff  
Dr. Rostock

Staff Members in attendance were Dr. Arrington, Mr. Dean, Mr. Howard, Mr. Pugsley, and Ms. Fraraccio. The consultants in attendance were Mr. Curtis Shenkman (via telephone) and Mr. Hunter Shenkman with Shenkman & Shenkman, P.A.

B. PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of August 20, 2026 were presented for approval and the following motion was made:

“THAT THE GOVERNING BOARD approve the minutes of the Regular Meeting of August 20, 2026 as submitted.”

MOTION: Made by Dr. Rostock Seconded by Mr. Rockoff  
Passed Unanimously.

C. ADDITIONS & DELETIONS TO THE AGENDA

Dr. Arrington requested to move consideration of the Consent agenda to after the Regular Agenda because many items on the Consent Agenda assumed approval of the FY2027 Budget.

3. COMMENTS FROM THE PUBLIC

No public comments were received.

#### 4. STATUS UPDATES

##### A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard discussed the existing Loxahatchee River Minimum Flow and Water Levels (MFL) Rule and he reviewed recent discussions by South Florida Water Management District staff regarding the potential of eliminating the salinity criteria from the existing Loxahatchee River MFL Rule. Mr. Howard explained the importance of the salinity criteria within the Loxahatchee River MFL Rule.

##### B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

#### 6. REGULAR AGENDA

##### A. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

##### B. Rule Chapter 31-13, Regulation of Sewer Use

Dr. Arrington discussed the draft revisions to the Grease Interceptor Exemption Criteria and reviewed the existing and draft versions. No Board action is requested at this time, however Board input to the process is valued.

##### C. Rule 31-10 Rates, Fees, & Charges

“THAT THE DISTRICT GOVERNING BOARD approve Rule Chapter 31-10 as revised, and with an effective date of September 21, 2026.”

MOTION: Made by Dr. Rostock, Seconded by Mr. Rockoff,  
Passed Unanimously.

##### D. Fiscal Year 2027 Budget (Resolution 2026-06)

"THAT THE GOVERNING BOARD approve Resolution 2026-06 adopting the Loxahatchee River Environmental Control District's annual budget for the 2027 Fiscal Year."

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock,  
Passed Unanimously.

## 5. CONSENT AGENDA

MOTION: Made by Dr. Rostock, Seconded by Mr. Rockoff  
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of September 17, 2026 as presented.”

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

- A. 24-001-00131: Wastewater and IQ Water General Services Contract and Emergency On-call Repair Services – to approve contract renewal

“THAT THE DISTRICT GOVERNING BOARD authorize award of a third 1-year term contract for ITB #24-001-00131 Wastewater and I.Q. Water General Construction Services and Emergency / On-Call Repair Services to Hinterland Group, Inc. in an amount not to exceed \$1,000,000 and to Felix Civil Construction, LLC in an amount not to exceed \$1,000,000.”

- B. Lift Station 001 Gravity System Rehabilitation – Indiantown Road Gravity Sewer and Manhole Rehabilitation – to approve professional engineering services

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to enter into the Work Authorization dated September 2, 2026 with Mock-Roos Consulting Engineers in the amount of \$71,120.00.”

- C. CIPP Gravity Sewer Main and Lateral Rehabilitation Bid Document – to approve professional engineering services

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to enter into the Work Authorization dated August 28, 2026 with Mock-Roos Consulting Engineers in the amount of \$72,500.00.”

- D. Xylem Water Solutions USA Inc. – to approve annual open purchase order

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute an annual Open Purchase Order to Xylem Water Solutions USA Inc. at a total cost not to exceed \$400,000 for new pumps, pump rebuilds, and related products, in accordance with the District Procurement Policy.”

- E. Customer Information System And Payment Services – to approve purchase order

“THE DISTRICT GOVERNING BOARD authorizes the Executive Director to approve a not-to-exceed purchase order to Edmunds GovTech, Inc. for software services, and eCheck and credit/debit card payment transaction fees up to \$82,000 for FY2027.”

F. Printing & Mailing Services – to approve purchase order

“THE DISTRICT GOVERNING BOARD authorizes the Executive Director to approve a \$121,000 not-to-exceed purchase order to InfoSend, Inc. for printing, mailing, and postage for FY2027.”

G. Biosolids Hauling (Merrell Bros, Inc.) – to approve annual purchase order

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute an annual purchase order to Merrell Bros., Inc. in accordance with the contract specifications and their bid dated August 31, 2023, for the offsite hauling of dewatered biosolids for Fiscal Year 2027 in an amount Not-to-Exceed \$200,000.00”

H. Biosolids Processing (Solid Waste Authority) – to approve annual purchase order

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute an annual purchase order to Solid Waste Authority of Palm Beach County for the processing and disposal of biosolids at the Biosolids Processing Facility for Fiscal Year 2027 in accordance with the Interlocal Government Agreement for Biosolids Processing in an amount Not-to-Exceed \$1,100,000.00.”

I. Supply of Liquid Chlorine (Allied Universal Corporation) – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Allied Universal Corporation for the Supply of Liquid Chlorine, in accordance with District ITB No. 26-002-00151 for the period of October 1, 2026 through September 30, 2027, in an amount Not-to-Exceed \$155,000.00.”

J. Purchase of Odor Control Services (Evoqua) – to approve purchase order

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Evoqua Water Technologies, Inc. for the continued supply of odor control equipment and services, in accordance with a “piggy-back” of Lee County contract RFP240129DJN for the period from October 1, 2026 through September 30, 2027, in an amount Not-to-Exceed \$300,000.00.”

K. Solids Dewatering Polymer (SNF Polydyne) - to approve annual purchase order

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Polydyne, Inc. for the supply of cationic emulsion polymer, in accordance with a “piggy-back” of City of Tarpon Springs ITB No. 240098-B-AS for the period commencing on October 1, 2026 through September 30, 2027, in an amount Not-to-Exceed \$100,000.”

L. Annual Lawn and Landscape Maintenance Services (Terracon) – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute an annual purchase order to Terracon Services, Inc. in accordance with the contract specifications and their bid dated August 30, 2024, for the annual landscape service for Fiscal Year 2027 in an amount Not-to-Exceed \$75,599.00, as well as a contingency amount of \$5,000.00.”

M. Fuel Procurement (Palmdale Oil Company) - to approve annual purchase order

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute a purchase order to Palmdale Oil Company for the supply of bulk fuel, in accordance with a “piggy-back” of the City of Port St. Lucie ITB No. 20180128 in an amount Not-to-Exceed \$160,000, for the fiscal year 2027.”

N. Liability Insurance - to approve renewal

“That the District Governing Board authorize the Executive Director to accept and purchase FIA’s renewal quote for Property, General Liability, Automobile Liability, and Physical Damage, for the policy period October 1, 2026 through September 30, 2027.”

O. Workers Compensation Insurance – to approve renewal

“That the District Governing Board authorize the Executive Director to accept and purchase Preferred Governmental Insurance Trust’s quote for Workers’ Compensation for the policy period October 1, 2026 through September 30, 2027.”

P. Audit Services Contract – to approve renewal period

“THAT THE GOVERNING BOARD approve the exercise of the three one-year option periods under the District’s Audit Service Agreement with CBIZ CPAs P.C. for the fiscal years ending September 30, 2026, 2027, and 2028, and authorize the Executive Director to execute the Acknowledgment of Option Years Letter dated August 28, 2026.”

Q. Fixed Asset Disposal - to approve disposal

| Description              | Serial Number   | Condition     | Estimated Value |
|--------------------------|-----------------|---------------|-----------------|
| Variable Frequency Drive | 0413-16337A0004 | Beyond Repair | \$1,000         |
| 2 HP Barnes Pump         | C1162874-1005   | Beyond Repair | \$50            |
| 2 HP Barnes Pump         | C1459709-0210   | Beyond Repair | \$50            |
| 2 HP Barnes Pump         | C1506297-0111   | Beyond Repair | \$50            |
| 2 HP Barnes Pump         | C1790538-0716   | Beyond Repair | \$50            |
| 2 HP Barnes Pump         | C741764-0300    | Beyond Repair | \$50            |
| 2 HP Barnes Pump         | C779942-1100    | Beyond Repair | \$50            |
| 2 HP Barnes Pump         | C955504-0403    | Beyond Repair | \$50            |
| 3 HP Flygt Pump          | 0060821         | Beyond Repair | \$50            |

|                      |         |               |      |
|----------------------|---------|---------------|------|
| 2 HP Hydromatic Pump | G99581  | Beyond Repair | \$50 |
| 15 HP Flygt Pump     | 0180093 | Beyond Repair | \$50 |
| 10 HP Flygt Pump     | 8360033 | Beyond Repair | \$50 |

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of the items listed in the schedule above in accordance with the District’s Disposal of Surplus Tangible Personal Property Policy.”

R. Change Order to Current Contract - to approve modifications

No Change Orders were presented for Board consideration this month.

## 7. REPORTS

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL’S REPORT
- C. DIRECTOR’S REPORT

## 8. FUTURE BUSINESS

Future Business stood as written.

## 9. COMMENTS FROM THE BOARD

Chairman Baker reminded everyone about the Coastal Cleanup to be held on Saturday, September 19<sup>th</sup> from 9:00 am – 11:00 am at Coral Cove Park, Tequesta, FL 33469.

## 10. ADJOURNMENT

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock,  
Passed Unanimously.

“That the regular meeting of September 17, 2026 adjourns at 7:38 PM.”

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BOARD CHAIRMAN

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BOARD SECRETARY

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RECORDING SECRETARY



2026

# Environmental Education Report

An update on the River Center programs, operations,  
and strategic initiatives over the past year.



# LOXAHATCHEE RIVER DISTRICT'S EXECUTIVE DASHBOARD



|                             |      | Stewardship             | Pre-Treatment                  | Collection & Transmission       |                                     | Wastewater Treatment     |                   |                                     | Reclaimed Water             | EHS                           | General Business |                                                   |                    |                  |                                | River Health            |                             |                                     |
|-----------------------------|------|-------------------------|--------------------------------|---------------------------------|-------------------------------------|--------------------------|-------------------|-------------------------------------|-----------------------------|-------------------------------|------------------|---------------------------------------------------|--------------------|------------------|--------------------------------|-------------------------|-----------------------------|-------------------------------------|
|                             |      | # People educated at RC | Grease Interceptor Inspections | Customer Service                | Unauthorized Discharge of Sewage    | Mean Daily Incoming Flow | Permit exceedance | NANO Blend to Reuse (@ 511)         | Delivery of Reclaimed Water | Employee Safety               | Cash Available   | Revenue (excluding assessment & capital contrib.) | Operating Expenses | Capital Projects |                                | Minimum Flow Compliance | Salinity @ NB seagrass beds | River Water Quality                 |
| Units                       |      | % of Target             | % requiring pump out           | # blockages with damage in home | Gallons; # impacting surface waters | million gallons/day      | # occurrences     | Max Specific Conductance (umhos/cm) | # days demand not met       | # of OSHA recordable injuries | \$               | % of Budget                                       | % of Budget        | % within budget  | average # days behind schedule | # Days MFL Violation    | Min ‰                       | Fecal Coliform Bacteria (cfu/100ml) |
| Green Level                 |      | ≥ 90%                   | ≤ 15                           | Zero                            | <704; 0                             | < 7.7                    | Zero              | <1542                               | <2                          | Zero                          | ≥ \$15,609,500   | ≥ 95%                                             | ≥ 85% but ≤ 105%   | ≥80%             | ≤ 30                           | 0                       | min ≥ 20 ‰                  | ≤ 2 site > 200                      |
| Yellow                      |      | < 90%                   | ≤ 25                           | 1                               | ≤1,500; 0                           | < 8.8                    | 1                 | ≤1875                               | ≥ 2                         | -                             | < \$15,609,500   | ≥ 90%                                             | ≥ 80%              | ≥60%             | ≤ 60                           | 1                       | min ≥ 10 ‰                  | ≤ 3 sites >200                      |
| Red                         |      | <75%                    | > 25                           | ≥ 2                             | >1,500; ≥1                          | ≥ 8.8                    | ≥ 2               | >1875                               | ≥ 9                         | ≥ 1                           | < \$10,406,330   | < 90%                                             | < 80% or > 105%    | < 60%            | > 60                           | ≥ 2                     | min < 10 ‰                  | ≥ 4 sites > 200                     |
| 2023 Baseline               |      | 1,451                   | 13                             | 0.0                             | 1,124                               | 7.0                      | 0                 | 1,296                               | 6                           | 0                             | \$ 44,656,875    | 106%                                              | 94%                | 90%              | 39                             | 2                       | 23                          | 4                                   |
| 2024 Baseline               |      | 1,433                   | 14                             | 0.3                             | 863                                 | 6.9                      | 0                 | 1,136                               | 4                           | 2                             | \$ 41,441,586    | 100%                                              | 95%                | 72%              | 52                             | 5                       | 22                          | 2                                   |
| 2025 Baseline               |      | 1,411                   | 13                             | 0.1                             | 252                                 | 6.8                      | 0                 | 1,161                               | 1                           | 0.1                           | 40,206,663       | 98%                                               | 99%                | 79%              | 25                             | 8                       | 27                          | 3                                   |
| 2025                        | Sept | 705                     | 12                             | 0                               | 0; 0                                | 6.5                      | 0                 | 1,221                               | 0*                          | 1                             | \$ 38,013,832    | 97%                                               | 93%                | 88%              | 31                             | 0                       | 16.8                        | 7                                   |
|                             | Oct  | 1,518                   | 14                             | 0                               | 500; 0                              | 7.4                      | 0                 | 1,078                               | 0                           | 0                             | \$ 37,208,829    | 95%                                               | 132%               | 99%              | 26                             | 0                       | 7.0                         | 3                                   |
|                             | Nov  | 1,026                   | 13                             | 1                               | 1,150; 0                            | 6.9                      | 0                 | 1,122                               | 0                           | 0                             | \$ 38,125,893    | 96%                                               | 107%               | 97%              | 10                             | 0                       | 19.5                        | 2                                   |
|                             | Dec  | 950                     | 12                             | 0                               | 11; 0                               | 6.8                      | 0                 | 1,104                               | 0                           | 0                             | \$ 37,770,911    | 101%                                              | 99%                | 95%              | 16                             | 0                       | 31.1                        | 2                                   |
| 2026                        | Jan  | 1,169                   | 13                             | 0                               | 172; 0                              | 7.0                      | 0                 | 1,103                               | 1                           | 0                             | \$ 37,402,748    | 100%                                              | 93%                | 90%              | 15                             | 17                      | 29.0                        | 3                                   |
|                             | Feb  | 1,381                   | 10                             | 0                               | 22; 0                               | 7.1                      | 0                 | 1,097                               | 0                           | 0                             | \$ 38,290,225    | 101%                                              | 92%                | 96%              | 10                             | 22                      | 32.2                        | 1                                   |
|                             | Mar  | 1,525                   | 13                             | 0                               | 31; 1                               | 7.2                      | 0                 | 1,077                               | 0                           | 1                             | \$ 36,439,840    | 100%                                              | 89%                | 95%              | 10                             | 24                      | 31.8                        | 4                                   |
|                             | Apr  | 1,491                   | 11                             | 0                               | 1946; 1                             | 7.1                      | 0                 | 1,070                               | 1                           | 0                             | \$ 36,708,484    | 101%                                              | 91%                | 93%              | 12                             | 0                       | 21.5                        | 2                                   |
|                             | May  | 1,140                   | 7                              | 0                               | 849; 0                              | 6.6                      | 0                 | 1,096                               | 0                           | 1                             | \$ 37,386,090    | 101%                                              | 92%                | 92%              | 19                             | 0*                      | 34.0                        | 2                                   |
|                             | June | 2,403                   | 13                             | 0                               | 0; 0                                | 6.3                      | 0                 | 1,051                               | 1                           | 0                             | \$ 35,933,528    | 101%                                              | 92%                | 91%              | 21                             | 23                      | 28.9                        | 1                                   |
|                             | July | 2,499                   | 9                              | 0                               | 125; 0                              | 6.3                      | 0                 | 1,040                               | 0                           | 1                             | \$ 35,825,410    | 102%                                              | 91%                | 92%              | 19                             | 0                       | 31.4                        | 2                                   |
|                             | Aug  | 1,080                   | 10                             | 0                               | 38; 0                               | 6.4                      | 0                 | 1,061                               | 0                           | 1                             | \$ 36,815,728    | 101%                                              | 91%                | 90%              | 21                             | 4                       | 32.7                        | 4                                   |
|                             | Sept | 861                     | 12                             | 0                               | 739; 0                              | 6.5                      | 0                 | 1,043                               | 0                           | 0                             | \$ 35,450,039    | 101%                                              | 92%                | 90%              | 11                             | 0                       | 21.7                        | 3                                   |
| Consecutive Months at Green |      | 0                       | 21                             | 9                               | 0                                   | 208                      | 63                | 191                                 | 17                          | 1                             | 204              | 22                                                | 10                 | 13               | 12                             | 1                       | 10                          | 0                                   |
| Metric Owner                |      | O'Neill                 | Pugsley                        | Dean                            | Dean                                | Pugsley                  | Pugsley           | Pugsley                             | Dean                        | Alvarez                       | Fraraccio        | Fraraccio                                         | Fraraccio          | Dean             | Dean                           | Howard                  | Howard                      | Howard                              |

Metric

Environmental Education

Unauthorized Discharge

Fecal Coliform Bacteria

Explanation

Environmental education staff had to cancel two outdoor programs due to weather, which caused our attendance to fall 14 people below our green level goal for September, which is a notoriously low visitation month.

The District experienced three unauthorized discharges of sewage totaling 739 gallons of sewage spilled: (1) Lift Station 169 (Jupiter Park Dr) experienced a spill of 726 gallons of sewage due to contractor workmanship issue as the lift station was being rehabilitated; (2) 10 gallons of sewage were spilled from a low pressure sewer system on Eganfuskee St. due to an electrical issue with the breaker supplying power to the system; (3) 2.5 gallons of sewage were spilled from a low pressure sewer system in Set-N-Sun due to failure of a private disconnect. See the Engineering Report for more information.

High fecal coliform bacteria (>200 cfu/100 ml) were observed at Stations 62 (Island Way bridge), 65 (Kitching Creek mouth), and 95 (Jupiter Farms). See Bud's report for additional details.



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

**TO:** Governing Board  
**FROM:** Administration Staff  
**DATE:** October 09, 2026  
**SUBJECT:** Consent Agenda

All items listed below are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or citizen, in which event, the item will be removed and considered under the regular agenda.

This month's consent agenda consists of the following items:

- A. ITB #26-004-00153 Low Pressure Sewer System General Construction Services – to award contract
- B. Harbor Road North Right-Of-Way – to approve abandonment of Right-Of-Way
- C. Delinquent (Late) Fee Abatement Policy – to approve policy
- D. Initiate Sewer Service Charges Policy – to approve policy
- E. Sewer Service Abatement Policy – to approve policy
- F. Employee Insurance Policy – to approve policy
- G. Employee Wage Policy – to approve policy
- H. Estoppel Fees Policy – to approve policy
- I. Ethics Policy – to approve policy
- J. Fixed Asset Disposal - to approve disposal
- K. Change Order to Current Contract - to approve modifications

Should you have any questions regarding these items, I would be pleased to discuss them further with you.

The following Motion is provided for Board consideration:

**“THAT THE GOVERNING BOARD approve the Consent Agenda of October 15<sup>th</sup>, 2026 as presented.”**

Signed:

D. Albrey Arrington, Ph.D.

Kevin L. Baker  
CHAIRMAN

Dr. Matt H. Rostock  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Gordon M. Boggie  
BOARD MEMBER

Water Reclamation – Environmental Education – River Restoration



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

TO: D. Albrey Arrington, Ph.D., Executive Director  
FROM: Kris Dean, P.E., Deputy Executive Director  
Courtney Jones, P.E., Director of Engineering  
DATE: October 15, 2026  
SUBJECT: ITB # 26-004-00153 Low Pressure Sewer System General Construction Services

As we work to complete remnant sewerage and address statutory way of necessity requests, we frequently have small and mid-sized projects requiring construction of low pressure infrastructure to serve remnant areas. To address these areas in a timely and efficient manner, we use a general construction services contract.

This month we completed bidding of ITB #26-0004-001563 Low Pressure Sewer System General Construction Services. This contract allows for an initial one-year term with four (4) optional one-year renewals. We received six (6) bids for this contract as summarized below:

|                                               |              |
|-----------------------------------------------|--------------|
| • WCDEL LLC DBA Treasure Coast Infrastructure | \$63,907.85  |
| • Bismark Electrical Services, Inc.           | \$65,783.85  |
| • The Lazarus Group, Inc.                     | \$117,442.35 |
| • Sunshine Land Design, Inc.                  | \$174,545.28 |
| • CK Contractors & Development, LLC           | \$217,498.00 |
| • Johnson-Davis, Incorporated                 | \$314,830.00 |

As the apparent low bid for an aggregate of line items defined by the unit price bid schedule, an evaluation of WCDEL LLC DBA Treasure Coast Infrastructure's bid was performed. They were found to be responsive and responsible, as such, Staff offer the following motion:

**"THAT THE DISTRICT GOVERNING BOARD authorize award of an initial 1-year term contract for ITB # 26-004-00153 Low Pressure Sewer System General Construction Services to WCDEL LLC DBA Treasure Coast Infrastructure in amount not to exceed \$150,000.00, contingent upon an approved HSE Plan approved by the District's Safety Officer."**

Kevin L. Baker  
CHAIRMAN

Dr. Matt H. Rostock  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Gordon M. Boggie  
BOARD MEMBER

# Tabulation Sheet

**Agency Name** Loxahatchee River District

**Bid Number** ITB-26-004-00153-0-2026/KD

**Bid Name** Low Pressure Sewer System General Construction Services

**Bid Due Date** 10/06/2026 14:00:00 Eastern

**Bid Opening** **Closed**

6 responses found.

✓ online,  offline, ● not submitting,  not received

| Company         |                                                | Responded                         | Address                                                                        | Bid Amount    | Alt Bid Amount | Declared Attributes                  | Documents         | Sent |
|-----------------|------------------------------------------------|-----------------------------------|--------------------------------------------------------------------------------|---------------|----------------|--------------------------------------|-------------------|------|
| <b>Complete</b> |                                                |                                   |                                                                                |               |                |                                      |                   |      |
| 1 .             | Bismark Electrical Services Inc                | 10/06/2026<br>13:33:05<br>Eastern | 1650 S<br>Kanner<br>Hwy,<br>Suite 208,<br>Stuart, FL,<br>34994                 | \$65783.8500  | 0.0000         |                                      | Response Document | ✓    |
| 2 .             | CK Contractors & Development LLC               | 10/06/2026<br>11:42:30<br>Eastern | 1100<br>Technology<br>Place,<br>Suite 122,<br>West Palm<br>Beach, FL,<br>33407 | \$217498.0000 | 0.0000         |                                      | Response Document | ✓    |
| 3 .             | Johnson-Davis Incorporated                     | 10/06/2026<br>12:34:29<br>Eastern | 604<br>Hillbrath<br>Dr.,<br>Lantana,<br>FL, 33462                              | \$314830.0000 | 0.0000         |                                      | Response Document | ✓    |
| 4 .             | Sunshine Land Design Inc.                      | 10/06/2026<br>13:00:47<br>Eastern | 3291 SE<br>Lionel<br>Terrace,<br>Stuart, FL,<br>34997                          | \$174545.2800 | 0.0000         | Small<br>Business,<br>Woman<br>Owned | Response Document | ✓    |
| 5 .             | the lazarus group inc                          | 10/06/2026<br>12:56:57<br>Eastern | PO Box<br>2447,<br>Palm City,<br>FL, 34991                                     | \$117442.3500 | 0.0000         |                                      | Response Document | ✓    |
| 6 .             | WCDEL LLC DBA TREASURE COAST<br>INFRASTRUCTURE | 10/06/2026<br>13:28:56<br>Eastern | PO BOX<br>405,<br>Palm City,<br>FL, 34990                                      | \$63907.8500  | 0.0000         | Small<br>Business                    | Response Document | ✓    |

**LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT BID****ITB # 26-004-0015****LOW PRESSURE SEWER SYSTEM GENERAL CONSTRUCTION SERVICES****BID RESPONSE**

In accordance with the terms, conditions, and specifications, the undersigned bidder hereby submits the following prices for supplying the Loxahatchee River District with the goods and/or services called for in ITB # 26-004-0015. This project will be awarded to the lowest responsive, responsible bidder (s) within budget.

| <b>BID ITEM NO.</b> | <b>DESCRIPTION</b>                                                                                 | <b>QTY</b> | <b>UNIT</b> | <b>UNIT COST</b> | <b>TOTAL</b> |
|---------------------|----------------------------------------------------------------------------------------------------|------------|-------------|------------------|--------------|
| 1                   | Directional Drill up to 3" LP Force Main                                                           |            |             |                  |              |
| 1a                  | First 10 LF                                                                                        | 1          | LS          | \$2,000.00       | \$2,000.00   |
| 1b                  | Each Additional Foot                                                                               | 75         | LF          | \$17.82          | \$1,336.50   |
| 2                   | Direct Bury up to 3" LP Force Main Less Than or Equal to 48" Depth                                 |            |             |                  |              |
| 2a                  | First 10 LF                                                                                        | 1          | LS          | \$2,000.00       | \$2,000.00   |
| 2b                  | Each Additional Foot                                                                               | 75         | LF          | \$9.90           | \$742.50     |
| 3                   | Direct Bury up to 3" LP Force Main Greater Than 48" Depth                                          |            |             |                  |              |
| 3a                  | First 10 LF                                                                                        | 1          | LS          | \$2,000.00       | \$2,000.00   |
| 3b                  | Each Additional Foot                                                                               | 10         | LF          | \$9.90           | \$99.00      |
| 4                   | Pneumatic Mole up to 3" LP Force Main                                                              |            |             |                  |              |
| 4a                  | First 10 LF                                                                                        | 1          | LS          | \$1,500.00       | \$1,500.00   |
| 4b                  | Each Additional Foot                                                                               | 10         | LF          | \$19.80          | \$198.00     |
| 5                   | Core Existing Shallow Manhole and Install up to 3" LP Force Main                                   | 1          | EA          | \$2,500.00       | \$2,500.00   |
| 6                   | Core Existing Deep Manhole and Install up to 3" LP Force Main                                      | 1          | EA          | \$3,000.00       | \$3,000.00   |
| 7                   | Connect up to 2-1/2" LP Force Main to existing 4" - 12" Force Main Less Than or Equal to 48" Depth |            |             |                  |              |
| 7a                  | 4"                                                                                                 | 1          | EA          | \$2,800.00       | \$2,800.00   |

ITB # 26-004-00153

| BID ITEM NO. | DESCRIPTION                                                    | QTY | UNIT | UNIT COST  | TOTAL      |
|--------------|----------------------------------------------------------------|-----|------|------------|------------|
| 7b           | 6"                                                             | 1   | EA   | \$3,465.00 | \$3,465.00 |
| 7c           | 8"                                                             | 1   | EA   | \$3,158.00 | \$3,158.00 |
| 7d           | 10"                                                            | 1   | EA   | \$3,257.00 | \$3,257.00 |
| 7e           | 12"                                                            | 1   | EA   | \$3,356.00 | \$3,356.00 |
| 8            | Additional Added to Item 7 for Greater Than 48" Depth          | 1   | LS   | \$1,800.00 | \$1,800.00 |
| 9            | Additional Added to Item 7 for Connection of 3" LP Force Mains | 1   | LS   | \$1,200.00 | \$1,200.00 |
| 10           | Standard Singe Service                                         |     |      |            |            |
| 10a          | Short                                                          | 1   | EA   | \$1,188.00 | \$1,188.00 |
| 10b          | Long                                                           | 1   | EA   | \$1,782.00 | \$1,782.00 |
| 11           | 2" Single Service                                              |     |      |            |            |
| 11a          | Short                                                          | 1   | EA   | \$1,188.00 | \$1,188.00 |
| 11b          | Long                                                           | 1   | EA   | \$1,287.00 | \$1,287.00 |
| 12           | Double Service                                                 |     |      |            |            |
| 12a          | Short                                                          | 1   | EA   | \$1,188.00 | \$1,188.00 |
| 12b          | Long                                                           | 1   | EA   | \$1,782.00 | \$1,782.00 |
| 13           | Connect New Service to an Existing LP Force Main               | 1   | EA   | \$1,800.00 | \$1,800.00 |
| 14           | Terminal End Flushing Port                                     | 1   | EA   | \$1,750.00 | \$1,750.00 |
| 15           | In-line Flushing Port                                          | 1   | EA   | \$1,750.00 | \$1,750.00 |
| 16           | Air/Vacuum Valve                                               | 1   | EA   | \$1,930.50 | \$1,930.50 |
| 17           | Isolation Valve                                                | 1   | EA   | \$1,287.00 | \$1,287.00 |
| 18           | Sod/Seed and Mulch                                             |     |      |            |            |

ITB # 26-004-00153

| BID ITEM NO.            | DESCRIPTION                       | QTY | UNIT | UNIT COST  | TOTAL              |
|-------------------------|-----------------------------------|-----|------|------------|--------------------|
|                         | Bahia Sod                         | 100 | SY   | \$4.46     | \$446.00           |
|                         | St. Augustine Sod                 | 100 | SY   | \$5.35     | \$535.00           |
|                         | FDOT Seed and Mulch               | 100 | SY   | \$4.01     | \$401.00           |
| 19                      | Open Cut Road Repair              | 15  | SY   | \$79.20    | \$1,188.00         |
| 20                      | Mill and Overlay                  | 140 | SY   | \$33.00    | \$4,620.00         |
| 21                      | Concrete Sidewalk Restoration     | 5   | SY   | \$89.10    | \$445.50           |
| 22                      | Asphalt Sidewalk Restoration      | 5   | SY   | \$54.45    | \$272.25           |
| 23                      | Concrete Driveway Restoration     | 10  | SY   | \$99.00    | \$990.00           |
| 24                      | Dewatering w/Wellpoints           |     |      |            |                    |
| 24a                     | First Day                         | 1   | EA   | \$1,750.00 | \$1,750.00         |
| 24b                     | Each Additional Day               | 1   | EA   | \$700.00   | \$700.00           |
| 25                      | 4" SCH40 Casing by Direct Bury    | 20  | LF   | \$11.88    | \$237.60           |
| 26                      | 4" SCH40 Casing by Pneumatic Mole | 20  | LF   | \$19.80    | \$396.00           |
| <b>LABOR</b>            |                                   |     |      |            |                    |
| 27                      | Project Manager                   | 1   | HOUR | \$125.00   | \$125.00           |
| 28                      | Superintendent                    | 1   | HOUR | \$118.80   | \$118.80           |
| 29                      | Foreman                           | 1   | HOUR | \$118.80   | \$118.80           |
| 30                      | Laborer                           | 1   | HOUR | \$59.40    | \$59.40            |
| 31                      | Operator                          | 1   | HOUR | \$95.00    | \$95.00            |
| 32                      | Truck Driver                      | 1   | HOUR | \$65.00    | \$65.00            |
| <b>TOTAL BASE BID =</b> |                                   |     |      |            | <b>\$63,907.85</b> |

ITB # 26-004-00153

\* PAYMENT FOR ALL WORK COMPLETED UNDER THIS CONTRACT SHALL BE IN ACCORDANCE WITH THE PROVISIONS OF THE CONTRACT. MATERIALS AND SUBCONTRACTOR WORK ASSOCIATED

| BID ITEM NO.                                                                                                                                                                                                                                                                                                                    | DESCRIPTION | QTY | UNIT | UNIT COST | TOTAL |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----|------|-----------|-------|
| WITH WORK UTILIZING BID ITEMS NO. 1 THROUGH 26 SHALL BE PAID ON COST PLUS 15% MARK-UP BASIS. EQUIPMENT ASSOCIATED WITH WORK UTILIZING BID ITEMS NO. 27 THROUGH 32 SHALL BE PAID AT THE PUBLISHED FHWA BLUE BOOK RATE PLUS 15% MARK-UP. A 1.5 MULTIPLIER WILL BE APPLIED TO LABOR AND EQUIPMENT ONLY FOR EMERGENCY/ON-CALL WORK. |             |     |      |           |       |

All unit prices bid should be within two (2) decimal points. If bidder's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

Is bidder's Qualification information included?

YES; INITIAL

Is proof of ability to provide insurance provided?

YES; INITIAL

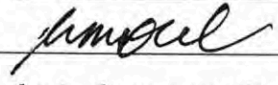
Is licensing provided?

YES; INITIAL

Health, Safety and Environmental submittal is provided?

YES; INITIAL

**BIDDER'S FIRM NAME:** WCDel LLC dba Treasure Coast Infrastructure

**BIDDER'S SIGNATURE:** 

*(Failure to sign by a duly authorized representative shall result in rejection of this bid)*

By signature on this document, bidder acknowledges and agrees that its offer includes and accepts all terms, conditions, and specifications of the District's bid solicitation as originally published, without exception, change or alteration of any kind, except as may have been published by the District in official amendments prior to this date of submittal.

**FIRM ADDRESS:** 1650 S Kanner Hwy, Suite 212, Stuart, FL 34994

**FIRM TELEPHONE NUMBER:** (412) 689-1038

**FIRM E-MAIL ADDRESS:** bill@tcifl.com

**APPLICABLE LICENSE(S):** FL Underground Utility & Excavation Contractor CUC1226427

**FIRM FEDERAL ID #:** 93-4584011



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

TO: D. Albrey Arrington, Ph.D., Executive Director  
FROM: Kris Dean, P.E., Deputy Executive Director  
Courtney Jones, P.E., Director of Engineering  
DATE: October 15, 2026  
SUBJECT: Request for Public R/W Abandonment – Harbor Road North

Staff recently received a request for public R/W abandonment on Harbor Road North (see attached for reference). Staff are seeking Board approval of this request. The District does not have a specific process defined for abandonment of a right-of-way; however, in practice, a request for public right of way abandonment is similar to easement abandonment/termination in that the District is giving up existing rights to property, and we have taken a similar approach here.

Below Staff have provided the applicable portions of the engineering analysis for the request for easement abandonment procedure and applied them to this request for public R/W abandonment.

The following outlines Engineering Services' review of the request:

1. Risk Assessment: No District risk identified as no existing or proposed District facilities are located within the unimproved public R/W requesting to be abandoned (see location highlighted in green in map on next page for reference).
2. Benefit Assessment: No benefit to the District identified.
3. No reasonable future use by the District identified for this public R/W. All currently occupied parcels in this area are sewered. If the adjacent parcel, 3496 Harbor Road, or any other parcel in this area were to develop or redevelop, then as part of the property development or redevelopment they would be required to convey any required infrastructure and property rights to the District.
4. No conflicts with existing District infrastructure have been identified.
5. No identification of restraints and limitations identified.

Staff recommend the following motion:

**“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to provide a letter of no objection for the abandonment of the public right-of-way located immediately north of Harbor Road North and immediately west of Parcel No. 00-43-40-30-02-001-0080.”**

Kevin L. Baker  
CHAIRMAN

Dr. Matt H. Rostock  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Gordon M. Boggie  
BOARD MEMBER

The area highlighted in green in the map below is the right-of-way being requested for abandonment.



Via US mail and Email:

[kris.dean@lrecd.org](mailto:kris.dean@lrecd.org)

September 25, 2026

Loxahatchee River Environmental Control District  
2500 Jupiter Park Drive  
Jupiter, FL 33458

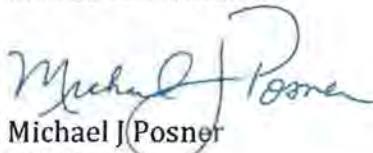
SUBJECT: Petition To Abandon/Vacate a 20' platted right of way described on Exhibit A attached hereto and made a part hereof

Dear Sir/Madam:

Please consider this letter our request for a consent/letter of no objection to the abandonment of the site identified in the enclosed survey and legal description. The site to be abandoned is located in the Village of Tequesta in Palm Beach County, Florida.

A self-addressed envelope is attached for your early reply. If you have any questions or if I may be of further assistance, please contact me at 561.594.1452. Thank you for your assistance in this matter.

Very truly yours,  
LIPPES MATHIAS LLP

  
Michael J. Posner  
MJP/jag

Encl: survey and legal description

**Michael J Posner** | Partner & Florida Board Certified Real Estate Attorney | [mjposner@lippes.com](mailto:mjposner@lippes.com)

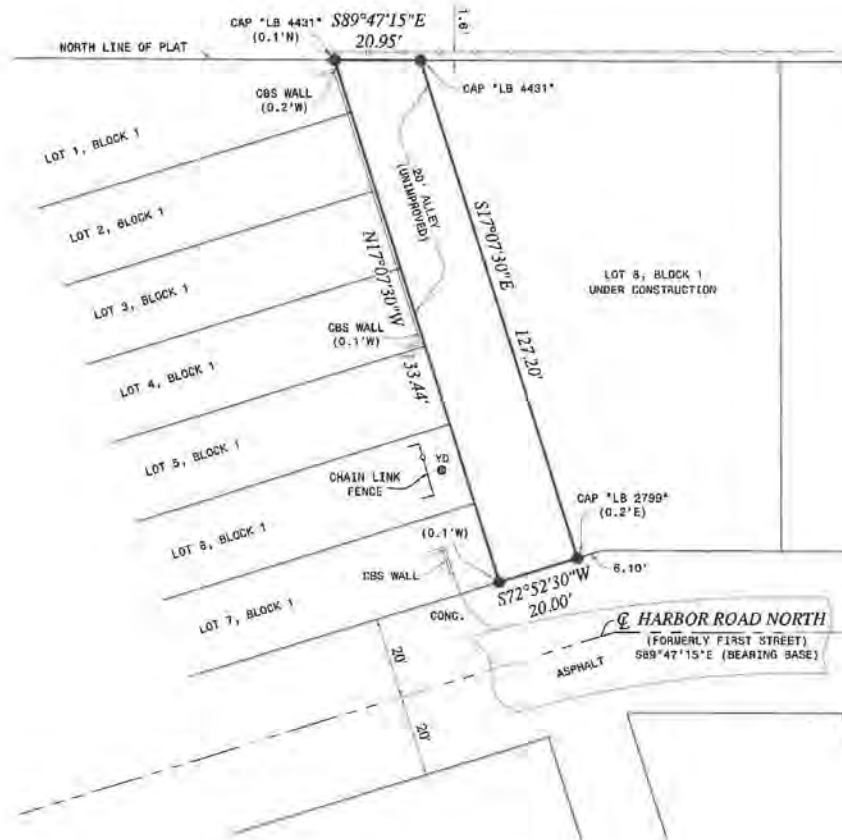
4420 Beacon Circle, West Palm Beach, FL 33407 Phone: 561.842.3000 [lippes.com](http://lippes.com)

New York: Albany, Buffalo, Cleveland, Columbus, Hartford, New York City, Rochester, Saratoga Springs, Syracuse  
Florida: Jacksonville  
Washington, D.C.



#### LEGEND

|        |                                 |
|--------|---------------------------------|
| ●      | FOUND 5/8" IRON ROD             |
| ○      | SET 5/8" IRON ROD/CAP "LB 8130" |
| WPP    | WOOD POWER POLE                 |
| CP     | CONC. POWER POLE                |
| CL     | CENTERLINE                      |
| P.C.   | POINT OF CURVATURE              |
| P.R.C. | POINT OF REVERSE CURVATURE      |
| COV.   | COVERED                         |
| CONC.  | CONCRETE                        |
| ELEV.  | ELEVATION                       |
| F.F.   | FINISH FLOOR                    |
| FPL    | FLORIDA POWER & LIGHT           |
| WM     | WATER METER                     |
| FM     | FIRE HYDRANT                    |
| BFP    | BACK FLOW PREVENTOR             |
| CBS    | CONCRETE BLOCK STUCCO           |
| SSCO   | SANITARY SEWER CLEAN-OUT        |
| ATT    | ATT TELEPHONE                   |
| CTV    | CABLE TELEVISION                |
| CHB    | CHORD BEARING                   |
| CHD    | CHORD DISTANCE                  |
| R      | RADIUS                          |
| L      | ARC LENGTH                      |
| INT    | INTERIOR ANGLE                  |
| POC    | POINT OF COMMENCEMENT           |
| POB    | POINT OF BEGINNING              |
| —○—    | WIRE FENCE                      |
| —●—    | METAL RAIL FENCE                |
| —□—    | PLASTIC FENCE                   |
| 20.0   | EXISTING ELEVATION              |
| ~~~    | PROPOSED DRAINAGE               |
| WV     | WATER VALVE                     |
| CB     | CATCH BASIN                     |
| L.S.   | SANITARY LIFT STATION           |
| YD     | YARD DRAIN                      |



LOCATION MAP  
(NOT TO SCALE)

#### LEGAL DESCRIPTION

A TWENTY (20') FOOT ALLEY, LYING EASTERLY OF LOTS 1, 2, 3, 4, 5, 6, AND 7, AND WESTERLY OF LOT 8, BLOCK 1, JUPITER HEIGHTS, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 23, PAGE 68, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA BEING BOUND ON THE NORTH BY THE NORTH LINE OF SAID PLAT OF JUPITER HEIGHTS AND ON THE SOUTH BY THE NORTH LINE OF HARBOR ROAD NORTH (FORMERLY FIRST STREET) AS SHOWN ON SAID PLAT OF JUPITER HEIGHTS.

#### SURVEYOR'S NOTES:

- 1) UTILITIES SHOWN HEREON ARE VISIBLE ABOVE GROUND FEATURES. ADDITIONAL SUB-SURFACE UTILITIES OR STRUCTURES MAY EXIST.
- 2) PROPERTY CONTAINS 2,806 SQUARE FEET OR 0.06 ACRES, MORE OR LESS.
- 3) NO TITLE POLICY OR COMMITMENT AFFECTING TITLE OR BOUNDARY TO THE SUBJECT PROPERTY HAS BEEN PROVIDED. DEEDS AND EASEMENTS, RECORDED OR UNRECORDED, WHICH COULD AFFECT THIS BOUNDARY SURVEY MAY EXIST.
- 4) NO RESPONSIBILITY IS ASSUMED BY THIS SURVEY FOR THE CONSTRUCTION OF IMPROVEMENTS, FROM BUILDING TIES SHOWN HEREON.
- 5) ENVIRONMENTALLY SENSITIVE AREAS, IF ANY, WHICH MAY AFFECT THIS PARCEL HAVE NOT BEEN LOCATED ON THIS BOUNDARY SURVEY.

PALM BEACH COUNTY  
SOUTHERN BUILDING & DESIGN  
851 N. US HIGHWAY 1 MANAGEMENT LLC  
LIPPES, MATHIAS, LLP

I HEREBY CERTIFY TO EACH OF THE ABOVE THAT A SURVEY OF THE PROPERTY DESCRIBED HEREDON WAS MADE UNDER MY SUPERVISION AND THAT THE SURVEY CONFORMS TO THE STANDARDS OF PRACTICE FOR PROFESSIONAL SURVEYOR AND MAPPERS AS OUTLINED IN CHAPTER 5J-17, F.A.C., PURSUANT TO CHAPTER 472.027 OF THE FLORIDA STATUTES.

JUNE 11, 2026  
DATE OF FIELD SURVEY

Gregory Tucker  
GREGORY T. TUCKER  
LEGACY SURVEYING & MAPPING, INC.  
FLORIDA LAND SURVEYOR NO. 6147

THIS SURVEY IS NOT VALID UNLESS SEALED WITH AN EMBOSSED SURVEYOR'S SEAL OR DIGITAL SIGNATURE.

DRAWING REVISIONS: BOUNDARY 6/11/2026 , REVISED LEGAL DESCRIPTION 8/26/2026  
(INTER-OFFICE USE ONLY)

TYPE OF SURVEY: BOUNDARY  
ELEVATION DATUM: NAVD 88  
FLOOD ZONE: "X" 12099C01790 12/20/2024  
BASIS OF BEARING: CL HARBOR RD BEING S89°47'15"E

**Legacy**  
Surveying and Mapping, Inc.  
1530 CYPRESS DRIVE, UNIT H  
JUPITER, FL. 33489  
Phone: (561) 746-8424  
BUSINESS LICENSE: LB# 8130

SCALE: 1" = 20'  
DRAWN BY: R.M.  
PROJECT: JUPITER HEIGHTS  
DATE: N/A  
DRAWING NO.: 21-024-11  
JOB NO.: 21-024-11



## Exhibit A

### Legal Description

A Twenty (20') Foot Alley, lying easterly of Lots 1, 2, 3, 4, 5, 6, and 7, and westerly of Lot 9, Block 1, JUPITER HEIGHTS, according to the Plat thereof as recorded in Plat Book 23, Page 69, of the Public Records of Palm Beach County, Florida being bound on the North by the North line of said Plat of JUPITER HEIGHTS and on the South by the North Line of Harbor Road North (formerly First Street) as shown on said Plat of JUPITER HEIGHTS



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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

To: Albrey Arrington, Ph.D., Executive Director  
From: Bud Howard, Director of Information Services  
Date: October 1, 2026  
Subject: Policy Review and Updates for Customer Service – Delinquent (Late) Fee Abatement

This is a request for the Board's review and approval of the Delinquent (Late) Fee Abatement Policy.

The Governing Board originally approved this policy in 2016, and they were last reviewed and revised in 2021. This is the scheduled 5-year Board review of this policy.

These revisions include minor clarifications and edits as indicated in the attached redline markup.

Therefore, we offer the following motion for consideration:

**“THAT THE DISTRICT GOVERNING BOARD approve the attached Delinquent (Late Fee) Abatement Policy & Procedure with an effective date of October 16, 2026.”**

**Kevin L. Baker**  
CHAIRMAN

**Dr. Matt H. Rostock**  
BOARD MEMBER

**Stephen B. Rockoff**  
BOARD MEMBER

**Gordon M. Boggie**  
BOARD MEMBER

|                                                                                   |                                   |                   |                          |
|-----------------------------------------------------------------------------------|-----------------------------------|-------------------|--------------------------|
|  | <b>LOXAHATCHEE RIVER DISTRICT</b> | Doc No:           | LRD-POL-IS-2.00          |
|                                                                                   |                                   | Effective Date    | 9/16/2016                |
| <b>Author: Bud Howard, Albrey Arrington</b>                                       |                                   | Revision History: | 10/21/2021<br>10/15/2026 |
|                                                                                   |                                   | Revision No.      | 2                        |
| Issuing Department: Customer Service                                              |                                   | Expiration Date:  | None                     |
|                                                                                   |                                   | Page:             | Page 1 of 1              |

## DELINQUENT (LATE) FEE ABATEMENT POLICY

### Purpose

To clarify conditions for the abatement of Delinquent (Late) Fees.

### Policy

A Delinquent Fee equal to 10% of the Quarterly Service Charge is applied to accounts that have an outstanding Quarterly Service Charge balance greater than \$20 at the end of quarterly service period (Rule Chapter 31-10.009(3)). Delinquent Fees shall be suspended for customers actively participating in, and fully compliant with the terms of, an approved payment plan (LRD Policy #LRD-POL-IS-09.00).

### Definitions

- A. Delinquent Quarterly Service Charge for Sewer Service – A Quarterly Service Charge for Sewer Service shall be delinquent if not paid during the service period. (Rule Chapter 31-10).
- B. Delinquent Fee Abatement – Forgiveness and credit provided for the delinquent fee on the Customer's account.

### Relevant Procedures

1. The Customer requests the Delinquent Fee abatement by phone, email, or letter.
2. District Customer Service Staff may fully abate One (1) Delinquent Fee at the request of the Customer under the following conditions:
  - a. The account ~~had no Delinquent Fees assessed in is in good standing for~~ the previous 24-month period, other than the fee for which abatement is requested, or since ownership, whichever is less.
  - b. No prior delinquent fee abatement was granted in the previous 24-month period, or since ownership, whichever is less.
3. All abatements shall be logged in the account notes by the Customer Service staff member processing the abatement, and the credit applied to the Customer's account.

### Applicability

Customer Service Departments

### Policy Questions

Questions regarding this policy should be directed to the author(s) listed above.

Authority: Rule Chapter 31-10.009(93)

Date Approved by Governing Board: 10/15/2026



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

To: Albrey Arrington, Ph.D., Executive Director  
From: Bud Howard, Director of Information Services  
Date: October 1, 2026  
Subject: Policy Review and Updates for Customer Service – Initiate Sewer Service Charges

This is a request for the Board's review and approval of the Initiate Sewer Service Charges Policy.

The Governing Board originally approved this policy in 2017, and they were last reviewed and revised in 2021. This is the scheduled 5-year Board review of this policy.

These revisions include a clarification regarding sewer charges beginning the quarter following the issuance of a Certificate of Occupancy (CO) *within the past year*. This could result in a rare instance of back-billing for service that was used by, or available to, the customer. This provides time for agencies to update CO records and time for our staff to research those records and activate billing. Other clarifications and edits are indicated in the attached redline markup.

Therefore, we offer the following motion for consideration:

**“THAT THE DISTRICT GOVERNING BOARD approve the attached Initiate Sewer Service Charges Policy & Procedure with an effective date of October 16, 2026.”**

Kevin L. Baker  
CHAIRMAN

Dr. Matt H. Rostock  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Gordon M. Boggie  
BOARD MEMBER

|                                                                                   |                                   |                   |                                 |
|-----------------------------------------------------------------------------------|-----------------------------------|-------------------|---------------------------------|
|  | <b>LOXAHATCHEE RIVER DISTRICT</b> | Doc No:           | LRD-POL-IS-3.00                 |
|                                                                                   |                                   | Effective Date    | 6/1/2017                        |
| <b>Author: Bud Howard, Albrey Arrington</b>                                       |                                   | Revision History: | 11/18/2021<br><b>10/15/2026</b> |
|                                                                                   |                                   | Revision No.      | <b>2</b>                        |
|                                                                                   |                                   | Expiration Date:  | None                            |
| Issuing Department: Customer Service                                              |                                   | Page:             | Page 1 of 1                     |

## INITIATE SEWER SERVICE CHARGES POLICY

### Purpose

To clarify the process to initiate sewer services charges.

### Policy

Sewer service is generally provided to a property through one of the following processes: 1) the property is granted a Certificate of Occupancy following new construction or major renovation, 2) sewer service made available by the District (ex. Neighborhood Sewering), 3) the addition of a toilet(s) through minor construction/renovation, ~~or 4)~~ under the terms of a Standard Developer Agreement, or 5) discovery of an unbilled account.

### Definitions

- A. Quarterly Service Charge – The periodic charge for sewer services as set forth in Rule Chapter 31-10.
- B. The District's Billing Quarters are:
  - Q1 – January through March; Q2 – April through June;
  - Q3 – July through September; Q4 – October through December

### Relevant Policies:

- A. Sewer Service Abatement Policy - LRD-POL-IS-4.00
- B. End Sewer Service Charges – LRD-POL-IS- 7.00

### Relevant Procedures

1. Sewer service charges shall begin the Billing Quarter *immediately following* the date of:
  - a. Certificate of Occupancy issued within the past 12 months;
  - b. District inspection of a new connection (Neighborhood Sewering);
    - i. Or 12 months following the Notice of Sewer Availability if not connected (per §381.00655 F.S.);
  - c. Owner notification of toilet addition, or municipal/county plumbing inspection, whichever occurs first;
  - d. The schedule ~~As~~ set forth in the terms of a Standard Developer Agreement; or,
  - e. Discovery of an unbilled account.
2. The process for sewer connection is detailed in the Sewer Connection Procedures (Engineering).

### Applicability

Customer Service, Engineering.

### Policy Questions

Questions regarding this policy should be directed to the author(s) listed above.

Authority: Rule Chapter 31-10

Date Approved by Governing Board: **10/15/2026**



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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

To: Albrey Arrington, Ph.D., Executive Director  
From: Bud Howard, Director of Information Services  
Date: October 1, 2026  
Subject: Policy Review and Updates for Customer Service – Sewer Service Abatement

This is a request for the Board's review and approval of the Sewer Service Abatement Policy.

The Governing Board originally approved this policy in 2017, and they were last reviewed and revised in 2021. This is the scheduled 5-year Board review of this policy.

These revisions include clarifications and edits as indicated in the attached redline markup.

Therefore, we offer the following motion for consideration:

**“THAT THE DISTRICT GOVERNING BOARD approve the attached Sewer Service Abatement Policy & Procedure with an effective date of October 16, 2026.”**

Kevin L. Baker  
CHAIRMAN

Dr. Matt H. Rostock  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Gordon M. Boggie  
BOARD MEMBER

|                                                                                   |                                   |                   |                          |
|-----------------------------------------------------------------------------------|-----------------------------------|-------------------|--------------------------|
|  | <b>LOXAHATCHEE RIVER DISTRICT</b> | Doc No:           | LRD-POL-IS-4.00          |
|                                                                                   |                                   | Effective Date    | 6/1/2017                 |
| <b>Author: Bud Howard, Albrey Arrington</b>                                       |                                   | Revision History: | 11/18/2021<br>10/15/2026 |
|                                                                                   |                                   | Revision No.      | 2                        |
| Issuing Department: Customer Service                                              |                                   | Expiration Date:  | None                     |
|                                                                                   |                                   | Page:             | Page 1 of 1              |

## SEWER SERVICE ABATEMENT POLICY

### Purpose

To clarify the process to discontinue sewer service and charges by sewer disconnection.

### Policy

At the owner's request to the District's Engineering Department, the District may discontinue sewer services and charges under certain circumstances (e.g., demolition of an existing home connected to the District Sewer System) provided that the sewer service is properly disconnected and capped, and the work is inspected and approved by District staff.

### Definitions

- A. Quarterly Service Charge – The periodic charge for sewer services as set forth in Rule Chapter 31-10.

### Relevant Policies

- A. Initiate Sewer Service Charges Policy - LRD-POL-IS-3.00
- B. End Sewer Service Charges – LRD-POL-IS- 7.00

### Relevant Procedures

1. ~~The owner is responsible for the quarterly sewer service charges applied to the account prior to the inspection date and charges will cease the billing quarter following disconnection~~Charges continue through the end of the Billing Quarter in which District staff inspect and approve the disconnection (i.e., because quarterly billing begins the quarter *following* connection, it stops the quarter *following* disconnection by the Customer and inspection ~~of disconnection~~ by District staff).
2. Should the property be re-developed and/or re-connected to the sewer system, the owner must coordinate with the District's Engineering Department any work associated with re-connections to sewer service. The District will reinstate sewer service billing in accordance with the Initiate Sewer Service Charges Policy. Failure to coordinate a re-connection inspection will not relieve the owner of alleviate or annul charges (including ~~connection, line~~Plant Connection charges, Regional Transmission System Connection charges, and aAdministrative Connection charges, and quarterly service charges) owed from the date the property obtained certificate of occupancy.
3. The process for sewer disconnection is detailed in the Sewer Disconnection / Cut-and-Cap Procedures (Engineering).

### Applicability

Customer Service, Engineering

### Policy Questions

Questions regarding this policy should be directed to the author(s) listed above.

Authority: Rule Chapter 31-10

Date Approved by Governing Board: 10/15/2026



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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

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## MEMORANDUM

**To:** LRD Administrative Committee  
**From:** Kara Fraraccio, Director of Finance and Administration  
**Date:** October 9, 2026  
**Subject:** Updates to Employee Insurance Policy

As part of our scheduled policy review, staff have reviewed the Employee Insurance Policy, which was approved by the Governing Board in October 2021. The draft policy following this memo shows recommended revisions in track changes.

The most significant revision clarifies how employee premium deductions are taken. The current policy states that deductions are taken "semimonthly," but District employees are paid biweekly (26 pay periods per year). In practice, deductions are taken in two equal amounts each month from the first two paychecks, and no deduction is taken from the third paycheck in months with three pay periods. The revised language describes this existing practice and does not change employee deductions or District costs.

The remaining revisions correct minor typographical errors and do not change the substance of the policy.

At this time, I request the Governing Board approve the following motion:

**"THAT THE DISTRICT GOVERNING BOARD ratify and approve the attached Employee Insurance Policy, effective October 16, 2026, and authorize the Executive Director to update the Employee Insurance Policy from time to time and periodically present it to the Governing Board for ratification and approval."**

Kevin L. Baker  
CHAIRMAN

Gordon M. Boggie  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Dr. Matt H. Rostock  
BOARD MEMBER

|                                                                                  |                            |                                                |                   |
|----------------------------------------------------------------------------------|----------------------------|------------------------------------------------|-------------------|
|  | LOXAHATCHEE RIVER DISTRICT | Doc No:                                        | LRD-POL-HR-03.00  |
|                                                                                  |                            | Effective Date                                 | 10/16/2026        |
|                                                                                  |                            | Revision History:                              | 10/22/21          |
| Author: Kara Fraraccio                                                           |                            | Revision No.                                   | 2                 |
|                                                                                  |                            | Review Date:                                   | 10/2031           |
|                                                                                  |                            | Issuing Department: Finance and Administration | Page: Page 1 of 3 |

## EMPLOYEE INSURANCE POLICY

### Purpose

The District recognizes that employee benefits, while not paid in cash, represent real value to the employee and their dependents. Having a comprehensive selection of benefit options is instrumental to our ability to attract, motivate, and retain qualified employees. This policy has been developed to set forth the parameters for establishing and administering insurance benefits, e.g., group health and life insurance plans, for District employees and Governing Board Members.

### Policy

The LRD offers group insurance programs which promote preventative medical and dental care as well as provide financial protection against the cost of illness and non-job-related injury. The following is an overview of the types of insurance plans offered. See the annual Summary of Benefits and Coverage for a thorough overview of the District's plans and benefits. For complete information, see the policy documents, which are available from the Human Resource Generalist.

**Group Health Insurance** – The District offers Governing Board Members and Eligible Employees a group health insurance plan. The LRD contributes 87% of the monthly insurance premium. The Eligible Employee's share of 13% will be deducted from his/her paycheck in two equal amounts each month and is exempt from payroll taxes.

**Dental Insurance** – The District offers Governing Board Members and Eligible Employees dental insurance. The LRD contributes 100% of the monthly insurance premium.

**Group Life Insurance** – The District offers Eligible Employees basic group life insurance and accidental death and dismemberment insurance. The LRD contributes 100% of the monthly insurance premium. Supplemental group life, accidental death and dismemberment insurance, spouse/domestic partner term life and dependent life insurance are available to Eligible Employees through payroll deductions.

**Long Term Disability** – The District offers Eligible Employees a Long-Term Disability (LTD) insurance plan. This plan provides for monthly LTD benefits of 60% of basic monthly earnings to a maximum benefit of \$6,500 per month, less any other offsets.

**Voluntary Vision Insurance** – The District offers Governing Board Members and Eligible Employees a voluntary vision insurance plan. Participants in this plan are required to pay 100% of their monthly insurance premiums through payroll deductions taken in two equal amounts each month.

Date Approved by Governing Board: 10/16/2026

**Voluntary Supplemental Insurance** – Additional voluntary insurance plans, e.g., cancer insurance, critical illness insurance, and hospital indemnity insurance, are offered to Governing Board Members and Eligible Employees on a voluntary basis. Participants in a voluntary insurance plan(s) are required to pay 100% of their monthly insurance premiums through payroll deductions taken in two equal amounts each month.

**Flexible Spending Account** – The District offers Eligible Employees a Flexible Spending Account (FSA) where Eligible Employees can set aside a portion of their earnings to pay for qualified medical expenses or dependent care. Money deducted from an employee's pay into an FSA is not subject to payroll taxes. Participating employees must re-elect the dollar amount to be deducted each Plan Year. Maximum annual contribution amounts may not exceed annual limits set by the Internal Revenue Service.

**Employee Assistance Program (EAP)** – The Employee Assistance Program is a confidential counseling and information service for Governing Board Members and Eligible Employees. The EAP is designed to help maximize mental and physical health and effectiveness at home and work.

Governing Board Members and Eligible Employees may include their spouse and children (including stepchildren, adopted children, foster children and/or children for which the employee is the legal guardian) under the LRD's insurance plans for which they qualify. If it is determined that employees have covered dependents under these plans that are not eligible for coverage, the LRD reserves the right to require the return of all LRD paid premiums and any associated claims costs paid on behalf of the ineligible dependent. The individual may also be subject to disciplinary action, up to and including termination.

Coverage is effective for new Governing Board Members and Eligible Employees on the first day of the month after 30 days of employment (or beginning of their term for Governing Board Members). For example, if you are hired on April 11, benefits are effective on June 1. Part-time employees who transfer to full-time employment will be given the option to have coverage effective on the first day of the month immediately following his/her full-time employment status change provided the employee has been continuously employed on a part-time basis for at least 30 consecutive calendar days. Newly hired Eligible Employees wishing to participate in any of the benefit plans offered must enroll within 30 days of their hire or they will not be able to enroll until the next scheduled annual open enrollment period. Once elections are made, Governing Board Members and Eligible Employees must wait until the next open enrollment period to make changes, unless they experience a Qualifying Status Change.

Eligibility and premium changes due to a marriage, divorce, or over age dependent will be effective the first of the month following the qualifying event. Eligibility changes due to the birth of a baby are effective the date of birth, however, change in premium will apply when updated by the insurance provider.

The District complies with the Children's Health Insurance Program Reauthorization Act "CHIP." This Act requires employers that maintain group health plans to provide coverage for children that lose coverage under Medicaid and to notify Governing Board Members and Eligible Employees of the available premium assistance subsidy.

In the event of separation of employment (including expiration of an elected term) from the LRD, health, dental and vision insurance benefits and Flexible Spending Account will terminate on the last day of the month of separation. The employee must work (including serve as a Governing Board Member) at least one full day in the month to get coverage for that month. Group Life Insurance, Long Term Disability and Voluntary Supplemental Insurance terminate on the last day of employment. COBRA continuation of coverage may be available as applicable by law.

If an employee is on unpaid personal leave and/or not currently receiving earnings from the LRD, the employee will remain obligated to pay the employee portion of any applicable premiums while covered under LRD benefit plans.

### Definitions

List definitions necessary to understand the policy statement (section above).

- A. Eligible Employees – Regular, full-time employees who are regularly scheduled to work a minimum of 30 hours per week each week and are not classified as part-time, seasonal, temporary, or grant status.
- B. Governing Board Members – a Loxahatchee River Environmental Control District Governing Board Member as defined in Chapter 2021-249, Laws of Florida.
- C. Qualifying Status Change – life or work events that result in a gain or loss of eligibility for insurance coverage (i.e., marriage, divorce, or birth of a child). Qualified Status Changes are governed by Section 125 of the IRS code plus state laws and rules that allow only specific changes within established timeframes.

### Relevant Procedures

The following procedures guide staff in the appropriate implementation of this policy:

- A. Payroll Procedures

### Relevant Policies

- A. Personnel Policies and Procedures

### Policy Questions

Questions regarding this policy should be directed to the author(s) listed above.



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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

**To:** LRD Administrative Committee  
**From:** Kara Fraraccio, Director of Finance and Administration  
**Date:** October 9, 2026  
**Subject:** Updates to Employee Wage Policy

As part of our scheduled policy review, staff have reviewed the Employee Wage Policy, which was approved by the Governing Board in October 2021. The draft policy following this memo shows recommended revisions in track changes.

The most significant revision expands the definition of a lateral transfer to include a move to a lower paygrade when the transfer is expected to increase productivity and the employee is expected to advance to a higher paygrade over time. In these cases, the employee's pay will not be reduced, but the employee will not be eligible for merit increases while their pay rate is at or above the maximum of the new paygrade. Related revisions clarify that this type of lateral transfer is the only exception to the rule that employee pay must not exceed the maximum of the paygrade, and that a move to a lower paygrade under this provision is not considered a demotion.

At this time, I request the Governing Board approve the following motion:

**"THAT THE DISTRICT GOVERNING BOARD ratify and approve the attached Employee Wage Policy, effective October 16, 2026, and authorize the Executive Director to update the Employee Wage Policy from time to time and periodically present it to the Governing Board for ratification and approval."**

Kevin L. Baker  
CHAIRMAN

Gordon M. Boggie  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Dr. Matt H. Rostock  
BOARD MEMBER

|                                                                                  |                            |                   |                  |
|----------------------------------------------------------------------------------|----------------------------|-------------------|------------------|
|  | LOXAHATCHEE RIVER DISTRICT | Doc No:           | LRD-POL-HR-02.00 |
|                                                                                  |                            | Effective Date    | 10/16/2026       |
|                                                                                  |                            | Revision History: | 10/22/21         |
| Author: Kara Fraraccio                                                           |                            | Revision No.      | 2                |
|                                                                                  |                            | Review Date:      | 10/2031          |
| Issuing Department: Finance and Administration                                   |                            | Page:             | Page 1 of 3      |

## EMPLOYEE WAGE POLICY

### Purpose

The District recognizes that consistent and appropriate compensation practices are instrumental to our ability to attract, motivate, and retain qualified employees, to maintain compliance with applicable rules, regulations, and laws, and achieve our mission. The success of our compensation program hinges on our ability to appropriately compete with external labor markets, to recognize and reward exceptional performance, and to maintain a shared sense of equity and fairness. This policy has been developed to set forth the parameters for establishing and administering a compensation plan for District employees.

### Policy

The District is committed to providing a competitive, living wage to our employees while ensuring compliance with all applicable laws and regulations. All employees will be compensated fairly regardless of race, color, religion, gender, pregnancy, sexual orientation, gender identity or expression, age, national origin, disability, genetic information, marital status, familial status, ancestry, or status as a covered veteran.

Each employee is placed in the job classification that accurately reflects his/her responsibilities and is paid within the established paygrade for his/her job. Employee pay rate is initially determined by factors such as education and experience relative to the job's minimum qualifications and rates paid to other job incumbents. Managers/supervisors may also consider an individual's skills and job performance in determining pay. Starting pay for a new hire may not be below the minimum nor above the maximum for their paygrade and, in general, should not exceed the midpoint of their paygrade. This allows the new employee an opportunity for wage growth within the paygrade. Except as provided under Lateral Transfer, employee pay must not exceed the maximum of their paygrade. An employee cannot receive a merit increase if their pay rate is at or above the maximum for their assigned paygrade. The District will review the competitiveness of the District paygrades approximately every five years and determine whether market adjustments to the District's pay scale are necessary or appropriate.

Job classification descriptions will be maintained by Human Resources. To maintain accurate classification descriptions, it is important for supervisors and Division Directors to review descriptions at least annually and notify Human Resources if the roles and responsibilities of a position have changed materially.

Typical employee pay adjustments include:

Date Approved by Governing Board: 10/15/2026

1. Cost of Living Adjustment (COLA) – The Governing Board may approve a COLA adjustment for full time and permanent part time employees. If a COLA adjustment is authorized, the wage rate scales will be adjusted accordingly.
2. Merit – Merit increases are based on job performance as measured through performance evaluations (every 6 months for first 24 months, annually thereafter). Merit increases are granted to those employees who provide Meritorious Performance in the accomplishment of his or her job. A target merit increase is approved by the Governing Board in the annual budget. Increases are considered as part of the annual merit pay cycle (October 1 through September 30). An earned merit increase will be effective on the first day of the pay period which includes the employee's hire date anniversary or their 6-month anniversary date for semi-annual reviews. Written justification is required for any proposed merit increase exceeding the budgeted merit increase amount for the merit pay cycle. A merit increase may not extend an employee's pay rate above the maximum amount allotted in the paygrade. All merit increases must be approved by the Executive Director.
3. Equity Adjustment – An internal equity adjustment may be considered when there is an inequity between the pay rate of one employee and another in the same or similar job. Human Resources, together with the appropriate Division Director will consider various factors in determining whether an internal equity adjustment is warranted or not, including the employee's experience, education, qualifications, and performance. An equity adjustment requires a documented recommendation from the Division Director and approval from Human Resources and the Executive Director.
4. Temporary Pay Adjustments - Certain circumstances may dictate the need to provide employees with additional compensation for limited periods of time. Division Directors may work in conjunction with Human Resources to structure pay increases of limited duration for the situations described below. Once the amount has been determined, approval is required by the Executive Director.
  - a. Project Based Pay Increase – awarded to employees who are assigned a long-term project that significantly adds to their job duties and responsibilities for a discrete period of time.
  - b. Temporary pay adjustments may be provided to an employee who assumes the duties and responsibilities for another position in whole or in part for a specified period of time. If the employee assumes duties from an individual in a higher paygrade, the temporary pay should typically not exceed the midpoint of the higher paygrade.
5. Promotion – A promotion occurs when an employee moves to a different LRD position with a higher paygrade. A promoted employee must not be paid less than the minimum rate established for the new paygrade. A promoted employee may receive a wage increase as requested by the hiring manager when considering all relevant factors. All promotions must be approved by the Executive Director.
6. Lateral Transfer – A lateral transfer occurs when an employee moves to a different LRD position with the same paygrade. A lateral transfer may include a pay rate increase or decrease. A lateral transfer may also include a move to a position with a lower paygrade when the transfer is expected to increase both the employee's and the District's productivity and the employee is expected to advance to a higher paygrade over time. In these cases,

the employee's pay rate will remain at the employee's current rate. If the maintained pay rate is at or above the maximum of the new paygrade, the employee is not eligible for merit increases until their pay rate falls within their assigned paygrade. Lateral transfers must be approved by the Executive Director.

7. Demotions – A demotion occurs when an employee moves to a different LRD position with a lower paygrade, other than a lateral transfer as described above. A demoted employee must not be paid more than the maximum rate established for the new paygrade. If the employee's pay rate exceeds the maximum of the new paygrade, the employee's pay rate will be adjusted down to the maximum of their new paygrade. Demotions must be approved by the Executive Director.

All adjustments to pay must be documented on a Payroll Change Notice. Any pay rate adjustments due to job changes or equity adjustments are effective on the first day of the payroll period coincident with the implementation date of the change. When applying several compensation adjustments, merit must always be applied to the current pay rate first. All other adjustment will be applied after merit.

### Definitions

List definitions necessary to understand the policy statement (section above).

- A. **Meritorious performance:** is assessed based upon an employee's job description, defined goals, and is typically assessed during annual performance evaluations. Assessment of meritorious performance considers: (1) how an employee meets expectations of the position (as defined in their job description) on a day-to-day, monthly, and annual basis; (2) how an employee adds value to their position; and (3) an employee's actual pay rate relative to the pay grade for the position, market value, and others in the organization within the same job description.

### Relevant Procedures

The following procedures guide staff in the appropriate implementation of this policy:

- A. Payroll Change Procedures

### Relevant Policies

- A. Personnel Policies and Procedures

### Policy Questions

Questions regarding this policy should be directed to the author(s) listed above.



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

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FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

To: Albrey Arrington, Ph.D., Executive Director  
From: Bud Howard, Director of Information Services  
Date: October 1, 2026  
Subject: Policy Review and Updates for Customer Service – Estoppel Fee Policy

This is a request for the Board's review and approval of the Estoppel Fee Policy.

The Governing Board originally approved this policy in 2016, and they were last reviewed and revised in 2021. This is the scheduled 5-year Board review of this policy.

We propose a clarification that limits a no-cost balance update to 90 days. Other clarifications and edits are indicated in the attached redline markup.

Therefore, we offer the following motion for consideration:

**“THAT THE DISTRICT GOVERNING BOARD approve the attached Estoppel Fee Policy & Procedure with an effective date of October 16, 2026.”**

Kevin L. Baker  
CHAIRMAN

Dr. Matt H. Rostock  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Gordon M. Boggie  
BOARD MEMBER

|                                                                                   |                                   |                   |                          |
|-----------------------------------------------------------------------------------|-----------------------------------|-------------------|--------------------------|
|  | <b>LOXAHATCHEE RIVER DISTRICT</b> | Doc No:           | LRD-POL-IS-1.00          |
|                                                                                   |                                   | Effective Date    | 9/16/2016                |
| <b>Author: Bud Howard, Albrey Arrington</b>                                       |                                   | Revision History: | 10/21/2021<br>10/15/2026 |
|                                                                                   |                                   | Revision No.      | 21                       |
| Issuing Department: Customer Service                                              |                                   | Expiration Date:  | None                     |
|                                                                                   |                                   | Page:             | Page 1 of 1              |

## ESTOPPEL FEE POLICY

### Purpose

To clarify conditions and criteria for Estoppel requests and fees's.

### Policy

The District charges an Estoppel Fee to offset administrative and legal expenses associated with providing information to parties requesting the status in writing for justifiable reliance purposes as to rates, fees and charges due to the District (Rule 31-10). The District requires an Estoppel Request form to process an Estoppel. Any Customer that requests an Estoppel letter that District staff needs to complete to reflect current amounts due shall be charged the current Estoppel Fee, except as provided in Procedure 3.

### Definitions

- A. Estoppel: a legal document obtained from the District that shows all outstanding fees due to the District as of a certain date, typically needed for real estate transactions.
- B. Estoppel Fee: Defined in LRD Rule Chapter 31-10.
- C. Estoppel Request Form: The District's standard request form, available from the District's website, that requires specific property information (ex. county property control number) to facilitate the Estoppel research by District staff.

### Relevant Procedures

1. To request a District Estoppel, the ~~CustomerRequestor shall-must~~ complete and submit the Estoppel Request Form, available from the District's website, for each Property Control Number (PCN) as established by either Martin County or Palm Beach County.
2. An Estoppel Fee, as defined in Rule Chapter 31-10, is charged for each Estoppel letter provided by the District and may be changed from time to time in accordance with the law. The ~~CustomerRequestor~~ must pay the Estoppel Fee before the District releases-processes the Estoppel RequestForm. ~~Customers may pre-pay Estoppel Fees.~~
3. If a Customer requests an Estoppel, or Estoppel update, and no changes or adjustments are needed to the Estoppel, there will be no charge to forward a copy of the previous unchanged estoppel, and/or provide a verbal confirmation of no changes from the Estoppel on file. The Requestor that paid the estoppel fee may receive an updated estoppel or verbal balance update within 90 days of estoppel request at no additional charge. After 90 days the Requestor must submit a new estoppel request and fee payment.

### Applicability

Customer Service, Engineering, and Finance Departments

**Policy Questions:** Questions regarding this policy should be directed to the author(s) listed above.

**Authority:** Rule Chapter 31-10.001(17)

**Date Approved by Governing Board:** 10/15/2026



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

**TO:** Governing Board  
**FROM:** D. Albrey Arrington, Ph.D., Executive Director  
**DATE:** October 1, 2026  
**SUBJECT:** Updates to Ethics Policy

Our Ethics Policy is typically reviewed every 5 years and it is up for review. Mr. Shenkman, Claude (AI), and I have collaborated on the proposed revisions, which are summarized below and shown on the following pages using track changes.

The revisions being recommended by staff and legal counsel are summarized as:

1. align the policy with the Florida Constitution. The 2021 policy cited only Chapter 112 of the Florida Statutes. This revision also incorporates requirements of Article II, Section 8 of the Florida Constitution, the "Ethics in Government" provision that the Code of Ethics implements and that voters expanded in 2018. It also cites s. 112.326, Florida Statutes, which is what lets the District set standards stricter than state law.
2. Identify that Board members as well as employees are subject to the policy. Much of the 2021 policy was written only for employees. This revision indicates which provisions apply to Board members and which apply to staff. It also reflects that Board members are elected officials, so enforcement is per state law (the Commission on Ethics and provisions under s. 112.317), not from employee discipline.
3. add the core standards of conduct listed in state law. A new "Standards of Conduct" section restates the Code of Ethics rules that apply to all District officials and employees, e.g.,:
  - a. no doing business with the District for personal benefit
  - b. no misuse of public position, including the constitutional ban on seeking a "disproportionate benefit"
  - c. nepotism restrictions
  - d. Board member voting-conflict disclosure (Form 8B)
4. include duties that took effect after 2021. A new section on financial disclosure and ethics training specifies:
  - a. annual electronic filing of Form 1 by Board members and certain senior staff
  - b. the 4 hours of annual ethics training required of special district Board members since January 1, 2024
5. revised outside employment rules to better align with Florida Statutes. The conflict test now includes businesses the District regulates. It also covers any outside job that creates a recurring conflict or interferes with District duties, as state law requires.
6. align gift rules to the statute. The 2021 policy applied gift reporting to all employees and included an exemption that isn't in the law. The revision:
  - a. says who must report gifts and when (quarterly on Form 9, for those who file financial disclosures)
  - b. states the exemptions exactly as the statute does
  - c. adds a reference to the Procurement Policy's gift, gratuity and Cone of Silence rules so staff face one consistent standard.

**Kevin L. Baker**  
CHAIRMAN

**Gordon M. Boggie**  
BOARD MEMBER

**Stephen B. Rockoff**  
BOARD MEMBER

**Dr. Matt H. Rostock**  
BOARD MEMBER

7. protect confidential records and preserve public records access. The revision:
  - a. makes clear that records confidential by law can't be released even with District permission
  - b. adds the state ban on using non-public information for personal gain
  - c. states that nothing in the policy limits the public's constitutional right to public records
8. bring the whistleblower section inline with the Whistle-blower's Act (112.3187, Florida Statutes). The categories of reportable misconduct, the people who can receive a protected report, the rules for keeping the whistleblower's identity confidential, and the protection against retaliation now follow the statute. Employees are also told about their legal remedies and filing deadlines, so they don't lose protection by reporting the wrong way or too late.
9. clarify definitions and wording. The revision adds definitions of "relative," "business associate," "gift," and "reporting individual" derived from the Code of Ethics so District terms match state law. It also improves ambiguous wording and adds a reference to the District's Procurement Policy.
10. clarify consequences with employees subject to District Policies and Governing Board Members subject to Florida law (e.g., Chapter 112, Florida Statutes).

Our policies are important documents, and improving these policies is a continuous process. The proposed revisions are another step forward.

Staff request your approval of the following motion:

**“THAT THE DISTRICT GOVERNING BOARD approves the District’s Ethics Policy as revised with an effective date of October 19, 2026.”**

|                                                                                  |                            |                                            |                                                  |
|----------------------------------------------------------------------------------|----------------------------|--------------------------------------------|--------------------------------------------------|
|  | LOXAHATCHEE RIVER DISTRICT | Doc No:                                    | LRD-POL-HR-05.00                                 |
|                                                                                  |                            | Effective Date                             | <a href="#">10/19/2026</a> <del>10/22/2021</del> |
|                                                                                  |                            | Revision History:                          | <a href="#">10/22/2021</a>                       |
| Author: <b>D. Albrey Arrington &amp; Mike Navicky</b>                            |                            | Revision No.                               | <a href="#">10</a>                               |
|                                                                                  |                            | Review Date:                               | <a href="#">10/15/2031</a>                       |
|                                                                                  |                            | Issuing Department: <b>Human Resources</b> | Page:                                            |

## ETHICS POLICY

### Purpose

The purpose of this policy is to protect employees and the District from any conflict of interest that might arise. One of the District's core values is integrity, because we understand the fundamental importance of our actions being intentionally honest and morally upright. This policy is provided to establish the District's ethical standards and their application to Board Members, employees, and volunteers. These standards are based upon ~~Chapter 112 (Part III) of the Florida Statutes and Code of Ethics for Public Officers and Employees as well as additional self-imposed constraints and standards of conduct.~~ [Article II, Section 8 of the Florida Constitution and Part III of Chapter 112, Florida Statutes \(i.e., the Code of Ethics for Public Officers and Employees aka "Code of Ethics"\), plus additional self-imposed constraints and standards of conduct adopted as authorized by section 112.326, Florida Statutes. Where this policy imposes a more stringent standard than state law, the more stringent standard applies; nothing in this policy authorizes conduct prohibited by state law.](#)

### Policy

#### Conflict of Interest

The District expects its [Board Members and](#) employees to conduct business according to the highest ethical standards. Employees are expected to devote their best efforts to the interests of the District. Conflicts of Interest can be unethical and/or illegal, can result in financial detriment to the District and/or be a violation of the trust citizens place in their government. Business dealings that appear to create a conflict between the interests of the District and an employee are subject to disclosure, evaluation, and prohibition.

The District recognizes the right of employees to engage in activities outside of their employment which are of a private nature and unrelated to our business. However, each employee must disclose any possible conflicts so that the District may assess and prevent potential conflicts of interest from arising. If in doubt, it is better to exercise an abundance of caution and disclose the potential conflict of interest for evaluation beforehand, rather than risk taking unethical and/or illegal action under a conflict of interest.

A potential or actual conflict of interest occurs whenever an employee is in a position to influence a decision that may result in a personal gain for the employee, a person affiliated in business with the employee ~~(including a business associate as defined in section 112.312(4), Florida Statutes), or a family member (i.e., spouse or significant other, domestic partner, children, parents, siblings)(e.g., spouse or significant other, domestic partner, children, parents, siblings, or any~~

**Authority:** [Article II, Section 8 of the Florida Constitution](#); Part III of Chapter 112, Florida Statutes, i.e., Code of Ethics for Public Officers and Employees.

**Date Approved by Governing Board:** [10/15/2026](#)~~10/21/2021~~

[other relative as defined in section 112.312\(21\), Florida Statutes](#)) as a result of the District's business dealings.

Although it is not possible to specify every action that might create a conflict of interest, this policy sets forth the ones which most frequently present problems. If an employee has any question whether an action or proposed course of conduct would create a conflict of interest, he or she should immediately contact Human Resources [or the Executive Director](#) to obtain advice on the issue. [Board Members should consult the District's legal counsel. Any Board Member or employee may also request an advisory opinion from the Florida Commission on Ethics pursuant to section 112.322\(3\), Florida Statutes.](#) If an employee becomes aware of a conflict of interest after the action or course of conduct was taken, the employee should disclose the conflict of interest as soon as possible thereafter, and the circumstances explaining why the employee may not have been aware of the conflict of interest beforehand.

### **Standards of Conduct**

[In addition to the other provisions of this policy, all Board Members and employees shall comply with the standards of conduct in section 112.313, Florida Statutes, and the related provisions of the Code of Ethics, including the following:](#)

- [o Doing Business with the District \(s. 112.313\(3\), F.S.\). No Board Member or employee, acting in an official capacity, shall purchase, rent, or lease any realty, goods, or services for the District from a business entity of which the Board Member or employee, or his or her spouse or child, is an officer, partner, director, or proprietor or in which such person has a material interest. Nor shall a Board Member or employee, acting in a private capacity, rent, lease, or sell any realty, goods, or services to the District, except as permitted by the exemptions in section 112.313\(12\), Florida Statutes.](#)
- [o Misuse of Public Position \(s. 112.313\(6\), F.S.; Art. II, s. 8\(h\), Fla. Const.\). No Board Member or employee shall corruptly use or attempt to use his or her official position or any property or resource within his or her trust, or perform his or her official duties, to secure a special privilege, benefit, or exemption for himself, herself, or others. Board Members and employees shall not abuse their public position to obtain a disproportionate benefit for themselves; their spouse, children, or employer; or any business with which they contract, in which they are an officer, partner, director, or proprietor, or in which they own an interest \(see Rule 34-18.001, Florida Administrative Code\).](#)
- [o Nepotism \(s. 112.3135, F.S.\). A Board Member or employee who has authority to appoint, employ, promote, or advance individuals, or to recommend such action, shall not appoint, employ, promote, or advance, or advocate for the appointment, employment, promotion, or advancement of, a relative in or to a position in the District.](#)
- [o Voting Conflicts \(s. 112.3143\(3\), F.S.\). A Board Member shall not vote in an official capacity upon any measure which would inure to his or her special private gain or loss; which he or she knows would inure to the special private gain or loss of any principal by whom he or she is retained, or of the parent organization or subsidiary of a corporate principal by which he or she is retained; or which he or she knows would inure to the special private gain or loss of a relative or business associate. Before the vote is taken, the Board Member shall publicly state to the assembly the nature of his or her interest in the](#)

matter and, within 15 days after the vote occurs, file a memorandum of voting conflict (CE Form 8B) with the person responsible for recording the minutes of the meeting.

### **Financial Disclosure and Ethics Training**

- o Financial Disclosure (s. 112.3145, F.S.). Governing Board members, the Executive Director (as the District's chief administrative employee), the Deputy Executive Director, the Director of Finance and Administration (as the District's finance director), members of the Retirement Plan Administrative Committee, and any purchasing agent having authority to make any purchase exceeding the threshold amount for CATEGORY TWO in section 287.017, Florida Statutes, are local officers who must file a Statement of Financial Interests (CE Form 1) electronically with the Florida Commission on Ethics no later than July 1 of each year, and a final statement (CE Form 1F) within 60 days after leaving office or employment, as required by section 112.3145, Florida Statutes.
- o Ethics Training (s. 112.3142(2)(d), F.S.). Each Governing Board member must complete four hours of ethics training each calendar year addressing, at a minimum, Article II, Section 8 of the Florida Constitution, the Code of Ethics, and the public records and public meetings laws of Florida, and must certify completion as required on the annual financial disclosure form.

### **Outside Employment**

Employees must obtain written approval from their Division Director before participating in outside employment activities. Approval will be granted unless the employment activity conflicts with the District's interest. In general, outside employment activities will conflict with the District's interests if they:

1. Prevent or diminish the employee from fully performing work for which he or she is employed at the District, including overtime assignments;
2. ~~Involve organizations that are doing or seek to do business with the District; or~~Involve a business entity or agency that is subject to the regulation of, is doing business with, or seeks to do business with the District;
3. Violate provisions of law or the District's act, rules, or policies; ~~or;~~
4. Create a continuing or frequently recurring conflict between the employee's private interests and the performance of his or her public duties, or impede the full and faithful discharge of his or her public duties (s. 112.313(7)(a), F.S.).

From time to time, District employees may be required to work beyond their normally scheduled hours. Employees are expected to reasonably accept this work when requested. In cases of conflict with any outside activity, the employee's obligations to the District must be given priority. Employees are hired with the understanding that the District is their primary employer and that other employment or commercial involvement which is in conflict with the business interests of the District is strictly prohibited.

Governing Board members are not subject to the approval requirement above; however, Board Members and employees remain subject to the prohibition on conflicting employment or contractual relationships in section 112.313(7), Florida Statutes, and the exemptions provided in section 112.313(12), Florida Statutes.

## Acceptance of Gifts

District Governing Board members and employees are covered by the Florida Code of Ethics for Public Officers and Employees. Simply stated, a gift intended to influence your decision making in your official capacity at the District shall not be solicited or accepted. If you have any doubts about the propriety of accepting a gift, chances are that others will believe you have misused your public position. Best practices policy is to avoid even the appearance of impropriety.

Whenever an employee or official is not certain as to what constitutes a gift under this code, or the propriety of any gift or compensation, they should consult with the District ~~attorney's~~ [legal counsel or may request an advisory opinion from the Florida Commission on Ethics.](#)

The following statutes are particularly relevant to all District Governing Board members and employees, ~~as indicated:~~

- o ~~Fla. Stat. 112.313(2) SOLICITATION~~[Fla. Stat. 112.313\(2\)\(a\) \(applies to all Board Members and employees\) SOLICITATION](#) OR ACCEPTANCE OF GIFTS – No public officer, employee of an agency, local government attorney, or ~~candidate for nomination or election shall solicit or accept~~[candidate for nomination or election may not solicit or accept](#) anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the public officer, employee, local government attorney, or candidate would be influenced thereby.
- o ~~Fla. Stat. 112.313(4) UNAUTHORIZED~~[Fla. Stat. 112.313\(4\) \(applies to all Board Members and employees\) UNAUTHORIZED](#) COMPENSATION.—No public officer, employee of an agency, or local government attorney or his or her spouse or minor child shall, at any time, accept any compensation, payment, or thing of value when such public officer, employee, or local government attorney knows, or, with the exercise of reasonable care, should know, that it was given to influence a vote or other action in which the officer, employee, or local government attorney was expected to participate in his or her official capacity.
- o [Fla. Stat. 112.3148\(3\) \(applies to reporting individuals\) – A reporting individual is prohibited from soliciting any gift from a vendor doing business with the District, a political committee, or a lobbyist who lobbies the District, or the partner, firm, employer, or principal of such lobbyist, where such gift is for the personal benefit of the reporting individual, another reporting individual, or any member of the immediate family of a reporting individual \(summary\).](#)
- o ~~Fla. Stat. 112.3148(4) A reporting individual~~[Fla. Stat. 112.3148\(4\) \(applies to reporting individuals\) – A reporting individual](#) or procurement employee or any other person on his or her behalf is prohibited from knowingly accepting, directly or indirectly, a gift from a vendor doing business with the reporting individual's or procurement employee's agency, a political committee as defined in s. 106.011, or a lobbyist who lobbies the reporting individual's or procurement employee's agency, or directly or indirectly on behalf of the partner, firm, employer, or principal of a lobbyist, if he or she knows or reasonably believes that the gift has a value in excess of \$100; however, such a gift may be accepted by such person on behalf of a governmental entity or a charitable organization. If the gift is accepted on behalf of a governmental entity or charitable organization, the person

receiving the gift shall not maintain custody of the gift for any period of time beyond that reasonably necessary to arrange for the transfer of custody and ownership of the gift.

- o Fla. Stat. 112.3149 (applies to reporting individuals) – A reporting individual may not knowingly accept an honorarium from a political committee, a lobbyist who lobbies the District, the employer, principal, partner, or firm of such a lobbyist, or a vendor doing business with the District (summary).

Employees involved in District procurement must also comply with the gift, gratuity, conflict-of-interest, lobbying, and Cone of Silence provisions of the District's Procurement Policy.

## **Reporting of Gifts**

Each gift having a value in excess of \$100.00 must be reported in accordance with Florida Statutes section 112.3148 on a quarterly basis. Gifts from relatives or those primarily associated with his or her business or employment are exempted from the reporting requirement. Board Members and other reporting individuals must disclose each gift they believe to be in excess of \$100 in value, for which compensation was not provided by the donee to the donor within 90 days of receipt to reduce the value to \$100 or less, by filing a Quarterly Gift Disclosure (CE Form 9) with the Florida Commission on Ethics not later than the last day of each calendar quarter for the previous calendar quarter, as required by section 112.3148(8), Florida Statutes. Gifts from relatives, gifts prohibited by section 112.3148(4) or section 112.313(4), Florida Statutes, and gifts otherwise required to be disclosed by section 112.3148, Florida Statutes, are not reported on the quarterly disclosure. Gifts from governmental entities or direct-support organizations are subject to the separate annual disclosure requirements of section 112.3148, Florida Statutes (CE Form 10).

## **Disclosure of Confidential Information**

District or District-related Confidential Information (e.g., social security numbers, credit card numbers) must not be disclosed or removed from District control without express written permission from the District or as authorized by law. except as required or authorized by law. Information or records that are confidential by law may not be released even with District permission. No current or former Board Member or employee may disclose or use information that is not available to the general public and that was obtained through his or her official position or duties for personal gain or benefit, or for the gain or benefit of another person or business entity, except as otherwise authorized by law or for information relating exclusively to governmental practices (s. 112.313(8), F.S.). Nothing in this policy restricts the public's right of access to public records under Article I, Section 24 of the Florida Constitution and Chapter 119, Florida Statutes, or an employee's ability to make a disclosure protected by the Whistle-blower's Act.

## **Whistleblower**

An employee of the District may report an activity that he/she believes to be a violation of law that creates a danger to the public's health, safety, or welfare, improper use of governmental office, gross waste of funds, or any other abuse or gross neglect of duty to one or more of the parties specified in this Policy. he/she believes to be (a) a violation or suspected violation of any federal, state, or local law, rule, or regulation committed by an employee or agent of the District or an independent contractor which creates and presents a substantial and specific danger to the public's health, safety, or welfare; or (b) an act or suspected act of gross mismanagement,

malfeasance, misfeasance, gross waste of public funds, or gross neglect of duty committed by an employee or agent of the District or an independent contractor, to one or more of the parties specified in this Policy. Employees are also encouraged to report other suspected violations of this policy. The employee is not responsible for investigating the activity or for determining fault or corrective measures. Appropriate management officials are charged with these responsibilities.

If an employee has knowledge of or a concern of illegal or unethical activities, the employee is to contact his/her Division Director, Executive Director, or Human Resources. ~~If the employee deems it impractical to notify District staff, then the employee should disclose their concern(s) to any agency or federal government entity having the authority to investigate, police, manage, or otherwise remedy the violation.~~ If the concern involves the Executive Director, the employee may report to the Chair of the Governing Board. To receive the protections of the Florida Whistleblower's Act (ss. 112.3187–112.31895, F.S.), information concerning the District must be disclosed to the Executive Director, as the District's chief executive officer as defined in section 447.203, Florida Statutes, or to another appropriate local official, and should be submitted in a written and signed complaint. Nothing in this policy prohibits an employee from reporting suspected criminal activity to law enforcement, filing a complaint with the Florida Commission on Ethics, or participating in an investigation, hearing, or other inquiry conducted by any agency or federal government entity. The employee must exercise sound judgment to avoid baseless allegations. An employee who intentionally files a false report of wrongdoing will be subject to discipline up to and including termination.

Whistleblower protections are provided in two important areas:

1. Confidentiality. ~~Insofar as possible, the confidentiality of the whistleblower will be maintained during the course of the investigation. However, the whistleblower's identity may have to be disclosed to certain agencies that are authorized to conduct a thorough investigation, to comply with the law and to provide accused individuals their legal rights of defense.~~ The identity of an employee who in good faith discloses information under this policy shall not be disclosed to anyone other than a member of the Executive Director's or other appropriate local official's staff without the employee's written consent, except as permitted by section 112.3188, Florida Statutes (for example, where disclosure is necessary to prevent a substantial and specific danger to the public's health, safety, or welfare or to prevent the imminent commission of a crime, or where disclosure is unavoidable and absolutely necessary during the course of the investigation).
2. Adverse Personnel Action. The District will not retaliate against a Qualified Whistleblower. This includes any adverse action taken against an employee ~~because the employee reported under this policy.~~ because the employee reported under this policy, participated in an investigation, hearing, or other inquiry, or refused to participate in an adverse action prohibited by section 112.3187, Florida Statutes.

Any whistleblower who believes he/she is being ~~retaliated against must contact his/her Division Director, Executive Director or Human Resources.~~ retaliated against should contact his/her Division Director, the Executive Director, or Human Resources (or, if the concern involves the Executive Director, the Chair of the Governing Board). The right of a whistleblower for protection against retaliation does not include immunity for any personal wrongdoing that is alleged and investigated.

An employee who has been the subject of adverse action in violation of the Whistle-blower's Act may pursue the remedies provided in section 112.3187(8)(b), Florida Statutes. If the District has not established a local complaint procedure as provided in that section, the employee may file a civil action within 180 days after the action prohibited by the Act. Reporting under this policy does not extend these statutory deadlines.

## **Definitions**

The following definitions may be necessary to understand this policy:

- A. Ethics: moral principles that govern a person's behavior or the conducting of an activity
- B. Code of Conduct: a policy that outlines principles and standards that all employees and third parties ~~acting on behalf of the company must follow.~~acting on behalf of the District must follow.
- C. Confidential Information: ~~records exempt from Florida Statute Chapter 119, Public Records.~~information or records that are confidential or exempt from public disclosure under Chapter 119, Florida Statutes, or other applicable law.
- D. Conflict of Interest: A situation in which a person is in a position to derive personal benefit from actions or decisions made in their official capacity.
- E. Outside Employment: Any form of employment, business relationship or activity involving the provision of personal services, whether paid or unpaid.
- F. Qualified Whistleblower: ~~An employee who in good faith alleges wrongdoing by his or her employer or fellow employees of illegal or unethical activities.~~An employee or other person protected under section 112.3187(7), Florida Statutes, who in good faith discloses information described in section 112.3187(5), Florida Statutes, or who in good faith reports suspected illegal or unethical activity under this policy.
- G. Business Associate: As defined in section 112.312(4), Florida Statutes, any person or entity engaged in or carrying on a business enterprise with a Board Member or employee as a partner, joint venturer, corporate shareholder where the shares of such corporation are not listed on any national or regional stock exchange, or co-owner of property.
- H. Gift: As defined in section 112.312(12), Florida Statutes.
- I. Relative: As defined in section 112.312(21), Florida Statutes; for purposes of voting conflicts, as defined in section 112.3143(1), Florida Statutes.
- J. Reporting Individual: Any person required to file full or limited public disclosure of financial interests under Article II, Section 8 of the Florida Constitution or section 112.3145, Florida Statutes (see s. 112.3148(2)(d), F.S.).

## **Relevant Procedures**

The following procedures guide staff in the appropriate implementation of this policy:

- A. TBD

## **Relevant Policies**

The following policies may relate to this policy:

- A. Personnel Policies and Procedures
- B. Procurement Policy

## **Applicability**

This policy applies to all LRD Governing Board members, employees, interns, and volunteers.

## **Consequences**

~~A violation of this policy may result~~A violation of this policy by an employee, intern, or volunteer may result in immediate and appropriate discipline, up to and including immediate termination.

Violations of the Code of Ethics by Board Members or employees are also subject to investigation by the Florida Commission on Ethics and to the penalties provided in section 112.317, Florida Statutes, which may include removal or suspension from office or employment, public censure and reprimand, restitution, and a civil penalty not to exceed \$20,000 per violation. Because Governing Board members are elected officials, alleged violations by a Board Member are addressed through the procedures established by state law.

## **Policy Questions**

Questions regarding this policy should be directed to the author(s) listed above.



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

**To:** Governing Board  
**From:** Kara Fraraccio, Director of Finance and Administration  
**Date:** October 9, 2026  
**Subject:** Disposal of Surplus Property

Whenever the District disposes of tangible personal property of a non-consumable nature, Florida Statutes and our Disposal of Surplus Tangible Personal Property Policy require Governing Board approval before any Surplus Tangible Personal Property can be disposed of. The following asset was aggregated with other assets or grouped as part of a project when purchased and we therefore do not have individualized asset information on each item; instead, a description of the asset is provided. Consistent with state statute and our policies and procedures, I request your authorization to dispose of the item listed below:

| <u>Description</u>       | <u>Serial Number</u> | <u>Condition</u> | <u>Estimated Value</u> |
|--------------------------|----------------------|------------------|------------------------|
| Variable Frequency Drive | 0450-22832A0001      | Beyond Repair    | \$1,000                |

The item listed in the schedule above is no longer of use to the District and is considered Surplus. The asset will be disposed of in accordance with the District's Disposal of Surplus Tangible Personal Property Policy.

If you have any questions, please feel free to contact me.

I offer the following motion for your approval:

**“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of the item listed in the schedule above in accordance with the District’s Disposal of Surplus Tangible Personal Property Policy.”**

Kevin L. Baker  
CHAIRMAN

Dr. Matt H. Rostock  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Gordon M. Boggie  
BOARD MEMBER



# Change Orders

No Change Orders are presented  
for Board consideration this month.



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# LOXAHATCHEE RIVER DISTRICT

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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

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## MEMORANDUM

To: Albrey Arrington, Ph.D., Executive Director  
From: Bud Howard, Director of Information Services  
Date: October 2, 2026  
Subject: RFP 26-003-00152, Payment Processing Services, and Customer Information System for FY2027

This request is for three actions –

- The rejection of all proposals for payment services under RFP 26-003-00152;
- Re-authorization of a one-year sales agreement renewal to Edmunds GovTech, Inc. for the District's Customer Information System (CIS) and payment services, and
- Authorization of a not-to-exceed purchase order for estimated credit/debit card and eCheck payment transaction fees for FY2027.

Edmunds GovTech provides our Customer Information System (CIS) and is our current payment services provider. Edmunds was selected by the District through RFP #22-004-00114 with a 5-year agreement that was approved by the Board in February 2022. The current agreement expires in February 2027. The sales agreement may be renewed annually under the current terms, and the renewal of the software services may be subject to a CPI or 4% escalator.

While we have been satisfied with the Edmunds CIS, our customers and staff have had significant frustrations with Edmunds' payment system. For example, it is far more cumbersome than it should be for our staff to accept a payment from a customer, and many customers experience problems trying to setup an account on the payments portal or reset their password. We have clearly communicated these shortcomings to Edmunds staff and leadership, but they have failed to address these issues and made it clear that significant improvements will not be implemented soon.

For these reasons, on August 27, 2026, we issued a request for proposals (RFP) to explore the market for payment system solutions. We received 9 proposals from experienced vendors, and we anticipated selecting and implementing a more functional payment solution based on the proposals received.

On September 23, 2026, Edmunds notified us that they would implement a \$0.50 per transaction fee to load payments from a third-party payments processor using an import process that we already utilize in the CIS. Based on our payments volume this would equate to a surcharge of \$45,000-\$50,000 per year. This notice came at a complete surprise because for more than a year we had communicated to Edmunds that we would likely transition to a different payments solution, and we repeatedly and explicitly asked them for pricing of the CIS using a third-party payments provider.

Kevin L. Baker  
CHAIRMAN

Dr. Matt H. Rostock  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Gordon M. Boggie  
BOARD MEMBER

Continuing to use Edmunds' payment system for FY2027 is estimated to cost approximately \$161,500 in credit/debit card and eCheck transaction fees, based on (FY2026 transaction volume) applied against the current and renewal rate schedule of a 2.0% fee for credit/debit card transactions and a fee of \$0.90 per eCheck transaction.

Based on the District's review of the proposals submitted under RFP26-003-00152, a new processor's transaction fees could be potentially less or comparable to what we pay today. But then, in addition, there would be the new \$45,000-\$50,000 annual fee to import payment data from any third-party processor into the Edmunds CIS. When we compute comparisons by standardizing variable costs such a counts/volume and unknown interchange fees, the average transaction cost increase among the proposers, with the added Edmunds import fee, is 20% (~\$31,000) higher than the Edmunds renewal (range: +8% to +45%).

While the District remains committed to improving the payment experience for customers and staff, this combination of costs removes any near-term path to do so without a substantial and unbudgeted increase in FY2027 payment processing costs. We therefore recommend rejecting all proposals received under RFP 26-003-00152. Also, we recommend renewing with Edmunds GovTech for FY2027 while we continue to evaluate our options for both payment processing and customer information system alternatives.

Although we are recommending renewal with Edmunds for FY2027, staff do not consider this issue resolved. Staff have begun our research into potential alternatives. As our plan develops, we will return to the Board in the upcoming year with a draft plan of action.

Therefore, we offer the following motion:

**“THE DISTRICT GOVERNING BOARD: 1) rejects all proposals for payment services under RFP 26-003-00152; 2) authorizes the Executive Director to execute the one-year sales agreement renewal order 3098-R1 with Edmunds GovTech, Inc.; and 3) authorizes the Executive Director to approve a not-to-exceed purchase order to Edmunds GovTech, Inc. for eCheck and credit/debit card payment transaction fees up to \$161,500 for FY2027.”**



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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

**To:** Governing Board  
**FROM:** D. Albrey Arrington, Ph.D., Executive Director  
**DATE:** October 9, 2026  
**SUBJECT:** Rule Chapter 31-13, Regulation of Sewer Use

The District's Chapter 31-13 "Regulation of Sewer Use" Rule is commonly referred to as our "Sewer Use Ordinance" and/or "Industrial Pretreatment Ordinance" by regulatory agencies such as EPA and FDEP. In August, the Governing Board directed Staff to initiate rulemaking for District Rule Chapter 31-13 Regulation of Sewer Use to improve our grease interceptor exemption criteria. This directive was based on Staff's receipt of a request to initiate rulemaking, pursuant to Chapter 31-5, by Daniel E. Moretz, I Need Capital Holdings, LLC, 711 W. Indiantown Road, Jupiter, FL 33458.

This month, Staff worked diligently to incorporate final minor revisions to the updated grease interceptor exemption criteria stipulated within Chapter 31-13. Attached for your review and consideration are the current grease interceptor exemption criteria (Section 3.2C.3(c)) as well as the proposed final revisions to the criteria, which are shown using track changes and include:

- Removing duplicate requirements (text shown as deleted from bullet 3 occurs in bullet 5);
- Clarifying that condiment constraints apply to preparation, storage, and serving;
- Clarifying that seating counts are also conducted during site inspections.

Based on Staff review and previous Board discussion and direction, I am back this month seeking Board approval of the revised Rule Chapter 31-13. I recommend approval of the following motion:

**"THAT THE DISTRICT GOVERNING BOARD approve Rule Chapter 31-13, as revised, with an effective date of October 19, 2026."**

**Kevin L. Baker**  
CHAIRMAN

**Dr. Matt H. Rostock**  
BOARD MEMBER

**Stephen B. Rockoff**  
BOARD MEMBER

**Gordon M. Boggie**  
BOARD MEMBER

**(c) Grease Interceptor Exemption.** An Exemption from the installation and/or use of a grease interceptor will only be given to those facilities that are reasonably expected not to discharge to the District's POTW fats, oils, grease, or food waste in quantities that may cause or contribute to a blockage, obstruction, interference, pass-through, or other adverse impacts to the District's POTW. Upon receipt and review of a complete application, the District may approve a site-specific Exemption from the requirement to install and maintain a grease interceptor for food service establishments that meet the minimum eligibility requirements stipulated herein.

**i. Minimum Eligibility Criteria.** To qualify for an Exemption, a food service establishment must meet all of the following conditions:

1. No on-site food preparation of raw food ingredients is permitted. Food preparation includes cooking, mixing, combining, marinating, breading, battering, or otherwise processing raw and/or uncooked food ingredients. This prohibition includes, but is not limited to raw meat, poultry, seafood, eggs, dough, batter, dairy products, oil-based foods, sauces, gravies, dressings, and similar ingredients.
2. Permitted activities are limited to unpackaging, reheating, portioning, and serving food prepared and/or cooked off-site.
3. The following equipment, or equivalent devices, are prohibited from being on-site under any circumstance: food waste disposer, dishwasher, oil-based fryer, soft serve dispenser, appliances which utilize liquified petroleum (LP) or natural gas (NG) ~~and reusable food service ware and utensils.~~
4. Food-service appliances must be limited to the equipment documented in the written Exemption approval. Exempt food service establishments are permitted to have up to three (3), 120-volt food-service appliances, each with a maximum rated capacity of 2,000 watts. The total cumulative wattage rating of all appliances on-site must be less than 6,000-watts. Refrigeration equipment is excluded from the cumulative wattage calculation.
5. All food and beverages must be served using single-use, disposable service-ware, including disposable utensils when utensils are provided or required for consumption.
6. Bulk preparation, mixing, or on-site production of condiments including; dressings, sauces, dairy-based and oil-based products is prohibited. All condiments must be stored in single-use, disposable containers. Condiments must be served in-and-pre-packaged-in individual, disposable serving containers.

**ii. Best Management Practices.** An Exempt food service establishment must implement and adhere to the following Best Management Practices:

1. Fats, oils, grease and all food waste must be captured and disposed of as solid waste.
2. All sink drains, except bathroom sinks, must be equipped with a removable screen with a maximum screen opening size of 3/16-inch. All captured solids must be disposed of as solid waste.
3. Cookware, kitchen utensils, warming pans, trays, serving utensils, and appliance surfaces must be scraped and dry-wiped before washing. Used wipes, scrapings, and captured solids must be disposed of as solid waste.
4. The use of additives including hot water, detergents, enzymes, bacteria, surfactants, solvents and emulsifiers which are intended to dissolve, neutralize or emulsify fats, oils and grease prior to discharge to the District's POTW is prohibited.

5. All buffet serving basins, warming basins, chafing dishes, or similar reusable containers must be lined with single use, disposable liners.
6. Signage shall be posted and maintained at all sink locations which clearly prohibit the discharge of fats, oils, and grease to the plumbing system. Signage language shall be in English, Spanish, and Creole.
7. All Staff must be provided appropriate training on these Best Management Practices for preventing fats, oils and grease from entering the plumbing system. A training log must be maintained onsite and must always be available for inspection. Training must be performed at the time of hire and at least annually, thereafter.

**iii. Approval, Inspection, and Revocation.** Exemptions will be issued only upon written approval by the District and will be site-specific and non-transferable. Exempt food service establishments must notify the District in writing before any change in menu, food service practices, equipment/appliances, seating, plumbing, ownership, tenancy, and/or operations are implemented. The District will periodically, at its discretion, inspect all Exempt establishments to verify continued compliance with the Exemption criteria. In accordance with Section 10, Administrative Enforcement Remedies, the District will modify, suspend, or revoke an Exemption if the establishment no longer meets the Exemption criteria or if the establishment is not adhering to Best Management Practices. Upon revocation of an Exemption, the installation of a grease interceptor will be required within six (6) months.



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

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## MEMORANDUM

TO: D. Albrey Arrington, Ph.D., Executive Director

FROM: Kris Dean, P.E., Deputy Executive Director  
Courtney Jones, P.E., Director of Engineering

DATE: October 15, 2026

SUBJECT: Manual of Minimum Construction Standards and Technical Specifications – October 2026 Update

In April of 1983 the Governing Board approved the District's first "Manual of Minimum Construction Standards and Technical Specifications". Since the initial adoption, this document has been updated from time to time as codes, rules, materials, and methods have changed and improved over time.

Staff have implemented a Standards Review Committee to manage change control of the construction standards and technical specifications. This Committee meets quarterly and follows strict procedures governing change requests, investigation, recommendation/authorization and implementation of changes to the construction standards and technical specifications.

The Engineering Division is recommending updates to the Manual of Minimum Construction Standards and Technical Specifications that are summarized below and shown using track changes in the DRAFT Manual of Minimum Construction Standards and Technical Specifications link on the District's website: [https://lrd-executive.s3.us-east-1.amazonaws.com/LRECD+Construction+Standards+and+Technical+Specifications\\_20261000.pdf](https://lrd-executive.s3.us-east-1.amazonaws.com/LRECD+Construction+Standards+and+Technical+Specifications_20261000.pdf)

Throughout document – Typographical and numbering errors have been corrected

1. Section 10.02.4 - Provide clarification regarding non-residential uses that require completion of the Industrial User Survey Form
2. Section 10.04.2 –
  - a. Updated language to clarify maintenance bond / letter of credit requirements.
  - b. Added Spares Parts Signature Form requirements
3. Section 110.01 - Removed reference to PVC C905. Sixth edition of AWWA C900 Standards combined the larger diameter pipes under C900 and made C905 a redundant reference.
4. Section 110.021 – Update Class 2 or 3 material compaction requirements to minimum 98% per AASHTO T-180 to be consistent across Construction Standards.
5. Section 121.06 – Updated requirement for brick chimneys to not exceed 12 inches in height to match SD-11.
6. Section 122.04 – Removed grease interceptor exemption language and updated Section to reference District Rule 31-13.
7. Section 150.04 – Update arc flash requirements.
8. Section 150.05 – Update to specify 316 SS for nuts & bolts.

**Kevin L. Baker**  
CHAIRMAN

**Dr. Matt H. Rostock**  
BOARD MEMBER

**Stephen B. Rockoff**  
BOARD MEMBER

**Gordon M. Boggie**  
BOARD MEMBER

**Water Reclamation – Environmental Education – River Restoration**

9. Section 151.04.1 - Removed the word "non-residential" from Section 151.04.1 to be consistent with Section 151.04.2. Any commercial stations to be maintained by the District would need to be provided to the District via Bill of Sale rather than a maintenance agreement.
10. Section 160.06 – Corrected Section reference.
11. Section 170.06 –
  - a. Addition to include leak detection system and low level switch in the generator fuel system.
  - b. Specify PBC / Florida Building Code requirements.
  - c. Addition of language for emergency shut off switch to be located outside of the generator enclosure and accessible.
  - d. Addition of spare part requirements.
12. Section 170.07 – Update ATS relay to specify a maximum of 10 seconds.
13. Section 180.05 –
  - a. Specify all below grade raceways in non-classified areas shall be in PVC SCH 80 conduit unless otherwise noted. Above grade conduit shall be aluminum. Conduits between the wet well and pump / instrument connection boxes shall be PVC coated aluminum.
  - b. Specify No. 4 AWG instead of No. 8 AWG.
14. Section 180.07 – Update to specify Radar Transducer / Transmitters .
15. Section 200 – Updated current officers.
16. Standard Detail LP-12 ALT – Update pump from 2 HP, XSGV to XZSGV. 2 HP, XSGV pump is obsolete.
17. Standard Details LP-27, SD-21, and SD-22 – Add note to clarify coating requirement for manholes that receive a force main discharge to be consistent across Construction Standards.
18. Standard Details LP-33, SD-1, SD-2, SD-3, and SD-4 – Update Class 2 embedment material to be maximum  $\frac{3}{4}$ " to be consistent across Construction Standards.
19. Standard Detail LP-33 – Update Class 2 or 3 material compaction requirements to minimum 98% per AASHTO T-180 to be consistent across Construction Standards.
20. Standard Details SD-6 to SD-9 – Update Note 8 to reference correct detail, SD-10.
21. Standard Detail SD-10 – Update protective box to a H-20 load traffic rated box (current protective box specified is light duty / non-vehicular traffic).
22. Standard Detail SD-11 – Update Note 6 to be consistent with Sections 121.01 and 20.04.1.
23. Standard Detail SD-31 –
  - a. Updated Plan/Profile Note #6 to the correct call-out.
  - b. Add line for pump design information to include pump full load amps and rpm.
24. Standard Detail SD-32 –
  - a. Show interlock for the main and emergency breakers.
  - b. Label the generator/emergency source.
  - c. Show RTU after the RTU breaker.
  - d. Label the line and neutral and show node connections.
  - e. Specify 304 SS for control panel power transformer.
25. Standard Detail SD-33 –
  - a. Add mounting detail and note for radar level sensor.
  - b. Add control panel dimensions.
  - c. Add EYS seal-offs to conduits.
  - d. Show junction box as access point between RTU and the level sensor.
  - e. Show conduit from junction box to the level sensor.
  - f. Show conduit from junction box to RTU.

- g. Show conduit routed directly from RTU to the control panel, rather than underground.
  - h. Add mechanical connector bond to equipment rack and specify exothermic connection or compression connectors.
26. Standard Detail SD-34 –
- a. Update Note 3 to reflect warranty is for start-up date to be consistent with Section 150.18.
  - b. Update to require all below grade raceways in non-classified areas shall be in SCH 80 PVC conduit unless otherwise noted. Above grade conduit shall be aluminum. Conduits between the wet well and pump/instrument connection boxes shall be PVC coated aluminum.
  - c. Specify disconnect material to be 304 SS.
27. Standard Detail SD-35 –
- a. Update modem to latest product.
  - b. Add vent drain to RTU enclosure.
  - c. Add drip shield to RTU enclosure.
  - d. Update panel layouts and Bill of Materials to remove and replace the FLYGT Multismart controller (which has been discontinued) with the Allen-Bradley Micro870.
28. Standard Detail SD-36 –
- a. Add surge protection on the digital inputs.
  - b. Update Communications Diagram and Bill of Materials to remove and replaced the FLYGT Multismart controller (which has been discontinued) with the Allen-Bradley Micro870.
29. Standard Detail SD-37 – Line 40187 updated to show as SPARE.
30. Standard Detail SD-38 –
- a. Lines 50126-50132 updated to show float relay contacts (R1, R2, R3, R4) that are shown on lift station control panel diagrams.
31. Standard Detail SD-39 –
- a. Line 70107 updated to specify the radar level sensor.
32. Forms & Agreements –
- a. Application for Service – updated to include a notary block.
  - b. Application to Disconnect Sewer Service – updated to include additional notes.
  - c. Grease Interceptor Questionnaire – Updated per revisions to Rule 31-13.
  - d. Added Lender Consent Subordination and Joinder to Wastewater Utility Easement Form.
  - e. Added Spare Parts Signature Forms.

Staff recommend the following motion:

**“THAT THE DISTRICT GOVERNING BOARD ratify and approve the Loxahatchee River Environmental Control District’s “Manual of Minimum Construction Standards and Technical Specifications”, as of October 15, 2026, and authorize the Director of Engineering and Executive Director to update the Construction Standards and Technical Specifications from time to time, and periodically present it to the Governing Board for ratification and approval.”**



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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

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## MEMORANDUM

**TO:** GOVERNING BOARD  
**FROM:** D. ALBREY ARRINGTON, Ph.D.  
**DATE:** OCTOBER 8, 2026  
**SUBJECT:** EMPLOYEE INSURANCE BENEFITS

This year our medical insurance, long-term disability, life and accidental death & dismemberment, employee assistance, and voluntary vision policies are up for renewal (they expire 12/31/2026). Our dental insurance is under a rate lock through 12/31/2027, so we do not need to renew this policy.

**Medical:** As you may recall, our medical insurance premium increased significantly last year, and it appears we continue to be in a period of very high medical inflation. Florida Blue's best and final offer has our total annual medical insurance premium increasing 9.7% from \$2,219,943 to \$2,434,718. Florida Blue explained to the Gehring Group that our plan participants include multiple high-cost claimants, with several individuals with very large claims (i.e., > \$100k to \$712k), driven by oncology treatments and specialty medications. These conditions and therapies continue to be among the fastest-growing healthcare cost categories. Also, our insured population statistically has a higher prevalence of several costly chronic conditions, e.g., hypertension, coronary artery disease, congestive heart failure, diabetes, and cancer. These are the underlying conditions driving our premium increases. Gehring Group's professional opinion is that the proposed increase is reasonable in the current market. Gehring Group surmised when combined with ongoing medical and pharmacy trends, provider reimbursement increases, and continued specialty drug inflation, the underlying data support significant rate pressure, and our proposed rate increase is favorable relative to others they have seen this year.

**Life and AD&D:** New York Life has offered renewal with no rate increase through 2029 for both Basic and Supplemental Life and AD&D coverage.

**Long-Term Disability:** New York Life has offered renewal with no rate increase through 2029.

**FSA:** This year we explored options to change our FSA administrator. Responses to the RFQ were positive and offer the opportunity to save 25% (\$660 annually). P&A Group already administers our COBRA program, and the Gehring Group and staff recommend selecting P&A Group as our FSA administrator.

**Voluntary Vision:** The renewal is not expected to be available until 10/19, i.e., after your October meeting. The annual premium for this policy is expected to be well within my purchasing authority (<\$10k), so I am requesting authorization to renew this policy if the renewal premium is reasonable.

**Dental:** Currently in a rate guarantee with no changes through 12/31/2027.

Kevin L. Baker  
CHAIRMAN

Gordon M. Boggie  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

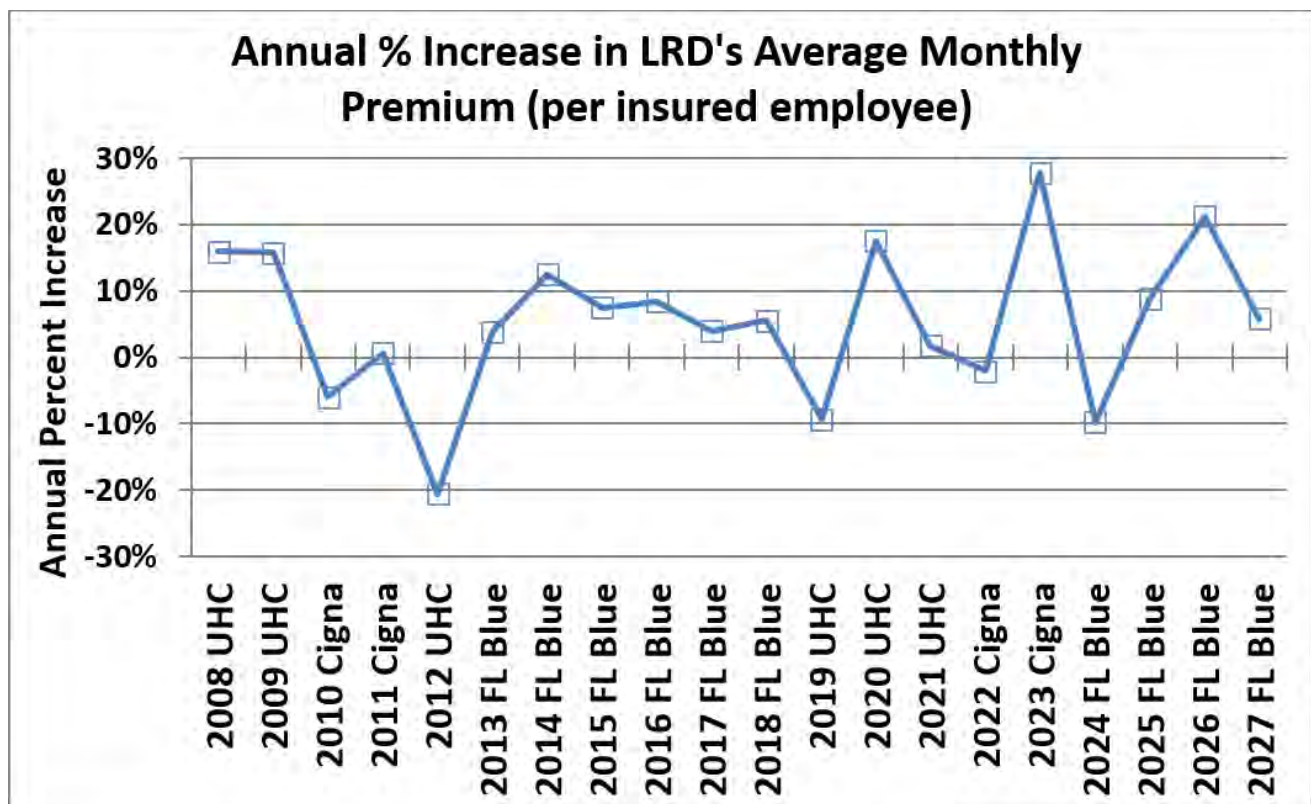
Dr. Matt H. Rostock  
BOARD MEMBER

Our mechanisms to fight significant increases in our medical insurance are to conduct a Request for Proposals (RFP; doing so too frequently can hurt us in the marketplace), shift costs to our employees (this hurts us in attracting and keeping a high-functioning workforce), or dilute the quality of our medical insurance (this hurts us in attracting and keeping a high-functioning workforce).

The chart below shows a 20-year assessment of the annual percent increase of health insurance premiums paid by LRD. Carriers are abbreviated along the x-axis as UHC = United Healthcare, FL Blue = Florida Blue; Cigna = Cigna Healthcare. Each negative increase (i.e., cost savings) followed a RFP process and typically occurred when we switched carriers. It is my current assessment that conducting an RFP likely will not meaningfully improve our medical insurance premiums.

Therefore, I offer the following motion for your approval:

**“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to renew the following existing insurance policies: Florida Blue 03559 medical insurance, New York Life long-term disability, life and accidental death & dismemberment policies and P&A Group as our Flexible Spending Account Administrator with a start date of 1/1/2027.”**



**Loxahatchee River District**  
**Medical Insurance Renewal Evaluation**  
**Effective Date: January 1, 2027**



|                                      | CURRENT                |                   | BAFO RENEWAL           |                   |
|--------------------------------------|------------------------|-------------------|------------------------|-------------------|
| SCHEDULE OF BENEFITS                 | Florida Blue - 03559   |                   | Florida Blue - 03559   |                   |
| Plan Basics                          | In Network             | Out of Network    | In Network             | Out of Network    |
| Network Name                         | BlueOptions            |                   | BlueOptions            |                   |
| Calendar Year Deductible             | Embedded Deductible    |                   | Embedded Deductible    |                   |
| Single                               | \$500                  | \$750             | \$500                  | \$750             |
| Family                               | \$1,500                | \$2,250           | \$1,500                | \$2,250           |
| Out of Pocket CYM                    | Embedded Out of Pocket |                   | Embedded Out of Pocket |                   |
| Single                               | \$2,500                | \$5,000           | \$2,500                | \$5,000           |
| Family                               | \$5,000                | \$10,000          | \$5,000                | \$10,000          |
| Coinsurance (Member Pays)            | 20%                    | 40%               | 20%                    | 40%               |
| Non-Hospital Services                |                        |                   |                        |                   |
| Primary Care Physician               | \$20                   | 40% after CYD     | \$20                   | 40% after CYD     |
| Specialist                           | \$40                   | 40% after CYD     | \$40                   | 40% after CYD     |
| Virtual Office Visits                | No Charge/\$40         | Not Covered       | \$20/\$40              | Not Covered       |
| Preventive Care                      | No Charge              | 40%               | No Charge              | 40%               |
| Independent Clinical Lab (Bloodwork) | No Charge              | 40% after CYD     | No Charge              | 40% after CYD     |
| X-Rays                               | \$50                   | 40% after CYD     | \$50                   | 40% after CYD     |
| Advanced Imaging                     | \$150                  | 40% after CYD     | \$150                  | 40% after CYD     |
| Urgent Care                          | \$45                   | \$45 after CYD    | \$45                   | \$45 after CYD    |
| Hospital Services                    |                        |                   |                        |                   |
| Inpatient Hospital                   | \$600                  | 40% after CYD     | \$600                  | 40% after CYD     |
| Outpatient Hospital                  | \$200                  | 40% after CYD     | \$200                  | 40% after CYD     |
| Physician Services at Hospital       | 20% after CYD          | 20% after INN CYD | 20% after CYD          | 20% after INN CYD |
| Emergency Room                       | \$100                  | \$100             | \$100                  | \$100             |
| Mental Health / Substance Abuse      |                        |                   |                        |                   |
| Inpatient Hospital                   | \$600                  | 40% after CYD     | \$600                  | 40% after CYD     |
| Outpatient Hospital                  | \$200                  | 40% after CYD     | \$200                  | 40% after CYD     |
| Outpatient Office Visit              | \$20 / \$200           | 40% after CYD     | \$20 / \$200           | 40% after CYD     |
| Pharmacy                             |                        |                   |                        |                   |
| Tier 1                               | \$10                   | 50%               | \$10                   | 50%               |
| Tier 2                               | \$50                   |                   | \$50                   |                   |
| Tier 3                               | \$80                   |                   | \$80                   |                   |
| Tier 4                               | N/A                    |                   | N/A                    |                   |
| Speciality                           | 20%                    |                   | 20%                    |                   |
| Mail Order Copay                     | \$25/\$125/\$200       | Not Covered       | \$25/\$125/\$200       | Not Covered       |
| Rates                                |                        |                   |                        |                   |
| Employee                             | 38                     | \$1,164.96        | \$1,277.66             |                   |
| Employee + Spouse                    | 18                     | \$2,656.10        | \$2,913.08             |                   |
| Employee + Child(ren)                | 12                     | \$2,329.91        | \$2,555.34             |                   |
| Family                               | 17                     | \$3,821.06        | \$4,190.74             |                   |
| Monthly Premium                      | 85                     | \$184,995         | \$202,893              |                   |
| Annual Premium                       |                        | \$2,219,943       | \$2,434,718            |                   |
| \$ Increase/(Decrease)               |                        | N/A               | \$214,776              |                   |
| % Increase/(Decrease)                |                        | N/A               | 9.7%                   |                   |

**Loxahatchee River District**  
**Basic Life and AD&D Insurance Renewal Evaluation**  
**Effective Date: January 1, 2027**

|                                           |    | CURRENT                                                                                                     | RENEWAL                                                                                                     |
|-------------------------------------------|----|-------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| SCHEDULE OF BENEFITS                      |    | New York Life                                                                                               | New York Life                                                                                               |
| <u>Life and AD&amp;D Benefit</u>          |    |                                                                                                             |                                                                                                             |
| Eligibility                               |    | Active, FT Employees working 30 or more hours per week                                                      | Active, FT Employees working 30 or more hours per week                                                      |
| Employee Benefit                          |    | \$50,000                                                                                                    | \$50,000                                                                                                    |
| Dependent Life                            |    | Spouse Life: \$5,000 (Ends at age 70)<br>Child: \$250 (Birth to 6 months) /<br>\$2,500 (6 months to age 26) | Spouse Life: \$5,000 (Ends at age 70)<br>Child: \$250 (Birth to 6 months) /<br>\$2,500 (6 months to age 26) |
| <u>Features</u>                           |    |                                                                                                             |                                                                                                             |
| Waiver of Premium                         |    | Included                                                                                                    | Included                                                                                                    |
| Accelerated Benefit                       |    | 75% to \$37,500                                                                                             | 75% to \$37,500                                                                                             |
| Age Reduction Schedule                    |    | 65% at age 65<br>50% at age 70<br>Benefits terminate at retirement                                          | 65% at age 65<br>50% at age 70<br>Benefits terminate at retirement                                          |
| <u>Rate Guarantee</u>                     |    | Year 3 of 3: Expires 12/31/2026                                                                             | Year 1 of 3: Expires 12/31/2029                                                                             |
| Basic Life Rate / \$1,000                 | 84 | \$0.140                                                                                                     | \$0.140                                                                                                     |
| AD&D Rate / \$1,000                       |    | \$0.025                                                                                                     | \$0.025                                                                                                     |
| <b>Total Life AD&amp;D Rate / \$1,000</b> |    | <b>\$0.165</b>                                                                                              | <b>\$0.165</b>                                                                                              |
| Volume                                    |    | \$4,020,000                                                                                                 | \$4,020,000                                                                                                 |
| <b>Monthly Premium</b>                    |    | <b>\$663</b>                                                                                                | <b>\$663</b>                                                                                                |
| <b>Annual Premium</b>                     |    | <b>\$7,960</b>                                                                                              | <b>\$7,960</b>                                                                                              |
| Dependent Basic Life Rate / \$1,000       | 42 | \$2.451                                                                                                     | \$2.451                                                                                                     |
| <b>Monthly Premium</b>                    |    | <b>\$103</b>                                                                                                | <b>\$103</b>                                                                                                |
| <b>Annual Premium</b>                     |    | <b>\$1,235</b>                                                                                              | <b>\$1,235</b>                                                                                              |
| <b>Monthly Premium</b>                    |    | <b>\$766</b>                                                                                                | <b>\$766</b>                                                                                                |
| <b>Annual Premium</b>                     |    | <b>\$9,195</b>                                                                                              | <b>\$9,195</b>                                                                                              |
| <b>\$ Increase/(Decrease)</b>             |    | <b>N/A</b>                                                                                                  | <b>\$0</b>                                                                                                  |
| <b>% Increase/(Decrease)</b>              |    | <b>N/A</b>                                                                                                  | <b>0.0%</b>                                                                                                 |

**Loxahatchee River District**  
**Voluntary Life and AD&D Insurance Renewal Evaluation**  
**Effective Date: January 1, 2027**

|                                   | CURRENT                                                                                         | RENEWAL                                                                                         |
|-----------------------------------|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| SCHEDULE OF BENEFITS              | New York Life                                                                                   | New York Life                                                                                   |
| <b>Life and AD&amp;D Benefits</b> |                                                                                                 |                                                                                                 |
| Eligibility                       | Active, FT Employees working 30 or more hours per week                                          | Active, FT Employees working 30 or more hours per week                                          |
| <b>Employee Formula</b>           | Increments of \$10,000, NTE the lesser of \$500,000 or 10x Earnings                             | Increments of \$10,000, NTE the lesser of \$500,000 or 10x Earnings                             |
| Guarantee Issue                   | \$100,000                                                                                       | \$100,000                                                                                       |
| <b>Spouse Formula</b>             | Increments of \$10,000 up to the lesser of \$100,000 or 50% of EE amount (Terminates at age 75) | Increments of \$10,000 up to the lesser of \$100,000 or 50% of EE amount (Terminates at age 75) |
| Guarantee Issue                   | \$10,000                                                                                        | \$10,000                                                                                        |
| <b>Child Formula</b>              | Birth to 14 days: \$500, 15 days to 6 months: \$1,000<br>6 months to age 26: \$10,000           | Birth to 14 days: \$500, 15 days to 6 months: \$1,000<br>6 months to age 26: \$10,000           |
| Guarantee Issue                   | All Guaranteed Issue                                                                            | All Guaranteed Issue                                                                            |
| <b>Features</b>                   |                                                                                                 |                                                                                                 |
| Age Reductions (Reduces to)       | 60% at 75, 35% at 80, 28% at 85, 20% at 90, 8% at 95                                            | 60% at 75, 35% at 80, 28% at 85, 20% at 90, 8% at 95                                            |
| Accelerated Death Benefit         | Included                                                                                        | Included                                                                                        |
| Conversion                        | Included                                                                                        | Included                                                                                        |
| Portability                       | Included                                                                                        | Included                                                                                        |
| Waiver of Premium                 | Included                                                                                        | Included                                                                                        |
| <b>Rate Guarantee</b>             | <b>Year 3 of 3: Expires 12/31/2026</b>                                                          | <b>Year 1 of 3: Expires 12/31/2029</b>                                                          |
| <b>Age Banded Rates/\$1,000</b>   |                                                                                                 |                                                                                                 |
| 24 & Under                        | \$0.070                                                                                         | \$0.070                                                                                         |
| 25-29                             | \$0.070                                                                                         | \$0.070                                                                                         |
| 30-34                             | \$0.080                                                                                         | \$0.080                                                                                         |
| 35-39                             | \$0.100                                                                                         | \$0.100                                                                                         |
| 40-44                             | \$0.160                                                                                         | \$0.160                                                                                         |
| 45-49                             | \$0.260                                                                                         | \$0.260                                                                                         |
| 50-54                             | \$0.500                                                                                         | \$0.500                                                                                         |
| 55-59                             | \$0.800                                                                                         | \$0.800                                                                                         |
| 60-64                             | \$0.930                                                                                         | \$0.930                                                                                         |
| 65-69                             | \$1.680                                                                                         | \$1.680                                                                                         |
| 70-74                             | \$3.290                                                                                         | \$3.290                                                                                         |
| 75-79                             | \$8.880                                                                                         | \$8.880                                                                                         |
| 80-84                             | \$20.150                                                                                        | \$20.150                                                                                        |
| 85-99                             | \$20.150                                                                                        | \$20.150                                                                                        |
| Child(ren)                        | \$0.156                                                                                         | \$0.156                                                                                         |
| Employee AD&D                     | \$0.016                                                                                         | \$0.016                                                                                         |
| Dependent AD&D (Spouse/Child)     | \$0.016/\$0.016                                                                                 | \$0.016/\$0.016                                                                                 |

**True OE up to the Guarantee Issue**

**Loxahatchee River District**  
**Long Term Disability Insurance Renewal Evaluation**  
**Effective Date: January 1, 2027**



|                                                    | CURRENT                                                | RENEWAL                                                |
|----------------------------------------------------|--------------------------------------------------------|--------------------------------------------------------|
| SCHEDULE OF BENEFITS                               | New York Life                                          | New York Life                                          |
| <b>Core Benefits</b>                               |                                                        |                                                        |
| Eligibility                                        | Active, FT Employees working 30 or more hours per week | Active, FT Employees working 30 or more hours per week |
| Monthly Benefit                                    | 60%                                                    | 60%                                                    |
| Maximum Monthly Benefit                            | \$6,500                                                | \$6,500                                                |
| Elimination Period                                 | 90 Days                                                | 90 Days                                                |
| Own Occupation Period                              | 24 Months                                              | 24 Months                                              |
| Duration of Benefit                                | SSNRA                                                  | SSNRA                                                  |
| Pre-existing Condition Limitation                  | 3/12                                                   | 3/12                                                   |
| Mental Illness, Alcoholism & Drug Abuse Limitation | 24 Months                                              | 24 Months                                              |
| <b>Employee Assistance</b>                         |                                                        |                                                        |
| EAP Included in Pricing?                           | Yes                                                    | Yes                                                    |
| <b>Rate Guarantee</b>                              | <b>Year 3 of 3:<br/>Expires 12/31/2026</b>             | <b>Year 1 of 3:<br/>Expires 12/31/2029</b>             |
| Rate / \$100                                       | \$0.340                                                | \$0.340                                                |
| Estimated Volume                                   | \$586,278                                              | \$586,278                                              |
| <b>Monthly Premium</b>                             | <b>\$1,993</b>                                         | <b>\$1,993</b>                                         |
| <b>Annual Premium</b>                              | <b>\$23,920</b>                                        | <b>\$23,920</b>                                        |
| <b>\$ Increase/(Decrease)</b>                      | <b>N/A</b>                                             | <b>\$0</b>                                             |
| <b>% Increase/(Decrease)</b>                       | <b>N/A</b>                                             | <b>0.0%</b>                                            |

**Loxahatchee River District**  
**Flexible Spending Account Evaluation**  
**Effective Date: January 1, 2027**

|                                         | CURRENT                                   | Option #1                                 | Option #2                                 | Option #3                                                     |
|-----------------------------------------|-------------------------------------------|-------------------------------------------|-------------------------------------------|---------------------------------------------------------------|
| Flexible Spending Account               | WEX                                       | P&A Group                                 | EBC                                       | Ameriflex                                                     |
| <b>Features</b>                         |                                           |                                           |                                           |                                                               |
| Claim Submission Method                 | Debit Card/Mobile App/Web Portal/Fax/Mail | Debit Card/Mobile App/Web Portal/Fax/Mail | Debit Card/Mobile App/Web Portal/Fax/Mail | Debit Card/Mobile App/Web Portal                              |
| Web Portal                              | Included                                  | Included                                  | Included                                  | Included                                                      |
| Mobile App                              | Included                                  | Included                                  | Included                                  | Included                                                      |
| Electronic Enrollment Materials         | Included                                  | Included                                  | Included                                  | Included                                                      |
| Reporting                               | Included                                  | Included                                  | Included                                  | Included                                                      |
| Employee Education Meeting              | \$350 per Day + Travel                    | Virtual Included                          | <b>\$300</b> per Day + Travel Expenses    | <b>Included</b>                                               |
| Nondiscrimination Testing               | Included                                  | Included                                  | All 9 Tests are Included                  | Included                                                      |
| <b>Rate Guarantee</b>                   | <b>Expires 12/31/2029</b>                 | <b>Expires 12/31/2031</b>                 | <b>Expires 12/31/2029</b>                 | <b>Expires 12/31/2029<br/>or 1 year rate Guarantee option</b> |
| Per Participant Per Month (PPPM) Fee 44 | \$5.00                                    | \$3.75                                    | \$3.75                                    | \$4.25                                                        |
| Debit Card PPPM Fee                     | No Fee                                    | Included                                  | No Fee                                    | No Fee                                                        |
| Setup Fee(s)                            | No Fee                                    | Waived                                    | No Fee                                    | <b>\$400.00</b>                                               |
| Minimum Fee (Monthly)                   | \$70.00                                   | \$1,250 Annual Minimum                    | \$60.00                                   | \$50.00                                                       |
| Annual Renewal Fee                      | No Fee                                    | No Fee                                    | No Fee                                    | <b>\$100.00</b>                                               |
| <b>Monthly Premium</b>                  | <b>\$220</b>                              | <b>\$165</b>                              | <b>\$165</b>                              | <b>\$187</b>                                                  |
| <b>Annual Premium</b>                   | <b>\$2,640</b>                            | <b>\$1,980</b>                            | <b>\$1,980</b>                            | <b>\$2,244</b>                                                |
| <b>\$ Increase/(Decrease)</b>           | <b>N/A</b>                                | <b>-\$660</b>                             | <b>-\$660</b>                             | <b>-\$396</b>                                                 |
| <b>% Increase/(Decrease)</b>            | <b>N/A</b>                                | <b>-25.0%</b>                             | <b>-25.0%</b>                             | <b>-15.0%</b>                                                 |

During implementation can elect to enroll in CAA Solutions Package. Includes Telescope Health(virtual primary care), Intellect (mental health services), and CAA Compliance Resources \$2.00 per benefit eligible employee per month



# Loxahatchee River District

## Neighborhood Sewering Schedule - Revised April 2026

| Rank # | Area Description     | # Lots | Activity | Original Target Date | Revised Target Start Date | Heads Up Notice | Sewer Options | Notice Of Intent | Preliminary Assessment | Notice To Connect | Final Assessment | Boundry Interlocal / Legislative |
|--------|----------------------|--------|----------|----------------------|---------------------------|-----------------|---------------|------------------|------------------------|-------------------|------------------|----------------------------------|
| 11     | Jupiter Farms (East) | 708    |          | TBD                  | TBD                       |                 |               |                  |                        |                   |                  | Legislative                      |
| 11     | PB Country Estates   | 1547   |          | TBD                  | TBD                       |                 |               |                  |                        |                   |                  | Legislative                      |

## Remnant Area

| Rank # | Area Description            | # Lots | Activity                               | Original Target Date | Revised Target Start Date | Heads Up Notice | Sewer Options | Notice Of Intent | Preliminary Assessment | Notice To Connect | Final Assessment | Boundry Interlocal / Legislative |
|--------|-----------------------------|--------|----------------------------------------|----------------------|---------------------------|-----------------|---------------|------------------|------------------------|-------------------|------------------|----------------------------------|
|        | 605+607 Military Trl (LPPS) | 2      |                                        | 2022                 |                           | Jun. 2020       |               | Jan. 2021        |                        |                   |                  | Legislative                      |
|        | 19999 SE County Line Road   | 1      |                                        |                      |                           |                 |               |                  |                        |                   |                  | Legislative                      |
| GG     | SE Jupiter Rd               | 4      | Updated Heads-up/Options Cost Analysis | 2018                 | Dec. 2027                 | Feb. 2026 Rev.  |               |                  |                        |                   |                  | Legislative                      |

## Private Road Areas

| Rank # | Area Description                      | # Lots | Activity                                                                                         | Original Target Date | Revised Target Start Date | Heads Up Notice | Sewer Options | Notice Of Intent | Preliminary Assessment | Notice To Connect | Final Assessment | Boundry Interlocal / Legislative |
|--------|---------------------------------------|--------|--------------------------------------------------------------------------------------------------|----------------------|---------------------------|-----------------|---------------|------------------|------------------------|-------------------|------------------|----------------------------------|
| AA     | Peninsular Road                       | 3      | Partial construction complete - June 2013<br>Soliciting easements for remainder of project       | 2010                 | AEO                       |                 |               | Feb. 2010        |                        |                   |                  | Legislative                      |
| BB     | Rivers Edge Road (Martin Co.)         | 35     | Private Road-Easements Solicited - May 2014<br>Project Delayed                                   | 2013                 | AEO                       | Aug. 2010       |               | Feb. 2014        |                        |                   |                  | Legislative                      |
| CC     | 171 <sup>st</sup> Street (Martin Co.) | 7      | Private Road - In House Design<br>Easement rec'd from Church – April 2017<br>Grant received      | 2014                 | AEO                       | Oct. 2012       |               |                  |                        |                   |                  | Legislative                      |
| D      | Loggerhead Park (institutional)       | 6 EC's | Need Easements from County - No database                                                         | 2014                 | AEO                       |                 |               |                  |                        |                   |                  | Legislative                      |
| DD     | Taylor Road                           | 38     |                                                                                                  | 2015                 | AEO                       | Sept. 2011      |               |                  |                        |                   |                  | Legislative                      |
| FF     | North A1A                             | 3      | Postponed-Town activities in area - No database                                                  | 2012                 | AEO                       |                 |               |                  |                        |                   |                  | Legislative                      |
| GG     | 815 S US 1                            | 9 EC's |                                                                                                  | 2016                 | AEO                       | Nov. 2014       |               |                  |                        |                   |                  | Legislative                      |
| GG     | Rockinghorse (north of Roebuck Road)  | 11     |                                                                                                  | 2018                 | AEO                       | Jan. 2013       |               |                  |                        |                   |                  | Legislative                      |
| GG     | SE Castle Rd                          | 5      |                                                                                                  | 2018                 | AEO                       | Jan. 2013       |               |                  |                        |                   |                  | Legislative                      |
| HH     | Harbor Rd. S                          | 6      |                                                                                                  | 2017                 | AEO                       |                 |               |                  |                        |                   |                  | Legislative                      |
| 16     | Limestone Creek Road West             | 4      |                                                                                                  | 2018                 | TBD                       | Jan. 2013       |               |                  |                        |                   |                  | Legislative                      |
|        | 182 <sup>nd</sup> Road North          | 7      | Sewering Pricing Request by 50% of Owners<br>Conceptual Design/Cost Est.<br>- provided June 2023 |                      |                           |                 |               |                  |                        |                   |                  | Legislative                      |

# SHENKMAN & SHENKMAN PA

2151 S. Alternate A1A, Suite 1000, Jupiter, FL 33477

Attorney for Loxahatchee River District, 2500 Jupiter Park Drive, Jupiter, Florida 33458  
Telephone (561) 747-5700 • Fax (561) 747-9929 • [www.loxahatcheeriver.org](http://www.loxahatcheeriver.org)



August 12, 2026

Loxahatchee River Environmental Control District  
D. Albrey Arrington, Exec. Dir. and Board Members  
(sent by email to S. Patel)  
2500 Jupiter Park Drive  
Jupiter, FL 33458

**RE: PENDING LITIGATION STATUS REPORT**

Dear Dr. Arrington and Board Members:

We are enclosing herewith a brief status report relating to the litigation in which the Loxahatchee River Environmental Control District is involved with our law firm as the attorney of record, and/or monitoring the attorney of record. This status report updates the last monthly status report previously submitted and consists of a summary of the record proceedings which have occurred in each of the pending cases since last month. The amount in controversy for materiality is \$40,000.00 or more.

**NO CHANGE IN STATUS: ONE (1) matter of potential pending litigation is reported under "Other Litigation".**

There is no analysis of the pending cases included, as the inclusion of such items might constitute a waiver of any attorney/client privilege that exists between our firm and the District. Therefore, if you would like to discuss the particulars of any specific case in more detail or would like to obtain more information concerning the strategy, status, or settlement posture of any of the individual cases, please feel free to contact me.

As always, we are available at any time to discuss any of these lawsuits with each individual Board Member by telephone or by conference, if there are any questions.

Respectfully Submitted,

Curtis Shenkman, Esq.

Attachment

**OTHER LITIGATION**

**NO CHANGE IN STATUS since MARCH 2026 Report:**

**LRD- manhole & gravity main line re-routing for home constructed in 2024 at 844 Oceanside Drive, Juno Beach, FL 33480.**

**Short History. A Longer Chronology of the History is contained in prior reports.**

**Coastal Property Concepts (“Developer”) constructed a new home too close to an existing manhole in violation of District Construction Standards (“Violation”). In 2022 Coastal was notified by the District its proposed construction plans located the proposed home too close to an existing manhole and Coastal lead the District to believe it would design and reroute the sewer lines and manhole to be the proper separation distance from the home. The Town of Juno Beach was aware of the District’s position and lead the District to believe the Town would not grant a certificate of occupancy for the home until the manhole was relocated. Coastal took no action to correct the violation. With full knowledge of the violation on Sept 18, 2024, Coastal Deeded the Property to Joseph Paul and Kathleen Paul for \$4,675,000.00. Joseph and Kathleen Paul are the current owners of the Property that is in violation of the District’s construction standards. District Engineering and Executive staff are evaluating designing the proper rerouting of the sewer lines and manhole, and when the time comes, will make plans for effective communications with the Property Owner for resolving the dispute.**

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**LIEN FORECLOSURES**

**NONE**

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**MORTGAGE OR LIEN FORECLOSURES / LRD COUNTERCLAIMS/CROSSCLAIMS**

**NONE**



# Director's Report

- |                               |            |
|-------------------------------|------------|
| ➤ Admin. & Fiscal Report      | attach. #1 |
| ➤ Capital Program Report      | attach. #2 |
| ➤ Engineering Report          | attach. #3 |
| ➤ Operations Report           | attach. #4 |
| ➤ Information Services Report | attach. #5 |
| ➤ Environmental Education     | attach. #6 |
| ➤ Safety Report               | attach. #7 |
| ➤ Other Matters (as needed)   | attach. #8 |





# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

To: Governing Board  
From: Kara Fraraccio, Director of Finance and Administration  
Date: October 9, 2026  
Subject: Monthly Financial Report

### Cash and Investments Balance

Balance as of September 30, 2026

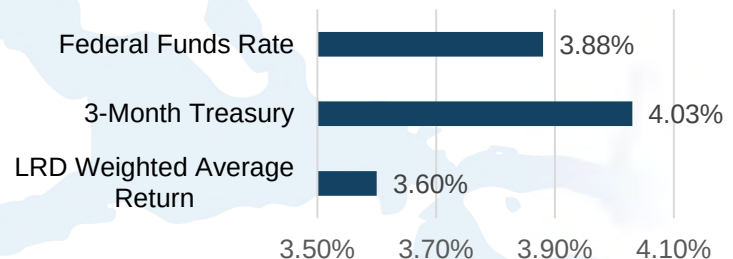
| Institution                                    | Rate         | Change in Investment | Market Value         | % of Portfolio |
|------------------------------------------------|--------------|----------------------|----------------------|----------------|
| <b>U.S. Treasuries</b>                         |              |                      |                      |                |
| U.S. Treasuries - Due 12/01/26                 | 3.80%        | \$ 10,719            | \$ 4,022,584         | 11%            |
| U.S. Treasuries - Due 02/18/27                 | 3.90%        | \$ 9,202             | \$ 3,980,662         | 11%            |
| <b>Subtotal - U.S. Treasuries - Max 100%</b>   |              | <b>\$ 19,921</b>     | <b>\$ 8,003,246</b>  | <b>23%</b>     |
| <b>QPD Deposits</b>                            |              |                      |                      |                |
| Bank United - Public Funds Reserve             | 3.17%        | \$ 6,278             | \$ 2,352,914         | 7%             |
| Truist-Hybrid Business Account                 | 2.25%        | \$ 6,752             | \$ 4,548,730         | 13%            |
| <b>Subtotal - QPD Deposits - Max 100%</b>      |              | <b>\$ 13,030</b>     | <b>\$ 6,901,644</b>  | <b>19%</b>     |
| <b>FDIC Deposits</b>                           |              |                      |                      |                |
| Florida FIT - Preferred Deposit Pool           | 3.64%        | \$ 23,757            | \$ 7,956,152         | 22%            |
| Schwab Sweep Account                           | 0.05%        |                      | \$ 3,024             | 0%             |
| <b>Subtotal - FDIC Deposits - Max 100%</b>     |              | <b>\$ 23,757</b>     | <b>\$ 7,959,176</b>  | <b>22%</b>     |
| <b>Local Government Investment Pool (LGIP)</b> |              |                      |                      |                |
| Florida FIT - Cash Pool                        | 4.05%        | \$ 14,516            | \$ 4,376,725         | 12%            |
| Florida Prime - SBA                            | 3.93%        | \$ 26,413            | \$ 8,209,248         | 23%            |
| <b>Subtotal - LGIP - Max 50%</b>               |              | <b>\$ 40,929</b>     | <b>\$ 12,585,973</b> | <b>36%</b>     |
| <b>Total</b>                                   | <b>3.60%</b> | <b>\$ 97,637</b>     | <b>\$ 35,450,039</b> | <b>100%</b>    |

average

*All investments are in compliance with the District's Investment Policy.*

### Performance Measurements

The District's return was lower than the benchmark because more than \$4.5 million was held in the Operating Account earning less than 3% to maintain daily liquidity and support operating cash flow requirements.



Kevin L. Baker  
CHAIRMAN

Dr. Matt H. Rostock  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

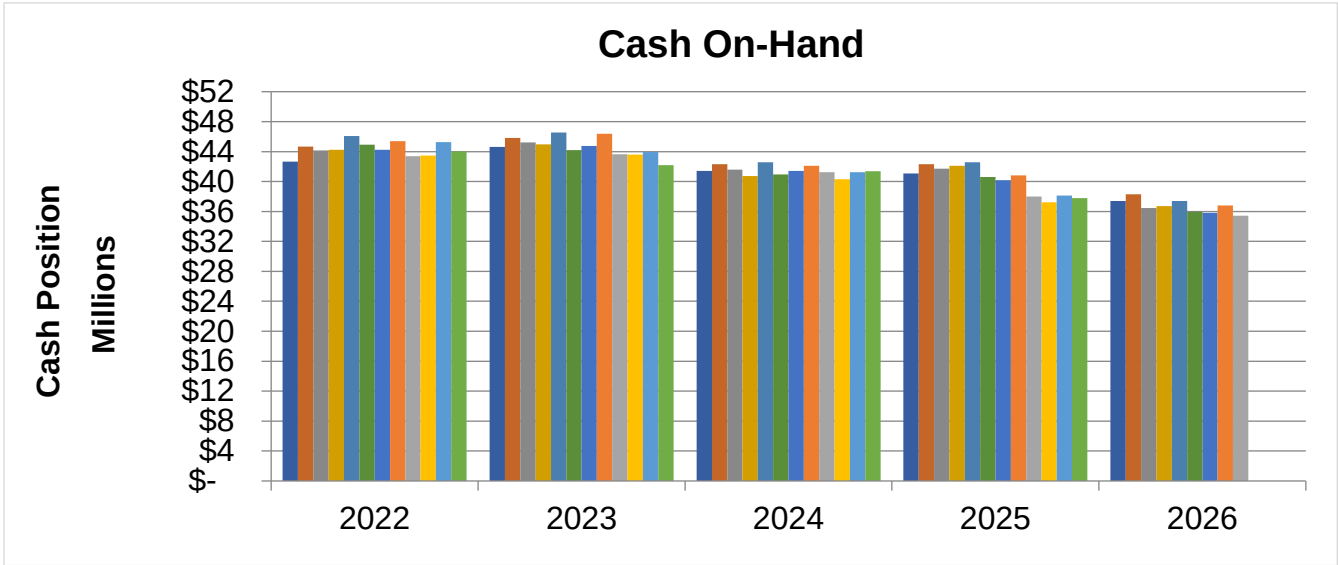
Gordon M. Boggie  
BOARD MEMBER

Water Reclamation – Environmental Education – River Restoration

Cash Position

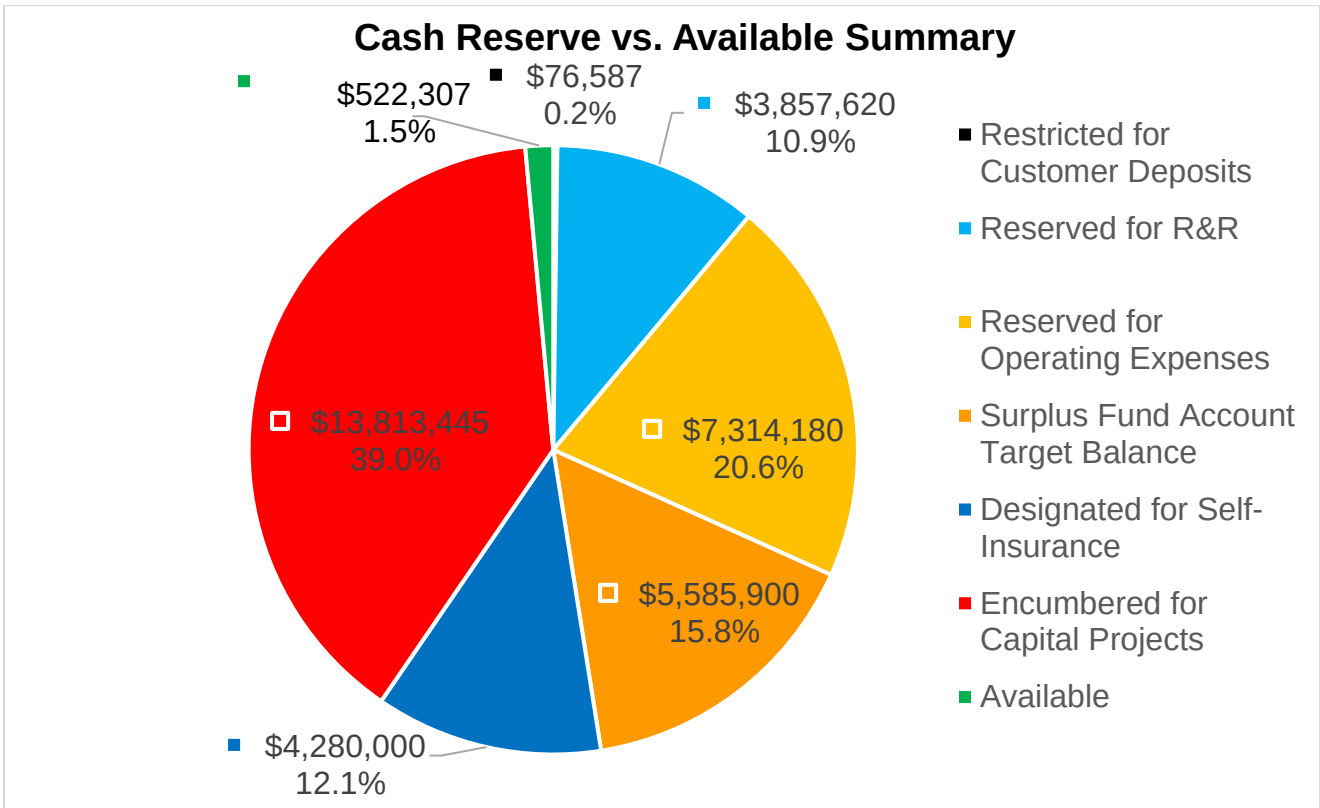
Historical Cash Balances

Total cash and investments as of September 30, 2026 is \$35,450,039, a decrease of \$2,563,793 compared to September 30, 2025. This decline is consistent with the District's planned financial strategy.



Cash Reserve Allocation

The District maintains reserve balances in accordance with the Governing Board adopted Cash Reserve Policy. Reserve balances are intended to support operational continuity, asset renewal and replacement, emergency response capability, and long-term financial stability.



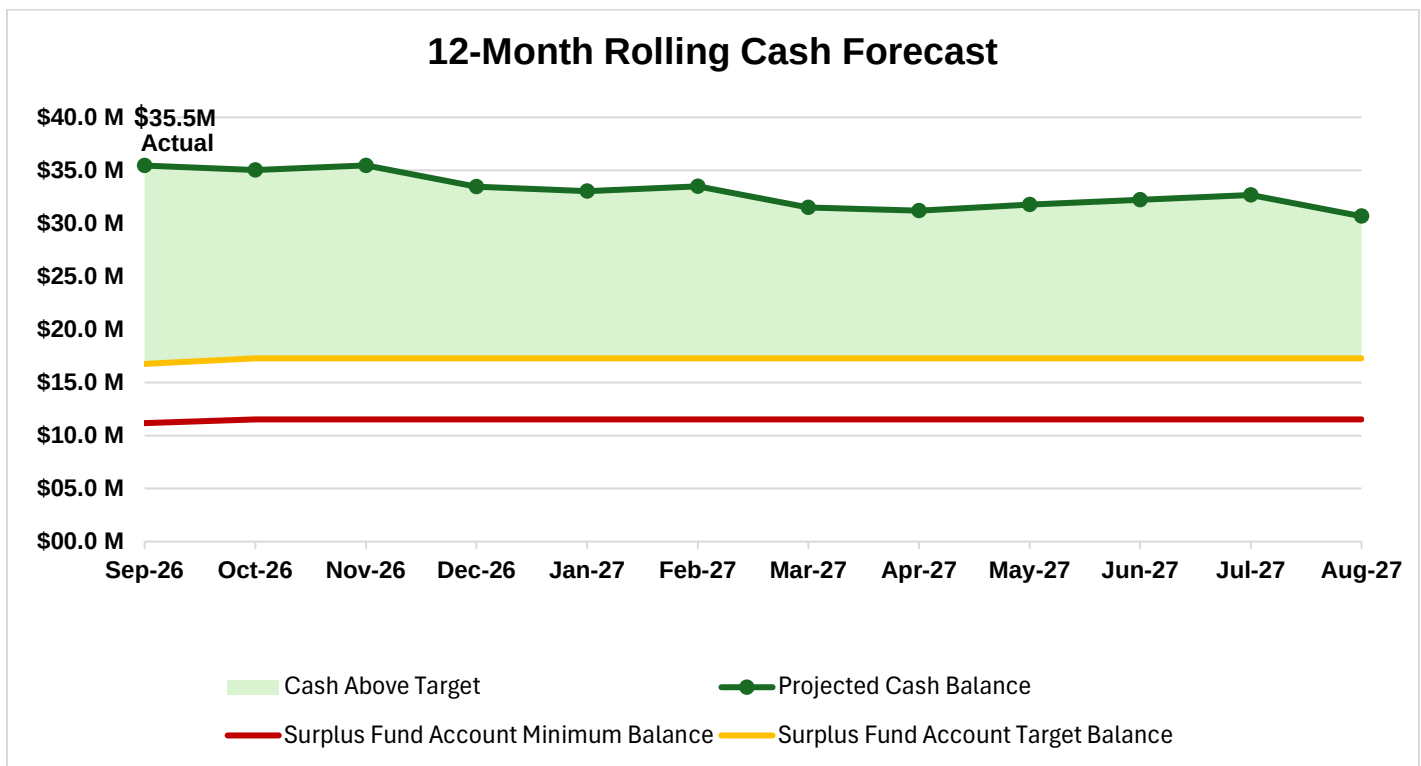
## 12-Month Cash Forecast

Unlike the Cash Reserve vs. Available Summary presented above, which shows how today's \$35.5M is allocated across Board adopted reserve categories and capital commitments, the rolling 12-month forecast projects total cash against policy thresholds to confirm the District maintains sufficient liquidity to meet its obligations over the next 12 months.

The rolling 12-month forecast anticipates operating revenues, capital improvement expenditures, investment income, and reserve utilization based on currently available information and assumptions from the adopted financial plan. Two threshold lines are shown: the Surplus Fund Account Minimum Balance (the sum of a four-month operating reserve and a 1.5% renewal and replacement reserve) and the Surplus Fund Account Target Balance (150% of the minimum balance), both established under the Board's Cash Reserve Policy.

Projected fluctuations in cash balances are primarily driven by the timing of major capital expenditures and cash collection activity. The District's current financial strategy anticipates utilizing accumulated reserves to fund critical infrastructure investments while evaluating future rate sufficiency and long-term financing alternatives as needed.

Projected cash remains substantially above the Target Balance throughout the forecast window. The District's available liquidity is sufficient to support continued execution of approved capital projects without reserve risk in the near term. The forecast will be updated monthly to evaluate liquidity trends, reserve adequacy, and future funding requirements in support of prudent long-term financial stewardship.



## Contractual Agreements

- Developer's Agreement – There were no new Developer Agreements in September.
- I.Q. Water Agreements – Cambridge is past due for September; Martinique is past due for August and September.

## Financial Information

### Summary of Budget vs. Actual

| Budget Benchmark<br>100.00%        | Sep-26<br>Actual    | YTD<br>Actual        | FY 26<br>Budget      | %<br>Target    | Sep-25<br>YTD        |
|------------------------------------|---------------------|----------------------|----------------------|----------------|----------------------|
| <b>Revenues</b>                    |                     |                      |                      |                |                      |
| <b>Operating Revenues</b>          |                     |                      |                      |                |                      |
| Regional Sewer Service             | \$ 1,696,508        | \$ 19,877,999        | \$19,668,000         | 101.07%        | \$19,026,353         |
| Standby Sewer Service              | 9,240               | 111,438              | 113,000              | 98.62%         | 118,610              |
| IQ Water Charges                   | 214,131             | 2,572,619            | 2,506,000            | 102.66%        | 2,441,679            |
| Admin. and Engineering Fees        | 7,837               | 63,456               | 51,000               | 124.42%        | 21,885               |
| Other Revenue                      | 24,272              | 775,280              | 463,766              | 167.17%        | 549,447              |
| <b>Subtotal Operating Revenues</b> | <b>1,951,988</b>    | <b>23,400,792</b>    | <b>22,801,766</b>    | <b>102.63%</b> | <b>22,157,974</b>    |
| <b>Capital Revenues</b>            |                     |                      |                      |                |                      |
| Assessments                        | \$ 9,745            | \$ 764,972           | 887,000              | 86.24%         | 838,415              |
| Line Charges                       | 33,916              | 249,544              | 250,000              | 99.82%         | 151,785              |
| Plant Charges                      | 64,665              | 527,186              | 467,000              | 112.89%        | 361,872              |
| Capital Contributions              |                     |                      |                      | 100.00%        | 343,906              |
| <b>Subtotal Capital Revenues</b>   | <b>108,326</b>      | <b>1,541,702</b>     | <b>1,604,000</b>     | <b>96.12%</b>  | <b>1,695,978</b>     |
| <b>Other Revenues</b>              |                     |                      |                      |                |                      |
| Grants                             |                     |                      | 42,360               | 0.00%          | 3,000                |
| Interest Income                    | 99,054              | 1,717,157            | 2,003,700            | 85.70%         | 2,163,799            |
| <b>Subtotal Other Revenues</b>     | <b>99,054</b>       | <b>1,717,157</b>     | <b>2,046,060</b>     | <b>83.93%</b>  | <b>2,166,799</b>     |
| <b>Total Revenues</b>              | <b>\$ 2,159,368</b> | <b>\$ 26,659,651</b> | <b>\$ 26,451,826</b> | <b>100.79%</b> | <b>\$ 26,020,751</b> |

|                           | Sep-26<br>Actual    | YTD<br>Actual        | Encumbered  | FY 26<br>Budget      | Budget<br>Remaining | %<br>Target   | Sep-25<br>YTD        |
|---------------------------|---------------------|----------------------|-------------|----------------------|---------------------|---------------|----------------------|
| <b>Expenses</b>           |                     |                      |             |                      |                     |               |                      |
| <b>Operating</b>          |                     |                      |             |                      |                     |               |                      |
| Salaries and Wages        | \$ 988,891          | \$ 8,340,213         | \$          | \$8,798,100          | \$457,887           | 94.80%        | \$8,136,594          |
| Payroll Taxes             | 70,353              | 600,113              |             | 620,600              | 20,487              | 96.70%        | 588,272              |
| Retirement Contributions  | 140,417             | 1,224,570            |             | 1,297,600            | 73,030              | 94.37%        | 1,190,199            |
| Employee Health Insurance | 154,454             | 1,923,398            |             | 1,972,200            | 48,802              | 97.53%        | 1,655,723            |
| Workers Comp Insurance    | 0                   | 60,375               |             | 66,500               | 6,125               | 90.79%        | 53,330               |
| General Insurance         | 0                   | 455,526              |             | 491,910              | 36,384              | 92.60%        | 454,746              |
| Supplies and Expenses     | 90,900              | 1,272,371            |             | 1,243,844            | (28,527)            | 102.29%       | 1,106,279            |
| Utilities                 | 74,041              | 1,554,399            |             | 1,882,940            | 328,541             | 82.55%        | 1,560,971            |
| Chemicals                 | 17,823              | 217,507              |             | 274,000              | 56,493              | 79.38%        | 626,963              |
| Repairs and Maintenance   | 264,456             | 2,600,363            |             | 2,794,694            | 194,331             | 93.05%        | 2,782,700            |
| Outside Services          | 103,485             | 2,129,040            |             | 2,496,805            | 367,765             | 85.27%        | 2,099,201            |
| Contingency               |                     |                      |             | 225,000              | 225,000             | 0.00%         |                      |
| <b>Subtotal Operating</b> | <b>1,904,820</b>    | <b>20,377,875</b>    | <b>-</b>    | <b>22,164,193</b>    | <b>1,786,318</b>    | <b>91.94%</b> | <b>20,254,978</b>    |
| <b>Capital</b>            |                     |                      |             |                      |                     |               |                      |
| Capital Improvements      | \$ 1,577,324        | \$ 8,684,456         |             | \$ 15,642,000        | \$ 6,957,544        | 55.52%        | \$ 8,769,796         |
| <b>Subtotal Capital</b>   | <b>1,577,324</b>    | <b>8,684,456</b>     | <b>-</b>    | <b>15,642,000</b>    | <b>6,957,544</b>    | <b>55.52%</b> | <b>8,769,796</b>     |
| <b>Total Expenses</b>     | <b>\$ 3,482,144</b> | <b>\$ 29,062,331</b> | <b>\$ -</b> | <b>\$ 37,806,193</b> | <b>\$ 8,743,862</b> | <b>76.87%</b> | <b>\$ 29,024,774</b> |

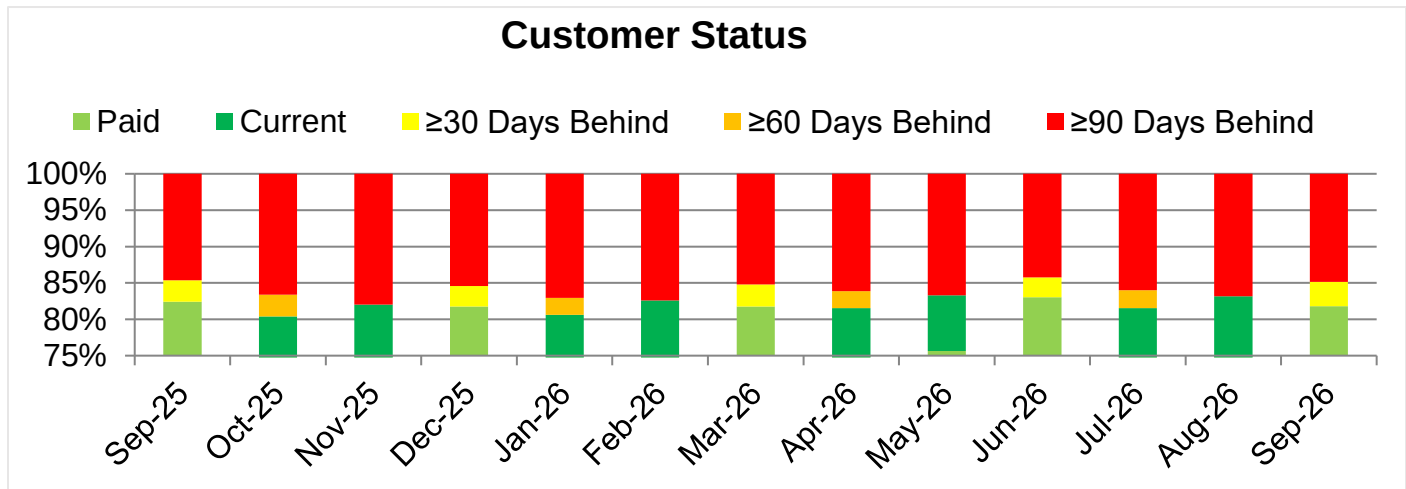
Total Capital expenses incurred and encumbered totaled \$22,497,901 or 143.8% of the current year's capital budget. This figure appears higher than the annual budget because we encumber the full cost of a project at the time it is approved and under contract, even if the work extends over multiple years. Some encumbrances are carried forward from previous years, while others pertain to future expenditures. Over time, this total remains relatively stable as completed projects are closed out and new ones are initiated.

### Capital Reallocations

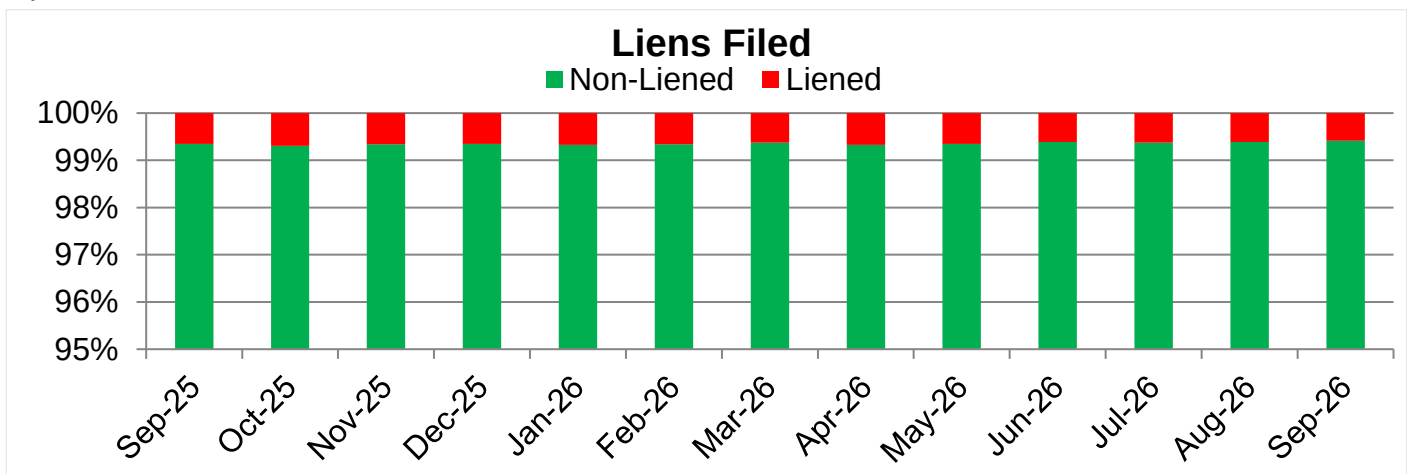
In accordance with the District's Budget Reallocation provision, funds have been reallocated from the fiscal year 2026 Rate Study to include Master Lift Station Pneumatic Actuator Replacements in the amount of \$40,000.

## **Accounts Receivable**

The District's third quarter billing was \$5,089,525, of this amount \$4,124,408 represents customer balances that are either paid or current. The chart below illustrates customers' receivable status as a percentage of quarterly sewer billing. Paid or current balances represent approximately 81.0% of billing.



The District serves approximately 33,504 customers. Currently, the District has 196 liens filed which represent less than 1.0% of our customers.



## **Pending/Threatened Litigation**

- No pending or threatened litigation.

## **Year End Physical Inventory**

The District's annual physical inventory count was successfully completed over two nights in September, with staff counting 3,130 parts totaling 43,855 pieces. A new web-based process allowed counters to enter counts on their phones instead of recording them on paper. This process gave warehouse staff real-time visibility into variances from EAM, significantly reducing manual reconciliation time. The new tool was developed by Brian Brown, Application Support Administrator GIS and Analytics, with Joel Weiner, Application Support Administrator, recognizing the opportunity to improve the process. Staff from multiple departments worked together collaboratively to complete the count efficiently and accurately. Olga Bitondo and Erin Kelty's management of the warehouse resulted in minimal adjustments. The auditor's test counts found zero discrepancies in the items reviewed, reflecting the accuracy and teamwork of all involved.



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

**TO:** D. Albrey Arrington, Ph.D., Executive Director  
**FROM:** Kris Dean, P.E., Deputy Executive Director  
**DATE:** October 9, 2026  
**SUBJECT:** Capital Program Report

### CAPITAL PROJECTS

**105**  
Total Projects



> 60 Days Variance (RED) by Delay Cause



**Total Projects:** The total number of projects active in the capital program. This total number includes all projects regardless of dollar value.

**Schedule:** Overall program schedule performance is reported as Average Days Variance. The Dashboard also includes the number of projects performing ≤ **30 days**, **31** ≤ **60 days** and > **60**. Positive variance is considered Late, negative variance is considered early.

**Budget:** Overall program budget performance is reports as the % of projects within budget. The Dashboard also includes the number of projects performing ≤ **100%**, > **100%** and > **120%**.

**Delay Cause:** The general cause of delays for projects > 60 days behind schedule.

**Blank:** Denotes zero (0) projects reporting under that category.

**Kevin L. Baker**  
CHAIRMAN

**Dr. Matt H. Rostock**  
BOARD MEMBER

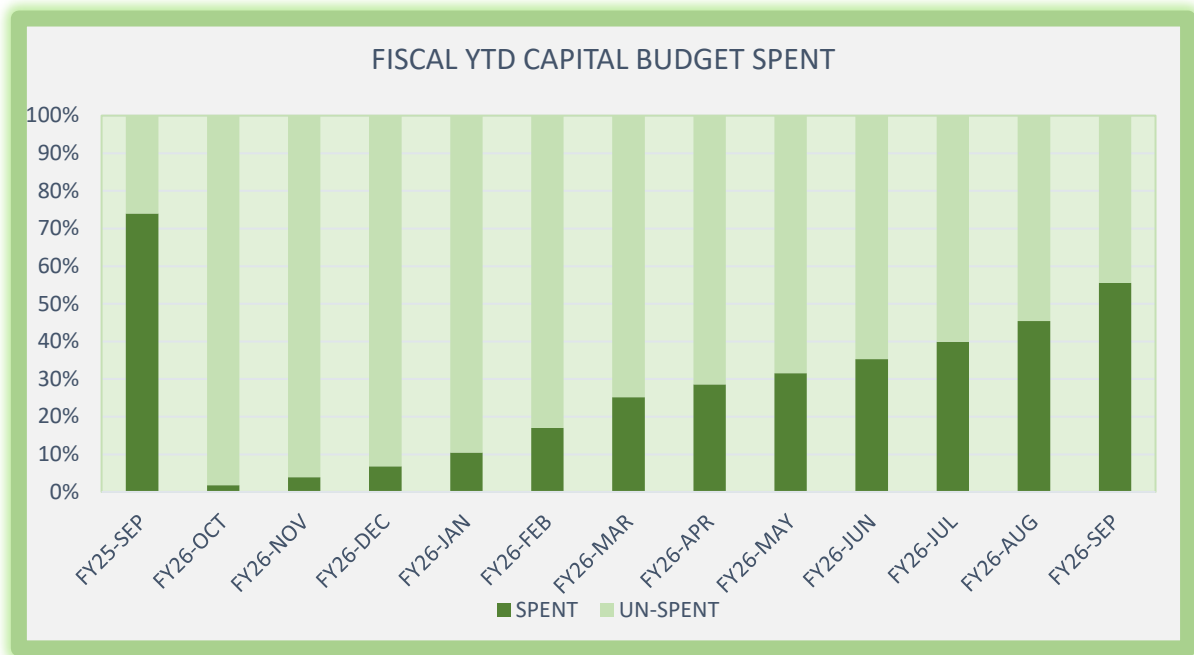
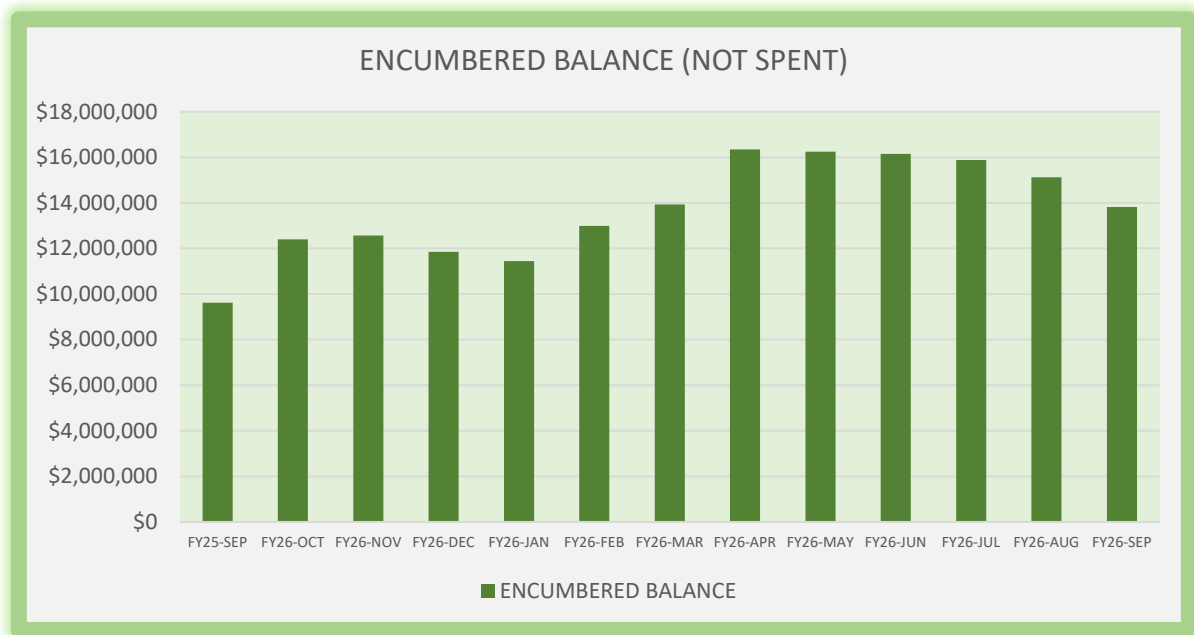
**Stephen B. Rockoff**  
BOARD MEMBER

**Gordon M. Boggie**  
BOARD MEMBER

**Capital Budget:** Overall capital program budget performance is reported as:

**Encumbered Balance:** The dollar amount encumbered under open purchase orders within the current fiscal year less the amount spent during the current fiscal year.

**Capital Budget Spent:** The percentage of the current fiscal year capital budget spent during the current fiscal year.



| Company | Project                                                                 | PM | % Complete | Finish Variance | Finish Date | UpcomingTask/Submittal                                                                                                                                                                  |
|---------|-------------------------------------------------------------------------|----|------------|-----------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| LRD     | (2) Ground Penetrating Radars - Replacement Units                       | CJ | 100        | 0               | 7/31/2026   | COMPLETE                                                                                                                                                                                |
| LRD     | 17213 Bush Road Gravity Sewer System                                    | CJ | 100        | 0               | 2/23/2026   | COMPLETE                                                                                                                                                                                |
| LRD     | 2500 Jupiter Park Drive Site Improvements - Design/Bid                  | KD | 31         | 146             | 7/29/2028   | Staff and Carty Architecture are working through the schematic design cost estimate to understand project costs and align the schematic design with the current rate study projections. |
| LRD     | Administration and Operations Fire System                               | JP | 99         | 18              | 10/18/2026  | Final payment pending.                                                                                                                                                                  |
| LRD     | Administration Building Improvements                                    | KD | 38         | 0               | 10/29/2027  | Coordination of floor plan and reception area security requirements with the SMP.                                                                                                       |
| LRD     | Administration Building Physical and Electronic Security Improvements   | JC | 53         | 0               |             | Project on HOLD while being reviewed as part of the SMP.                                                                                                                                |
| LRD     | Aeration Basin Influent Gate Operator                                   | JP | 100        | 0               | 4/30/2026   | COMPLETE                                                                                                                                                                                |
| LRD     | Archive and Backup Storage                                              | JC | 100        | 0               | 6/2/2026    | COMPLETE                                                                                                                                                                                |
| LRD     | Biosolids Processing Facility - Investment Costs for Corrosion Projects | KD | 100        | 0               | 8/13/2026   | SWA project. District is reimbursing for District portion of project. Schedule is not being tracked.                                                                                    |
| LRD     | Chlorine Contact Chamber Auto-Sampler                                   | JP | 100        | 0               | 4/30/2026   | COMPLETE.                                                                                                                                                                               |
| LRD     | Clarifier 4 Rehabilitation                                              | JP | 100        | 0               | 2/18/2026   | COMPLETE                                                                                                                                                                                |
| LRD     | Disaster Recovery Site Setup                                            | JC | 0          | 0               |             | Project on HOLD. Off-site infrastructure and/or cloud-based system is in the planning phase and will be reviewed as part of the SMP.                                                    |
| LRD     | Door Access Card Reader Replacements                                    | JC | 100        | 0               | 7/9/2026    | COMPLETE                                                                                                                                                                                |
| LRD     | Engineering Services Offices                                            | CJ | 78         | 0               | 9/30/2027   | Fiber/electrical work complete. Floor plan in progress.                                                                                                                                 |
| LRD     | Fleet - Unit 30 Replacement (COL)                                       | JP | 100        | 0               | 8/6/2026    | COMPLETE.                                                                                                                                                                               |
| LRD     | Fleet - Unit 32 Replacement (EDU)                                       | JP | 100        | 0               | 9/9/2026    | COMPLETE. Variance Zeroed out.                                                                                                                                                          |
| LRD     | Fleet - Unit 33 Replacement (COL)                                       | JP | 100        | 0               | 12/29/2025  | COMPLETE                                                                                                                                                                                |

| Company | Project                                                                           | PM | % Complete | Finish Variance | Finish Date | UpcomingTask/Submittal                                                               |
|---------|-----------------------------------------------------------------------------------|----|------------|-----------------|-------------|--------------------------------------------------------------------------------------|
| LRD     | FY25 WWTP Process Valve Replacement - Injection Well Wellhead 24" Isolation Valve | JP | 100        | 0               | 3/27/2026   | COMPLETE                                                                             |
| LRD     | FY26 WWTP Electrical System Upgrades - Design                                     | JP | 8          | 30              | 10/5/2027   | Project scope drawings sent to K. Dean on 9/30/26                                    |
| LRD     | Headworks Composite Auto Sampler                                                  | JP | 100        | 0               | 2/4/2026    | COMPLETE                                                                             |
| LRD     | Injection Well Pump No 4 VFD_IWP-P4-VFD_Replacement                               | JP | 100        | 0               | 5/4/2026    | COMPLETE.                                                                            |
| LRD     | IQ System Flow Control Improvements                                               | CJ | 100        | 0               | 7/30/2026   | COMPLETE                                                                             |
| LRD     | IQ502 Electrical Service - Admiral's Cove                                         | CJ | 0          | 0               |             | Project on hold. Re-evaluating metering station upgrades / scope of work.            |
| LRD     | IQ511 - Pump Rebuilds                                                             | JN | 100        | 0               | 9/16/2026   | COMPLETE                                                                             |
| LRD     | IQ511 Electrical and I&C Upgrades - Design/Permit/Bid                             | KD | 35         | 35              | 11/19/2026  | Design complete. Staff are coordinating under GSC for pricing                        |
| LRD     | IQ511 Flow Element Replacement                                                    | JN | 100        | 0               | 4/22/2026   | COMPLETE                                                                             |
| LRD     | IQ512 Pump Rebuilds                                                               | JN | 100        | 0               | 2/10/2026   | COMPLETE                                                                             |
| LRD     | IQ518 Pump Rebuilds                                                               | JN | 100        | 0               | 6/16/2026   | COMPLETE                                                                             |
| LRD     | IT Offices                                                                        | JC | 57         | -3              | 7/9/2027    | Project is advertised for Bid.                                                       |
| LRD     | Jupiter Park Drive and Central Blvd Intersection Improvements                     | KD | 68         | 0               | 12/20/2026  | Construction is on-going                                                             |
| LRD     | Lab Data Sondes                                                                   | BH | 100        | 0               | 4/29/2026   | COMPLETE                                                                             |
| LRD     | Lab Refrigerator                                                                  | BH | 100        | 0               | 4/29/2026   | COMPLETE                                                                             |
| LRD     | Lift Station 009 Rehabilitation                                                   | CJ | 83         | 0               | 12/30/2026  | Project under construction.                                                          |
| LRD     | Lift Station 011 Collection System - Laterals                                     | CJ | 49         | 0               | 10/21/2027  | Construction project on hold while lining program / standards are being re-evaluated |
| LRD     | Lift Station 012 Collection System - Laterals                                     | CJ | 49         | 0               | 10/21/2027  | Construction project on hold while lining program / standards are being re-evaluated |
| LRD     | Lift Station 014 Collection System - Laterals                                     | CJ | 49         | 0               | 10/21/2027  | Construction project on hold while lining program / standards are being re-evaluated |
| LRD     | Lift Station 027 Collection System - Laterals                                     | CJ | 49         | 0               | 10/21/2027  | Construction project on hold while lining program / standards are being re-evaluated |
| LRD     | Lift Station 028 Rehabilitation                                                   | CJ | 94         | 0               | 11/2/2026   | Project under construction.                                                          |
| LRD     | Lift Station 029 Rehabilitation                                                   | CJ | 100        | 0               | 7/8/2026    | COMPLETE                                                                             |
| LRD     | Lift Station 039 Rehabilitation and Force Main Replacement                        | CJ | 100        | 0               | 9/25/2026   | COMPLETE                                                                             |

| Company | Project                                                      | PM | % Complete | Finish Variance | Finish Date | UpcomingTask/Submittal                                                                                                                                                                                                                                  |
|---------|--------------------------------------------------------------|----|------------|-----------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| LRD     | Lift Station 046 Rehabilitation                              | CJ | 35         | 70              | 8/27/2027   | Project in design.                                                                                                                                                                                                                                      |
| LRD     | Lift Station 058 Collection System Rehabilitation - Manholes | CJ | 80         | 170             | 10/25/2026  | Permits received. Working with Contractor regarding drawing revisions required by permits and schedule for mobilization.                                                                                                                                |
| LRD     | Lift Station 088 Rehabilitation                              | CJ | 39         | 0               | 9/30/2027   | Shop drawing submittals in progress.                                                                                                                                                                                                                    |
| LRD     | Lift Station 092 Rehabilitation                              | CJ | 50         | 0               | 9/30/2027   | Shop drawing submittals in progress.                                                                                                                                                                                                                    |
| LRD     | Lift Station 146 Rehabilitation                              | CJ | 69         | 0               | 12/21/2026  | In-house construction staff to address LS146 guide rail issues on 10/7 with LS147 mechanical items being addressed the week of 10/12. Will re-evaluate and confirm if any further upgrades are required to either station following these improvements. |
| LRD     | Lift Station 147 Rehabilitation                              | CJ | 21         | 0               | 4/11/2027   | In-house construction staff to address LS146 guide rail issues on 10/7 with LS147 mechanical items being addressed the week of 10/12. Will re-evaluate and confirm if any further upgrades are required to either station following these improvements. |
| LRD     | Lift Station 154 Rehabilitation                              | CJ | 51         | 0               | 9/30/2027   | Shop drawing submittals in progress.                                                                                                                                                                                                                    |
| LRD     | Lift Station 163 Electric Service Improvements               | CJ | 100        | 0               | 9/1/2026    | COMPLETE                                                                                                                                                                                                                                                |
| LRD     | Lift Station 163 Emergency Generator Repairs                 | JN | 100        | 0               | 8/30/2026   | COMPLETE                                                                                                                                                                                                                                                |
| LRD     | Lift Station 169 Rehabilitation                              | CJ | 95         | 93              | 10/30/2026  | Project substantially complete as station is in operation. Contractor is working on final completion of remaining concrete slab and access driveway.                                                                                                    |
| LRD     | Lift Station 177 Power and Control Panel                     | CJ | 100        | 0               | 12/22/2025  | COMPLETE                                                                                                                                                                                                                                                |
| LRD     | Lift Station 190 Collection System - Laterals                | CJ | 49         | 0               | 10/21/2027  | Construction project on hold while lining program / standards are being re-evaluated                                                                                                                                                                    |
| LRD     | Lift Station 238 Rehabilitation                              | CJ | 46         | 0               | 9/30/2027   | Shop drawing submittals in progress.                                                                                                                                                                                                                    |
| LRD     | Low Pressure Power Monitoring System                         | CJ | 34         | 0               | 9/30/2027   | Performing same pilot test with updated materials                                                                                                                                                                                                       |
| LRD     | LP1260 Rehabilitation                                        | CJ | 100        | 0               | 1/9/2026    | COMPLETE                                                                                                                                                                                                                                                |

| Company | Project                                                    | PM | % Complete | Finish Variance | Finish Date | UpcomingTask/Submittal                                                                                                |
|---------|------------------------------------------------------------|----|------------|-----------------|-------------|-----------------------------------------------------------------------------------------------------------------------|
| LRD     | LS130-VL14 Valve Replacement                               | CJ | 100        | 0               | 7/7/2026    | COMPLETE                                                                                                              |
| LRD     | MLS Chain Hoist                                            | JN | 100        | 0               | 3/30/2026   | COMPLETE                                                                                                              |
| LRD     | MLS Flow Meter Replacement                                 | JN | 100        | 0               | 10/5/2026   | COMPLETE                                                                                                              |
| LRD     | MLS Odor Control                                           | CJ | 33         | -34             | 12/8/2027   | Shop drawings in progress.                                                                                            |
| LRD     | MLS Pump Rebuilds and VFD Replacements                     | JN | 100        | 0               | 9/16/2026   | COMPLETE                                                                                                              |
| LRD     | MLS VFD Replacements - LS001-P2-VFD and LS001-BYPASS-VFD02 | JN | 100        | 0               | 8/14/2026   | COMPLETE                                                                                                              |
| LRD     | New Unit 69                                                | JP | 87         | -34             | 10/18/2026  | PO Issued 2/24/26. Production of Chevy 2500 Utility Body delivered 9/18/26                                            |
| LRD     | Nutrient Analyzer                                          | BH | 100        | 0               | 12/4/2025   | COMPLETE                                                                                                              |
| LRD     | Plant Lift Station 001 Control Panel Replacement           | JP | 100        | 0               | 2/20/2026   | COMPLETE                                                                                                              |
| LRD     | Replacement of Unit 34/New Unit 67                         | JP | 96         | -34             | 10/18/2026  | PO Issued 2/24/26. Chevy 2500 Utility Body delivered 9/18/26.                                                         |
| LRD     | Replacement of Unit 36/New Unit 68                         | JP | 68         | 0               | 2/19/2027   | PO Issued 2/24/26. Production of Ford 550 Crane Body is in process. Most recent update indicates delivery by 10/25/26 |
| LRD     | San Palermo IQ Point of Connection                         | CJ | 100        | 0               | 9/25/2026   | COMPLETE                                                                                                              |
| LRD     | Science Center at JILONA                                   | KD | 0          | 0               | 9/30/2026   | Project ON HOLD pending coordination with BLM .                                                                       |
| LRD     | Security Camera Replacement                                | JC | 100        | 0               | 7/9/2026    | COMPLETE                                                                                                              |
| LRD     | See Snake Camera - Replacement Unit                        | CJ | 100        | 0               | 7/31/2026   | COMPLETE                                                                                                              |
| LRD     | Server Life Cycle Replacement                              | JC | 100        | 0               | 11/20/2025  | COMPLETE.                                                                                                             |
| LRD     | Shipping Container Footers - Hurricane Hardening           | JP | 57         | 14              | 8/1/2027    | Project SOW for pricing by Hinterland sent to C. Jones on 9/17/26                                                     |
| LRD     | Switch Gear # 2 Breaker Refurbishment                      | JP | 100        | 7               | 9/25/2026   | Final payment made on 9/25/26. Variance to be zeroed out next month.                                                  |
| LRD     | Unit 14 Replacement - Construction                         | JP | 100        | 0               | 12/29/2025  | COMPLETE                                                                                                              |
| LRD     | Unit 27 Replacement - Reuse                                | JP | 100        | 0               | 11/13/2025  | COMPLETE                                                                                                              |
| LRD     | Unit 29 Replacement - Collections                          | JP | 100        | 0               | 3/2/2026    | COMPLETE                                                                                                              |
| LRD     | Unit 63 - New F550 Crane - Construction                    | JP | 100        | 0               | 3/13/2026   | COMPLETE                                                                                                              |

| Company | Project                                                    | PM | % Complete | Finish Variance | Finish Date | UpcomingTask/Submittal                                   |
|---------|------------------------------------------------------------|----|------------|-----------------|-------------|----------------------------------------------------------|
| LRD     | Wildpine Lab Physical and Electronic Security Improvements | JC | 53         | 0               |             | Project on HOLD while being reviewed as part of the SMP. |
| LRD     | WWTP Electrical Upgrades - Phase 1                         | JP | 100        | 0               | 1/31/2026   | COMPLETE                                                 |

| Company            | Project                                                               | PM      | % Complete | Finish Variance | Finish Date | UpcomingTask/Submittal                                                                                                                                      |
|--------------------|-----------------------------------------------------------------------|---------|------------|-----------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Baxter & Woodman   | Anaerobic Selector Zone Pilot Testing and Process Blower Improvements | BP      | 84         | 36              | 4/6/2027    | 10/17/26 - Pilot Test Complete.<br>3/23/27 - Draft TM Review. 4/6/27 - Final TM Submittal.                                                                  |
| Baxter & Woodman   | Headworks Rehabilitation                                              | SP      | 76         | 0               | 5/19/2027   | 3/15/27 - Substantial completion.<br>5/19/27 - Final Completion.                                                                                            |
| Baxter & Woodman   | IQ518 Electrical and IC Upgrades - Design/Permit/bid                  | SP      | 100        | 0               | 4/16/2026   | COMPLETE                                                                                                                                                    |
| Baxter & Woodman   | Lift Station Control Panel Replacement and Telemetry                  | SP      | 21         | 96              | 11/16/2028  | 3/31/27 - Construction Contract Award.                                                                                                                      |
| Baxter & Woodman   | Vacuum Truck Dump Facility                                            | SP      | 100        | -42             | 8/10/2026   | COMPLETE                                                                                                                                                    |
| Baxter and Woodman | IQ518 Electrical and IC Upgrades - Construction                       | SP      | 27         | 0               | 6/30/2027   | 04/26/27 - Substantial Completion.<br>06/30/27 - Final Completion.                                                                                          |
| Baxter and Woodman | Risk Management Plan - 5-Year Update                                  | JP      | 100        | 12              | 10/6/2026   | Final submitted on 10/6/26.                                                                                                                                 |
| Carollo            | Security Master Plan                                                  | Carollo | 59         | 0               | 2/1/2027    | Review submitted Prev. Maintenance measure and Cyber Implementation Plan. Cyber Governance and remainder of security measure documentation to be submitted. |
| Carollo            | Wastewater Utility Risk and Resilience Assessment                     | AG      | 100        | 0               | 10/16/2025  | COMPLETE .                                                                                                                                                  |
| Chen Moore         | 20 Acre Site Remediation - Construction                               | SD      | 45         | 0               | 3/17/2027   | Earthen berm installation and drive/parking grading.                                                                                                        |
| HCE                | Country Club Drive Cascading System                                   | MP      | 89         | 0               | 10/31/2026  | **COMPLETED:** Sent updated flow summary to LRD (4/9/26)<br><<<<====>>>> **UPCOMING:**<br>Apply any results from LRD model to ours. Finish Draft TM.        |
| HCE                | Lift Station 018 Point Repairs                                        | HB      | 25         | 0               | 4/13/2027   | **COMPLETED** 60% Submittal Delivered 9/30/26 <<<====>>><br>**UPCOMING** 90% Submittal anticipated to be completed 11/15/26                                 |
| HCE                | Lift Station 041 Point Repairs                                        | HB      | 25         | 0               | 4/13/2027   | **COMPLETED** 60% Submittal Delivered 9/30/26 <<<====>>><br>**UPCOMING** 90% Submittal anticipated to be completed 11/15/26                                 |
| HCE                | Lift Station 050 Emergency Generator                                  | CM      | 100        | 110             | 9/2/2026    | **COMPLETED:** All remaining outstanding items are complete. Project is completed.                                                                          |

| Company     | Project                                                      | PM | % Complete | Finish Variance | Finish Date | UpcomingTask/Submittal                                                                                                                                                                                                                       |
|-------------|--------------------------------------------------------------|----|------------|-----------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| HCE         | Lift Station 050 Point Repairs                               | HB | 25         | 0               | 4/13/2027   | <b>**COMPLETED**</b> 60% Submittal Delivered 9/30/26 <<<=====>>><br><b>**UPCOMING**</b> 90% Submittal anticipated to be completed 11/15/26                                                                                                   |
| HCE         | Lift Station 053 VFD Conversion - PDR                        | CM | 76         | 0               | 12/15/2026  | Technical memorandum outlining station control options using variable frequency drives                                                                                                                                                       |
| HCE         | Lift Station 054 Point Repairs                               | HB | 25         |                 | 4/13/2027   | <b>**COMPLETED**</b> 60% Submittal Delivered 9/30/26 <<<=====>>><br><b>**UPCOMING**</b> 90% Submittal anticipated to be completed 11/15/26                                                                                                   |
| HCE         | Lift Station 082 Conversion                                  | MP | 99         | 80              | 11/2/2026   | <b>**COMPLETED:**</b> Final Pay app processed, O&M manual sent<<<=====>>><br><b>**UPCOMING:**</b> Bill of Sale Water Main Transfer to Town of Jupiter, MOT permit closeout by Contractor. Schedule variance is reported for Final Completion |
| HCE         | Lift Station Cellular Telemetry                              | MP | 99         | 96              | 10/16/2026  | <b>**COMPLETED:**</b> Final pay app processed and O&M manuals delivered. Maintenance Bond is pending to close out project. Schedule variance is reported for Final Completion.                                                               |
| Kimley-Horn | AC Force Main Replacement - A1A                              | TJ | 74         | 123             | 1/8/2027    | Final Bore installation in A1A on north end of project.                                                                                                                                                                                      |
| Kimley-Horn | County Line Road Utility Relocations                         | TJ | 95         | 180             | 12/4/2026   | Village potable and raw water main connections are complete. Restoration and closeout is pending. EOR to issue Substantial Completion.                                                                                                       |
| Kimley-Horn | Force Main Evaluation PM and Replacement Program             | VM | 81         | 14              | 10/6/2026   | DRAFT report submitted on 9/9/26. DRAFT is being reviewed by the District.                                                                                                                                                                   |
| Mock Roos   | CIPP Lateral Lining Standards Review and Procurement Support | JC | 100        | 0               | 7/17/2026   | COMPLETED                                                                                                                                                                                                                                    |
| Mock-Roos   | CIPP Lining - Procurement and Standards Update               | JC | 0          | 0               |             | See Consent Agenda                                                                                                                                                                                                                           |
| Mock-Roos   | Loxahatchee River Subaqueous Force Main Replacement          | JC | 100        | 0               | 7/31/2026   | COMPLETED                                                                                                                                                                                                                                    |

| Company   | Project                                                                                            | PM | %<br>Complete | Finish<br>Variance | Finish Date | UpcomingTask/Submittal |
|-----------|----------------------------------------------------------------------------------------------------|----|---------------|--------------------|-------------|------------------------|
| Mock-Roos | LS001 Collection System<br>Rehabilitation - Indiantown<br>Road Gravity Main and<br>Manhole Repairs | JC | 0             | 0                  |             | See Consent Agenda     |



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

TO: D. Albrey Arrington, Ph.D., Executive Director  
FROM: Kris Dean, P.E., Deputy Executive Director  
Courtney Jones, P.E., Director of Engineering  
DATE: October 15, 2026  
SUBJECT: Engineering Services Report

### Engineering Administration:

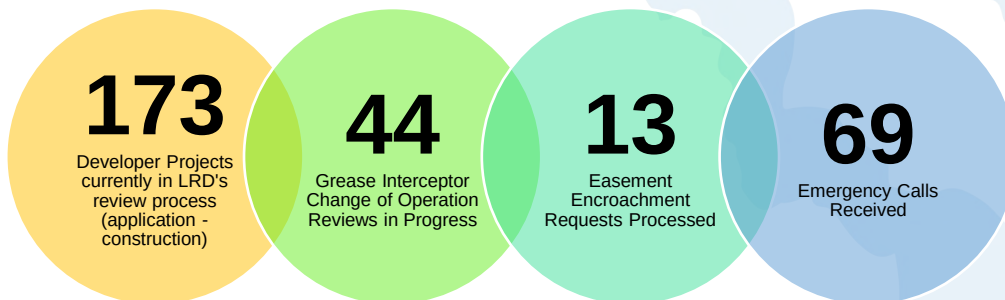
Engineering Admin (ENG ADMIN) staff engage on a daily basis with customers and developers on the following District functions:

- Plan Review Process (from pre-application through Construction)
- Grease Interceptor Application / Change of Ownership or Operation
- Easement Encroachment Requests
- Emergency Calls

Engineering's goal is to respond to developer's requests within 5 business days at all stages of the review process.

### Developer Response

| Date     | Avg RT (Working Days) |
|----------|-----------------------|
| 2025-Sep | 1.59                  |
| 2025-Oct | 2.44                  |
| 2025-Nov | 1.13                  |
| 2025-Dec | 1.71                  |
| 2026-Jan | 2.06                  |
| 2026-Feb | 2.34                  |
| 2026-Mar | 1.83                  |
| 2026-Apr | 2.00                  |
| 2026-May | 1.53                  |
| 2026-Jun | 1.41                  |
| 2026-Jul | 2.39                  |
| 2026-Aug | 1.09                  |
| 2026-Sep | 2.72                  |



September 2026

| KPI RANGE        | COLOR  |
|------------------|--------|
| ≤ 5 WORKING DAYS | GREEN  |
| 5 < DAYS ≤ 7     | YELLOW |
| > 7 WORKING DAYS | RED    |

Kevin L. Baker  
CHAIRMAN

Dr. Matt H. Rostock  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Gordon M. Boggie  
BOARD MEMBER

Additionally, Engineering Admin also functions as the record keepers of the District through maintenance of record drawings and the Geographic Information Systems (GIS) map. All assets are generated and updated first by Engineering and then disseminated through a workflow to the District's asset management system. District staff are encouraged to complete redlines to the map for any discrepancies / updates that are needed based on field observation.

| GIS Redlines            |                         |
|-------------------------|-------------------------|
| Month-Year              | # of Redlines Processed |
| September-25            | 32                      |
| October-25              | 64                      |
| November-25             | 42                      |
| December-25             | 87                      |
| January-26              | 92                      |
| February-26             | 47                      |
| March-26                | 53                      |
| April-26                | 115                     |
| May-26                  | 218                     |
| June-26                 | 140                     |
| July-26                 | 175                     |
| August-26               | 107                     |
| September-26            | 85                      |
| <b>12-MONTH AVERAGE</b> | <b>97</b>               |

**KPI Metrics:**

|                                                                                     |                    |
|-------------------------------------------------------------------------------------|--------------------|
|  | ≥ 20               |
|  | 15 < REDLINES ≤ 19 |
|  | > 15 REDLINES      |

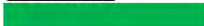
### Engineering Inspections:

Engineering Inspections (ENG INSP) staff are responsible for protection of existing District facilities and ensuring new facilities are constructed in compliance with the District's Manual of Minimum Construction Standards and Technical Specifications.

For compliance with Underground Facility Damage Prevention and Safety Act, Chapter 556, Florida Statutes, Engineering must respond to standard locate tickets within 2 full business days (metric is set to 2.75 days to account for tickets that come in after business hours).

| 811 Locates             |                               |                               |
|-------------------------|-------------------------------|-------------------------------|
| Month-Year              | # of Locate Tickets Completed | Average Time to Locate (Days) |
| September-25            | 851                           | 0.83                          |
| October-25              | 820                           | 0.74                          |
| November-25             | 1050                          | 1.20                          |
| December-25             | 718                           | 0.88                          |
| January-26              | 873                           | 1.09                          |
| February-26             | 887                           | 0.73                          |
| March-26                | 983                           | 0.82                          |
| April-26                | 943                           | 0.93                          |
| May-26                  | 777                           | 1.09                          |
| June-26                 | 843                           | 0.85                          |
| July-26                 | 767                           | 1.07                          |
| August-26               | 757                           | 0.83                          |
| September-26            | 838                           | 0.85                          |
| <b>12-MONTH AVERAGE</b> | <b>854</b>                    | <b>0.92</b>                   |

**KPI Metrics:**

|                                                                                     |             |
|-------------------------------------------------------------------------------------|-------------|
|  | < 2.75 days |
|  | ≤ 2.9 days  |
|  | > 2.9 days  |

### Engineering Construction:

Engineering Construction (ENG CON) staff are responsible for supporting Collections, Reuse and Operations with necessary repairs and rehabilitations of their respective assets. The District has a Construction Foreman who oversees three 2-person construction crews.

The Engineering Department also oversees general services construction contracts (low-pressure, lift station, wastewater/IQ, general electrician services and lining).

#### ***Project Highlight***

Hinterland Group, Inc. is working on rehabilitation of Lift Station No. 009 (100 N Delaware Blvd.)



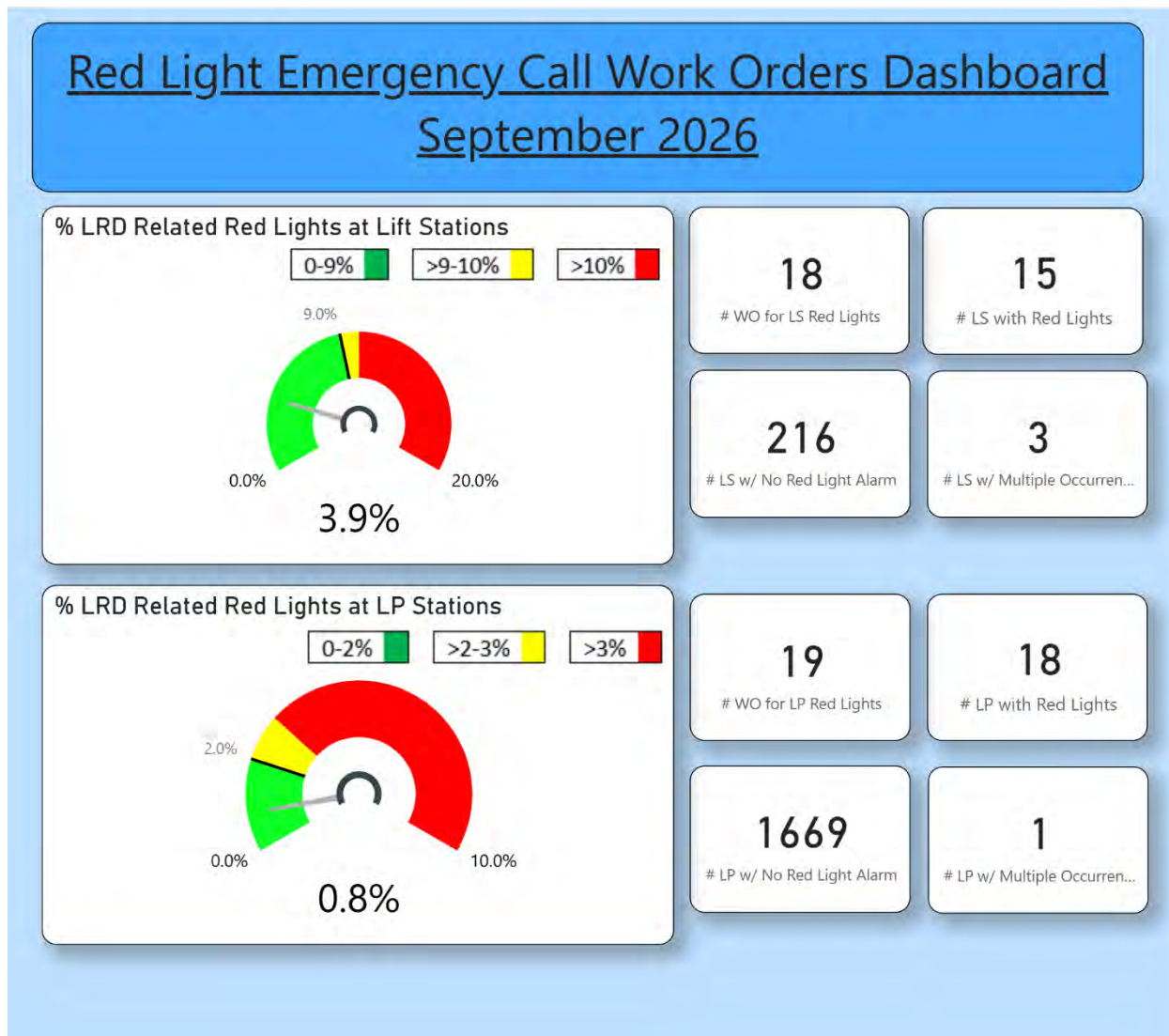
### Collections / Transmission & Reuse / Distribution:

Collections / Reuse (COL/REUSE) staff are responsible for the District's collection and transmission system, which collects and transmits raw wastewater to the District's Wastewater Treatment Facility (WWTF) for treatment. Additionally, they are responsible for the District's distribution system, which delivers reuse water to our wholesale and retail customers. Collections / Reuse staff routinely perform preventative maintenance on the various assets of the District's collection and distribution systems and respond to emergency calls.

### Red Lights / Emergency Call Response:

This month the wastewater collections / transmission system experienced 49 total red lights. 18 lift station red lights (15 stations with 3 stations experiencing multiple red light events) and 19 low pressure red lights (18 stations with 1 station experiencing multiple red light events).

Work Order counts due to red lights exclude red lights due to FP&L power failure since staff have no mechanism to impact FP&L performance during inclement weather or other power outages.



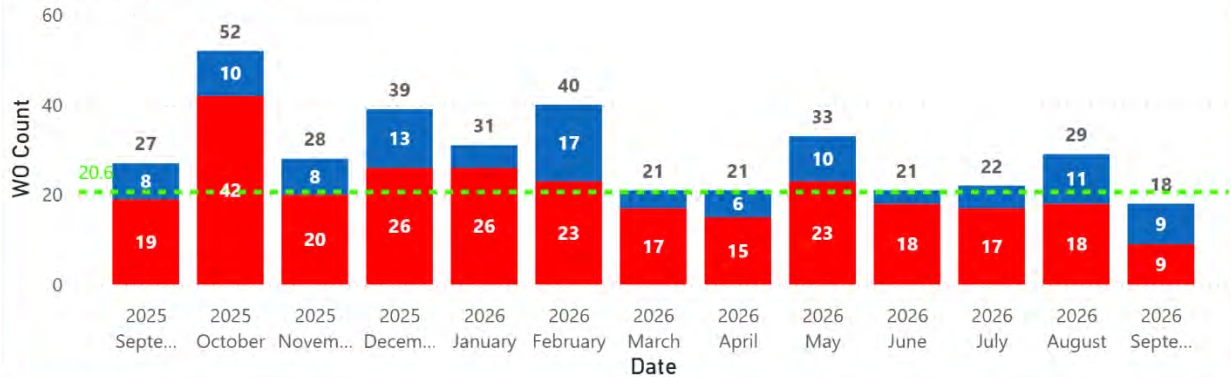
Of the wastewater lift stations within the District's service area, 3.9% of these lift stations experienced a LRD related red light in September 2026 as compared to 8.2% in September 2025.

## Red Light Emergency Call Work Order Lift Station: Trend

9/1/2025 through 9/30/2026

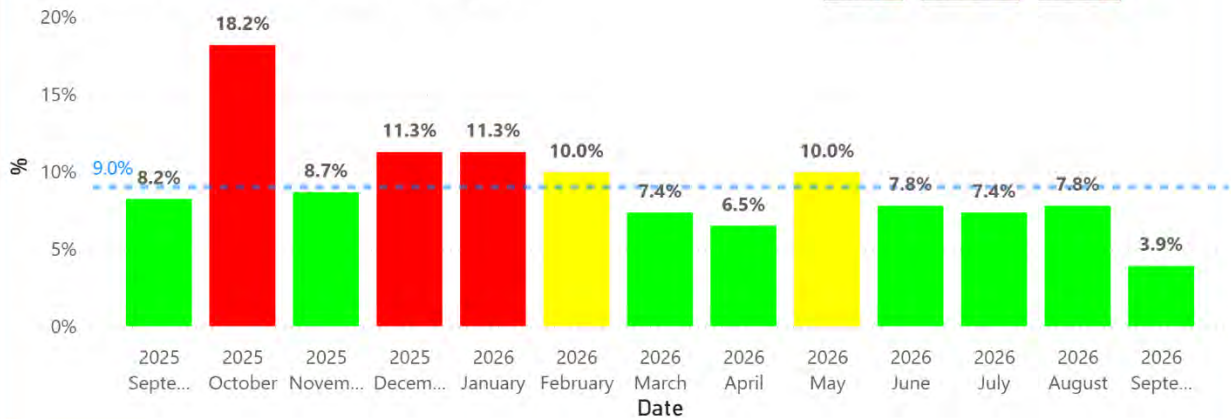
### WO Count LS Red Lights

LRD Related ● Related ● Not Related



### % LS Stations with LRD Related Red Lights

0-9% ● >9-10% ● >10% ●



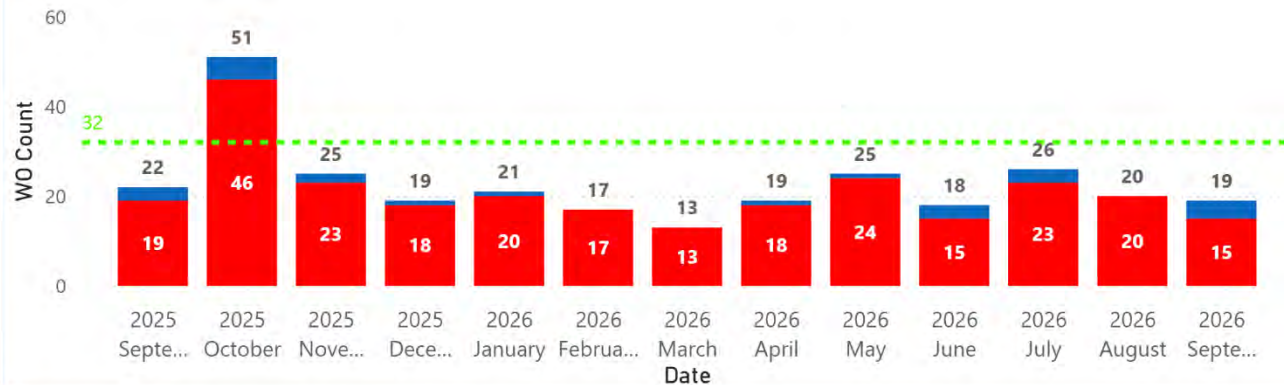
Of the low-pressure stations within the District's service area, 0.8% of these low-pressure stations experienced a LRD related red light in September 2026 as compared to 1.1% in September 2025.

## Emergency Call Work Order Low Pressure: Trend

9/1/2025 through 9/30/2026

### WO Count LP Red Lights

LRD Related ● Related ● Not Related



### %LP Stations with LRD Related Red Lights

0-2% ● >2-3% ● >3% ●

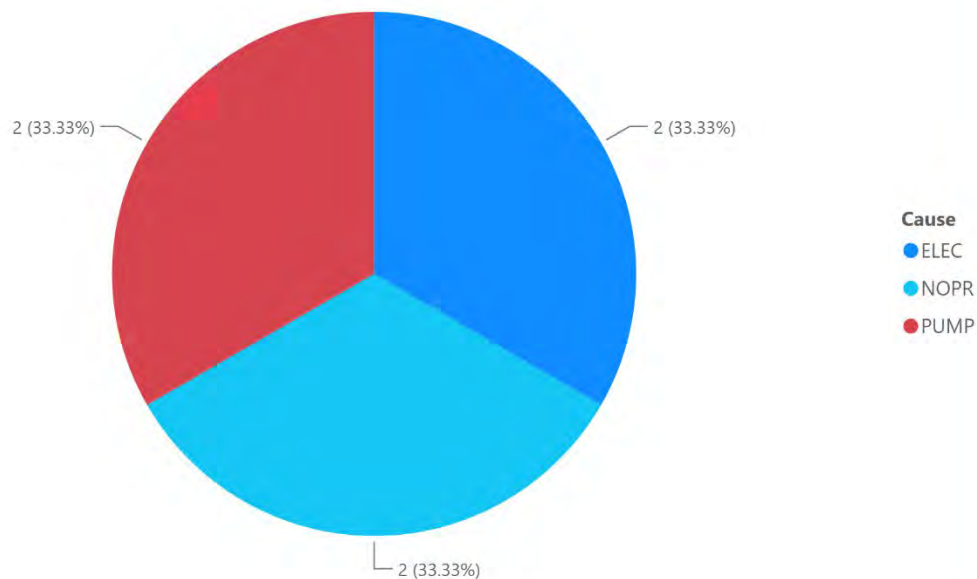


In September 2026, 3 lift stations experienced multiple red lights. Lift Station No. 058 (355 Beacon Street) experienced electrical issues. Lift Station No. 067 (100 Waterway Road) experienced electrical and pump issues. Lift Station No. 079 (234 River Terrace Drive) experienced high flow due to bypass for construction activities and pump issues.

## Red Light Emergency Call Work Order Lift Station: Monthly Multiple Occurrences Cause Analysis

9/1/2026 through 9/30/2026

Total Red Lights by Failure Code



**6**

Count of WO#

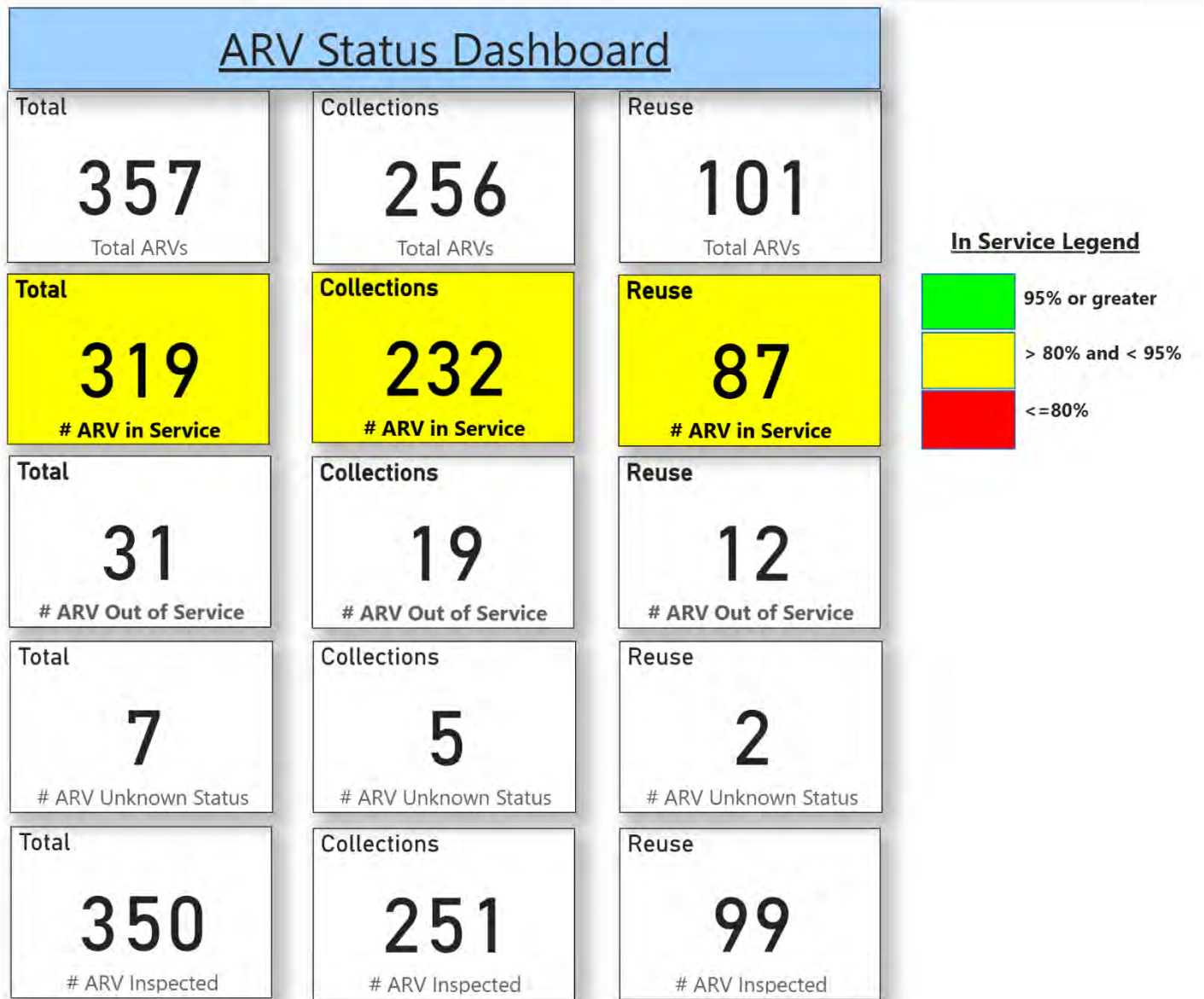
**3**

Count of Asset

## Lift Station Red Lights Multiple Work Orders

| WO#     | Asset | Result       | Comments                        | Failure Code | Date Reported  | Status      |
|---------|-------|--------------|---------------------------------|--------------|----------------|-------------|
| 2362621 | LS058 | LS Red Light |                                 | NOPR         | September 2026 | 10 - Closed |
| 2362834 | LS058 | LS Red Light | replaced fuse and PHMO          | ELEC         | September 2026 | 10 - Closed |
| 2368852 | LS067 | LS Red Light | RAGS                            | PUMP         | September 2026 | 10 - Closed |
| 2369379 | LS067 | LS Red Light | REPLACED THERMAL/NEUTRAL SWITCH | ELEC         | September 2026 | 10 - Closed |
| 2362628 | LS079 | LS Red Light | due to shutdown bypass          | NOPR         | September 2026 | 10 - Closed |
| 2368876 | LS079 | LS Red Light | PVC and rags found in pump      | PUMP         | September 2026 | 10 - Closed |

*Air Release Valve Preventative / Corrective Maintenance:* Collections/Reuse staff complete preventative maintenance on all ARVs annually. Collections/Reuse coordinates with Construction as needed to address any ARVs that are out of service. The below dashboard reports on the latest inspection and if status is unknown then it has not been inspected in the past 4 years due to location / MOT / permitting requirements, and Staff are actively working to address completion of these inspections.



**Lift Station Wet Well Preventative Maintenance:** Collections staff are completing preventative maintenance on lift station wet wells and adjusting frequency of cleaning based on findings to efficiently utilize staff time / resources.



**Unauthorized Discharges:** In the collection-transmission system, the following three (3) unauthorized discharges occurred, none impacting surface waters: 1. power issues from disconnect at LP station (2.5 gallons), 2. electrical issue with District breaker panel (10 gallons), 3. contractor workmanship issue with valve vault piping at station currently under rehabilitation (726 gallons).

In the reuse-distribution system, the following five (5) unauthorized discharges occurred, one (1) impacting surface waters: 1. operator opening stub-out valve during routine maintenance (125 gallons), 2. pipe failure / defect (22,836 gallons), 3. gouge in pipe due to potential third-party strike (265 gallons), 4. leaking valve packing (5 gallons), 5. pipe failure / defect (21,995 gallons, this one reached the storm drain).

- 01 IQ518-IQM015 125gal Routine Maint 9-11-2026
- 02 IQ518-IQM057 22836 gal break in line 09-12-2026
- 03 LP1090-WW 2.5 gal Bad Power from Disconnect 09-23-2026
- 04 IQ511-IQM061 265 gal Pipe 09-25-2026
- 05 IQ501-V4 5 gal Valve Packing 09-25-2026
- 06 LPE001-WW 10 gal Electrical Issue to Disconnect 09-25-2026
- 07 LS169-P1-DA 726 gal Threaded Pipe Fitting 9-28-2026
- 08 IQ518-IQM011 21995gal Pipe 09-29-2026

## Unauthorized Discharge FIELD : KPI

| Date           | Occurrences | Total Gallons | Impacting Surface Waters |
|----------------|-------------|---------------|--------------------------|
| September 2025 | 0           | 0             | 0                        |
| October 2025   | 1           | 500           | 0                        |
| November 2025  | 3           | 1,150         | 0                        |
| December 2025  | 2           | 11            | 0                        |
| January 2026   | 4           | 172           | 0                        |
| February 2026  | 1           | 22            | 0                        |
| March 2026     | 2           | 31            | 1                        |
| April 2026     | 2           | 1,945         | 1                        |
| May 2026       | 3           | 99            | 0                        |
| June 2026      | 0           | 0             | 0                        |
| July 2026      | 2           | 125           | 0                        |
| August 2026    | 3           | 38            | 0                        |
| September 2026 | 3           | 738           | 0                        |
| <b>Total</b>   | <b>26</b>   | <b>4,830</b>  | <b>2</b>                 |

| Date           | Occurrences | Total Gallons | Impacting Surface Waters |
|----------------|-------------|---------------|--------------------------|
| September 2025 | 0           | 0             | 0                        |
| October 2025   | 0           | 0             | 0                        |
| November 2025  | 0           | 0             | 0                        |
| December 2025  | 1           | 2,255         | 0                        |
| January 2026   | 1           | 715           | 0                        |
| February 2026  | 2           | 47,660        | 0                        |
| March 2026     | 0           | 0             | 0                        |
| April 2026     | 1           | 300           | 0                        |
| May 2026       | 1           | 70            | 0                        |
| June 2026      | 1           | 250           | 0                        |
| July 2026      | 0           | 0             | 0                        |
| August 2026    | 0           | 0             | 0                        |
| September 2026 | 5           | 45,226        | 1                        |
| <b>Total</b>   | <b>12</b>   | <b>96,476</b> | <b>1</b>                 |

**Conditional Formatting**  
 Green: Total Gallons < 704 AND Impacting Surface Waters = 0  
 Yellow: Total Gallons <= 1500 AND Impacting Surface Waters = 0  
 Red: Total Gallons > 1500 OR Impacting Surface Waters >= 1



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

TO: Albrey Arrington, Ph.D., Executive Director  
FROM: Jason A. Pugsley, P.E., Operations – Plant  
DATE: Manager October 9, 2026  
SUBJECT: September 2026 Operations Department Monthly Report

### Treatment Plant Monthly Performance Summary

Overall, the month of September was productive with all monthly reports prepared and submitted on time. There were no permit exceedances this month. The treatment plant generally operated efficiently and met all treatment objectives. During the month, influent flows were on the same order of magnitude as the influent flows during the month of August. The plant did not experience an unauthorized discharge during the month of September.

Of particular interest this month, are notable treatment process improvements which have been observed since the initiation of the anaerobic selector zone pilot test in early June. During this period, Staff have observed measurable improvements in sludge settleability and clarifier performance. In September 2026, the Sludge Volume Index (SVI) reached the “Green” benchmark range for the first time on the Operations Dashboard, at 124 mL/g. This equates to a 59% reduction over September 2025 (302 mL/g) at nearly identical plant flows, and it compares with a pre-pilot SVI that was consistently in the “Red” benchmark range when it averaged approximately 300 mL/g. The sludge settleability improvement has also positively impacted the performance of the clarifier units. During the pilot test period, the Mean Clarifier TSS has consistently decreased each month to a low of 4.4 mg/L in September. This is the lowest recorded value on the Operations Dashboard and a significant improvement when compared to the January through May 2026 values which ranged from 10.9 to 15.5 mg/L. The improvements in these critical process parameters suggest the selector zone has been effective at mitigating the proliferation of filamentous organisms within the treatment process. A significant decrease in filamentous organisms in the treatment process has also been observed by Staff during daily microscopic analysis of mixed liquor suspended solids (MLSS) samples from the aeration basins. Staff is currently working with the District’s consulting engineer to make additional process adjustments and physical modifications to the pilot test set-up to further improve the results. It is anticipated that the plant will continue to operate in the pilot test mode until these refinements can be implemented and appropriately evaluated.

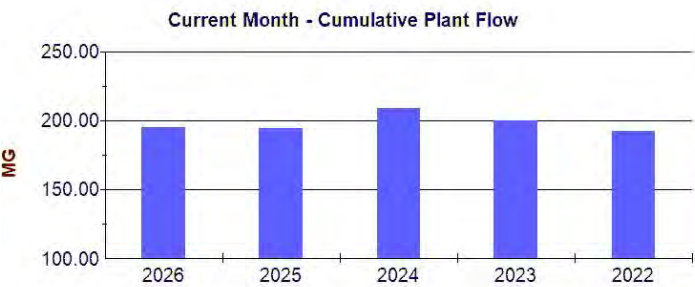
Kevin L. Baker  
CHAIRMAN

Dr. Matt H. Rostock  
BOARD MEMBER

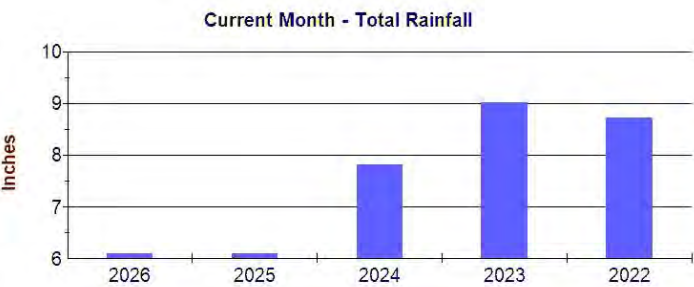
Stephen B. Rockoff  
BOARD MEMBER

Gordon M. Boggie  
BOARD MEMBER

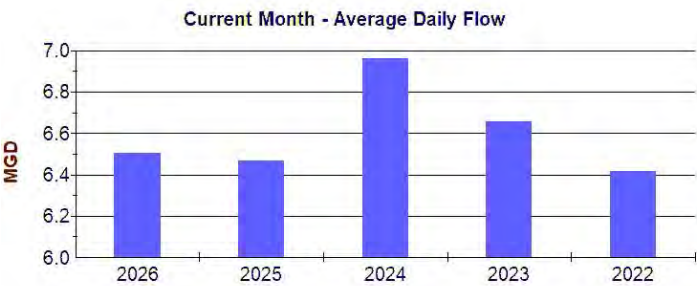
Graphical summaries of the plant flows and rainfall during the month of September, including comparisons with plant flows during the previous month (i.e., August 2026), are presented below.



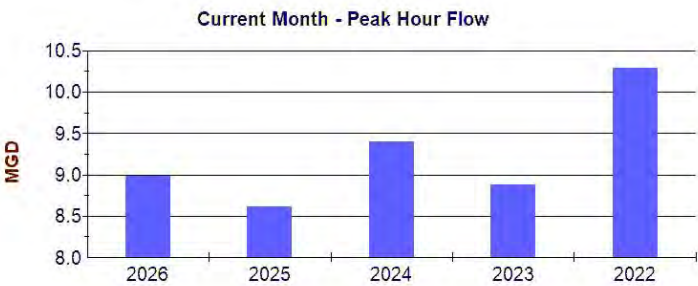
The Cumulative Influent Plant Flow for the month of September was 195.18 million gallons. This is slightly less than the Cumulative Influent Plant Flow during the month of August of 197.68 million gallons.



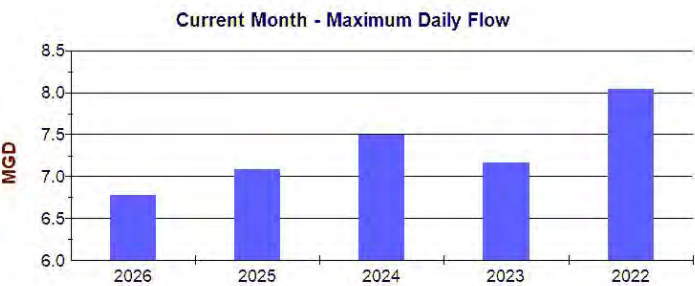
6.10 inches of total rainfall was recorded at the plant site during the month of September. This is nearly the same as the August rainfall recorded of 6.07 inches.



The Average Daily Flow (ADF) for the month of September was recorded at 6.51 MGD which is slightly greater than the ADF recorded during the month of August of 6.38 MGD and nearly equivalent to the September 2025 ADF of 6.47 MGD.

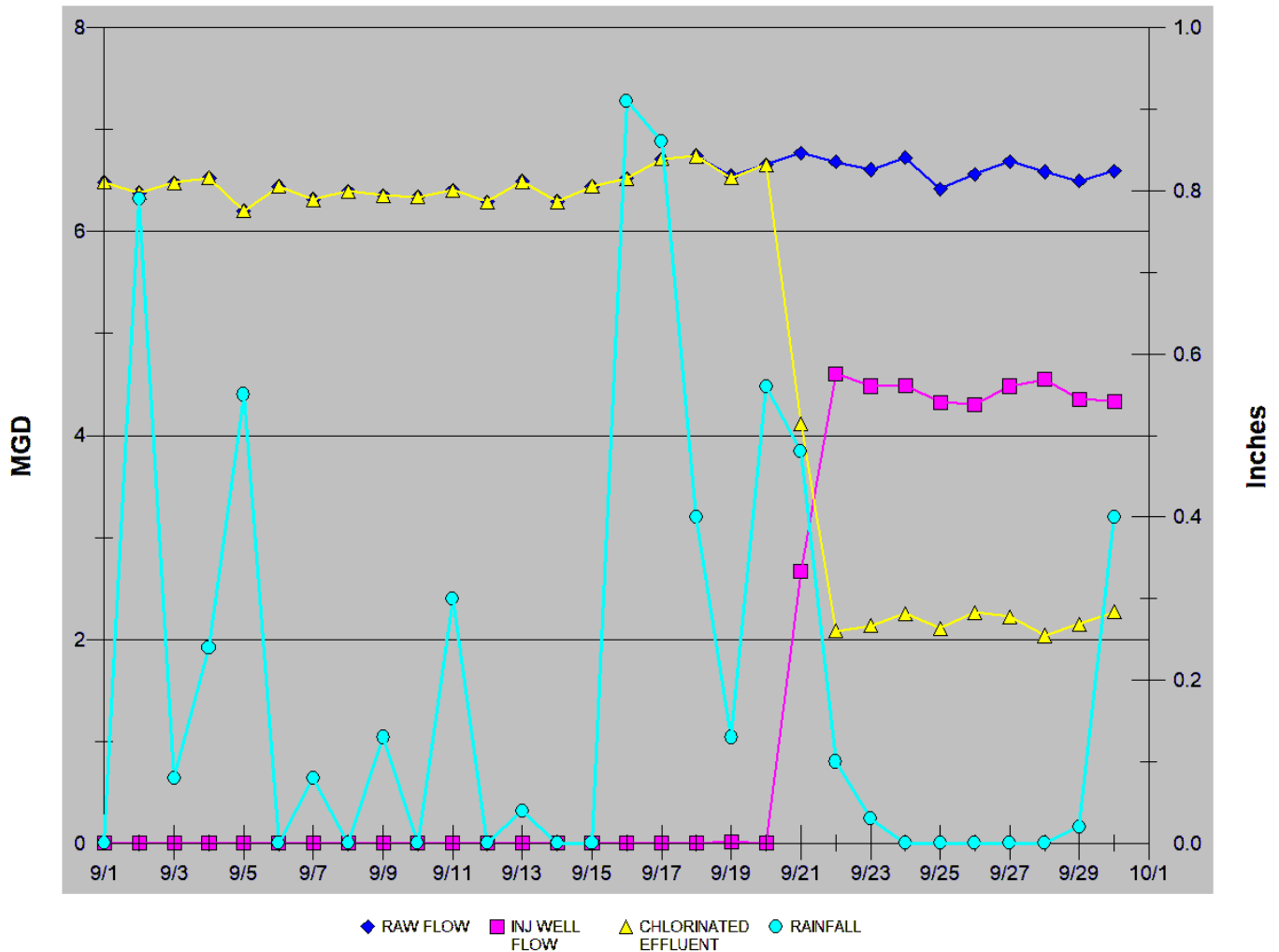


The Peak Hour Flow (PHF) for September was 6,243 GPM which equates to an equivalent daily rate of 8.99 MGD. This is greater than the PHF for August of 5,514 GPM (7.94 MGD).



The Maximum Daily Flow (MDF) in September was 6.77 MGD. This is slightly greater than the MDF for August of 6.69 MGD.

For the month of September, 78.22% or 152.67 MG of the cumulative influent flow to the plant was sent to the IQ storage system where it was distributed, as needed, to the various golf courses and the Abacoa development sites. A total of 42.62 MG of blended effluent was diverted to the deep injection well for disposal. The plant delivered a total of approximately 130.28 million gallons of IQ water to the reuse customers during the month of September.



Year to date (i.e., Calendar Year 2026), approximately 91.83% of all influent flow to the plant was treated and available for reuse as IQ water. The total volume of IQ water distributed to reuse customers in 2026 is 1,839.86 million gallons.

The Operations Dashboard for the month of September is provided below for review. The Dashboard provides a snapshot of the health and performance of the wastewater treatment plant over the monthly period and provides explanations for all metrics which are reported outside of the respective optimal range.

# LOXAHATCHEE RIVER DISTRICT OPERATIONS DASHBOARD



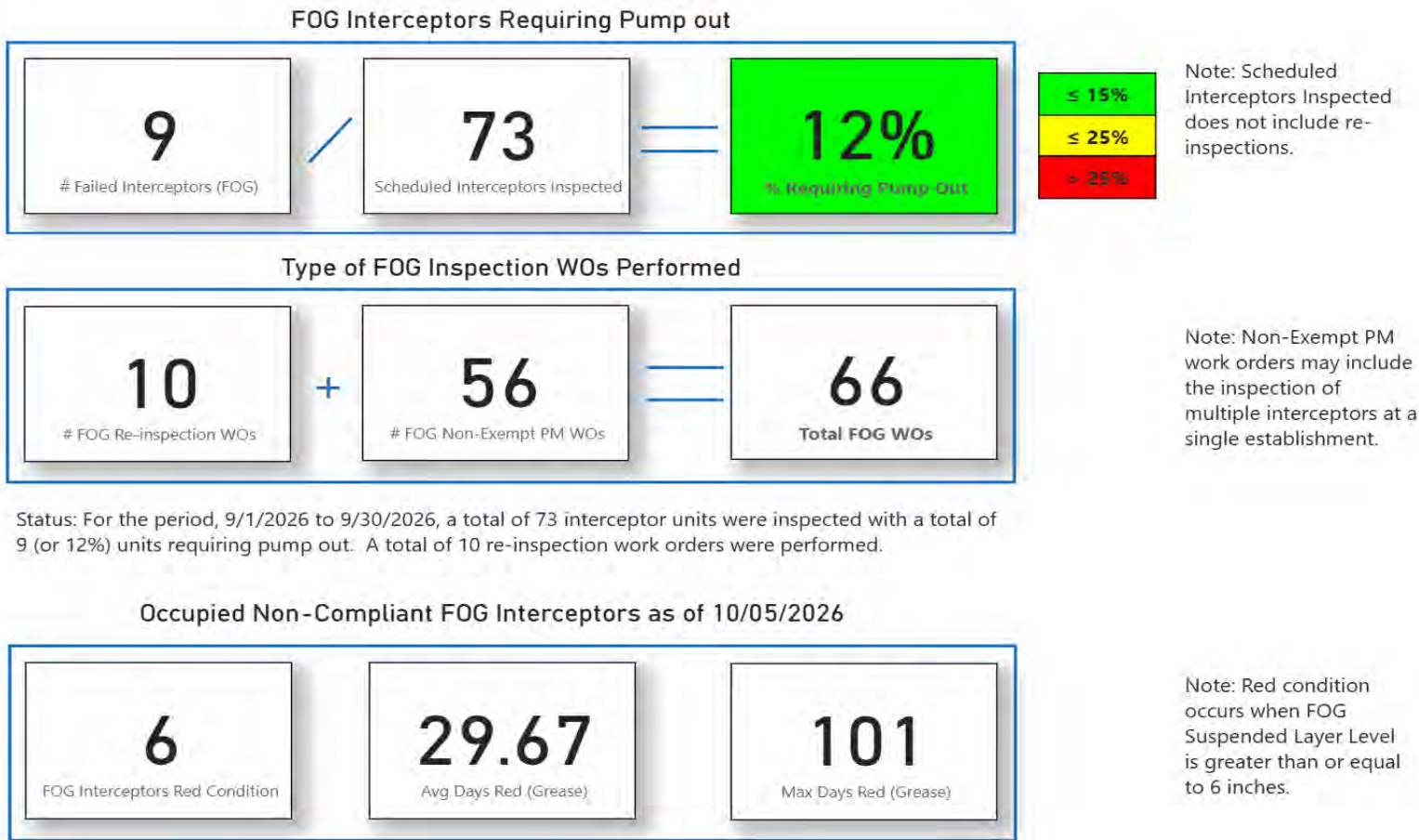
| Plant                            |                           |             |                  |                    |                           |                                 |                   |                    |                                |              | Pre-Treatment                  | IQ                                  |
|----------------------------------|---------------------------|-------------|------------------|--------------------|---------------------------|---------------------------------|-------------------|--------------------|--------------------------------|--------------|--------------------------------|-------------------------------------|
| Benchmark / Customer Expectation | Percent of Plant Capacity | SRT, MAvg   | Aerbay NH3, MAvg | Sludge Yield, MAvg | Sludge Volume Index, MAvg | Secondary Treatment Performance | Permit Exceedance | CE CL2 Usage, MAvg | Dewatered Biosolids Cake, MAvg | IQ511 WW LSI | Grease Interceptor Inspections | NANO Blend                          |
|                                  | Mean Daily Incoming Flow  | day(s)      | % Reduction      | lbs WAS/lbs cBOD   | mL/g                      | Mean Clarifier TSS              | # days            | lbs CL2/MG         | % Solids                       | Index        | % requiring pump out           | Max Specific Conductance (umhos/cm) |
| Green Level                      | ≤ 70%                     | ≥0.9 - ≤1.1 | ≥30 - ≤40        | ≥0.3 - ≤0.8        | ≤ 200                     | < 10                            | Zero              | ≤ 85               | ≥14.5                          | ≥-0.3 - ≤0.3 | <15                            | <1298                               |
| Yellow                           | ≤ 80%                     | ≥0.8 - ≤1.2 | ≥25 - ≤45        | ≥0.2 - ≤1.0        | ≤ 250                     | < 15                            |                   | ≤ 100              | ≥13.5                          | ≥-0.6 - ≤0.6 | ≤25                            | ≤1578                               |
| Red                              | > 80%                     | <0.8 - >1.2 | <25 - >45        | <0.2 - >1.0        | > 250                     | ≥ 15                            | ≥ 1               | > 100              | <13.5                          | <-0.6 - >0.6 | >25                            | >1578                               |
| 2023 Baseline                    | 62.90%                    | 0.92        | 33.78            | 0.98               | 246                       | 8.5                             | 0.00              | 76.54              | 15.57                          | 0.52         | 13                             | 1296                                |
| 2024 Baseline                    | 63.39%                    | 0.94        | 31.56            | 0.80               | 253                       | 7.8                             | 0.00              | 79.40              | 15.59                          | 0.38         | 14                             | 1136                                |
| 2025 Baseline                    | 61.49%                    | 0.95        | 33.48            | 0.75               | 281                       | 8.7                             | 0                 | 74.57              | 15.84                          | 0.29         | 13                             | 1161                                |
| 2025                             | Sept                      | 57.67%      | 1.06             | 36.37              | 0.69                      | 302                             | 7.2               | 65.62              | 15.71                          | 0.40         | 12                             | 1221                                |
|                                  | Oct                       | 61.21%      | 1.01             | 39.50              | 0.76                      | 334                             | 7.6               | 83.00              | 16.19                          | 0.55         | 14                             | 1078                                |
|                                  | Nov                       | 62.88%      | 0.97             | 40.54              | 0.75                      | 315                             | 8.6               | 69.25              | 16.09                          | -0.11        | 13                             | 1122                                |
|                                  | Dec                       | 63.98%      | 0.98             | 43.44              | 0.65                      | 274                             | 9.5               | 66.14              | 15.38                          | 0.09         | 12                             | 1104                                |
| 2026                             | Jan                       | 62.75%      | 0.89             | 35.90              | 0.81                      | 277                             | 13.3              | 70.36              | 15.68                          | -0.20        | 13                             | 1103                                |
|                                  | Feb                       | 63.56%      | 0.88             | 27.92              | 0.82                      | 332                             | 15.5              | 81.58              | 16.07                          | 0.06         | 10                             | 1097                                |
|                                  | Mar                       | 64.55%      | 0.88             | 31.55              | 0.96                      | 305                             | 13.6              | 80.78              | 15.97                          | 0.00         | 13                             | 1077                                |
|                                  | Apr                       | 64.87%      | 0.87             | 28.92              | 0.93                      | 250                             | 10.9              | 100.29             | 15.80                          | 0.10         | 11                             | 1070                                |
|                                  | May                       | 63.10%      | 0.92             | 30.78              | 0.95                      | 311                             | 11.0              | 76.47              | 16.46                          | 0.05         | 7                              | 1096                                |
|                                  | Jun                       | 60.53%      | 2.02             | 43.98              | 0.74                      | 384                             | 7.5               | 71.08              | 16.20                          | 0.21         | 13                             | 1051                                |
|                                  | Jul                       | 58.14%      | 3.65             | 84.75              | 0.66                      | 211                             | 5.8               | 58.55              | 14.15                          | 0.13         | 9                              | 1040                                |
|                                  | Aug                       | 57.56%      | 3.81             | 56.90              | 0.70                      | 228                             | 6.5               | 43.64              | 14.61                          | 0.44         | 10                             | 1061                                |
|                                  | Sept                      | 58.20%      | 3.85             | 50.74              | 0.77                      | 124                             | 4.4               | 50.68              | 14.76                          | 0.08         | 12                             | 1043                                |
| Consecutive Months at Green      | 149                       | 0           | 0                | 4                  | 1                         | 4                               | 65                | 5                  | 2                              | 1            | 21                             | 40                                  |
| Metric Owner                     |                           |             |                  |                    |                           |                                 |                   |                    |                                |              |                                |                                     |

| Metric | Explanation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SRT    | The SRT this month was intentionally increased as part of the ongoing anaerobic selector zone pilot test. It is anticipated that this parameter will be beyond the desired range for the duration of the pilot test study.                                                                                                                                                                                                                                                                                                              |
| NH3    | The ammonia conversion rate was above the desired range this month due to the intentional increase of the SRT. Longer SRT's result in a higher concentration of nitrifying bacteria and a corresponding increase in the ammonia conversion rate. To minimize chlorine usage and potential negative impacts to downstream alkalinity, we generally operate the process to maintain a 30 to 40% ammonia conversion rate. It is anticipated that this parameter will be beyond the desired range for the duration of the pilot test study. |

**Industrial Pretreatment – Interceptor Management Program Update**

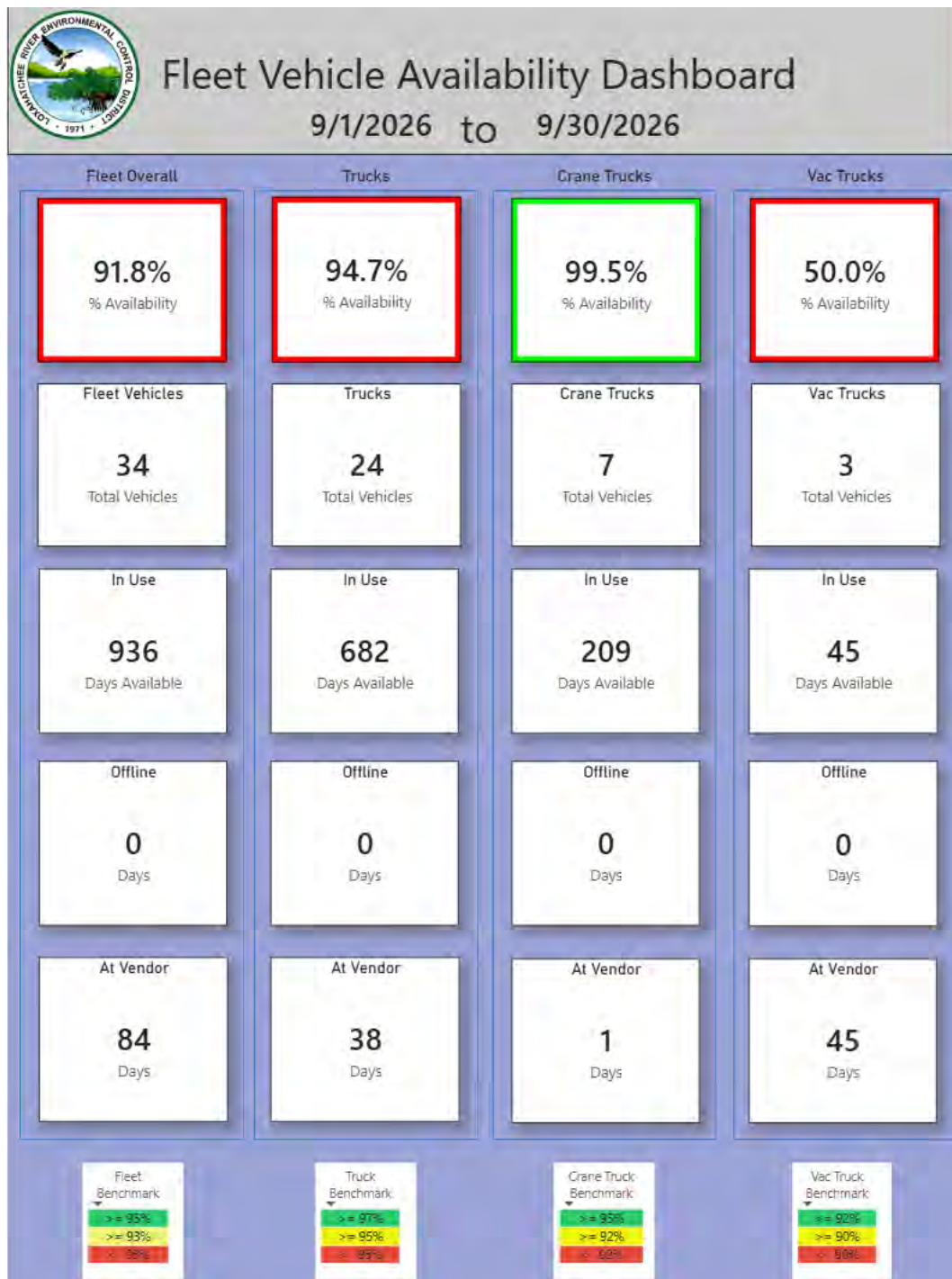
The Industrial Pretreatment (IPT) Program provides for the regulation of wastewater discharges into the District’s sanitary sewer collection system for industrial and specific commercial establishments. One of the most significant functions performed by the IPT program is the regular inspection of interceptor units. Interceptors are generally required for food establishments, car washes or similar facilities which have the potential to discharge oily water and linen maintenance establishments.

**Dashboard for Fats, Oils & Grease (FOG) Interceptor Suspended Layer Levels**  
9/1/2026 to 9/30/2026



## Fleet Vehicle Availability Status

The Operations Department is responsible for the maintenance and repairs of the fleet vehicles used by all District departments. Below is a summary of the monthly fleet availability.



The dashboard metrics this month were impacted by the unavailability of four (4) fleet vehicles due to necessary repairs to address mechanical failures (Unit 28, Unit 37 and Unit 40) and body shop repairs (Unit 56) due to a previous vehicle collision. Each of these vehicles was unavailable for more than two weeks during the month of September. Unit 54 (vacuum truck) was also unavailable for a two-week period due to a pre-scheduled planned maintenance activity.

### **Project Highlights:**

During the reporting period, the Maintenance Team reinstalled the motor actuator on the Nano-Concentrate Isolation Valve (NANO-VL02) and made planned improvements. The intent of these improvements was to ensure that the new actuator was accessible and serviceable during periods of standing water within this low-lying area. the motorized actuator allows the valve to be opened and closed remotely rather than by hand, improving operator response time and the consistency of valve operation.

The installation required several in-house mechanical and fabrication tasks, as follows:

- **Actuator Shaft Extension:** As part of this project, a new motor actuator was mounted on a new concrete slab which was cast at an elevation above the surrounding, low-lying ground. As a result of this change, the existing valve actuator shaft was too short for the modified valve actuator layout. To address this issue, Staff fabricated a new longer actuator shaft which was sized to make up the difference in length.
- **Actuator Mounting Bracket:** Staff used the Department's CNC machine to design and fabricate a custom mounting bracket for the actuator stand. The bracket was designed utilizing specialized drafting software which is integral to the operation of the CNC machine. The new bracket was cut to the precise dimensions and layout required to fully support and mount the pedestal mounted actuator to the concrete base slab. Fabricating the bracket in-house not only saved time but avoided the cost associated with contracting with an outside vendor to procure a custom part.

This project is a good example of the Maintenance Department's in-house capabilities.



**Nano Concentrate Isolation Valve – Motor Actuator Improvements**

This month, Staff responded to a significant lightning strike that occurred immediately adjacent to the biosolids storage tank odor control system. The strike caused an electrical surge that damaged multiple pieces of electrical and communications equipment near the Solids Dewatering Facility. One of the most significant impacts was the failure of the variable frequency drive (VFD) serving Pump No. 1 at Plant Lift Station No. 1 (PLS-1). PLS-1 is dedicated to the Solids Dewatering Facility, and its operation is critical to the District's ability to efficiently process and dewater biosolids. While the District can dewater biosolids with only one of the two PLS-1 pumps in service, a failure of the remaining pump would leave the District unable to process solids.

Upon discovering the failure, Staff promptly began troubleshooting the electrical and mechanical systems to determine the full extent of the damage and to develop a safe, reliable approach to repairs. Because the District does not currently stock a spare VFD for the PLS-1 pumps, Staff developed a workaround to safely operate Pump No. 1 until a replacement VFD can be secured. The workaround involved installing a solid-state controller (i.e., a soft start unit) in the PLS-1 control panel to bypass the failed VFD and supply power to Pump No. 1. Unlike a VFD, which can continuously vary motor speed, a soft start unit gradually ramps up motor voltage at startup, reducing inrush current and mechanical stress on the motor. Staff located an appropriately sized soft start unit in warehouse inventory and completed the temporary repair. Once the replacement VFD is received and installed, the soft start unit will remain in the PLS-1 control panel as a backup in the event of a future VFD failure on either pump. This response demonstrates the Maintenance Team's ability to resolve complex electrical and mechanical failures quickly while building added resiliency against future events.



**Plant Lift Station No. 1 – Pump No. 1 Temporary Soft Start Installation**

Lastly this month, Operations contracted with an outside vendor to demolish the previously decommissioned chemical odor scrubbers which served the Equalization (EQ) Storage Tanks and the Sludge Storage Tank. In October 2021, the District contracted with an outside consulting engineer to conduct an odor control study at the wastewater treatment plant (WWTP) to evaluate and characterize odor sources from each of the unit treatment processes. As part of the study, the Engineer performed a comprehensive evaluation which included the collection of samples for laboratory analysis to confirm and quantify the concentrations of odor producing compounds from specific treatment processes. Upon completion of the evaluation, the Engineer determined that the EQ Storage Tanks were not a significant source of odor since the laboratory results showed low concentrations of odorous compounds and that these concentrations were not expected to impact the odor intensity at the WWTP perimeter fence line. Based on the evaluation and the age of the existing odor control system it was recommended that the system be demolished. As part of the demolition of the EQ tank odor control system, Staff fabricated and installed two blind flanges to fully isolate and secure the fiberglass duct work connections which were not demolished. This will ensure that rainwater and debris are prevented from entering the duct.

During the previously completed odor control study, the Engineer also evaluated the performance of the existing chemical type odor control system dedicated to the Sludge Storage Tank. The results of the study indicated that the air withdrawn from the sludge tank was highly odorous with an average hydrogen sulfide concentration of 18.5 ppm. The results also indicated that the existing odor control system was not adequately treating the odorous compounds in the treated air stream. The Engineer recommended that the chemical type odor system be replaced with a biological type odor control system. Based on this recommendation, Staff previously decommissioned the existing chemical odor control system and coordinated replacement with a biological system, however, the chemical type system remained in place. The work completed this month included the de-termination and physical disconnection of all electrical, instrumentation and mechanical systems as well as the physical removal of all out-of-service equipment associated with these out-of-service odor systems.



**EQ Odor Control System – Pre-Demolition**



**EQ Odor Control System – Post-Demolition**



**SST Odor Control System – Pre-Demolition**



**SST Odor Control System – Post-Demolition**



# LOXAHATCHEE RIVER DISTRICT

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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

TO: Albrey Arrington, Ph.D., Executive Director  
FROM: Bud Howard, Director of Information Services  
DATE: October 8, 2026  
SUBJECT: Information Services Monthly Governing Board Update for September 2026

## WildPine Ecological Laboratory

### Biennial Lab Assessment



The laboratory recently completed its biennial, independent, technical assessment in support of NELAP accreditation and Florida Department of Health certification. The review included the required on-site assessment as well as an evaluation of three additional methods for expansion of the laboratory's accredited scope.

Once again, the lab received exceptionally high marks with no major deficiencies. As usual, the assessor identified several opportunities to strengthen the laboratory's quality management system. Corrective action plans for the minor deficiencies were addressed and approved by the assessor, and staff are implementing the plans. The completed assessment also highlighted the laboratory's strong recordkeeping, traceability, and commitment to producing high-quality data.

As part of the scope expansion review for accreditation of analysis using our new instrumentation, three new analytical methods (Total Phosphorus, Orthophosphate, and Ammonia) were successfully evaluated and recommended for accreditation. These new method approvals use the laboratory's new FIALab Flow Injection Analyzer, will improve our analytical efficiency, and expand the testing capabilities of our staff.

The biennial assessment process provides valuable external feedback and supports the laboratory's ongoing commitment to continuous improvement, data quality, and operational excellence. Congratulations to the entire Lab Team on another successful assessment!



Kevin L. Baker  
CHAIRMAN

Stephen B. Rockoff  
BOARD MEMBER

Dr. Matt H. Rostock  
BOARD MEMBER

Gordon M. Boggie  
BOARD MEMBER

## Riverkeeper Project

In September, the lab staff and our partners collected 123 water quality samples from 16 monitoring stations throughout the watershed. A total of 75 fecal indicator bacteria samples were analyzed in support of additional testing for the weekly bacteria monitoring program and the additional monthly testing in Jones and Sims Creeks.

*Overall water quality* for September 2026 scored “Good” with a score of 82%, better than last year’s September 2025 score (76%), and last month’s wet season “Fair” score of 75% (refer to the scorecard below). These results are encouraging given the notable increase in rainfall as discussed in the hydrologic monitoring section below.

For the core water quality parameters, *total nitrogen* scored “Good” during September with 100% of the samples meeting the EPA/DEP water quality criteria for each site. This was similar to last month’s “Good” score of 96% and better than last year’s “Fair” score of 78% for September.

*Total phosphorus* results scored “Good” in September with 81% of sites meeting the water quality criteria. This was better from last month’s “Fair” score of 75% but lower than last year’s September score of 89%.

*Chlorophyll* results scored “Good” for the month of September with 81% of sites meeting the stringent water quality criteria. This was a notable improvement from last month’s “Poor” score of 54%, and last year’s “Fair” score of 67% for September.

For the combined *fecal indicator bacteria* (fecal coliforms in all waters, enterococci in marine and brackish waters, and *E. coli* in fresh waters), September results scored “Fair” with 79% of sites meeting the established water quality criteria. This was better than last month and last year’s “Fair” scores of 75%.

SamDate

9/1/2025

9/30/2026

# Loxahatchee River District Water Quality Scorecard

Results scored to FDEP/EPA Water Quality Criteria

Green - Good: 80% - 100%  
Yellow - Fair: 60% - 79.9%  
Red - Poor: < 60%

Monthly Water Quality Score

**September 2026**

**82%**  
Overall

**123**  
Total Samples

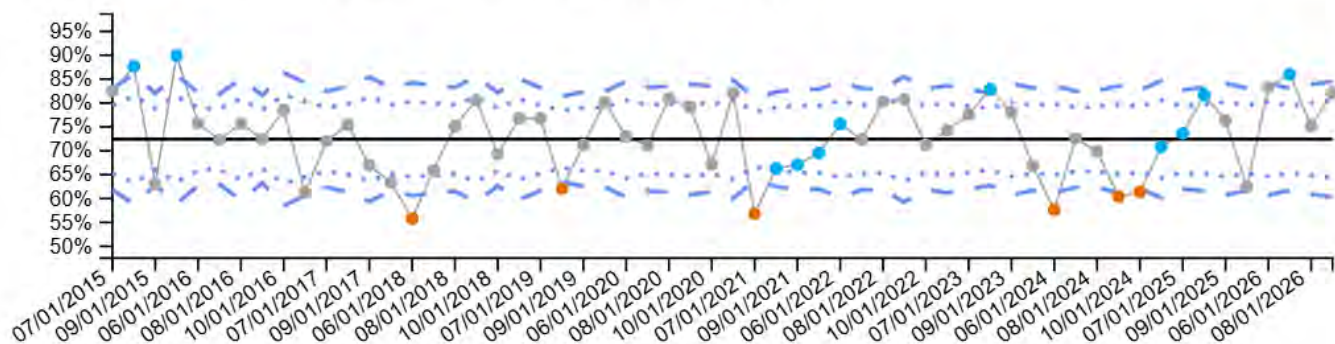
TN: Total Nitrogen, TP: Total Phosphorus, CLA: Chlorophyll a, BAC: Enterococci and E. coli bacteria

| Year         | Month     | # Samples   | Overall Score | # TN Samples | Total Nitrogen Percent Good | # TP Samples | Total Phosphorus Percent Good | # CLA Samples | Chlorophyll Percent Good | # BAC Samples | Bacteria Percent Good |
|--------------|-----------|-------------|---------------|--------------|-----------------------------|--------------|-------------------------------|---------------|--------------------------|---------------|-----------------------|
| 2026         | September | 123         | 82%           | 16           | 100%                        | 16           | 81%                           | 16            | 81%                      | 75            | 79%                   |
| 2026         | August    | 137         | 75%           | 25           | 96%                         | 24           | 75%                           | 24            | 54%                      | 64            | 75%                   |
| 2026         | July      | 157         | 86%           | 30           | 97%                         | 30           | 87%                           | 30            | 63%                      | 67            | 91%                   |
| 2026         | June      | 132         | 83%           | 19           | 100%                        | 19           | 79%                           | 19            | 63%                      | 75            | 85%                   |
| 2026         | May       | 153         | 83%           | 26           | 88%                         | 26           | 92%                           | 26            | 65%                      | 75            | 84%                   |
| 2026         | April     | 170         | 76%           | 30           | 83%                         | 30           | 70%                           | 30            | 37%                      | 80            | 90%                   |
| 2026         | March     | 125         | 82%           | 19           | 100%                        | 19           | 89%                           | 19            | 53%                      | 68            | 82%                   |
| 2026         | February  | 144         | 83%           | 24           | 96%                         | 24           | 96%                           | 24            | 58%                      | 72            | 83%                   |
| 2026         | January   | 143         | 76%           | 13           | 100%                        | 30           | 77%                           | 30            | 47%                      | 70            | 84%                   |
| 2025         | December  | 132         | 87%           | 19           | 95%                         | 18           | 100%                          | 18            | 67%                      | 77            | 87%                   |
| 2025         | November  | 157         | 86%           | 27           | 96%                         | 27           | 96%                           | 27            | 67%                      | 76            | 86%                   |
| 2025         | October   | 157         | 62%           | 29           | 72%                         | 29           | 69%                           | 29            | 34%                      | 70            | 67%                   |
| 2025         | September | 131         | 76%           | 18           | 78%                         | 18           | 89%                           | 18            | 67%                      | 77            | 75%                   |
| <b>Total</b> |           | <b>1861</b> | <b>80%</b>    | <b>295</b>   | <b>92%</b>                  | <b>310</b>   | <b>84%</b>                    | <b>310</b>    | <b>56%</b>               | <b>946</b>    | <b>82%</b>            |

## Water Quality Scoring Trend

The overall water quality score for September was 82%, representing the fourth month of the 2026 “wet season”. This score was above the long-term 95<sup>th</sup> percentile benchmark (dotted blue line at 80%), indicating that water quality conditions were unusually good for this time of year. The favorable result was driven largely by good total nitrogen and chlorophyll results, which were among the best observed in recent years for September.

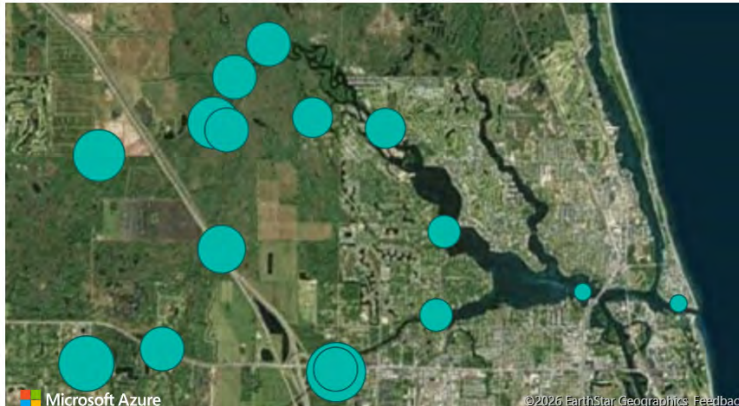
Percent Good - All Parameters, Wet Season Months Only (June - Oct)



## Spatial Distribution of Water Quality Results

Total Nitrogen (mg/L)

TN\_Score ● GOOD

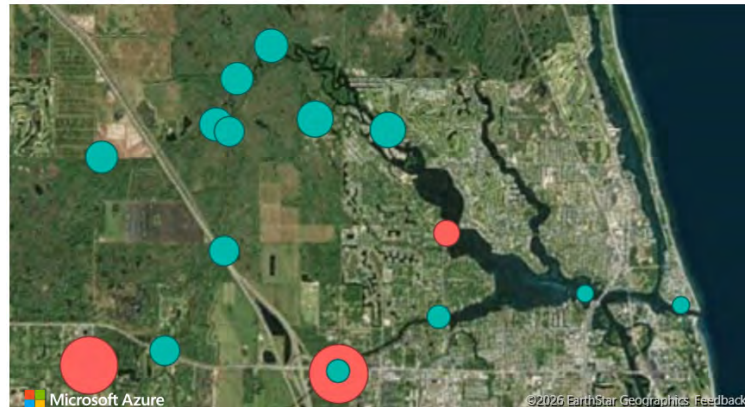


*Total Nitrogen* levels scored "good" at 16 out of 16 sites (100%) collected in September. Stations ranged from 0.2 mg/L in the marine section of the river to 1.3 mg/L in the freshwater canal (Station 79) that drains into the southwest fork. The EPA/DEP Numeric Nutrient Criteria (NNC) for marine water is stricter at 0.6 mg/L while the NNC for freshwater is 1.5 mg/L.

*Total Phosphorus* scored "good" with 13 out of 16 sites (81%) meeting the water quality criteria in September. The "poor" scoring phosphorus stations were at the South Indian River Control District canal (station 95) and station 79, the drainage canal for I-95 and the Turnpike and the Palm Beach County Estates. One other site in the estuary portion (Station 60), had a phosphorus result of 0.034 mg/L, slightly over its strict NNC of 0.03 mg/L, also scored "poor".

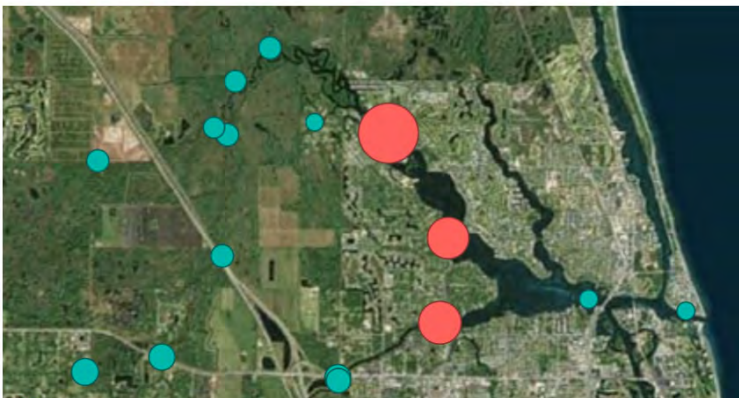
Total Phosphorus (mg/L)

TP\_Score ● POOR ● GOOD



Chlorophyll a (ug/L)

CHL\_Score ● POOR ● GOOD



In September, *Chlorophyll* concentrations met the water quality criteria at 13 out of 16 sites (81%) tested. As indicated in the map at left, the poor scoring stations were located in the brackish portion of the estuary where the NNC is most stringent (5.5 ug/L). The highest chlorophyll concentration was recorded at Island Way Bridge (Station 62) at 25 ug/L. The remaining two poor scoring stations were in the central bay (Station 60) and Loxahatchee River Road in the southwest fork (Station 72), each with 15 ug/L.

Elsewhere, results ranged from 1 ug/L at the Jupiter Inlet (Station 10) to 6 ug/L in the freshwater canals and tributaries and scored "good".

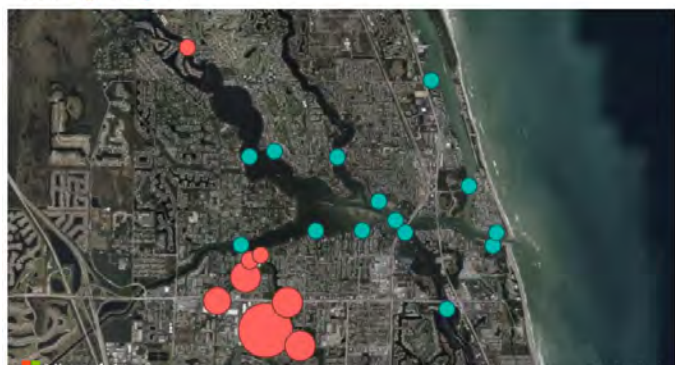
In September, overall *Bacteria* conditions scored "good" with 59 out of 75 sites (79%) meeting applicable water quality criteria. As in previous months, the highest bacteria concentrations were observed in Jones Creek, Sims Creek, and River's Edge.

For fecal coliform bacteria, six stations exceeded the state criterion of 800 MPN/100mL (see right map below). The highest concentrations occurred in Jones Creek at the Caloosahatchee Culvert (CALC=9,804 MPN/100mL) and in Sims Creek at Station 735 (9,208 MPN/100mL). Additional exceedances were observed at two other Jones Creek sites, the Toney Penna Footbridge (TPJ=4,884 MPN/100mL) and Indiantown Road Bridge (Station 75=2,495 MPN/100mL), as well as River's Edge (Station 107=855 MPN/100mL).

For Enterococci, the state's indicator organism for salt and brackish waters, eight sites exceeded the water quality standard of 130 MPN/100mL (see left map below). High concentrations were recorded at all seven monitored sites in Jones and Sims Creeks, with the highest result reported at the Caloosahatchee Culvert (CALC=24,196 MPN/100mL). The Toney Penna Footbridge (TPJ), Indiantown Road Bridge (Station 75), and Sims Creek (Station 735) all had 9,208 MPN/100mL, while Sims Creek at Indiantown Road (Station 74DW) was also considerably high at 7,270 MPN/100mL. Additional concentrations in the hundreds were observed at other locations in Jones (Station 71), Sims (Station 73), and River's Edge (Station 107) and also scored "poor".

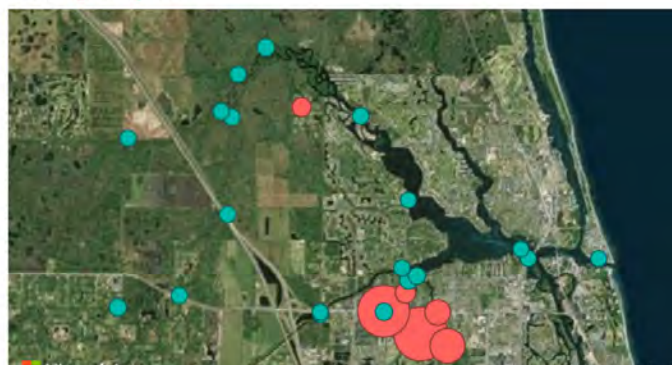
Enterococci Bacteria - Criteria: 130 MPN/100mL

ENT\_Score ● POOR ● GOOD

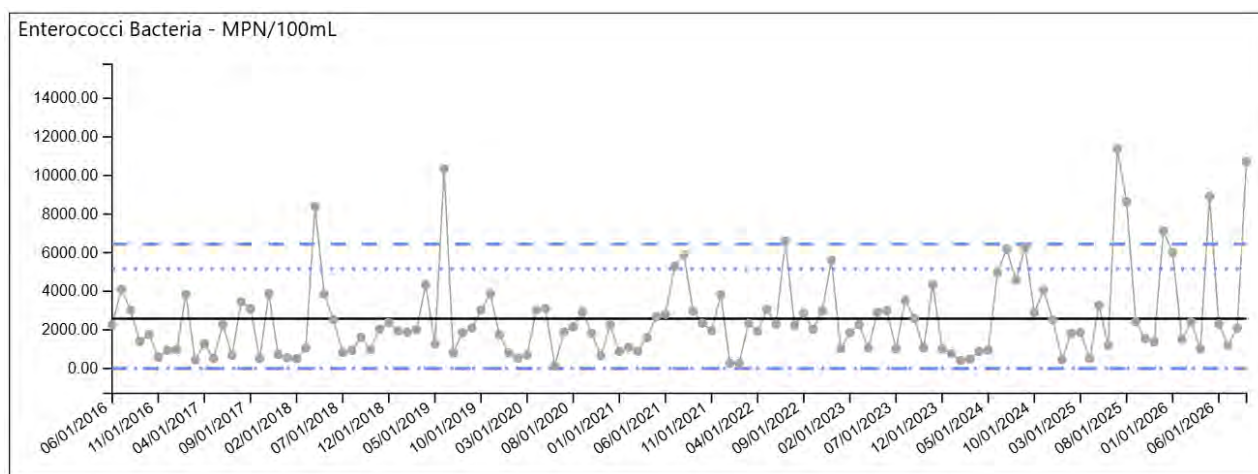


Fecal Coliform Bacteria - Criteria: 800 MPN/100mL

FC\_Score ● POOR ● GOOD

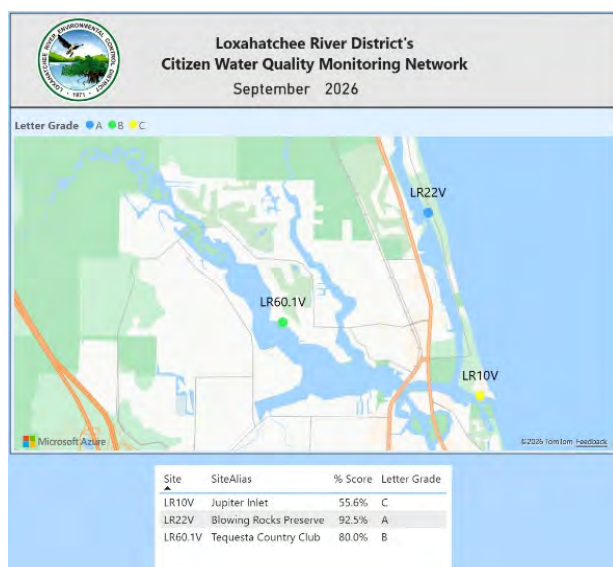


The chart below summarizes monthly average enterococci bacteria concentrations for the four Jones Creek monitoring stations. September's average concentration increased to 10,723 MPN/100mL, representing the second-highest monthly average recorded since monitoring began in 2016. The elevated average was largely driven by a single result of 24,196 MPN/100mL reported at the Caloosahatchee Bridge Culvert site (CALC). While the cause of these occasional spikes remains uncertain, previous investigations indicate that elevated enterococci populations persist within creek sediments and may be resuspended into the water column during periods of heavy rain or sediment disturbance. This long-term monitoring continues to provide valuable insight into the magnitude and frequency of bacteria fluctuations within Jones Creek. Note that this chart includes both wet and dry season results to show the magnitude of total variation that we have observed at these four sites since June 2016.



## Volunteer Water Quality Monitoring

The September 2026 volunteer water quality scored a “B” for September 2026.



The Jupiter Inlet site (LR10) experienced highly variable water quality results throughout September, coinciding with a wide range of ocean conditions including rough seas, increased rainfall, and flood control releases from the S-46 structure throughout the month. On September 20, the S-46 structure was flowing at more than 600 cubic feet per second (cfs), releasing water from the C-18 Canal into the Southwest Fork of the Loxahatchee River and ultimately the estuary.

Coincidentally, our volunteer collected the Station 10 sample during an ebb tide on that same day and reported the water color as “black.” The freshwater releases, coupled very turbid ocean water caused by

large waves from a Nor’easter, caused a rapid decline in water quality, with the station's grade dropping from an “A” at the beginning of the month to a “C” by month's end.

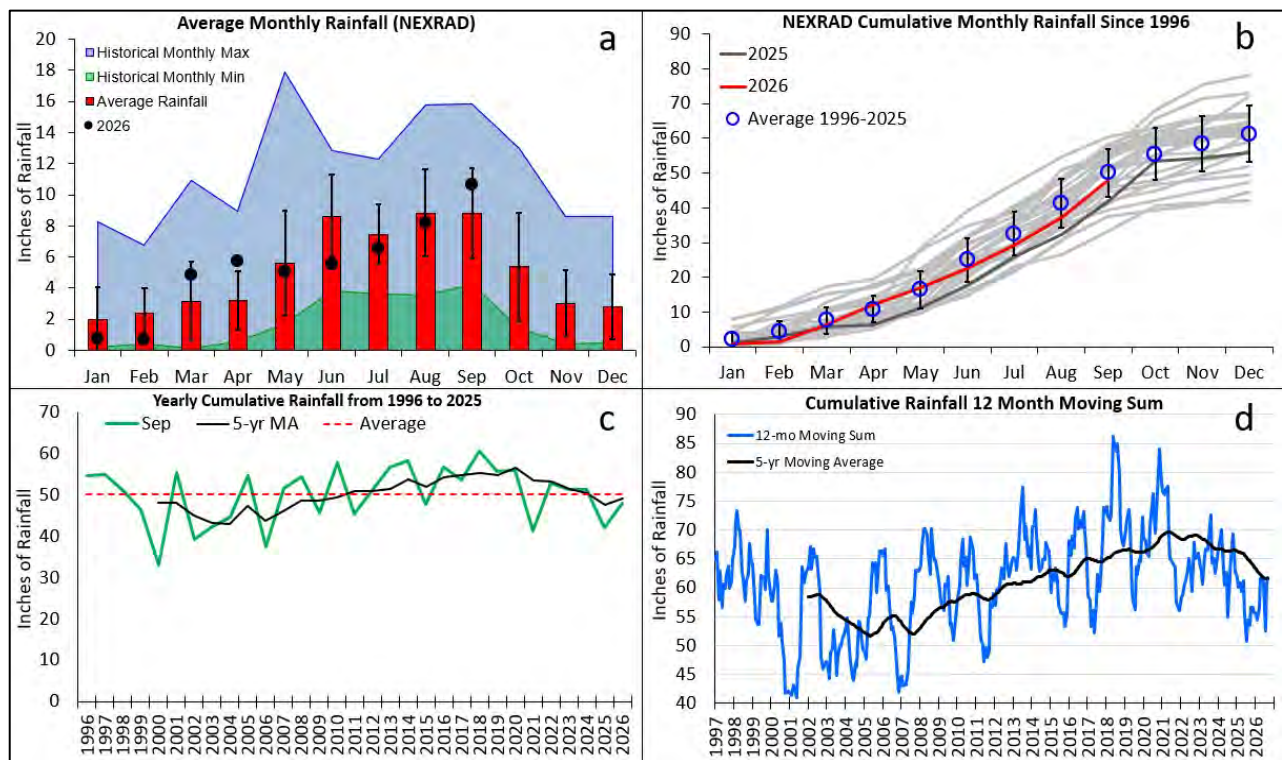
The upstream site (LR60.1) was sampled only once during September. Nevertheless, the recorded measurements reflected conditions similar to those observed at the inlet, including lower-than-normal salinity and dissolved oxygen concentrations. These conditions were likely associated with increased rainfall and freshwater inflows, which diluted salinity levels and reduced dissolved oxygen concentrations. The resulting grade for Station 60.1 was a “B.”

We are pleased to welcome Madison, the new intern at Blowing Rocks Preserve (LR 22). Her September monitoring results indicated that the Indian River Lagoon adjacent to The Nature Conservancy's Blowing Rocks Preserve was largely unaffected by the environmental conditions influencing Stations 10 and 60.1. Water quality conditions remained favorable throughout the month, resulting in an overall grade of “A” for September.

## Hydrologic Monitoring

As we near the end of the wet season, which typically runs through through October, we experienced above average rainfall for September. Total rainfall was 10.6 inches which is about 21% above the historical monthly average of 8.8 inches (panel a below) and about 12% higher than the 9.5 inches during September 2025. Measurable precipitation ( $\geq 0.1$  inch) occurred within the watershed on 22 days in September, with the highest single-day total of 1.3 inches on September 16 and another high single-day total of 1.2 inches on September 3.

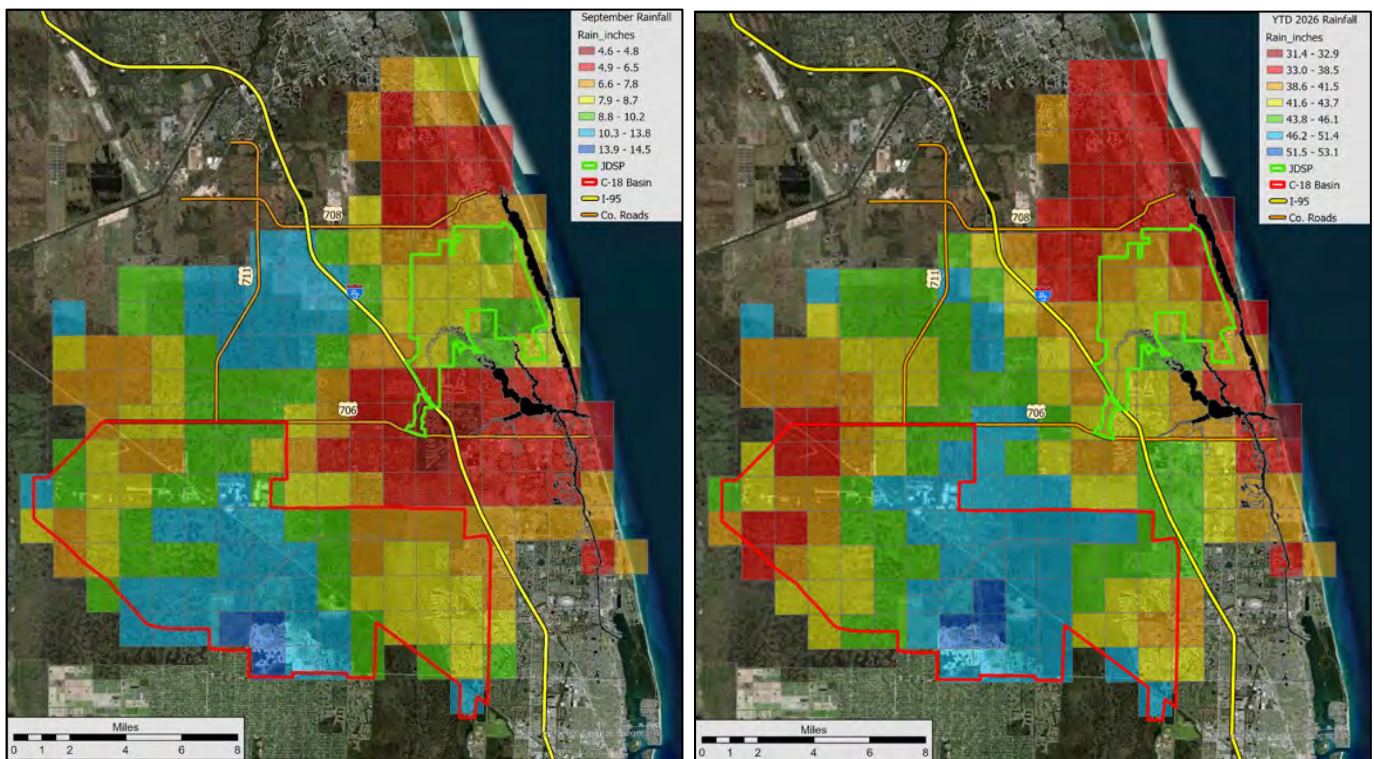
Cumulative rainfall for the year through September totals 47.9 inches, about 4% below the historical period average total of 50.1 inches, but about 14% higher than the 41.9 inches for the same period last year (2025) (panel b below). Cumulative rainfall through September (black line panel c below) had been on a general downward trend since 2018 but the recent rainfall was sufficient to turn the trend upward. The most illustrative long-term metric is the 12-month moving sum (blue line in panel d), which measured 61.8 inches through September – higher than the 53.5 inches recorded last year, and nearly equal to the 60.1 inch 5-year moving average through September (black line, panel d). Although the overall conditions are wetter in 2026, the long-term trend indicator is well below peak cumulative rainfall measured in 2018 and 2020 (blue line peaks in panel d).



Figures above display various measures of rainfall. Panel (a) shows average monthly rainfall from 1996 to 2026 (red bars; error bars indicate  $\pm 1$  sd). Black dots indicate monthly rainfall for the current year. The blue and green shaded areas show the maximum and minimum rainfall ever recorded for each month. Panel (b) shows monthly cumulative rainfall for each year since 1996. Red line indicates cumulative rainfall during 2026; dark grey line indicates rainfall during 2025. Blue circles are monthly cumulative average rainfall measured between 1996-2025; error bars indicate cumulative monthly rainfall  $\pm 1$  SD. Panel (c) shows cumulative annual rainfall using NEXRAD radar-based data. Green line indicates cumulative rainfall through indicated month for each year since 1996, when the radar-based rainfall measurements began. Black line is the 5-year moving average across all years and red dashed line shows cumulative average through indicated month. Panel (d) shows cumulative 12-month moving sum of monthly rainfall (blue line) along with the five-year moving average (black line).

## Spatial Distribution of Rainfall Across the Watershed

The spatial distribution of rainfall across the watershed during September continues to resemble a more traditional wet season pattern of higher rainfall in the western portion of the watershed and generally lower rainfall east of I-95 (left figure below). September rainfall ranged between 4.6 and 14.5 inches. The wettest regions included south-central portions of the C-18 drainage basin (red outline) near the south entrance of J.W. Corbett Wildlife Management Area and scattered patches throughout the north-central watershed mostly around the Pal-Mar East (9-Gems) recreation area. The driest regions continue to include urban Jupiter, Jupiter Farms, and the Loxahatchee River estuary and Atlantic Ridge Preserve just north of Jonathan Dickinson State Park (outlined in green). Year to date rainfall distribution reflects the wet-season pattern of lower rainfall along the coast and highest rainfall further inland (right figure below) and ranged between 31.4 and 53.1 inches. So far in 2026, the highest rainfall has been within the C-18 drainage basin (red outline) while the Atlantic Ridge Preserve and Jonathan Dickinson State Park (green outline) in the northern reaches of the watershed received the least amount of rainfall.



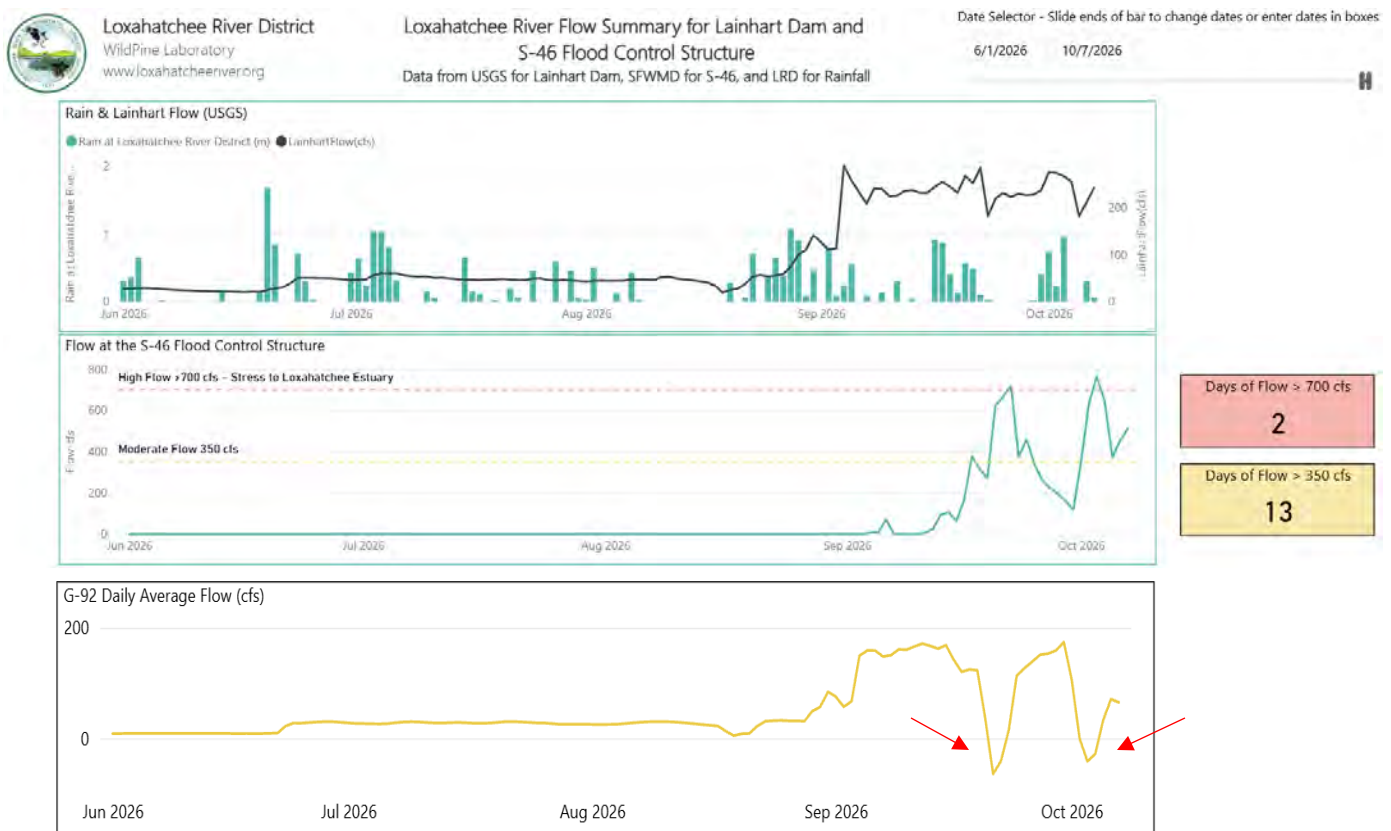
Side-by-side maps showing NEXRAD rainfall distribution across the watershed during the month (left) and year to date (right). Each pixel represents an area of 2 km x 2 km. Blue colored pixels show highest rainfall and red pixels show lowest rainfall. For reference, the red line is the C-18 basin which includes portions of J.W. Corbett WMA, Loxahatchee Slough, and Pine Glades Natural Area; green line shows Jonathan Dickinson State Park boundary. Landmark roadways are indicated and include I-95, Indiantown Rd. (SR 706), Seminole Pratt-Whitney Rd. (SR 711), and Bridge Rd (SR 708).

## River Flows and Salinity

September rainfall had a substantial effect on river flows. Through much of 2026, including most of this “wet season”, river flows measured at Lainhart Dam have been unusually low - at or very near the 35 cubic feet per second (cfs) Minimum Flow and Level (MFL) threshold. But increased rainfall in September also increased river flows that peaked at 289 cfs on September 4 and remained near an average flow of 239 cfs through early October (upper panel in the figure below). The September rainfall prompted flood control releases through the S-46 flood control structure with peak flows reaching above the 350 cfs “Moderate Flow” threshold for 13 days and 2 days above the 700 cfs “High Flow” threshold - once on September 22 (719 cfs), and again on October 3 (763 cfs) (bottom panel in the figure below).

Based on flow measurements at the G-92 structure, a little more than half, or 54%, of the freshwater entering the Northwest Fork originated from the C-18 Canal through the G-92 structure, with the balance entering the river through various tributaries in and around Jupiter Farms. Additionally, because the G-92 structure serves as a two-way water control gate, there were a couple instances during end of September when normal flow direction was reversed sending excess stormwater runoff into the C-18 canal to minimize flooding in Jupiter Farms.

The District’s online Minimum Flow and Level (MFL) data visualization tool that is updated daily and available [HERE](#).

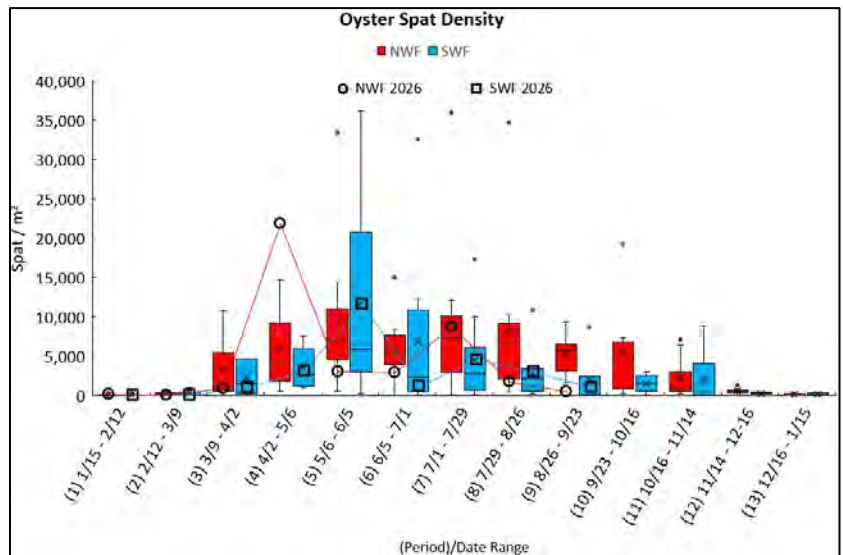


*River flows measured at Lainhart Dam and rainfall (black line and green bars in the upper panel), flow at the S-46 flood control structure flow in the middle panel, and flow at the G-92 structure showing the negative flow (red arrows) for the 2026 “wet season” June 1 - October 7, 2026*

## Oyster Spat Monitoring

Oyster recruitment provides an important indicator of estuarine health and ecosystem resilience. The 28-day oyster spawning and settlement monitoring period ending September 23 shows declining spawning activity in both the Northwest and Southwest Forks of the river since the previous monitoring period.

In the Northwest Fork, mean spat density was 436 spat/m<sup>2</sup> (figure right) with about 66% of the settlement density at the upstream site, though the spat at the downstream site were much larger, indicating that settlement here occurred much earlier in the period (late August) before the increased river flows. This period's density was a fraction of the long-term period average of 5,285 spat/m<sup>2</sup> and the 5,266 spat/m<sup>2</sup> observed during the same period last year (2025).

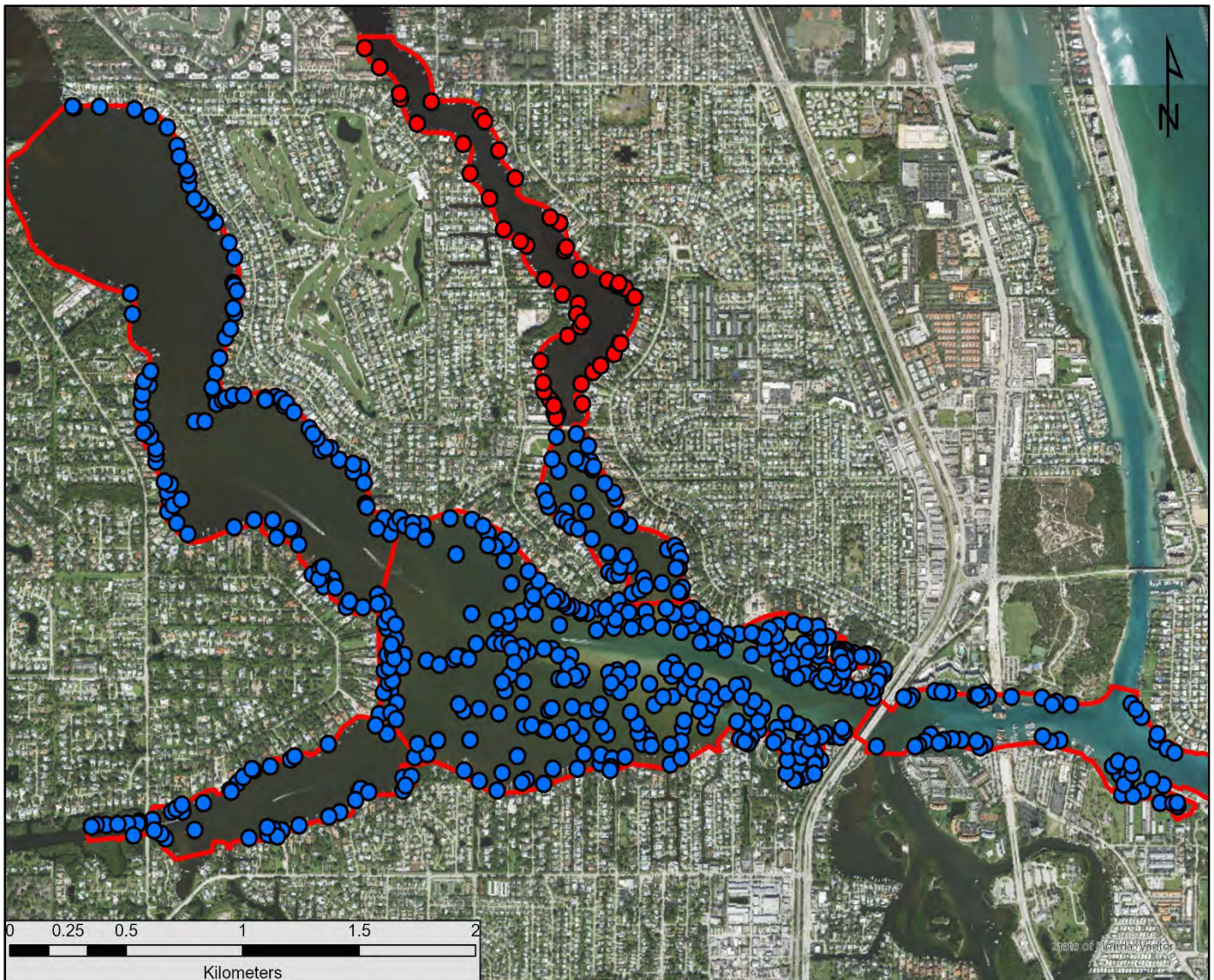


Box and whisker plot showing interquartile range (IQR) of oyster spat density (spat / m<sup>2</sup>) for each period in the Northwest Fork (red) and Southwest Fork (blue) of the Loxahatchee River between 2016-2024. The "X" in each box indicates period mean. Also shown are the 2025 period means for both the Northwest Fork (circle/red line) and Southwest Fork (square/blue line).

Oyster settlement in the Southwest Fork was more active with a mean density of 908 spat/m<sup>2</sup>, with about 55% of settlement taking place at the upstream site. It is interesting to note that with increased flows in both river forks in response to recent rainfall, spat density shifted to the upstream sites in both forks. This period's density is a little less than half, or 47%, of the period average of 1,937 spat/m<sup>2</sup> and only slightly below the 963 spat/m<sup>2</sup> observed during the same period last year.

## Seagrass Monitoring

Work continued in September on the ambitious quadrennial landscape-scale seagrass mapping and assessment. As of this writing, we have completed the evaluation of all sampling locations in the central embayment out to the inlet segments, Southwest and Northwest Forks, and into the North Fork with only the upper reaches of the North Fork remaining (red points on the figure below). To date Staff have completed 606 of the 656 (92%) planned sampling locations. Staff are currently on schedule to complete this extensive seagrass assessment by October 31.



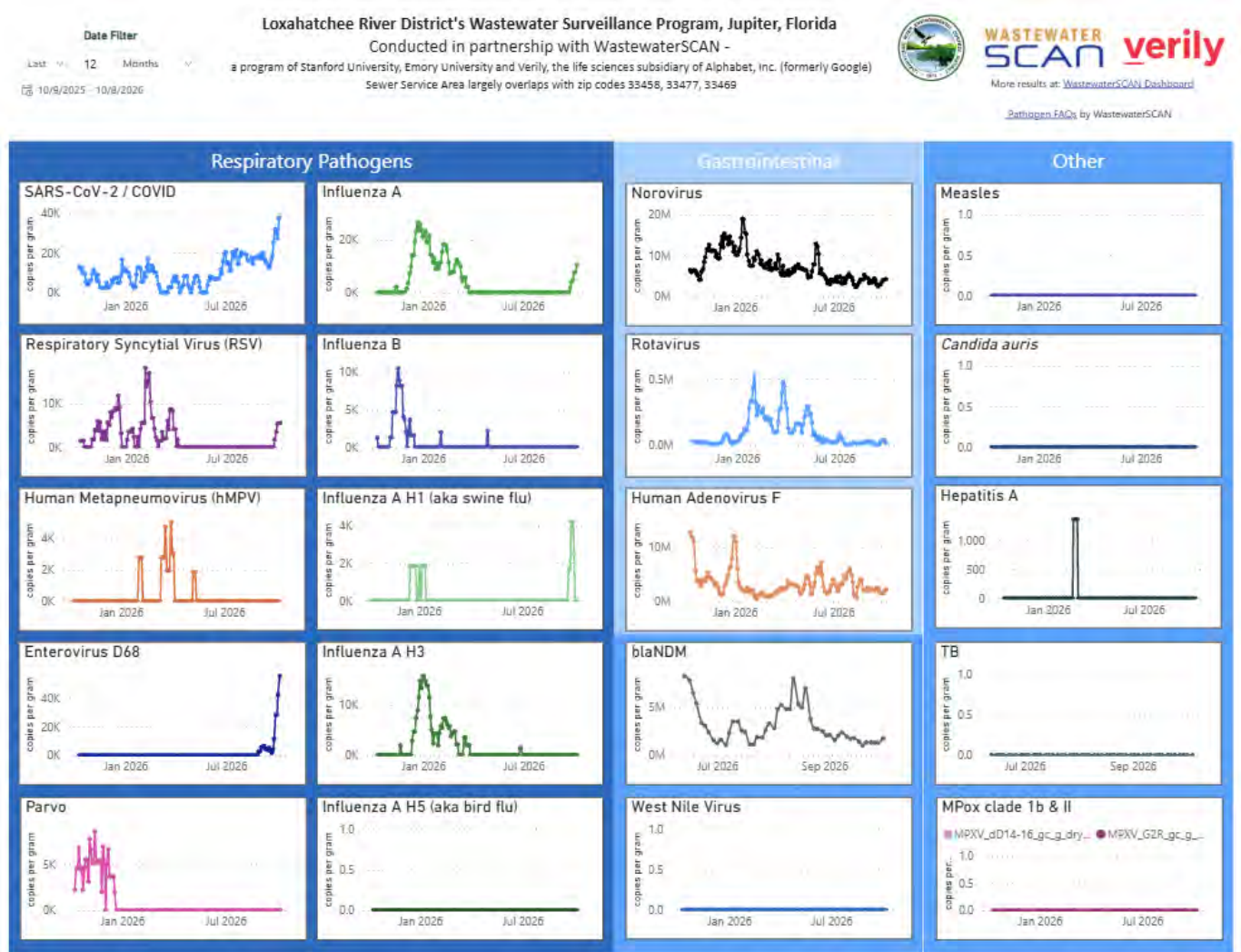
*Above map shows progress of the 2026 quadrennial landscape-scale seagrass mapping and assessment as of October 6, 2026. Blue dots indicate sample locations evaluated through end of September while red dots indicate sample locations still to complete.*

## Wastewater Surveillance

There are certainly some illnesses circulating in our community. Two of the illnesses that we are seeing in the wastewater surveillance data is a sharp increase in COVID and Enterovirus D68 (top and 4<sup>th</sup> chart down in the left column), and Influenza A appears to be starting the seasonal run. In July, the Wastewater SCAN team added Tuberculosis (TB) to the monitoring to the program.

The pilot study currently underway by the Wastewater SCAN Team to evaluate the many other pathogens using metagenomics continues shows a high prevalence of Human Astrovirus, Adenovirus F, Norovirus, Rotavirus A, Norovirus, Picobirnavirus, and Sapovirus.

For now, the results from the current monitoring of the 20 pathogens/variants are automatically uploaded to our wastewater surveillance website at <https://loxahatcheeriver.org/wastewater-surveillance/>.



Wastewater Surveillance results from the WastewaterScan program over the last 12 months.

## Customer Service

### **Billing & Payments**

In September, the Customer Service Team sent out the past due notices and closed out the quarter processing 2,554 payments totalling over \$404K.

For the quarter, we saw another drop in customers paying through their bank's online bill pay, and more payments made on our website or over the phone. For the year, the online bill pay payments are down 15%. Despite having to share their banking or card information with a 3<sup>rd</sup> party (unlike online bill pay) more and more customers prefer using a card or bank information through our website.

### **New Billing Method of Residential Properties**

We have scrutinized our data changes in preparation for the 4<sup>th</sup> Quarter billing using the new billing structure for our residential customers that have 5 or more toilets. The data processing systems that we developed to facilitate the changes to nearly 2,500 accounts worked as intended and efficiently. Our printer also made changes to display the new toilet counts on the quarterly bills.

We had an excellent response to the letters we sent to customers to explain the changes and to verify their toilet counts. In total, we received 1,539 responses, or 62% of the 2,471 affected customers. 79% (1,019) of these customers used the self-service reporting form accessible through a QR code on the letter or through our website, versus a phone call or email. 21% (273) of these customers reported a change to the number of toilets in the home, with 53% reporting they had more toilets than our data indicated.

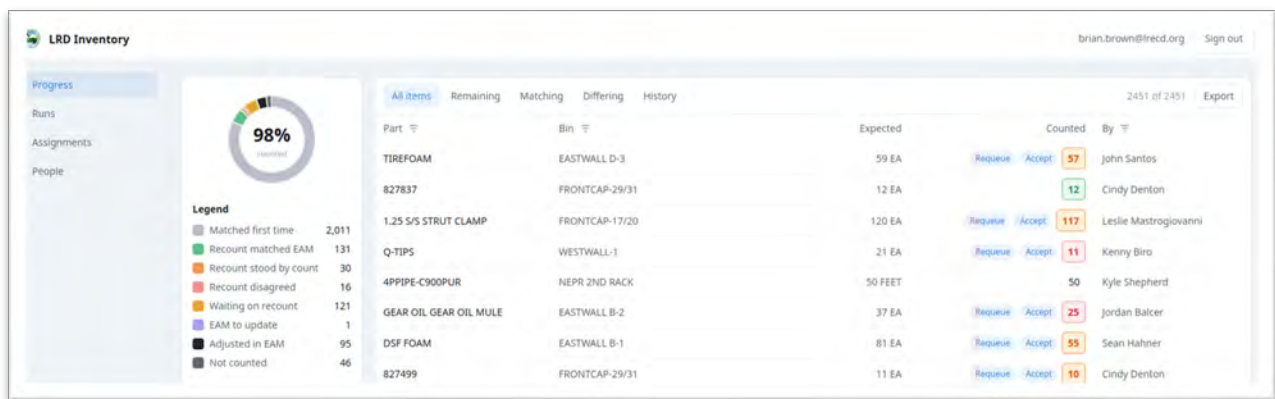
As part of this project, we also consolidated bills for residential properties that received a separate bill for guest quarters (resulting from an old billing approach) so they will now receive one bill for the entire property.

## Information Technology (IT)

### Improving Warehouse Inventory Count

The Inventory Counting Web Application began as an idea from Joel Weiner on our IT Team to modernize the District's annual warehouse inventory count. The count used to be tracked on paper sheets and reconciled by hand against expected inventory. After documenting the shortcomings of that process, Joel handed the project to Brian Brown, our newest member of the IT Team, who designed and built a custom web application. The project was a huge success!

The finished application brings counting, recounting and reviewing into one system. Every count and recount is kept as a permanent record that staff cannot change or delete as required by the auditor requirements. Each discrepancy is either resolved through a recount or formally accepted and corrected in inventory.



LRD Inventory Application Dashboard View

### Application Features

- Custom application hosted in the District's secure cloud environment.
- Secured by staff's existing District credentials and multifactor authentication.
- Role-based access: IT designates warehouse lead to manage the application and can subsequently assign counting and recounting roles.
- Counters and recounters
  - o Sign in and see only the bins assigned to them.
  - o Find each item in the bin, count it, and enter the quantity.
  - o If a count doesn't match inventory, the item is assigned to a recounter
  - o Both the counter and recounter never see the expected number or the previous counts.
- Warehouse leads
  - o Import the Inventory report to start an inventory run.
  - o Assign bins to counters.
  - o Track progress on a color-coded dashboard that flags mismatches.
  - o Review mismatches and either send items for further recount or approve inventory adjustments.

This project was a great example of the District's focused efforts to use technology to minimize mundane work and improve efficiency and accuracy.

# Loxahatchee River Environmental Center

September 2026

## River Center Summary Statistics



## LRD'S ENVIRONMENTAL STEWARDSHIP DASHBOARD



|                                  |      | Total Visitors<br><small>(incl. Visitors, Field Trips, Onsite Programs)</small> | 1st Time Visitors | Average Program Participation<br><small>[Actual participants/Capacity of Program]</small> | Volunteer Hours | Visitor Satisfaction                               | Staff Overall Program Assessment                   | Expenses         | Revenue     |
|----------------------------------|------|---------------------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------|----------------------------------------------------|------------------|-------------|
| Benchmark / Customer Expectation |      | Total                                                                           | Total             | % of Capacity                                                                             | Total           | Rating Average<br><small>[Max Rating is 5]</small> | Rating Average<br><small>[Max Rating is 9]</small> | % within budget  | % of Target |
| Green Level                      |      | ≥ 90%                                                                           | ≥ 90%             | ≥ 85%                                                                                     | ≥ 90%           | ≥ 4                                                | ≥ 7                                                | ≥ 85% but ≤ 105% | ≥ 90%       |
| Yellow                           |      | ≥ 75%                                                                           | ≥ 75%             | ≥ 70%                                                                                     | ≥ 75%           | ≥ 3                                                | ≥ 5                                                | ≥ 80%            | ≥ 75%       |
| Red                              |      | <75%                                                                            | <75%              | <70%                                                                                      | <75%            | <3                                                 | <5                                                 | < 80% or > 105%  | <75%        |
| 2023 Baseline                    |      | 1,398                                                                           | 110               | 93%                                                                                       | 300             | 4.7                                                | 7.8                                                | 83%              | 86%         |
| 2024 Baseline                    |      | 1,437                                                                           | 100               | 99%                                                                                       | 454             | 4.7                                                | 7.9                                                | 98%              | 104%        |
| 2025 Baseline                    |      | 1,416                                                                           | 102               | 97%                                                                                       | 366             | 4.7                                                | 8.2                                                | 95%              | 150%        |
| 2025                             | Sept | 705                                                                             | 80                | 88%                                                                                       | 187             | 5.0                                                | 8.5                                                | 86%              | 98%         |
|                                  | Oct  | 1,518                                                                           | 82                | 96%                                                                                       | 285             | 4.7                                                | 8.3                                                | 95%              | 147%        |
|                                  | Nov  | 1,026                                                                           | 68                | 86%                                                                                       | 231             | 4.8                                                | 8.1                                                | 95%              | 184%        |
|                                  | Dec  | 950                                                                             | 91                | 85%                                                                                       | 214             | 4.6                                                | 8.1                                                | 101%             | 285%        |
| 2026                             | Jan  | 1,169                                                                           | 122               | 85%                                                                                       | 215             | 4.6                                                | 8.3                                                | 83%              | 229%        |
|                                  | Feb  | 1,381                                                                           | 145               | 87%                                                                                       | 239             | 4.7                                                | 7.7                                                | 87%              | 255%        |
|                                  | Mar  | 1,525                                                                           | 128               | 90%                                                                                       | 200             | 4.8                                                | 8.1                                                | 81%              | 222%        |
|                                  | Apr  | 1,491                                                                           | 112               | 95%                                                                                       | 193             | 4.9                                                | 8.0                                                | 86%              | 233%        |
|                                  | May  | 1,140                                                                           | 103               | 94%                                                                                       | 292             | 4.8                                                | 8.0                                                | 89%              | 167%        |
|                                  | June | 2,403                                                                           | 148               | 108%                                                                                      | 688             | 5.0                                                | 8.1                                                | 93%              | 135%        |
|                                  | July | 2,499                                                                           | 170               | 96%                                                                                       | 1,287           | 5.0                                                | 8.4                                                | 90%              | 117%        |
|                                  | Aug  | 1,080                                                                           | 133               | 101%                                                                                      | 178             | 5.0                                                | 8.7                                                | 87%              | 112%        |
|                                  | Sept | 897                                                                             | 100               | 105%                                                                                      | 237             | 5.0                                                | 8.0                                                | 87%              | 111%        |
| Consecutive Months at Green      |      | 0                                                                               | 6                 | 13                                                                                        | 1               | 13                                                 | 13                                                 | 6                | 13          |
| Metric Owner                     |      | O'Neill                                                                         | O'Neill           | Duggan/Warwick                                                                            | Patterson       | O'Neill                                            | O'Neill                                            | O'Neill          | O'Neill     |

| Metric         | Explanation                                                                                                                                                                            |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Total Visitors | Our percentage this month is 89%. We were only 14 people shy of reaching 90% of our target. We had to cancel two outdoor programs due to weather, otherwise we would have reached 90%. |

## River Center General

### River Center Special Programs

#### Blooming in the Garden – Vultures [Saturday, September 5<sup>th</sup>]



We had a fantastic time exploring the world of vultures at this month's Blooming in the Garden. We kicked off our adventure with a story about being different, and why that is okay. We then got creative and made our very own vultures to take home. After that, we explored our garden, learning about the difference between our two most abundant vulture species, the turkey vulture and the black vulture. We ended the program with the opportunity for families to plant their own native wildflowers and start their own pollinator garden. We look forward

to our October program when we will be talking about the roseate spoonbill.



#### Science with Sam – Reptiles [Tuesday, September 8<sup>th</sup>]



We had a full house with 28 people present for this program featuring our favorite reptile ambassadors. Participants learned the difference between reptiles and other types of animals and then went on to discover how classes of reptiles differ from each other. We explored the adaptations of snakes, lizards, turtles, crocodiles and alligators. Fern, our American Alligator, wowed everyone while Apollo, our Corn Snake, showed off his climbing abilities. One of our yellow-bellied slider turtles also joined in the fun.

#### International Coastal Cleanup – [Saturday, September 19<sup>th</sup>]

The River Center participated in the International Coastal Cleanup, which is a global cleanup that mobilizes hundreds of thousands of people to take action for our



ocean. It is the world's largest volunteer beach cleanup. By joining the movement for Trash Free Seas, volunteers helped clean up trash already in the ocean and shoreline



and worked to reduce their own trash impact before it happens. Ocean trash compromises the health of humans, wildlife, and the economies that depend on a healthy ocean. At this year's cleanup, most of our volunteers found an abundance of plastic pieces, bottles, and even two pallets that washed up on the beach. Special thanks to our Loxahatchee River District Board Member Kevin Baker for his help facilitating the cleanup and to all the volunteers who helped make our local waterways a cleaner place.

## Volunteer Appreciation – [Saturday, September 19<sup>th</sup>]



Behind every meaningful moment is someone who chose to give their time, share their talents, and make a difference. Our volunteer appreciation celebration was a special opportunity to honor the incredible people who give so much of themselves to our community. We are deeply grateful to each of our wonderful volunteers. Their kindness, dedication, and generosity make a lasting impact at The River Center!

## FAU Volunteer Service Carnival – [Tuesday, September 22<sup>nd</sup>]

The River Center was invited to participate in Florida Atlantic University's Volunteer Service Carnival this year. This carnival welcomes businesses and organizations to attend to match students with new volunteer opportunities. The River Center was one of 10 organizations at the event, and we talked to about 50 students about our events and upcoming volunteer opportunities. In the past, we have had FAU students as interns and volunteers and look forward to welcoming a new batch of students.



### Volunteer of the Month

Our Volunteer of the Month for September is Jaeden Barnhart. Jaeden is one of our wonderful volunteers that is here every day after school helping with visitor services and beyond. She is always kind and welcoming to all guests and goes above and beyond to help make their visit meaningful and fun. Not only does she help with visitor services but also helps with whatever is needed, from setting up the classroom, cleaning to preparing activities for different programs. We are so grateful for her time, dedication and willingness to help with whatever is needed. Thank you, Jaeden, for your kindness and commitment to The River Center! We appreciate you.

## UPCOMING EVENTS

RSVP at [www.lrdrivercenter.org/events-calendar](http://www.lrdrivercenter.org/events-calendar)  
[rivercenter@lrcd.org](mailto:rivercenter@lrcd.org) or 561-743-7123

**Every Thursday, 9:30 a.m. – 10 a.m. – Story time:** Join the River Center for Story Time. Families are welcome as we read stories and have an animal encounter.

**October 21<sup>st</sup>, 10:00 a.m. – 11:00 a.m.: Little Otters [Blowing Rocks Preserve]:** Beat the end of the summer heat and get in the water with your little one! Join us once a month throughout the summer at the Nature Conservancy's Blowing Rocks Preserve. We will meet outside the visitors' center on the lagoon side (west side). The River Center will provide dip nets and sand toys. We'll search for urchins, conchs,

and crabs while enjoying the natural beauty around us. This event is for ages 2 through 6. Adults and children should come prepared to be in the water for an hour. This includes closed-toe water shoes, sunscreen, hats, and water bottles. Adults will be responsible for their children during this program. Limited to 20 children (+ their accompanying adults). Siblings of all ages are welcome, just include them in your registration! This program is free of charge. Please RSVP to attend. Registration will open 1 month prior to the program date!

**October 24<sup>th</sup>, 8:00 a.m. – 4:00 p.m.: Boat America Class [Boating Safely]:** Cost: \$10 to register; refunded when class is completed. The River Center continues to collaborate with the US Coast Guard Auxiliary “Flotilla 52” to provide a series of Boating Safely Classes targeted specifically to young boaters in our community. These classes are provided through generous sponsorship by the AustinBlu Foundation, a not-for-profit dedicated to raising awareness and promoting educational programs to improve boater safety. Recommended for children 12 years and up, but all ages are welcome.

**November 3, 2:00 p.m. – 3:00 p.m.: Nature Journaling [TBD]:**

**November 6, 12:00 p.m. – 1:00 p.m.: Lecture [TBD]:**

**November 7<sup>th</sup>, 10:00 a.m. – 11:30 a.m.: Blooming in the Garden [Manatees]:** Join the River Center for our Bloomin’ in the Garden program, designed for children ages 3-6. This month’s theme is Manatees! The program will start at 10:00am with story time and a nature-themed craft. We will then move to our garden for exploration and hands-on fun. When it’s time to go home, children will receive seeds to take home to start their own garden! So don’t miss this exciting chance for you and your little ones to enjoy nature together! \*\*This program has limited space so please only sign up if you are planning on attending, and please let us know if you won’t be able to make it!\*\* This activity is outside, so dress comfortably and be ready to possibly get a little messy. All equipment will be provided, and this program is free of charge. Donations are always welcome.

**November 7<sup>th</sup>, 6:00 p.m. – 9:00 p.m.: Girl Scout Way Campfire:** Girls can earn their Girl Scout Way Badge at this event. Girls will enjoy Girl Scout traditions, sing songs, make s’mores, and celebrate sisterhood. This Girl Scout celebration will honor women and girls who change the world. These traditions are still an important part of scouting more than 100 years later! Recommended for girls in grades Kindergarten – 12th grade. ALL GIRLS AND GIRL SCOUT LEVELS WELCOME! While this campfire is for the enjoyment of all girls, we are looking for Cadettes, Seniors, and Ambassadors to help run different activities for the younger girls. If your troop is interested, please contact: [education@lrecd.org](mailto:education@lrecd.org)

**November 14<sup>th</sup>, 8:00 a.m. – 4:00 p.m.: Boat America Class [Boating Safely]:** Cost: \$10 to register; refunded when class is completed. The River Center continues to collaborate with the US Coast Guard Auxiliary “Flotilla 52” to provide a series of Boating Safely Classes targeted specifically to young boaters in our community. These classes are provided through generous sponsorship by the AustinBlu Foundation, a not-for-profit dedicated to raising awareness and promoting educational programs to improve boater safety. Recommended for children 12 years and up, but all ages are welcome.

**November 17<sup>th</sup>, 4:00 p.m. – 5:00 p.m.: Science with Sam [Rocks Rock!]:** Ready to rock? Join our Rocks Rock Science with Sam class on November 17th! Dive into the epic rock cycle, unleash your inner geologist in our rock lab, and compete in some seriously fun rock games. Don’t miss out on a day filled with earth-shattering knowledge! There is no cost for this program but please RSVP to attend. Space is limited.

**November 18<sup>th</sup>, 10:00 a.m. – 11:00 a.m.: Tots on Trails [Jupiter Inlet Lighthouse Outstanding Natural Area – North Trail]:** Let's get outside! Join the River Center for our Tots on Trails program, designed for children ages 2-6! Each month, we'll explore a new natural area in the Jupiter/Tequesta area. This month, we'll be on the north side of the Jupiter Inlet Lighthouse Outstanding Natural Area. \*\*THIS IS AN OFF-SITE PROGRAM!\*\* We will meet at the Natural Area parking lot on the NORTH side of Beach Road at 10:00 am. Together, we'll walk the trail, observe plants and animals with our magnifying glasses & binoculars, and enjoy the nature surrounding us. Adults and children should come prepared

to be outside for an hour. This includes comfortable clothing, closed toe shoes, hats, sunscreen, bug spray, and water bottles. Limited to 20 children (+ their accompanying adults). Siblings of all ages are welcome, just include them in your registration! This program is free of charge. The River Center reserves the right to cancel the program due to low registration, unforeseen circumstances, or inclement weather. Participants will be notified as soon as possible in the event of cancellation. Please RSVP to attend. Registration will open 1 month prior to the program date!

**November 20<sup>th</sup>, 10:00 a.m. – 12:00 p.m.: Nature Hike [Jupiter Inlet Lighthouse Outstanding Natural Area – North Trail]:** Come explore with us! Tie up your hiking boots and join the River Center for our Nature Walk through the Jupiter Inlet Lighthouse Outstanding Natural Area. Walk along the guided paths and immerse yourself in this local, natural area. We will explore a path inside this natural area with uneven terrain. Interested participants should wear closed-toe shoes, long pants(recommended), a walking stick, comfortable clothing and bring plenty of water. Make sure to RSVP to this event! Space is limited.

**November 21<sup>st</sup>, 10:00 a.m. – 12:00 p.m.: Wilderness Skills [Jupiter Inlet Lighthouse Outstanding Natural Area]: Leave No Trace:** Join the River Center for Wilderness Skills workshops! This series is designed to educate participants on various wilderness skills to encourage outdoor recreation. Each class will focus on different outdoor skills. We recommend taking all classes for the full experience. This three-part series will include natural shelter building, orienteering, and more! Ages 8+ Other dates:

- December 12th – “Knot Tying & Orienteering” taking place at Jupiter Inlet Lighthouse Outstanding Natural Area
- January 30th – “How to Build a Shelter” taking place at the Loxahatchee River District’s 20 Acres (directions will be supplied to registered participants)

**November 21<sup>st</sup>, 1:00 p.m. – 2:00 p.m.: New Volunteer Workshop:** Join us for a new volunteer workshop at the River Center! In this workshop, we’ll cover everything you need to know about becoming a River Center volunteer, including roles, responsibilities, and training opportunities. Whether you’re passionate about the environment or eager to support community events, this workshop will help you understand how you can make a difference. Please RSVP to attend. For more information about volunteering at the River Center, please contact our Volunteer Coordinator Rebecca Patterson at [Volunteer@Lrecd.org](mailto:Volunteer@Lrecd.org)



# LOXAHATCHEE RIVER DISTRICT

2500 JUPITER PARK DRIVE, JUPITER, FLORIDA 33458

TEL: (561) 747-5700

FAX: (561) 747-9929

D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

**To:** D. Albrey Arrington, Ph.D., Executive Director  
**From:** Jorge Alvarez Safety Officer  
**Date:** October 7, 2026  
**Subject:** District Safety Report for September 2026

### Safety Metrics: July 2026

OSHA recordable injuries: 0

Lost time injuries: 0

**Actual TRIR: 3.9** [Goal < 1.5]

TRIR = Total Recordable Incident Rate

**Safety is a Core Value at LRD** – *Our conduct is shaped by a personal commitment to protect the health and safety of ourselves and our colleagues. Safety is driven through education, training, planning, protective equipment, and individual accountability.*

**OSHA Recordable Incidents/MVA's:** The LRD experienced zero (0) OSHA Recordable Injury this month. The TRIR is 3.9, which is significantly above the District goal of 1.5.

The District experienced zero (0) Motor Vehicle Accident (MVA) this month. With 9 MVA's in the last 12-month period, the MVA incident rate is at 3.4. Which exceeds the LRD MVA goal of 2.2.

**JHA and Work Orders:** This month 99.4% of the applicable Work Orders (WO) included a JHA. This represents forty (40) months in a row in which the District expectation of 95% was exceeded. The following is a comparison of the percentage of monthly EAM applicable Work Orders generated for which an electronic JHA was completed:

|              |        |               |                  |
|--------------|--------|---------------|------------------|
| Reuse:       | 99 %   | Construction: | 100 %            |
| Operations:  | 99.6 % | Inspection:   | 100 %            |
| Collections: | 98.8 % | Wild Pine Lab | 100 %            |
| Maintenance: | 100 %  | River Center  | 1 Electronic JHA |

Kevin L. Baker  
CHAIRMAN

Gordon M. Boggie  
BOARD MEMBER

Stephen B. Rockoff  
BOARD MEMBER

Dr. Matt H. Rostock  
BOARD MEMBER

Water Reclamation – Environmental Education – River Restoration

**Lockout / tagout (LOTO):** LOTO continues to be tracked in similar fashion to the JHA's. Any District employee working on the system/equipment being locked out must affix their own personalized lockout lock and tag to the equipment. This process ensures the system/equipment is configured so there is zero hazardous energy associated with the equipment prior to employees performing any maintenance on the equipment. 257 machine-specific LOTO forms were completed by District employees this month. Current data indicates our District-wide LOTO compliance rate is at 95.9% of applicable work orders, which is below the District expectations of 100%. The following is a comparison of the percentage of monthly EAM applicable Work Orders generated for which a LOTO form was completed:

|              |        |               |     |
|--------------|--------|---------------|-----|
| Reuse:       | N/A    | Construction: | N/A |
| Operations:  | 98 %   | Inspection:   | N/A |
| Collections: | 94.4 % | Wild Pine Lab | N/A |
| Maintenance: | 98.6 % | River Center  | N/A |

We continue working on improved training regarding completion of the Lock Out Tag Out section of work orders, because we believe the low compliance rate is being driven by incomplete work order processing and not lack of compliance with LOTO procedures.

**Near Miss Reporting:** There was one Near Miss reported this month, which is below the 12-month rolling average. All District employees are encouraged to report potential safety issues, including unsafe or unhealthy conditions, potential pollution sources or events, and suggestions to improve safety processes, via [Near Miss Reporting form](#).

**Training:** The District Safety training in June included a two-hour classroom New Employee Onboarding Safety Training for one Collections employee and one Construction. This New Hire Orientation training is conducted by the current Safety Officer and consists of a high-level review of District Safety Rules, the Safety Manual and the various Safety Programs implemented by the District. LOTO - Affected/Authorized and Confined Space - Entrant/Attendant training was also provided to the New Hires. The following are standard safety-related CBT provided to new employees: New Employee Safety Orientation, PPE Awareness, Bloodborne Pathogens, Hazard Communication, Chlorine Awareness, Heat Stress Safety, and Hydrogen Sulfide (H2S) Awareness. Other Safety training included Computer Based Training (CBT) Chlorine Awareness, and Classroom Training (CRT) for Rigging/Signal Person, and IMOT

**Summary:** Working safely at the District IS the standard. Let's reinforce the dedication to work smart and safely. Please visit with any questions or ideas you may have. And do not forget to utilize the near miss reporting system. Let's help each other stay safe and reach beyond our goals.



# LOXAHATCHEE RIVER DISTRICT

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D. Albrey Arrington, Ph.D. EXECUTIVE DIRECTOR

[loxahatcheeriver.org](http://loxahatcheeriver.org)

## MEMORANDUM

TO: Governing Board  
FROM: Administration Staff  
DATE: October 09, 2026  
SUBJECT: Consultant Payments

The following amounts have been reviewed and approved for payment to our consultants for work performed during the prior month.

| Consultant                     | Prior Month  | Fiscal YTD    |
|--------------------------------|--------------|---------------|
| Attorneys                      | \$ 5,318.75  | \$ 143,386.28 |
| Baxter & Woodman               | \$ 25,889.61 | \$ 179,213.94 |
| Carollo                        | \$ 34,329.02 | \$ 97,972.84  |
| Carty Architecture             | —            | \$ 377,250.27 |
| Chen Moore                     | —            | \$ 28,561.50  |
| Holtz                          | \$ 43,380.90 | \$ 212,487.02 |
| KCI                            | —            | \$ 8,620.00   |
| Kimley-Horn & Associates, Inc. | \$ 9,385.60  | \$ 190,209.28 |
| Mock, Roos & Associates        | —            | \$ 54,035.45  |

Should you have any questions regarding these items, please contact Kara Fraraccio concerning the attorney invoices, and Kris Dean concerning the engineer invoices.

**Kevin L. Baker**  
CHAIRMAN

**Dr. Matt H. Rostock**  
BOARD MEMBER

**Stephen B. Rockoff**  
BOARD MEMBER

**Gordon M. Boggie**  
BOARD MEMBER



# Future Business

## General:

- Compensation and Benefits Assessment
- Artificial Intelligence Policy

## Future Contracts:

- Hurricane Hardening - Shipping Container Footers
- IT Disaster Recovery – Contract Award
- Master Planning - Force Main Evaluation, Preventative Maintenance and Replacement Program: Phase 2 - Professional Engineering Services Contract Award
- Master Planning – Gravity System Lining Program – Professional Engineering Services Contract Award
- IQ511 Electrical, Instrumentation & Control Improvements